CITY OF HAMILTON
MOTION

Council Date: June 9, 2010

MOVED BY COUNCILLOR B. MCHATTIE...........................................

SECONDED BY.................................................. ................................

That Item 8.3, respecting the establishment of a Hamilton Farmers’ Market Transition Sub-committee, approved by Council on the April 28, 2010, be amended by:

(a) deleting the words “short-term” from recommendation (a), as the mandate has been expanded.

(b) That the Terms of Reference, in recommendation (b), be deleted in its entirety and replaced to read as follows:

HAMILTON FARMERS’ MARKET TRANSITION SUB-COMMITTEE

TERMS OF REFERENCE

Strategy & Planning

- Encourage and foster an appreciation of the history of the Hamilton Farmers’ Market and its significance to the City of Hamilton;

- Provide vision, strategic direction and establish high level priorities;

- Approve and recommend to the Emergency & Community Services Committee a Four Year Strategic Plan, annual budget and business plan;

- Approve annual marketing and special event plan;

Issues Management

- Provide Stallholders with the option for an objective review of issues not resolved through existing decision making processes;

- Review, investigate, and wherever possible, resolve issues arising from Stallholders’ concerns regarding the terms and conditions of their leases within the existing temporary location and the transition to the permanent Hamilton Farmer’s Market location;
Determine the most appropriate method of allocating space to Stallholders in the renovated Market;

Act as the final appeal for issues raised by Stallholders;

Anticipate and identify potential areas of dispute and make recommendations for mitigation to the Director of Culture;

By-law & Policies

Approve and recommend to the Emergency & Community Services Committee Hamilton Farmers’ Market Policies;

Review and recommend to Emergency & Community Services Committee revisions to the Hamilton Farmers' Market By-law;

Recommend to Emergency & Community Services Committee annual fee structures for the Market;

Make decisions or recommendations on a timely basis and within the parameters of City of Hamilton Bylaws;

Increase Stallholders’ awareness of their obligations and responsibilities under the Market Bylaw and other relevant municipal bylaws;

Composition

The Hamilton Farmers’ Market Transition Sub-committee will be comprised of three to five members of Council.

Support

The Hamilton Farmers’ Market Transition Sub-committee will have support from:

(i) Director of Culture or Designate (Facilitator)
(ii) Market Supervisor
(iii) Staff Representative from Legal Services Division
(iv) Staff Representative from the Parking & By-law Services Division