TO: Mayor and Members
General Issues Committee

COMMITTEE DATE: February 19, 2014

SUBJECT/REPORT NO: Locke Street Business Improvement Area (BIA) – Proposed Budget and Schedule of Payment for 2014 (PED14029) (Ward 1)

WARD(S) AFFECTED: Ward 1

PREPARED BY: Eileen Maloney (905) 546-2632

SUBMITTED BY: Joe-Anne Priel
Acting General Manager
Planning and Economic Development Department

SIGNATURE: 

RECOMMENDATIONS

(a) That the 2014 Operating Budget for the Locke Street Business Improvement Area (BIA) (attached as Appendix “A” to Report PED14029) be approved in the amount of $30,000;

(b) That the levy portion of the Operating Budget for the Locke Street Business Improvement Area (BIA) in the amount of $30,000, be approved;

(c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2014 Budget as referenced in sub-section (b) of Report PED14029;

(d) That the following schedule of payments for 2014 be approved:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>$15,000</td>
</tr>
<tr>
<td>June</td>
<td>$15,000</td>
</tr>
</tbody>
</table>

Note: Assessment appeals may be deducted from the levy payments.
EXECUTIVE SUMMARY

This Report deals with the approval of the 2014 budget and schedule of payments for the Locke Street Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The amount $30,000 is totally levied by the BIA through its members. There is no cost to the City of Hamilton for any part of the Operating Budget.

Staffing: There are no staffing implications.

Legal: The Municipal Act, 2001, Section 205, Sub-section (2) dictates that City Council must approve budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting held on January 14, 2014, the Locke Street BIA Board of Management presented its proposed budget for 2014. The process followed to adopt the Locke Street BIA’s budget was in accordance with the BIA’s procedure by-law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not applicable.

RELEVANT CONSULTATION

Not applicable.

ANALYSIS AND RATIONAL FOR RECOMMENDATION

Not applicable.

ALTERNATIVES FOR CONSIDERATION

Not applicable.
ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

1.7 BIA initiatives help retain and attract businesses
1.8 BIA members are involved in developing and implementing local solutions

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PED14029 – Proposed 2014 Budget

EM/dkm
LOCKE STREET
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2014 BUDGET

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marketing</td>
<td>$17,142.87</td>
</tr>
<tr>
<td>Special Events</td>
<td>$2,142.87</td>
</tr>
<tr>
<td>Administration</td>
<td></td>
</tr>
<tr>
<td>Auditor</td>
<td>$1,428.57</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>$714.27</td>
</tr>
<tr>
<td>Insurance</td>
<td>$3,814.28</td>
</tr>
<tr>
<td>Contingency</td>
<td>$4,757.14</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$10,714.26</td>
</tr>
<tr>
<td><strong>TOTAL BUDGET</strong></td>
<td><strong>$30,000.00</strong></td>
</tr>
</tbody>
</table>