Council Direction:

At the December 14, 2004 meeting of the Community Services Committee, staff was directed to report back on any surplus funds from renovations that can be used to improve existing arena facilities, and to provide a list of specific renovations, which are currently required.

Information:

Surplus funds from renovation projects are handled in accordance with the approved Capital Closing Policy, as summarized below. Any capital funding surplus/deficits are identified in the Capital Variance Report submitted for Council’s approval as of the end of June, September and December of each year:

Capital Closing Policy

i) That any approved Capital project whose construction stage has not begun after 3 years be closed and be resubmitted to Council for approval.

ii) That any closing surplus or deficit be distributed as follows:

1. **Surplus:**
   a) If funded from a specific reserve, return funds to that reserve.
   b) If funded from debentures, apply to reduce future debenture requirements.
c) If funded from current contribution, apply to the Unallocated Capital Levy Reserve.

2. Deficit:
   a) If funded from a specific reserve, fund from that reserve.
   b) If funded from debentures, increase future debenture requirements only if no other source of financing is available.
   c) If funded from current contribution, fund from the Unallocated Capital Levy Reserve.

iii) Exemptions to this policy, if any, should be submitted for Councils approval in the Capital Variance Report.

During the current year, if projects are completed and funds allotted are in a surplus position, these funds may only be used if a report is forwarded to Council for approval.

For your reference, attached hereto, as Appendix A to Report CS05025, is the City of Hamilton Budget Variance Report – Tax Program Capital Program, as of September 2005.

_______________________
Joe-Anne Priel
General Manager
Public Health and Community Services
### CITY OF HAMILTON

**BUDGET VARIANCE REPORT**

**TAX PROGRAM CAPITAL PROGRAM**

**AS OF September 2005**

<table>
<thead>
<tr>
<th>YEAR</th>
<th>PROJECT</th>
<th>ID</th>
<th>DESCRIPTION</th>
<th>APPROVED</th>
<th>ACTUAL</th>
<th>FINANCING</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>a</td>
<td>b</td>
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</table>

### VARIANCE EXPLANATION

- Majority of work completed, remainder to be spent on signs in 2006
- Work in progress
- Work in progress
- Parks, Outside - Completed and interior still gutted
- Project goes to Tender Oct 14 2005. Should be completed by June 2006
- Not complete, ongoing, budgets allocated funds to another project
- Awaiting consultants report to implement the next stage
- Work still on-going
- In planning stage - Work to be done fall winter 2005/06
- Work in progress
- Further Archeological work required and tender
- Work in progress
- Several projects ongoing with local communities and Monuments
- In planning stage
- In planning stage
- In planning stage
- 0.3% Ongoing in previous stages
- 0.5% Ongoing
- 0.2% Ongoing
- In planning stage
- 0.3% Ongoing
- 0.2% Ongoing
- 0.2% Ongoing
- 22.8% Ongoing
- 0.2% Field complete, (Bldg to go to rest of park Name change Victoria Park Rms).
<table>
<thead>
<tr>
<th>YEAR</th>
<th>PROJECT</th>
<th>DESCRIPTION</th>
<th>APPROVED</th>
<th>ACTUAL</th>
<th>REPORTED</th>
<th>AVAILABLE</th>
<th>REQUIRED</th>
<th>FINANCING</th>
<th>COMMENTS</th>
<th>COMPLETED</th>
<th>PROGRESS</th>
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<tbody>
<tr>
<td>2004</td>
<td>Downtown</td>
<td>Picnic Area Improvements</td>
<td>100,000.00</td>
<td>150,000.00</td>
<td>150,000.00</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>50,000.00</td>
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<td>75%</td>
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<tr>
<td>2004</td>
<td>Downtown</td>
<td>Pick-Up Area Renovation</td>
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<td>250,000.00</td>
<td>250,000.00</td>
<td>100,000.00</td>
<td>100,000.00</td>
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<tr>
<td>2004</td>
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<td>Motorcycle Storage Area</td>
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<td>150,000.00</td>
<td>150,000.00</td>
<td>150,000.00</td>
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<td>Downtown Traffic Calming</td>
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<tr>
<td>2004</td>
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<td>Downtown Pedestrian Improvements</td>
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<td>600,000.00</td>
<td>300,000.00</td>
<td>300,000.00</td>
<td>300,000.00</td>
<td>300,000.00</td>
<td>500,000.00</td>
<td>75%</td>
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**Completed Projects**

- Picnic Area Improvements (2004)
- Pick-Up Area Renovation (2004)
- Motorcycle Storage Area (2004)
- Downtown Pedestrian Improvements (2004)