THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. Tax Appeals under Sections 357 and 358 of the Municipal Act, 2001 (FCS11003(c)) (City Wide) (Item 5.1)

   (Powers/Pearson)
   (a) That Appendix “A” attached to Report FCS11003(c), respecting the Tax Write-Offs processed under Section 357 of the Municipal Act, 2001, as amended, in the amount of $117,757, be approved;

   (b) That Appendix “B” attached to Report FCS11003(c), respecting the Tax Appeals due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the Municipal Act, 2001, as amended, in the amount of $168,763, be approved.

   CARRIED
2. **Fair Wage Complaint Contract C13-01-09 – Audit Results (FCS11037) (City Wide) (Item 5.2)**

   *(Powers/Pearson)*

   That no further action be taken, respecting the complaint against Besseling Mechanical Inc., regarding the City’s Fair Wage Policy.  

   CARRIED

3. **Fair Wage Complaint Contract C14-04-09 – Audit Results (FCS11043) (City Wide) (Item 5.3)**

   *(Powers/Pearson)*

   That no further action be taken, respecting the complaint against Brenner Mechanical Inc., regarding the City’s Fair Wage Policy.  

   CARRIED

4. **2010 Annual Report on Commodity Price Hedging (FCS11041) (City Wide) (Item 5.4)**

   *(Pearson/Powers)*

   That Report FCS11041, respecting the 2010 Annual Report on Commodity Pricing Hedging, be received.  

   CARRIED

5. **Central Fleet Repair and Maintenance Contracts (PW11043) (City Wide) (Item 5.5)**

   *(Pearson/Powers)*

   That Report PW11043, respecting the Central Fleet Repair and Maintenance Contracts, be received.  

   CARRIED

   *(Johnson/Powers)*

   That Item “K”, respecting Sergio De Feo, of De Feo’s Auto Service, regarding the Tender Process, be considered complete and removed from the Audit, Finance & Administration Committee’s Outstanding Business List.  

   CARRIED


   *(Pearson/Johnson)*

   That the 2010 City of Hamilton Financial Report and Audited Financial Statements attached as Appendix “B” to report FCS11048 be approved.  

   CARRIED
7. Grants Sub-committee Report 11-003, dated June 2, 2011 (Item 8.1)

(Powers/Pearson)

(a) Convention and Sport Grants Review (GRA11006) (City Wide) (Item 4.1)

That Report GRA11006, respecting the Convention and Sport Grants Review, be received.

(b) 2011 Community Partnership Program – Culture Stream Funding for Late Applications (GRA11007) (City Wide) (Item 5.1)

(i) That funding in the amount of $2,025 for the Shen Yun Performing Arts to showcase traditional Chinese music and dance submitted by the Falun Dafa Association, be funded from the Community Partnership Program - Culture budget, be approved.

(ii) That funding in the amount of $1,891 for the gritLIT Festival to celebrate literature in Hamilton submitted by the Hamilton Literary Festival Association, to be funded from the Community Partnership Program - Culture budget, be approved.

(iii) That funding in the amount of $1,484 for the Bursary Program to assist with program and touring fees for low-income families submitted by the Hamilton Children's Choir, to be funded from the Community Partnership Program – Culture budget, be approved.

(iv) That funding in the amount of $9,450 for the Diverse Art and Culture in Hamilton program to provide opportunities for immigrant and low-income artists and cultural workers submitted by the Immigrant Culture and Art Association, $4,169 to be funded from the Community Partnership Program - Culture budget and $5,281 funded from the Community Partnership Program Contingency budget, be approved.

(v) That funding in the amount of $1,500 for 2011 – 2012 Concert Program to present instrumental and singing concerts submitted by The John Laing Singers, to be funded from the Community Partnership Program – Culture budget, be approved.]

(vi) That funding in the amount of $178 for Community Choir program to present 9-12 singing performances submitted by The Kaleidoscope Singers, to be funded from the Community Partnership Program – Culture budget, be approved.
(c) 2011 Community Partnership Program – Special Events Funding for Late Applications (GRA11008) (City Wide) (Item 5.2)

(i) That funding in the amount of $1,607 for the Comunita Racalmutese Maria SS Del Monte’s Annual Parade & Celebration, June 24-26, 2011 at Bayfront Park, to be funded from the Community Partnership Program – Special Events budget, be approved.

(ii) That funding in the amount of $1,040 for Volunteer Hamilton’s National Volunteer Week, which took place April 10-16, 2011, to be funded from the Community Partnership Program – Special Events budget, be approved.

(iii) That funding in the amount of $1,476 for Locke Street Merchants Association’s Locke Street Festival, September 10-11, 2011, to be funded from the Community Partnership Program – Special Events budget, be approved.

(iv) That the funding request in the amount of $5,000 from the Rockton Agricultural Fair for its annual Rockton World’s Fair, October 7-10, 2011, be denied.

(d) 2011 Community Partnership Program – Theatre Aquarius (GRA11009) (City Wide) (Item 5.3)

(i) That funding in the amount of $73,534 for Theatre Aquarius ($30,761 to be funded from the Community Partnership Program – Culture budget and $42,773 to be funded from the Community Partnership Program – Committed budget), be approved for 2011.

(ii) That the $75,534 and its associated base budget (currently for Theatre Aquarius) be transferred from the Community Partnership Program budget to the Boards and Agencies budget for 2012.

(iii) That staff be directed to advise Theatre Aquarius that for 2012 and beyond they must apply for funding consideration through the Boards and Agencies process rather than through the Community Partnership Program.
(e) Ancaster Community Services – Transfer of 2011 Community Partnership Information and Referral Program funding to the Community Services Outreach Program (GRA11010) (City Wide) (Item 5.4)

That the $9,884 allocated to the Information and Referral Program at Ancaster Community Services from the 2011 Community Partnership Program budget, be transferred to the 2011 base of the Ancaster Community Services Outreach Program.

(f) Glanbrook Support – Gentle Fit (Item 6.2)

That $11,560, to be funded one time only through the Community Partnership Program reserves, for the Glanbrook Support - Gentle Fit, as a pilot program, be approved.

CARRIED

8. Governance Review Sub-committee Report 11-003, dated May 26, 2011 (Item 8.2)

City of Hamilton Flag Protocol (Item 4.2)

(Pearson/Johnson)
That the City of Hamilton Flag Protocol attached as Appendix A hereto, be approved.

CARRIED

9. HMRF/HWRF Pension Administration Sub-committee Report 11-001, dated June 6, 2011 (Item 8.3)

(Pearson/Johnson)
(a) Appointment of the Chair and Vice Chairs

(i) That Councillor M. Pearson be appointed as Chair of the HMRF/HWRF Pension Administration Committee for the 2010-2014 term of Council.

(ii) That Jim Garchinski be appointed as Vice Chair (HWRF Representative) of the HMRF/HWRF Pension Administration Committee for the 2010-2014 term of Council.

(iii) That Don Skarratt be appointed as Vice Chair (HMRF Representative) of the HMRF/HWRF Pension Administration Committee for the 2010-2014 term of Council.
(b) **Appointment of HWRF Member (Item B)**

That Robert Slack be appointed, as a Hamilton-Wentworth Retirement Fund representative (HWRF), to the HMRF/HWRF Pension Administration Sub-Committee.

(c) **Master Trust Pension Investment Performance, December 31, 2010 (FCS10078(a)) (City Wide) (Item 4.1)**

That Report FCS10078(a), respecting the Master Trust Pension Investment Performance as of December 31, 2010, be received.

(d) **Performance Review and Investment Manager Evaluation, City of Hamilton, Master Trust, by AON Hewitt, September 30, 2010 (Item 4.2)**

That the Performance Review and Investment Manager Evaluation, City of Hamilton, Master Trust, by Aon Hewitt, September 30, 2010, be received.

(e) **Performance Review and Investment Manager Evaluation, City of Hamilton, Master Trust, by AON Hewitt, March 31, 2011 (Item 4.4)**

That the Performance Review and Investment Manager Evaluation, City of Hamilton, Master Trust, by AON Hewitt, March 31, 2011, be received.

(f) **2011 Master Trust Pension Statement of Investment Policies and Procedures (FCS11033) (City Wide) (Item 5.1(b))**

(a) That the 2011 Master Trust Statement of Investment Policies and Procedures (attached as Appendix “A” to Report 11-001), be approved;

(b) That the 2009 approved Master Trust Statement of Investment Policies and Procedures be rescinded and replaced with the 2011 Master Trust Statement of Investment Policies and Procedures (attached as Appendix “A” to Report 11-001);

(c) That staff be directed to have Aon Hewitt conduct a manager search for one or two specialty fixed income managers at a cost not to exceed $14,000, to be funded from the City of Hamilton HHWR Master Trust Account (Account # 85-0004/7.1).

   CARRIED
FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

(i) Added as Item 8.1 – Grants Sub-committee Report 11-003, dated June 2, 2011

(ii) Added as Item 8.2 – Governance Review Sub-committee Report 11-003, dated May 26, 2011

(iii) Added as Item 8.3 – HMRF/HWRF Pension Administration Sub-committee Report 11-001, dated June 6, 2011

(iv) On the Agenda Face Pages - The numbering for Items 7.1 and 7.2 have been reversed. In the Agenda, Item 7.1 is the Auditor General Report and Item 7.2 is the 2010 City of Hamilton Financial Report and Audited Financial Statements.

(Pearson/Johnson)
That the agenda for the May 18, 2011 meeting of the Audit, Finance & Administration Committee be approved, as amended. 

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 3)

(i) May 18, 2011 (Item 3.1)

(Johnson/Pearson)
That the Minutes of the May 18, 2011 meeting of the Audit, Finance & Administration Committee be approved, as presented.

CARRIED

(d) DELEGATIONS REQUESTS (Item 4)

(i) David Sa, Saco Insurance & Real Estate, respecting Abnormal Water Consumption at 600 Main Street East, Hamilton (Item 4.1)

(Powers/Johnson)
That the delegation request, submitted by David Sa, Saco Insurance & Real Estate, respecting Abnormal Water Consumption at 600 Main Street East, Hamilton, be approved.

CARRIED
(e) PUBLIC HEARINGS/DELEGATIONS (Item 6)

(i) Luigi Cino, Cino Auto Repair Inc. respecting Concerns regarding Tenders C12-1109 - for the Provision of Various Car and Light Duty Truck Auto Service for Central Fleet and Transit Services; and, C90509 - For Provision of Vehicle Maintenance and Repair Service for Hamilton Police Service Vehicles

Unfortunately, Mr. Cino was provided with the incorrect meeting time. Therefore, Councillor Pearson put forward the following motion, on Mr. Cino’s behalf.

(Pearson/Powers)
That the approved delegation for Luigi Cino, Cino Auto Repair Inc., respecting Concerns regarding Tenders C12-1109 - for the Provision of Various Car and Light Duty Truck Auto Service for Central Fleet and Transit Services; and, C90509 - For Provision of Vehicle Maintenance and Repair Service for Hamilton Police Service Vehicles, be tabled to the June 22, 2011 meeting of the Audit, Finance & Administration Committee.

CARRIED

(f) Auditor General Model (CM 11006) (City Wide) (Item 7.1)

(Pearson/Powers)
That sub-section (e) of Report CM11006 be amended by deleting the words “as part of” and replacing them with the words “be referred to” to read as follows:

(e) That the current staff complement in Audit Services be increased by 2 FTE’s, to accommodate value for money audits, be referred to the 2012 budget process for consideration.

CARRIED

(Powers/Pearson)
That Report CM11006, respecting the Auditor General Model, be tabled, as amended, pending the Audit, Finance & Administration Committee’s receipt of a report respecting the Implementation Plan for the hybrid Auditor General Model, which is to include a by-law and Terms of Reference.

CARRIED

(g) 2010 City of Hamilton Financial Report and Audited Financial Statements (FCS11048) (City Wide) (Item 7.2)

Melanie Dugard and Barb Carnegie, of Grant Thornton LLP, were in attendance to provide a presentation and answer any questions. Committee determined that the presentation was not required.
(Powers/Pearson)
That staff be directed to prepare a report to advise Committee as to what funding has been set aside and the amounts that will be required to support the financial obligations that the City will be required to pay out; such as sick leave and vacation accrued, for the approximately 35% of the workforce expected to retire within the next five years, and report back to the Audit, Finance & Administration Committee.

CARRIED

(h) GENERAL INFORMATION/OTHER BUSINESS (Item11)

(Pearson/Powers)
That staff be directed to prepare a report, respecting Fair Taxation for Condominiums corporations, and report to the Audit, Finance & Administration Committee by the fourth quarter of 2011

CARRIED

(i) PRIVATE & CONFIDENTIAL (Item 12)

(i) Closed Session Minutes – May 18, 2011 (Item 12.1)

As the Audit, Finance & Administration Committee determined that no discussion, respecting the Closed Session Minutes of the May 18, 2011, meeting of the Audit, Finance & Administration Committee was required, the Minutes were approved in Open Session, as shown below:

(Powers/Johnson)
(a) That the Closed Session Minutes of the April 6, 2011, meeting of the Audit, Finance & Administration Committee be approved, as presented.

(b) That the Closed Session Minutes of the April 6, 2011 meeting of the Audit, Finance & Administration Committee, remain confidential and restricted from public disclosure, in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act."

CARRIED

(j) AJOURNMENT (Item 13)

(Pearson/Johnson)
There being no further business, the Audit, Finance and Administration Committee adjourned at 11:05 a.m.

CARRIED

Respectfully submitted,

Councillor B. Clark, Chair
Audit, Finance and Administration Committee

Stephanie Paparella
Legislative Assistant
June 8, 2011