Committee Members in Attendance:

Dwayne Brown  Jordan Fysh  Pauline McKinley
Dave Thompson  Marisa DiCenso
Brad Tyleman

Regrets:  Tom Ellis, Sean Burak, Robert Corsini, Tarquin Adams, Andrea Kita, Robert Brown, Walter Furlan, Liz Duval

Visitors:  Steve Collins, Nick, Wendy, Matt

Staff:  Daryl Bender

1. Introductions:
   - Pauline agreed to be Chair and everyone introduced themselves.
2. Approval of Minutes:
   - Minutes were reviewed for November 4, 2009. Moved approval, seconded, carried.
3. Council Decisions:
   - Council voted, at the Nov 11 Council meeting, to create a permanent City staff position to address cycling infrastructure. The committee members are very pleased.
4. Education:
   - Staff continuing to explore leads to offer CAN-BIKE classes in Hamilton with plans for classes to begin in spring 2010.
   - Share the Road banner – Daryl informed the members that the damage to the banner was significant – so the manufacturer made a new banner. The manufacturer billed $200 and the cte agreed to pay this invoice. Motion: The HCyC agrees to pay this $200 bill for a new banner. Moved approval, seconded, carried.
   - MTO driver Education booklet and testing – neither Pauline nor Daryl has received a response from the Toronto group working on this issue, so Pauline is going to prepare a list of issues/suggestions to discuss with the HCyC members. The members then plan to communicate with MTO staff.
5. Promotions:
   - Toronto International Bike Show 2010 – the payment for a booth has been sent. Updated bike maps need to be prepared and printed by late February.
   - Cyclovias in Hamilton “Open Streets” (Ferguson & King, to James) – Jordan plans to attend the Dec 7 meeting.
   - Bike Route Pamphlet – feedback from the text Jordan and Daryl drafted (and sent to the designer) was received. Daryl to forward edits to the designer. It was recognized that with the new pamphlet it will be excellent to have some additional signage at decision points along the routes. All members were encouraged to email photos for the pamphlet to Daryl. The pamphlet will be presented at the Toronto Bike Show.
6. Finances:
   - There were no updates to the volunteer committee’s account.
   - The 2010 City Volunteer Committee budget, as previously approved by the HCyC members for $9000, was approved by the Public Works Ctte to go forward for final budget approval.
   - The 2010 capital budget for cycling infrastructure – an outstanding task is to compare the budget to the total of the Roads Capital budget.
7. Planning: the following items were noted: Hwy 8 EA in Greensville, York Blvd dtn, Ancaster TMP, Dundas TMP, Jolley Cut, Truck Routes Study, Dartnall Rd EA, Gore Park
   - Hwy 8 EA – Daryl to communicate with Bob regarding the first community meeting (CAC) and Bob’s role to provide feedback for the cycling component on the project.
   - Jolley Cut – Daryl reminded members that an upbound bike lane is the priority for the design
8. Projects Update:
   - Bike racks:
     i. a second prototype (10cm taller) for 2-bike capacity is in the works.
     ii. There is a project in the works for an art installation of “artful” bike rack on James St N.
iii. Jordan & Daryl walked Dundurn St to identify potential locations for bike racks to be installed in spring 2010 – when the bike lanes are painted.
- CP Rail Trail – The City is distributing an information letter to area residents/businesses in December.
- Queensdale – The openhouse for the project, held on November 16, went well – but low attendance.
- Woodward – in progress (Melvin Ave to Brampton St)
- Albion/Eramosa loop – bridge over LINC in design stage – **Daryl to find out timing of the project.**
- Lift Bridge – a meeting was hosted by MP Mike Wallace attended by Hamilton, Burlington, Federal and Hamilton Waterfront Trail staff. Options to consider were presented. **Pauline & Dwayne are to email “Raise the Hammer” and “H” magazine.**

9. Events:
- No further discussion

10. Maintenance:
- Red Hill Valley Trail – photos provided by Walter were deferred to the January meeting.

11. Other Business:

12. Announcements
- **Pauline initiated a round of congratulations that was celebrated by all for the great advances in cycling in the City of Hamilton in 2009 – with a fervent thank you to cycling advocates all over and to the City of Hamilton.**


14. Next Meeting:
- Wed. January 6, 2010, Hamilton City Centre, Meeting Room 350B.