Attendees: Daryl Bender (last portion of meeting only), Tarquin Adams (acting Chair for this meeting), Heather Andrachuk, Thom Oommen, Andrew Brown, Al Horzelenberg, Greg Ellis, Andrew Ilev, Steve Begley, Rob Wazny, Jordan Fysh, Brad Tyleman, Akashdeep Gill, Michael Donaldson, Bob Brown. City Staff Representative: Rich Shebib.

Minutes taken by Bob Brown.

1. Tarquin Adams assumed the Chair as Daryl Bender (regular Chair) had another meeting in progress at City Hall.

2. Minutes of Previous Meeting: Moved by Al Horzelenberg, Seconded by Thom Oommen that the Minutes of the September 6, 2006 meeting be approved. CARRIED

3. Enforcement of Stop Signage on Stirling Street near McMaster: Apparently there have been some instances of bicyclists being ticketed for not coming to a full stop at signed intersections on Stirling Street. Cyclists are cautioned to obey traffic signage. Agenda Item for next meeting: Suggesting a letter be composed to minimize the number of stop signs on designated bicycle routes in the City.

4. Committee Terms of Reference:
Action Item (arising from discussion): Tarquin Adams to contact Ken Forgeron of the Niagara Cycling Committee re signage used in Niagara indicating “No Cycling on Sidewalks”.

Several suggestions for changes to the Terms of Reference were made. One is noted here: Under Goals add “Support Data Collection and studies of bicycle usage and needs in the City of Hamilton”

After lengthy discussion, it was decided to ask for a volunteer sub-committee to come up with suggested changes which will be presented at the next meeting. The final recommended wording for the Terms of Reference will be sent to the City’s Selection Committee for approval. Sub-committee members: Daryl Bender, Thom Oommen, Michael Donaldson and Al Horzelenberg.

5. Specific Route Updates:
   i) Hatt Street in former Dundas. The City Staff have recommended bicycle lanes as approved through the Committee. The matter is in Council’s hands.

   ii) Canal Lift Bridge: The Waterfront Trust is to improve signage on the Hamilton side of the Canal to direct cyclists to the bicycle friendly stairs on the Bay side
of the bridge. Greg Ellis reviewed a proposed letter to the Deputy Transportation Minister regarding improving facilities to cross the bridge.  

**Action Item:** Greg Ellis will circulate a copy of the revised letter to Committee Members for comment.

6. **Transportation Master Plan:** It was noted that two Public Information Centres (PIC) dealing with the Plan were recently held at facilities on top of the Escarpment. It was felt that it would have been more appropriate to hold one on the top of the Escarpment and one in the lower level of the City, both of which could have been on main Public Transit routes. Tom Oommen will compose a letter to be sent to the City suggesting that future PIC’s be located as suggested above.

7. **Design of Lawrence Rd./King St./Mt. Albion for cycling access:** Rob Wazny expressed concern regarding traffic volumes which could be significant with the opening of the Red Hill Creek Expressway.  

**Action Item:** Richard Shebib will provide a map for next meeting showing the proposed design for review by the committee.

8. **Media Coverage of Cycling Issues:** Al Horzelenberg pointed out that over the past few months there have been a large volume of bicycle related articles, letters to the Editor etc. in the Hamilton Spectator. It was felt that the Committee should be reacting to these by, for example, actively pursuing Council on the issues. It was strongly recommended that Council be directly represented on our Committee.

9. **Bicycle access to City Transfer Stations:** As a follow-up to discussions in previous meetings, Bob Brown reported that he had successfully used his bicycle and trailer to drop off an old microwave oven at the Upper Ottawa/Kilbride Transfer station.

10. **City of Hamilton bicycle usage/parking requirements at various places of employ:** It was mentioned that the City are proposing changes to the way City employees will be allowed to bring their bicycles into work facilities.  

**Action Item:** Tarquin Adams and Richard Shebib will review proposals and report at the next meeting.

11. **Meeting Room booking for 2007:** Richard Shebib will arrange for Room 264 to be booked for the first Wednesday of each month for regular Monthly Committee Meetings in 2007.

12. **Motion to Adjourn** by Al Horzelenberg. Seconded by Thom Oommen.