City of Hamilton

MINUTES: Waste Reduction Task Force
Wednesday, December 10, 2008, 7:00 p.m.
Hamilton Convention Centre, Room 202

Present: Mary Lou Dickson  David Hart Dyke  Mark McQueen
  Jim Sweetman  Peter Hutton  Anton Volcansek
  Tom Thompson  Rose Killey  Dan Rodrigues
  Grant Ranalli  Angela Pastorius  Paul Barrett

Regrets: Allan Freeman  Betty Hay Lambeck

Also Present: Pat Parker, Manager of Solid Waste Planning, Waste Management Division
  Dennis Guy, Project Manager of Community Outreach, Waste Management Division
  Adrienne Press, Policy Analyst, Waste Management Division
  Greg Kraatz, Public
  Trisha Branigan-Kilner, Public
  Paula Hamilton, Public
  Elaine Jermy, Public
  John Mitchell, Public
  Margaret Field, Public
  Laurie Nielsen, Public

1. Approval of the Agenda

Agenda Item 5 d) 2008 Review was deferred to the January meeting. Additional agenda item “Budget Update” was added to the agenda under Operations and an additional item “WRTF Self-Assessment Survey” was added under Administrative Items. The agenda was approved as amended.

(Moved by Peter Hutton, seconded by Mark McQueen) CARRIED

2. Approval of the Minutes from the November 19th, 2008 Meeting

The Waste Reduction Task Force received a copy of the minutes from the November 19th, 2008 meeting. The minutes were approved as written.

(Moved by David Hart Dyke, seconded by Dan Rodrigues) CARRIED

3. Administrative Items

a) Recognition of Outgoing Members

The contribution of out-going members to the Task Force, David Hart Dyke, Angela Pastorius and Mary Lou Dickson were presented with a certificate from the Mayor and a gift on behalf of Waste Management (Betty Hay Lambeck was absent for the meeting). Thanks were given by the Chair on behalf of the WRTF.

b) Status of New Member Appointments

Staff advised that the report “Citizen Appointments to the City of Hamilton Waste Reduction Task Force” will be going to Public Works Committee on January 19, 2009 and Council on January 28, 2009.

c) WRTF Self-Assessment Survey

The Chair circulated the WRTF Self Assessment Survey to the members and asked that they return the completed forms to Adrienne. This will be discussed at the January 21st meeting.
4. Projects

a) Sub-Committee Updates

Business and Government Liaison Sub-Committee

This sub-committee had nothing new to report.

Education & Communication Sub-Committee

Grant Ranalli presented a game he has designed for his students called “Sort-a-Thon”. The game involves students sorting waste into blue boxes, green carts and garbage streams. The time is recorded and there are penalties for items going into incorrect streams. Grant and Anton demonstrated the game.

Multi-Residential, Commercial and Institutional Waste Sub-Committee

This will be addressed under agenda Item 5 c).

b) Glanbrook Landfill Co-ordinating Committee

Dan Rodrigues gave an update on the last meeting held on November 24\(^{\text{th}}\). Some major points of interest from the meeting are:

- The new landfill operations contract has been awarded to Waste Management of Canada Corporation (WMCC).
- The Landfill gas project has begun and is generating revenue. A media event will be scheduled for April or May.
- New monitoring wells have been installed.
- The City has applied for a CofA amendment to accept material from other municipalities at the Landfill’s leaf and yard composting site.
- A slope of 2.5\% at the landfill has been agreed upon.
- The GLCC has also endorsed the change of the word “litter” to “landfill” on street furniture.

c) SWMMP Steering Committee

The next Steering Committee meeting will be on December 16\(^{\text{th}}\).

5. Operations

a) Leaf and Yard Waste

The second report regarding changes to the Leaf & Yard Waste system will be going to Public Works Committee on January 19\(^{\text{th}}\).

b) Transfer Station and Disposal Review

Staff reported that the incumbent, Waste Management of Canada Corporation (WMCC) was awarded the contract for the operation of the Landfill and BFI Canada Inc. (BFI) was awarded the contract for the operation of the Transfer Stations/CRCs/reuse store. These are ten (10) year contracts beginning in 2010.

c) Multi-Residential Diversion

An update was provided and the second phase of multi-residential roll-out is 99\% complete. 651 buildings have received service to date (16\% of total units). In the 2009 the third phase will be begin. New carts with grates will be arriving in January. Set-out data is being collected during the next two (2) weeks as distribution was stopped for the holidays.

d) Budget

Staff reported on the status of the 2009 budget:

- City Council has begun its budget deliberations for 2009.
- Capital Budget was approved by Committee of the Whole yesterday (Dec 9\(^{\text{th}}\)) and is before Council tonight. The Waste Management Division’s Capital projects were approved with the exception of the Waste Collection Pilot, with a total of $5.6 million being approved.
User Fees were approved by Committee of the Whole yesterday. In terms of Waste Management Division's fees, no increases were made to Transfer Station/CRC tipping fees ($112.50 per tonne), minimum vehicle fees ($8), or for backyard composters ($38.75). New fees were added for: Impacted Soils for cover material at the landfill ($30 per tonne); replacement green carts without a damaged one ($25) and a series of fees for waste management services at special events.

Deliberations on the Operating budget will begin in the new year (week of Jan 12th) with a target of approving the budget by February 27, 2009. It is expected to be a difficult budget year with the projected tax increase currently being 7.4%. Council has set a target of 2%. The Public Works Department budget is in the order of 5%, although the Waste Management Division is within the 2% target.

Information will be available on the City's website the first week in January.

Some dates of interest for the WRTF include January 16th - Public Works Budget Overview presented to the Public Works Committee and January 22nd - Public Delegations on the Budget heard by Council (CoW) from 2-4 and 7-9 pm.

The WRTF may wish to make a delegation and should contact Clerks via email as soon as possible if there is an interest.

e) Toward a Zero Waste Future

Pat thanked the Chair for presenting at the December 1st Public Works meeting. The report will be going to Council tonight and will then be sent to the MOE for a response to the EBR posting.

6. Other Business

Two (2) members of the WRTF attended Delta High school's green day and presented the school with a letter of recognition.

Staff offered facility tours for new members or members.

The WRTF gave thanks to the Steering Committee for joining them for dinner before the meeting.

The location for the January meeting has yet to be confirmed.

It was noted that twelve (12) Eco-schools were honoured at Council tonight.

7. Public Discussion

A public member asked if there are differences between recycling programs in different cities and staff responded that there are differences in municipal programs.

A member of the public indicated that the City of Owen Sound has implemented recycling in commercial and institutional facilities as well as residential facilities.

8. Adjournment

There being no further business, the meeting adjourned at 8:05 p.m.

(Moved by David Hart Dyke and seconded by Angela Pastorius that the meeting be adjourned). CARRIED

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Scott Stewart, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Waste Management Division
City Clerks Division, c/o Carolyn Biggs, Lisa Barroso