To: Chair and Members
Economic Development and Planning Committee

From: Tim McCabe
General Manager
Planning and Economic Development Department

Date: June 1, 2007

Re: Annual Report on Building Permit Fees (PED07177) (City Wide)

Information:

The Building Code Act and the regulations made thereunder (the Ontario Building Code) require that a report be prepared annually on fees collected and costs incurred. Specifically, Article 1.9.1.1 of the regulations state:

“(1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect to fees authorized under clause 7(1)(c) of the Act:

(a) total fees collected in the 12 month period ending no earlier than three months before the release of the report;

(b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the principal authority in the 12 month period referred to in Clause (a);

(c) a break down in the costs described in Clause (b) into at least the following categories:

(i) direct costs of administration and enforcement of the Act, including the review of applications for permits and inspection of buildings, and

(ii) indirect costs of administration and enforcement of the Act, including support and overhead costs, and

(d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the Act, the amount of the fund at the end of the 12 month period referred to in Clause (a).

(2) The principal authority shall give notice of the preparation of a report under subsection 7(4) of the Act to every person and organization that has
The requirement to report on fees did not come into effect until January 1, 2006 which effectively meant that the first report would not be required until the first 3 months of 2007.

**Revenue Collected**

Building Permit fees collected during 2006 totalled $6,788,518.99.

**Costs Incurred**

The total costs, both indirect and direct incurred during 2006 were $6,512,563.89 as shown in the table below.

### Building and Licensing Division
**Statement of Activities**
**For 12-month Period Ending December 31, 2006**

<table>
<thead>
<tr>
<th>2006 Actuals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Revenues</td>
</tr>
<tr>
<td>Less: Expenses</td>
</tr>
<tr>
<td>Direct Cost</td>
</tr>
<tr>
<td>Indirect cost</td>
</tr>
<tr>
<td>Transfer to Building Fee Reserve</td>
</tr>
<tr>
<td><strong>Building Fee Reserve Balance Dec 31, 2006</strong></td>
</tr>
</tbody>
</table>

*Note: figures based on preliminary unaudited financial statements for 2006*

**Building Permit Revenue Stabilization**

The Building Permit Revenue Stabilization Fund contained $5,893,814.67 at the end of 2006. Approximately $275,955.10 was transferred to this fund bringing the total to $6,169,769.77.

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Tim McCabe  
General Manager  
Planning and Economic Development Department  

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