Peter Hutton called the meeting to order.

1. **Approval of the Agenda**

The agenda was approved as written.
(Moved by Dan Rodrigues, Seconded by Paul Barrett) CARRIED

2. **Approval of the Minutes from the previous meeting on October 20, 2010**

The minutes of October 20 were approved as written.
(Moved by Ron Speranzini, Seconded by Tom Thompson) CARRIED

3. **Business Arising from the Minutes**

There was no business arising from the minutes.

4. **Administrative Items**

a) **Membership Recruitment**

Four WRTF recruitment applications have been received by the recruitment committee. A meeting will be arranged to meet with the candidates in a group setting for discussion and assessment of the applicants' level of interaction and communication skills. The recruitment sub-committee will discuss the applications and decide on the successful candidates with a recommendation for membership to be presented at January's meeting.
(Moved by Jim Sweetman, Seconded by Ron Speranzini) CARRIED

b) **Holiday Meeting Schedule**

There will be no formal meeting in December. Task Force members will have a Christmas social on December 15th.
5. SWMMP Review

Staff provided a SWMMP Review update. Trow Associates Inc. has met with several community groups and will continue to do so until the first workshop which is tentatively scheduled for Wednesday, January 19, 2011 (venue yet to be confirmed). The workshop will provide an opportunity to receive public comment concerning the future of the waste management system. The objective of the workshop is to develop guiding principles and objectives for the Solid Waste Management Master Plan. Three workshops will occur as part of this review. Each workshop will have a different focus and will build upon the results of previous workshops.

Task Force expressed concern that some stakeholder groups are unaware that the Solid Waste Management Master Plan Review has begun and that Trow has not made contact with a number of local organizations which should be part of this process. Staff will review with Trow broader participation opportunities throughout the review.

6. Projects

a) Glanbrook Landfill Coordinating Committee (GLCC)
There is nothing new to report. The GLCC will meet on November 29.

b) SWMMP Steering Committee
The Steering Committee has not met since September, due to the election. The next meeting is scheduled for January 2011.

c) Clean City Liaison Committee (CCLC)
The first day of an anticipated two day windshield litter audit is scheduled for Friday, November 26. Approximately 20% of the City will be audited – both urban and rural collection areas. During this audit four auditors drive through an area and rate the litter on a scale from 1 to 4 based on the amount of litter seen.

- 1 = no litter to scarce amounts
- 2 = small amount of litter; wouldn’t take long to clean up
- 3 = a lot of litter, an organized clean up initiative would take about an hour
- 4 = major mess; an illegal dump site

Audit areas are predetermined. The same sites are audited year after year to determine if there has been a change over time.

d) Ad-hoc Festival and Special Event Recycling Committee
There is nothing new to report.

7. Operations

a) Collection System and MRF review
The “Draft Long-List of Collection Service Options” was reviewed by staff and a draft short list discussed. Two major considerations include: minimizing the number of stops per house per week, and storage of containers at single family homes. Single stream recycling would require equipment changes at the MRF; hence a significant capital investment. The garbage limit will most likely remain at one bag per week; consequently, if garbage is collected every second week, residents could set out two bags of garbage. If LYW (Leaf and Yard Waste) were collected weekly along with SSO, there would be an opportunity to separate the LYW from the SSO and allow more control over the amount of LYW that goes to the CCF and the Glanbrook windrows (a much less expensive method of processing).

All options involve purchasing new trucks – which is a significant expense – and asked to be presented with an option that reduces the need to purchase a fleet of waste collection vehicles.
Staff responded that collection vehicles have a life span of approximately seven years since waste containing organics rots the trucks. A newer fleet may translate to a more efficient fleet with alternative fuel options that may address some GHG concerns.

Staff will be undertaking a review of service provision in other municipalities and will report back at an upcoming meeting of the Task Force.

8. Sector Reports
There was nothing new to report.

9. Public Discussion
Public inquired if there was recycling information for people who live in apartment buildings as they are concerned about non recyclable items being disposed of in the blue carts. Staff explained that education is on-going and that a second information mailer will be distributed shortly. It was asked if there had been any by-law amendments to enforce multi-residential property standards. Staff replied that under the by-law we are enforcing the requirement that multi-residential properties participate in the recycling program.

10. Other Business
A member raised the issue that design standards for multi-residential buildings are very onerous and infill developments have difficulty meeting our specifications. Staff responded that unfortunately space is needed to accommodate truck movement on site safely; however, the size of vehicles can be considered in future collection systems, i.e. smaller trucks with smaller turning radii.

11. Adjournment
There being no further business the meeting adjourned at 8:35 p.m.

The next meeting is scheduled for Wednesday, January 19, 2010 at Hamilton City Hall.

(Moved by Jim Sweetman, seconded by Michelle Morris) CARRIED

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Gerry Davis, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Operations & Waste Management Division
City Clerks Division, c/o Andy Grozelle, Lisa Barroso