MINUTES: Arts Advisory Commission
Tuesday, January 27, 2009 – 5:15 p.m.
The Stable at Whitehern Historic House & Garden

CHAIR: Renee Wetselaar       MINUTE TAKER: Elizabeth Wakeford

PRESENT: Sky Gilbert, Gary DePodesta, Karen Logan, Ingrid Mayrhofer, Eli Tshibwabwa, Anne McLean, Josefa Radman, Brian Lane, Nancy McKibbin Gray

Also Present: Ken Coit

REGRETS: Patti Randazzo-Beckett, Anne Cibola

ABSENT: Jahan Zeb

1. ACCEPTANCE OF AGENDA

Approved: Karen Logan       Seconded: Anne McLean

That the 01/27/2009 agenda of the Arts Advisory Commission be approved as circulated. CARRIED.

2. DECLARATION OF INTEREST

3. APPROVAL OF MINUTES – 10/28/2008 (attached)

Approved: Josefa Radman       Seconded: Sky Gilbert

That the 10/28/2008 minutes of the Arts Advisory Commission be approved as circulated. CARRIED.
4. BUSINESS ARISING FROM THE MINUTES

4.1 2009 Budget Submission & Workplan

Report: 2009 VCC budgets have not been approved.

4.2 Theatre Waterdown & Memorial Hall

Report: No new information on this item.

5. BUSINESS ITEMS

5.1 Workplan Review

Action: Members to review revised workplan

5.2 Hamilton Arts Alliance

Report: Patti Randazzo-Beckett sent her regrets. No report is available at this time.

5.3 Community Partnership Program

Action: AAC to review and complete CPP checklist

Action: AAC to make an appointment to drop off applications and evaluations by Thursday, February 5th.

Action: AAC deadline to submit completed evaluation tools and 2009 grant applications to Beth is no later than 10:00 a.m. on Friday, February 13th.

5.4 Arts Awards Sub-Committee - Report

Arts Awards Sub-Committee – Volunteers
Chair - Karen Logan, Recorder - Anne McLean, Nancy McKibbin Gray, Renee Wetselaar, Gary Depodesta, Eli Tshibwabwa, Elizabeth Wakeford

Action: City Staff to facilitate a SWOT (Strength, Weakness, Opportunities and Threats) analysis for the Arts Awards at the February AAC meeting.

5.5 Communications Sub-Committee Report

Communications Sub-Committee – Volunteers
Josefa Radman, Nancy McKibbin Gray, Renee Wetselaar, Karen Logan, Patti Randazzo-Beckett

Report: No report at this time.
**Action:** See New Business Item 6.2 referred to Communications Sub-Committee

**Action:** Set up meeting for Chair(s) to meet with the Mayor (workplan scheduled for March 2008) **Renee to follow up with Patti to clarify next steps.**

### 5.6 Education Sub-Committee Report

**Education Sub-Committee – Volunteers**
Patti Randazzo-Beckett, Anne McLean, Josefa Radman, Brian Lane, Sky Gilbert

**Action** – Renee and Patti to meet with City staff on February 11th to review plans for the Arts Forum on March 24th.

### 5.7 Policies & Plans

#### 5.7.1 Our Community Culture Project

**Report:** Next meeting of the Project Steering Team to take place on Wednesday, February 11th at 2:30 p.m.

#### 5.7.2 Art in Public Places Policy

**Report:** No update.

#### 5.7.3 Public Art Master Plan

**Report:** Public Art Master Plan is making its way through the report deadlines and committee dates for E&CS and Council. Final approval of the Plan is anticipated in the first quarter of 2009.

**Action:** Ken will investigate if a copy of the report can be made available to the AAC before it completes the approval process through Council.

### 6. NEW BUSINESS

#### 6.1 Youth Engagement Network - Next Brown-Bag Lunch: Thursday January 29 2009 (attached)

**Action:** No AAC members were interested so Renee would investigate to see if someone from the YWCA could attend and report back.
6.2 Governance Review Sub-Committee Report 08-003 (attached)

**Action:** Council Follow-Up Notice forwarded to the Communications Sub-Committee for review and action

6.3 Building a Creative Catalyst (PED 08280)

**Motion:** That the AAC, being selected by City Council, to recommend activities to stabilize and strengthen the arts community, recognize that Building a Creative Catalyst is a good initiative of the Planning and Economic Development Department and request to be considered as an integral part of the process and request to be fully consulted and named as an active representative of the project and its future initiatives. We also request that the RFP outlines the consultative process with the public generally and the arts community specifically in its call.

**Approved:** Brian Lane  
**Seconded:** Nancy McKibbin Gray

6.4 Focus Group for James Street North Public Art Charette

**Action:** Ingrid Mayrhofer and Josefa Radman will sit as members of the focus group for the James Street North Public Art Charette. The meeting will take place on Thursday, February 12th at 9:30 a.m. at 77 James Street North, Suite 305. The results of the focus group will be used to direct the discussion of the full public meeting tentatively scheduled for the evening of February 23rd.

**Action:** Details for the public charette will be distributed to the AAC by Ken Coit.

6.5 Artistic / Cultural Zoning

**Action:** Artistic / Cultural Zoning to become a standing item on the agenda to be added as 4.3 under Business Arising from the Minutes.

**Action:** Ken to contact Al Fletcher and ask that the AAC be provided with updates on the status and approval process for artistic / cultural zoning with the City of Hamilton.
6.6  Women of Distinction Award - YWCA

**Action:** Applications available from the YWCA. Deadline for nominations is February 20, 2009.

7.  ADJOURNMENT

**Approved:** Josefa Radman          **Seconded:** Brian Lane

8.  NEXT MEETING

**Tuesday, February 24, 2009 at 5:15 p.m.**
Paper Box Studios - 468 Cumberland Avenue, Hamilton ON