Present: A. French (Chair), A. Denham-Robinson (Vice Chair)  
Councillor M. Pearson, M. Adkins, P. Hartnett, M. Kirk, B. Manson, S. Stewart-Greene, K. Wakeman and S. Wray

Absent with Regrets  
Councillors B. McHattie – City business, B. Bratina - vacation  
A. Charlton, personal commitment  
F. Thorp-Neufeld

Also Present: D. Cuming, Acting Manager Community Planning and Design  
M. Sergi, Acting Senior Project Manager  
J. Muller, Cultural Heritage Planner  
M. House, Cultural Heritage Planner  
I. Bedioui, City Clerk’s Office

The meeting was called to order.

The Chair formally announced that Sharon Vattay, Cultural Heritage Planner, has accepted a position with an architectural firm and is no longer employed by the City. He recognized her contributions and expressed his appreciation on behalf of the Committee.

(Pearson/Wray)  
That a letter be forwarded to Sharon Vattay on behalf of the Committee expressing appreciation for her contributions.  

CARRIED

1. CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following change to the agenda:

Item 8.5 respecting the Minutes of the Communications and Education Subcommittee will be a verbal update from Alissa Denham-Robinson and there are no handouts.
(Kirk/Manson)
That the agenda be approved as amended.

CARRIED

2. DECLARATIONS OF INTEREST (Item 2)
None declared.

3. DELEGATION REQUESTS/PRESENTATIONS (Item 3)
None

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)
(Wray/Adkins)
That the Minutes of the July 24, 2008 meeting of the Hamilton Municipal Heritage Committee be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES (Item 5)
(a) Hamilton Historical Board Newsletter – feedback requested (no copy - B. Manson) (Item 5.1)
Bill Manson advised that he has received feedback from the Committee with respect to the Hamilton Historical Board Newsletter.
(b) Open House, Binbrook Memorial Hall, September 18, 2008 (no-copy - A. French) (item 5.2)
Chair French outlined some of the details of the Binbrook Memorial Hall designation event and indicated that anyone interested in attending was welcome.

6. HERITAGE PERMIT APPLICATIONS (Item 6)
(a) Delegated Approvals (Item 6.1):
(i) Heritage Permit Application, 28 – 40 James Street North – Lister Building (Item 6.1.1)
(ii) Heritage Permit Application, 176 Delaware Avenue, St. Clair Avenue Heritage Conservation District (Ward 3) (Item 6.1.2)
(Adkins/Wakeman)
That Items 6(a) (i) to (ii) be received for information.

CARRIED

(b) Staff Reports/Recommendations (Item 6.2.1):
None

7. HERITAGE PROPERTY DESIGNATIONS (Item 7)
None

8. DISCUSSION ITEMS (Item 8)
(a) Memo respecting the June Policy Sub-Committee Report (TABLED June 26, 2008) (A. French)(Item 8.1)
(i) Motion to LIFT the June Policy Sub-Committee Report from the TABLE
(Manson/Adkins)
That the June 2008 Policy Sub-Committee Report be LIFTED from the TABLE.

CARRIED

(ii) Motion to RECEIVE the June Policy Sub-Committee Report (Manson/Adkins)
That the June 2008 Policy Sub-Committee Report be received.

CARRIED

(iv) Motion outlining the staff recommendations to amend the Policy handbook
(Manson/Wakeman)
That the title of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 be amended and an introduction be added to read as follows:


These guidelines are intended to guide the members during their deliberations of matters that come before them and in no way alter the Hamilton Heritage Committee mandate and existing City policies.”

CARRIED
(iii) **Motion outlining the Sub-Committee recommendations to amend the Policy handbook**

The Committee debated the various proposed amendments and approved Items 1, 2, 4 and 6, as presented, and amended Items 3, 5 and 7 prior to giving approval.

(Adkins/Kirk)

1. That Section A subsection 1 of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 which reads as follows:

   A1. all matters pertaining to the conservation and awareness of all aspects of Hamilton 's communities’ built heritage, cultural heritage, landscapes, and archaeology be presented to the Hamilton Municipal Heritage Committee for consideration before presentation to City Council.

be deleted in its entirety and replaced with the following:

   A1. within the City of Hamilton’s confidentiality policies and under the terms of the Ontario Heritage Act, matters pertaining to the conservation and awareness of Hamilton 's communities’ built heritage, cultural heritage, landscapes, and archaeology be presented to the Hamilton Municipal Heritage Committee for consideration before presentation to City Council.

   **CARRIED**

(Adkins/Wakeman)

2. That Section A subsection 3 of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 which reads as follows:

   A3. Hamilton Municipal Heritage Committee hold an orientation session for all new members.

be deleted in its entirety and replaced with the following:

   A3. An orientation session be held for all new members of the Hamilton Municipal Heritage Committee.

   **CARRIED**
3. That Section B subsection 2 of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 which reads as follows:

B2. heritage permit pamphlets be sent to all owners of designated buildings.

be deleted in its entirety and replaced with the following:

B2. heritage permit pamphlets be sent to all new owners of designated buildings.

Amendment CARRIED
Motion as amended CARRIED

(Adkins/Kirk)

4. That Section B subsection 5 of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 which reads as follows:

B5. Hamilton Municipal Heritage Committee host an annual recognition event for the owners of newly designated properties.

be deleted in its entirety and replaced with the following:

B5. An annual recognition event for the owners of newly designated properties be held.

CARRIED

Councillor Pearson suggested that the recognition events be held around the heritage day ceremonies.

(Adkins/Stewart-Greene)

5. That Section B of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 be amended by adding subsection 7 as follows:
B7. Hamilton Municipal Heritage Committee encourage and support third-party designation on properties it deems to be of significant heritage value.

Amendment CARRIED
Motion as amended CARRIED

(Adkins/Harnett)
6. That Section D subsection 6 of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 which reads as follows:

D6. Hamilton Municipal Heritage Committee actively encourages dialogue and collaboration with local heritage / historical organizations.

be deleted in its entirety and replaced with the following:

D6. dialogue and collaboration with local heritage / historical organizations be actively encouraged.

CARRIED

(Wray/Kirk)
7. That Section F of the Policy Handbook, approved by the Hamilton Municipal Heritage Committee on September 27, 2007 be amended by adding subsection 3 as follows:

F3. When City Staff organizes a tour or event involving a designated property or property of significant heritage value, that when appropriate, all members of the Hamilton Municipal Heritage Committee be invited to attend.

Amendment CARRIED
Motion as amended CARRIED

(b) Lieutenant Governor's Ontario Heritage Award for Community Leadership Nomination Information (Item 8.2)

The Chair advised that staff is working on nominating the City of Hamilton for the heritage award.
(Denham-Robinson/Adkins)
That the Hamilton Municipal Heritage Committee forward a letter of support to the Ontario Heritage Trust with respect to staff’s nomination of the City of Hamilton for the heritage award for community leadership.

CARRIED

(c) University of Waterloo – Heritage Resources Centre News and Upcoming events with covering e-mail from Bertrand Duclos, Ministry of Culture (Item 8.3)

Chair French indicated that staff have advised there is not enough funding in the budget for this event, however, members can attend on their own.

(d) Letter from Pat Saunders of the Hamilton Mountain Heritage Society, dated July 7, 2008, respecting request for designation of the three buildings location on the grounds of the former Hamilton Psychiatric Hospital. (M. Sergi) (Item 8.4)

The Chair referred to the correspondence and advised that staff is currently in the process of drafting a response to the initial letter from Pat Saunders, of the Hamilton Mountain Heritage Society, which was addressed to Heritage staff. The Chair provided a brief description of the buildings being recommended for designation.

(Kirk/Denham)
That the letter from Pat Saunders, President of the Hamilton Mountain Heritage Society with respect to the Society’s request for designation of three buildings located on the grounds of the former Hamilton Psychiatric Hospital be received.

CARRIED

(e) Minutes of the Communications and Education Sub-Committee (Item 8.5):

Alissa Denham-Robinson provided a verbal update respecting the last Communications Education Sub-Committee meeting and focused on the following items.

(a) the Hamilton Municipal Heritage Committee logo

The Sub-Committee is incorporating some changes to the logo and is considering the feedback received from the other members of the Hamilton Municipal Heritage Committee. The
logo will be considered at an upcoming Sub-Committee meeting and she encouraged other members to attend to provide input.

(b) the Hamilton Municipal Heritage Committee annual Conservation Award

Nominations are requested for the annual Conservation Award by November 30, 2008 in order that a list may be prepared for final approval by the Committee prior to Heritage Day.

(c) The Hamilton Municipal Heritage Committee Web-link

The plan is to add the annual reports to the web page and to add more information. Keeping the issue of costs in mind, the members are looking for ideas and suggestions on how to improve the existing website, and there will be a report from the Sub-Committee respecting the web link on an upcoming agenda.

The Committee briefly discussed the issues including the difficulty in accessing the site and the inclusion of information regarding the City’s various heritage societies.

(Wray/Manson)
That the verbal update from Alissa Denham-Robinson respecting the Education and Communications Sub-Committee meeting be received.

CARRIED

9. Buildings and Landscapes (Item 6)
   (a) Endangered Buildings and Landscapes:

   (i) **Treble Hall, 6-12 John Street North, Hamilton (L) – Councillor B. McHattie**
       No updates

   (ii) **Lister Block, 28-40 James Street North, Hamilton (D) – Councillor B. McHattie**
       No updates

       Joe Muller advised that a demolition permit has been approved and to date there is no apparent need for reinforcements.
Michele Sergi indicated that as per the agreement with the City, a survey of the existing conditions of the site is being prepared and no additional work is required. She also confirmed that any permits for the Lister Block will still be considered by the Permit Review Sub-Committee.

(iii) **Auchmar, 88 Fennell Avenue West, Hamilton (D) – B. Manson**
No updates

(iv) **Auchmar Gate House, 71 Claremont Drive, Hamilton (L) – M. Adkins**
Michael Adkins advised that the site is overgrown and he will contact Property Standards staff regarding this issue.

(v) **St. Marks, 120 Bay Street South, Hamilton (D) – P. Hartnett**
No updates

(vi) **Tivoli, 108 James Street North, Hamilton (D) – Councillor B. McHattie**
No updates

(vii) **Book House, 167 Book Road East, Ancaster (L) – A. Charlton**
No updates

(viii) **The Royal Connaught Hotel, 112 King Street East, Hamilton (L) – M. Adkins**
No updates

(ix) **Andrew Sloss House, 372 Butter Road West, Ancaster (D) – A. Charlton**
No updates

(x) **795 Old Highway 8, the former Rockton Hotel Livery Stable – P. Hartnett**
No updates

(xi) **46 - 52 James Street North - B. Manson**
No updates
Committee was advised that no objections were received with respect to designation of the property and the by-law will be included in the September 10, 2008 Council agenda.

(b) Buildings and Landscapes of Concern

(i) Federal Building, 150 Main Street West – M. Adkins

Michael Adkins advised that although Property Standards staff has been contacted with respect to this property, there is more graffiti and more mattresses in the building.

It was noted that a huge transport truck unloading mattresses has been recently sighted in the parking lot.

(ii) 2 Hatt Street, Dundas – F. Thorp-Neufeld

No updates

(iii) Dundas Post Office, Dundas – F. Thorp-Neufeld

No updates

(iv) Old Lyric Theatre, 14 Mary Street, Hamilton – B. Manson

No updates

Bill Manson requested an update on the status of the City Hall. Staff indicated that the building is not endangered and a consortium has been retained to oversee the renovations and a heritage architect and heritage staff is involved in the process. Michelle Sergi and Ken Coit have replaced Sharon Vattay on the project. Staff explained that the conflicting views of what materials to use for the renovations are currently being debated and deliberated and a final decision by Council has not as yet been made.

10 GENERAL INFORMATION

(a) Heritage Property Standards Verbal Update (no copy J. Muller) (Item 10.1)

Joseph Muller addressed Committee and provided a brief history of the proposed amendments to the Property Standards by-law to enhance the protection of heritage properties. He explained that Councillor McHattie has resurrected the Item at the Economic Development and Planning Committee and it was referred to staff to consult with the owners of designated properties.
Staff has set up a series of activities to obtain input. They have mailed out notices to the 604 owners of designated properties with an attached copy of the application form for information. An open house was held on June 17, 2008 and approximately 15 to 20 people attended. Information was uploaded onto the web site and information has been provided to the municipal service centres. Only one negative response has been received. There has been broad support and a lack of significant opposition. A supplementary staff report will be on the September 16, 2008 Economic Development and Planning Committee agenda. Staff is recommending an additional amendment to the by-law to increase the scope, to include structural elements that are in support of heritage attributes.

A brief discussion followed respecting the displays at the Municipal Service Centres and the need to make them more visible.

11. ADJOURNMENT
(Wray/Wakeman)
There being no further business, the meeting adjourned at 1:11 p.m.
CARRIED
Respectfully submitted,

Art French, Chair
Hamilton Municipal Heritage Committee

Ida Bedioui
Legislative Assistant
Hamilton Municipal Heritage Committee
August 28, 2008