Corporate Administration Committee
REPORT 05-018
9:30 a.m.
Wednesday, December 7, 2005
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor D. Braden (Chair)
Councillor A. Samson (Vice Chair)
Councillors P. Bruckler, C. Collins, M. Pearson

Absent with Regrets: Councillor M. Ferguson – City Business

Also Present: Councillors B. Bratina, S. Merulla
G. Peace – City Manager
J. Rinaldo – General Manager, Finance and Corporate Services
C. Graham – General Manager, Human Resources
D. Logan – Director, Employment and Labour Relations
M. Amorosi – Director, Employee and Client Services
L. Friday – Director, Taxation
T. Tollis – Director, Budgets and Finance
C. Biggs – Legislative Assistant, City Clerk’s

THE CORPORATE ADMINISTRATION COMMITTEE PRESENTS REPORT 05-018
AND RESPECTFULLY RECOMMENDS:

1. Election of Vice Chair (Item A)

That Councillor C. Collins be appointed as Vice Chair of the Corporate Administration Committee for 2006.

2. Minutes of Various Citizen Committees (Item 5.1)

That the Minutes of the following Citizen Committees, be received:

(a) Advisory Committee for Persons with Disabilities
(b) GLBT Advisory Committee
(c) Advisory committee on Immigrants and Refugees

Council – December 14, 2005
(d) Hamilton Mundialization Committee
(e) Committee Against Racism
(f) Status of Women Committee.

3. Apportionment of Taxes – Pursuant to Section 356 of the Municipal Act, 2001, S.O. 2001, c.25 for various properties in Stoney Creek (Wards 10, 11), Flamborough (Ward 15) (FCS05081(d)) (Item 5.2)

(a) That the land taxes levied against Roll #2518 003 020 28200 (130 Glover Access Road, Stoney Creek) for the 2003 and 2004 tax years, be apportioned in the amount of $8,787.64 and split amongst the three newly created parcels as set out in Appendix “A” attached hereto;

(b) That the land taxes levied against Roll #2518 003 140 05400 (348-350 Dosco Drive, Stoney Creek) for the 2005 tax year, be apportioned in the amount of $36,280.32 and split amongst the two newly created parcels as set out in Appendix “A” attached hereto;

(c) That the land taxes levied against Roll #2518 303 330 23422 (96 Goldenview Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,786.66 and split amongst the two newly created parcels as set out in Appendix “A” attached hereto.

4. Monthly Status Report of Tenders and Requests for Proposals for October, 2005 (FCS05023(h)) (City Wide) (Item 5.3)

That Report FCS05023(h) respecting Monthly Status Report of Tenders and Requests for Proposals for October, 2005, be received.

5. Red Hill Valley Project Financial Status Report (FCS05027h/PW05023h) (City Wide) (Item 5.4)

That Report FCS05027(h)/PW05023(h) respecting Red Hill Valley Project Financial Status, be received.

6. Impact of Closure – Bingo Central (FCS05132) (City Wide) (Added Item 7.3)

(a) That staff continue to work with those agencies impacted by the recent closure of Bingo Central and assist them in relocating to an alternate Bingo Hall if possible;
(b) That those bingo licences from organizations outside of the boundaries of the City of Hamilton impacted by the closure of Bingo Central not be renewed;

(c) That, as of January 1, 2006, a six-month moratorium be placed on the Bingo licensing of all organizations located outside of the boundaries of the City of Hamilton with the intention of evaluating the availability of Bingo events;

(d) That a moratorium be placed on the number of events that can be undertaken by organizations currently holding bingo licences until the status of all organizations impacted by the closure of Bingo Central currently on bingo hall waiting lists is confirmed;

(e) That up to $100,000, funded from the 2005 Corporate Surplus, be made available through the Grants Sub-Committee in order to address requests for one-time emergency funding from organizations who can demonstrate that they have been negatively impacted by the closure of Bingo Central;

(f) That applicants requesting emergency funding, through the Grants Sub-Committee related to the closure of Bingo Central, be limited up to the maximum amount of funding received in 2004 from bingo revenue and that funds are used in a manner consistent with the bingo licence guidelines;

(g) That staff report back to the Corporate Administration Committee in June 2006, to provide Councillors with an update as to the impact, if any, of Bingo Central.

7. Hamilton Municipal Retirement Fund (HMRF) 2006 Pension Indexation (FCS05125) (City Wide) (Item 8.1)

(a) That HMRF members be granted a 3.36% increase effective January 1, 2006 to match the inflationary increase granted to OMERS pensioners;

(b) That the cost of $2,862,000 to provide the pension increase of 3.36% to HMRF members be funded from plan surplus.

8. Hamilton-Wentworth Retirement Fund (HWRF) 2006 Pension Indexation (FCS0126) (City Wide) (Item 8.2)

(a) That HWRF members be granted a 3.36% increase effective January 1, 2006 to match the inflationary increases granted to OMERS pensioners;
(b) That the cost of $2,900,400 to provide the 2006 indexation for members be amortized over 5 years at an annual rate of $666,000 as per Appendix ‘A’ to Report FCS05126;

(c) That subject to an overall corporate surplus, the 2005 transfer from the HWRF Actuarial Deficiency Reserve to the operating budget be deferred and applied to the 2006 HWRF payment.

9. Financial Assistance to Hamilton Artists Inc. (City Wide) (GRA05011) (Outstanding Business Item Q) (Item 8.3)

(a) That the request for a one time grant in the amount of $18,000 for the Hamilton Artist’s Inc. to cover renovation expenses be denied;

(b) That this item be removed from the Outstanding Business List of the Corporate Administration Committee.

10. Standard and Poor’s Rating Service’s 2005 Credit Rating (FCS05123) (City Wide) (Item 8.4)

That Report FS05123 respecting Standard and Poor’s Rating Service’s 2005 Credit Rating, be received.

11. Process for Recovering Tax Arrears (FCS05128) (City Wide) (Item 8.5)

(a) That Report FCS05128 respecting Process for Recovering Tax Arrears, be received;

(b) That this item be removed from the Council-Directed Task List.

12. “Cost-Savings Ideas” Initiative – Final Report (HUR05003(a)) (City Wide) (Item 8.6)

(a) That Report HUR05003(a) respecting “Cost Savings Ideas” Initiative – Final Report, be received;

(b) That this item be removed from the Council-Directed Task List.
13. **Cancellation of January 2006 Meeting of Committee (New Business) (No Copy)**

That the January 4, 2006 meeting of the Corporate Administration Committee be cancelled as there are no time-sensitive issues requiring the immediate attention of the Committee.

**FOR THE INFORMATION OF THE COMMITTEE:**

(a) **CHANGES TO THE AGENDA (Item 1)**

The Clerk advised of the following changes to the agenda:

(i) Item 5.1 – Minutes of Various Citizen Committees:

   Item 5.1.1 – Advisory Committee for Persons with Disabilities
   September 6 should read September 7
   Item 5.1.2 – GLBT Advisory Committee:
   September 26 should read September 16

   Item 5.1.3 – Advisory Committee on Immigrants and Refugees
   Meeting dates should read: February 10, March 10, April 14 and May 12, 2005

(ii) Item 7.1 – HECFI Financial Overview – Power Point presentation distributed

(iii) Item 7.2 – Non-Union Terminations/"Severances"

   3rd bullet on first slides should read City’s Experiences – 2001 to 2005

(iii) Added Report and Power Point Presentation

   Item 7.3 – Impact of Closure – Bingo Central (FCS05132) (City Wide)

The agenda was approved, as amended.

(b) **DECLARATIONS OF INTEREST (Item 2)**

None.

(c) **APPROVAL OF MINUTES (Item 3)**

The Minutes of the November 16, 2005 meeting of the Corporate Administration Committee were received and adopted as presented.

*Council – December 14, 2005*
(d) DELEGATION REQUESTS (Item 4)

The request to appear before the Committee from Mr. Bill Manson, on behalf of the Board of Directors of Arts Hamilton, was approved.

(e) PUBLIC HEARINGS/DELEGATIONS

HECFI Budget (Item 6.1)

Duncan Gillespie, Chief Executive Officer; appeared before the Committee and acknowledged the attendance of Brad Calder, Director of Operations/Events Delivery; Al Lutchin, Director of Sales and Marketing, Rick DiFilippo, Director of Business Services.

Mr. Gillespie explained the challenges faced by HECFI which created the deficit situation in 2005, and strategic plans to ensure that this scenario is not repeated in 2006 and beyond. He indicated that the strategic direction for HECFI is to increase self-revenue generation and decrease reliance on the municipality.

Following an opportunity to respond to questions of the Committee, Councillor Braden thanked Mr. Gillespie et al for their attendance.

(f) STAFF PRESENTATIONS (Item 7)

(i) HECFI Financial Overview (Item 7.1)

Joe Rinaldo gave a presentation providing historical information with respect to HECFI for 2000 to 2005, indicating that this is the first year that a deficit is being projected. Information was also provided with respect to a summary of the HECFI 10-year capital program for Copps Coliseum and the Hamilton Convention Centre. Funding for capital improvements for Hamilton Place are provided through the Ronald V. Joyce Fund.

Staff was requested to seek clarification with respect to the ability of HECFI to solicit business such as wedding receptions, bridal showers, etc.

On motion, the presentations by Duncan Gillespie and City staff were received, and the Committee requested that staff provide a budget variance report in the 2nd quarter of 2006.

(ii) Non-Union Terminations/”Severances” (Item 7.2)

David Logan, Director of Employee and Labour Relations, addressed the issue of non-union terminations/”severances” in a legal context, including the definition of termination for cause and without cause. He also addressed issues related to the Employment Standards Act and common law notice periods, operational and other issues in proving cause.

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Mark Amorosi, Director of Employment and Client Services, addressed this issue from an organizational context, including non-union terminations in relation to employment agreements and employment contracts post amalgamation, eligibility for re-hire, non-union termination process and the City’s experience related to termination without cause from 2001 to 2005.

Councillor Collins expressed concern that Council needs to be involved in the termination process from a financial standpoint, and requested clarification with respect to how many of the 15 employees terminated during the 2001 to 2005 period were terminated due to “inability to meet changing expectations in the role”.

On motion, the presentation with respect to Non-Union Terminations/ “Severances” was received.

(g) GENERAL INFORMATION/OTHER BUSINESS

(i) Outstanding Business Item B – Chargebacks and Interdepartmental Transfers (Due Date: November 16, 2005) (No Copy) (Item 11.1)

Staff advised that Departments have requested the opportunity for more consultation on this matter. A report on this issue is in progress, and will be presented to the Committee in March, 2006.

Staff was directed to amend the Outstanding Business List to reflect the new due date.

(ii) Outstanding Business Item G – City Twinning (Due Date: December 7, 2005) (No Copy) (Item 11.2)

Staff will be placing this item on an agenda of the Mundialization Committee, and will report back to the Committee in May, 2006.

Staff was directed to amend the Outstanding Business List to reflect the new due date.

(iii) Outstanding Business Item L – Seniors’ Tax Increase Deferral (Due Date: December 7, 2005) (No Copy) (Item 11.3)

Staff advised that this matter has been discussed with the Seniors Advisory Committee, and that a report/recommendation will be presented to the Committee in January, 2006.

Staff was directed to amend the Outstanding Business List to reflect the new due date.

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(iv) Outstanding Business Item R – Costs paid to Stand-by Employees (No Copy) (Item 11.4)

Staff advised that a supplementary report on this matter will be presented to the Committee of the Whole during budget deliberations; therefore, the Committee agreed that this item be removed from the Outstanding Business List of the Corporate Administration Committee.

(v) Outstanding Business – Lost Revenues to Charitable Organizations resulting from Closures of Local Bingo Operations (No Copy) (Item 11.5)

This item was dealt with as per recommendations in Item 6.

There being no further business, the Committee adjourned at 12:10 p.m.

Respectfully submitted

Councillor D. Braden
Chairman
Corporate Administration Committee

Carolyn Biggs
Legislative Assistant
December 7, 2005
APPORIONMENT OF TAXES

Apportion the original land taxes levied against:

(a) **Roll #2518 003 020 28200** (130 Glover Access Road, Stoney Creek) for the 2003 and 2004 tax years, in the amount of $8,787.64 should be split amongst the three property roll numbers listed below:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ADDRESS</th>
<th>ROLL NUMBER</th>
<th>APPORTIONED ASSESSMENT</th>
<th>TOTAL TAXES</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003</td>
<td>130 Glover Access Rd.</td>
<td>2518 003 020 28200</td>
<td>61,934</td>
<td>$1,366.82</td>
</tr>
<tr>
<td>2003</td>
<td>136 Glover Access Rd.</td>
<td>2518 003 020 28210</td>
<td>46,533</td>
<td>1,026.93</td>
</tr>
<tr>
<td>2003</td>
<td>142 Glover Access Rd.</td>
<td>2518 003 020 28220</td>
<td>46,533</td>
<td>1,026.93</td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total</strong></td>
<td></td>
<td><strong>155,000</strong></td>
<td><strong>$3,420.68</strong></td>
</tr>
</tbody>
</table>

(b) **Roll #2518 003 140 05400** (348-350 Dosco Drive, Stoney Creek) for the 2005 tax year, in the amount of $36,126.38 should be split amongst the two property roll numbers listed below:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ADDRESS</th>
<th>ROLL NUMBER</th>
<th>APPORTIONED ASSESSMENT</th>
<th>TOTAL TAXES</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>348-350 Dosco Drive</td>
<td>2518 003 140 05400</td>
<td>696,400</td>
<td>$32,126.39</td>
</tr>
<tr>
<td>2005</td>
<td>0 Millen Road</td>
<td>2518 003 140 13100</td>
<td>103,600</td>
<td>3,999.99</td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total</strong></td>
<td></td>
<td><strong>800,000</strong></td>
<td><strong>$36,126.38</strong></td>
</tr>
</tbody>
</table>
(c) **Roll #2518 303 330 23422** (96 Goldenview Court, Flamborough) for the 2005 tax year, in the amount of $1,786.66 should be split amongst the two property roll numbers listed below:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ADDRESS</th>
<th>ROLL NUMBER</th>
<th>APPORTIONED ASSESSMENT</th>
<th>TOTAL TAXES</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>96 Goldenview Court</td>
<td>2518 303 330 23422</td>
<td>62,300</td>
<td>$ 869.61</td>
</tr>
<tr>
<td>2005</td>
<td>94 Goldenview Court</td>
<td>2518 303 330 23421</td>
<td>65,700</td>
<td>917.05</td>
</tr>
<tr>
<td></td>
<td>Grand Total</td>
<td></td>
<td>128,000</td>
<td>$ 1,786.66</td>
</tr>
</tbody>
</table>