CITY HALL RENOVATIONS
STEERING COMMITTEE
MINUTES
2:00 p.m.
Monday, October 5, 2009
Room 207
Hamilton Convention Centre
One Summer’s Lane

Present:
Mayor F. Eisenberger
Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins and T. Whitehead

Also Present:
G. Davis – General Manager, Public Works
R. D’Angelo – Manager, Corporate Buildings and Technical Services
J. Warner – Project Manager, Facilities
S. Conner – Prism Partners
S. Hunter – Project Manager, A.B.E.
J. Chobotiuk – Executive in Charge, A.B.E.
I. Bedioui – City Clerk’s Office

THE FOLLOWING WAS REPORTED TO THE PUBLIC WORKS COMMITTEE FOR INFORMATION:

(a) Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and requested if there were any declarations of interest, of which there were none.

(b) Changes to the Agenda (Item 2)

None

(Collins/Pearson)
That the agenda be approved, as presented. CARRIED
(c) Approval of Previous Minutes – September 21, 2009 (Item 3)

(Collins/Whitehead)
That the Minutes of the September 21, 2009 meeting of the City Hall Renovations Steering Committee be approved, as presented.  

CARRIED

(d) Updates:

Gerry Davis indicated that the presenters are Sean Quinlan, President of Nationwide Audio Visual, Richard Hagan, of Sennheiser Canada and Anthony Pace of Nationwide Audio Visual.

Sean Quinlan advised that Nationwide Audio Visual is a local company which has been in operation for 50 years and has provided services to the Federal and Provincial Governments and other municipalities.

(i) Audio/Visual (Item 4.1)

Richard Hagan made a PowerPoint presentation which included the following:

- The warranty – will be extended to three years
- Infra red technology
- Main council chambers – design
- Modular panels – flush mount
- Voting functionality
- Software control – synoptic view
- Central Unit CPU5500
- EOC Board room
  - WiCOS System overview
  - WiCOS Ap web server
- System compatibility
- References – Quebec City, County of Middlesex, and Halifax City Hall – have similar set ups
- Other references – Universities, the Supreme Court of Canada, etc

Anthony Pace, Project Manager with Nationwide Audio Visual advised that he was part of the design team for the system design proposed for the council chambers.

His PowerPoint presentation provided a description of the equipment being proposed for the following locations in City Hall:
The Council Chambers:

- Assisted listening system
- Distributed audio system
- Video system
- Control system
- Digital conference system
- Scope options

The EOC boardroom:

- Audio system
- Video system
- Scope options

Room 830 & 1st floor meeting room:

- Distributed audio system and video system

The 10 plus meeting rooms:

- audio system
- video system

Additional options

- LCD displays

The Steering Committee discussed the following issues:

- Voting procedures do not permit a Councillor to abstain and therefore that voting option is not required;
- The time limit for speaking and a suitable warning when the time is nearly up;
- The speaker’s list – how does it work, who controls it and who sees it?
- The internet connection – allows the meeting to be viewed by the public and allows City staff to provide input from their offices;
- The phone system conference call will also be available;
- The media hook up;
- The capability and reliability of the battery operated system;
- The audio system is digital – the chance of picking up interference or feedback is minimum;
- The audio systems in the councillor and staff lounges and the outside foyer will be controllable;
- Could the lobby be used to facilitate ceremonial activities?
- Adaptability for the forecourt will be discussed at another meeting;
• The ear pads for the hearing impaired will be replaceable and can be changed;
• Councillors will access the system by inserting a card at their station;
• The total number of hook ups – the existing 17 seats plus maybe an additional hook up next to the Mayor for the Deputy Mayor;
• Is this the most current technology available?
• The tendering process;
• $600,000 is the upset limit;
• Staff have further negotiations to complete.

Councillor Pearson suggested that delegations be recorded at the podium for example during Economic Development and Planning Committee meetings. Clerk’s staff were requested to review this matter and report back at the next meeting on the desirability/feasibility of including this capability.

(Eisenberger/Pearson)
That the presentation be received. CARRIED

(e) Other Business (Item 5)
(i) Date of Next Meeting: Monday, November 2, 2009
2:00 p.m.
Albion Rooms A and B
Hamilton Convention Centre

(f) Adjournment (Item 7)
(Whitehead/Pearson)
There being no further business, the Committee adjourned at 3:00 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair
City Hall Renovations Steering Committee

Ida Bediou
Legislative Assistant
October 5, 2009