Audit and Administration Committee

MINUTES
9:30 a.m.
Wednesday, November 18, 2009
Committee Room 207
Hamilton Convention Centre
One Summer’s Lane

Present:
Vice-Chair R. Powers
Mayor Eisenberger
Councillors C. Collins B. Morelli, and M. Pearson

Absent with Regrets:
Chair B. Clark
Councillors B. Bratina and T. Whitehead

Also Present:
C. Murray, City Manager
R. Rossini, General Manager; T. Tollis, Treasurer; R.
Male, Director of Financial Services – Finance and
Corporate Services
J.A. Priel, General Manager – Community Services
K. Christenson, City Clerk; M. Meyer, Legislative Assistant
– City Clerk’s Office

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. FOI Quarterly Report (July 1 to September 30, 2009) (CL09003(b)) (City Wide) (Item 5.2)

(Pearson/Eisenberger)
That Information Report CL09003(b) respecting FOI Quarterly Report (July 1
to September 30, 2009) be received.

CARRIED

and Policy 11 – Negotiations for the 3rd Quarter 2009 (FCS09045(b)) (City Wide) (Item 5.3)

(Pearson/Eisenberger)
That Information Report FCS09045(b) respecting Quarterly Status Report on
the use of Policy 10 – Emergency Purchasing and Policy 11 – Negotiations for
the 3rd Quarter 2009 be received.

CARRIED
3. City of Hamilton/Her Majesty the Queen in Right of Ontario Recreational Infrastructure Canada Program in Ontario Contribution Agreement (FCS09061(a)) (City Wide) (Item 8.1)

(Eisenberger/Collins)
(a) That the Mayor and City Clerk be authorized and directed to enter into an Agreement between the City of Hamilton and Her Majesty the Queen in Right of Ontario as represented by the Minister of Energy and Infrastructure and the Minister of Health Promotion, related to the funding commitment made by the Government of Canada and the Province of Ontario to the Municipality under the Recreational Infrastructure Canada Program in Ontario and Ontario Recreational Program; and

(b) That the Mayor and City Clerk be authorized and directed to execute the Recreational Infrastructure Canada Program in Ontario Contribution Agreement attached as Appendix “A” to report FCS09061(a).

CARRIED

4. Award of Corporate Tender C12-18-09 Supply & Delivery of Clothing for City of Hamilton Employees (FCS09104) (City Wide) (Item 8.2)

(Morelli/Pearson)
That the Corporate Tender C12-18-09 for the Supply and Delivery of Clothing for City of Hamilton Employees be awarded to the lowest compliant bid per section as per the following sections:

(a) Section 1- Navy Blue Work Clothing to Unisync Group Ltd. with an estimated annual cost of $168,723.80.

(b) Section 2- Managers and Supervisors Clothing Grey and Black to Unisync Group Ltd. with annual cost of $46,515.65.

CARRIED

5. Award of Corporate Tender C12-23-09 Graffiti Removal Services (FCS09105) (City Wide) (Item 8.3)

(Morelli/Pearson)
That the Corporate Tender C12-23-09 be awarded to the lowest compliant bid per section as per the following sections:

(a) Section 1- Graffiti Removal Services to 1368029 Ontario Inc (operating as Sparkleen) with an estimated total contract price of $253,500 for a five year term.
(b) Section 2- Graffiti Removal from Signal Controller Boxes to Pressure Kleen Services Company Inc. with an estimated total contract price of $62,387 for a five-year term.

CARRIED

6. Local MPAC Costs (FCS09103) (City Wide) (Item I of Audit and Administration Committee Outstanding Business List) (Item 8.4)

(Collins/Eisenberger)
(a) That report FCS09103 “Local MPAC Costs” be received for information;

(b) That the City of Hamilton endorse the City of Ottawa’s resolution (Appendix “A” to report FCS09103) with respect to provincial funding of Municipal Property Assessment Corporation (MPAC) costs in relation to education taxes;

(c) That a copy of report FCS09103 be forwarded to the Province, in addition to a formal request by the City of Hamilton Council that Hamilton’s local MPAC costs be shared by the City of Hamilton and the Province in the same proportion that the City of Hamilton and the Province (school boards) share in the revenue from property taxes;

(d) That a copy of the correspondence to the Province be forwarded to the Association of Municipalities of Ontario and the Ontario Ombudsman for information.

CARRIED

7. Operational Review Sub-Committee Report 09-001 (Item 8.5)

(Pearson/Collins)
(a) Evaluation of the City of Hamilton Purchasing Program (FCS09109) (City Wide)

(i) That the Evaluation of the City of Hamilton Purchasing Program, as outlined in Appendix A to Report 09-001, be undertaken by an external consultant;

(ii) That the General Manager of Finance and Corporate Services be authorized and directed to award the consulting services Request for Proposals for the Evaluation of the City of Hamilton Purchasing Program, in accordance with the methodology, as outlined in Appendix A to Report 09-001;

(iii) That the General Manager of Finance and Corporate Services be authorized and directed, on behalf of the City of Hamilton, to execute all necessary documents, resulting from the Request for
Proposals for the Evaluation of the City of Hamilton’s Purchasing Program, in a form satisfactory to the City Solicitor;

(iv) That the cost of the consultant’s review of the Purchasing Program not exceed $100,000 to be funded first from the 2010 Corporate Services Operating Budget, and, secondly through any overall year end Corporate Surpluses and lastly through the Tax Stabilization Reserve.

CARRIED

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised the following changes to the agenda:

Added as Item 4.1 is a Delegation Request from Louise Dompierre, Art Gallery of Hamilton, to speak at the December 2, 2009 Audit and Administration Committee meeting respecting the Art Gallery of Hamilton’s Outstanding Loan.

On a motion (Pearson/Morelli), the agenda was approved as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) MINUTES (Item 3)

(i) Minutes of the meeting held on November 4, 2009 (Item 3.1)

(Pearson/Morelli)

That the minutes of the Audit and Administration Committee meeting held on November 4, 2009 be approved as presented.

CARRIED

(f) Delegation Request from Louise Dompierre, Art Gallery of Hamilton, Respecting Outstanding Loan

(Morelli/Pearson)

That the delegation request from Louise Dompierre, Art Gallery of Hamilton, respecting the Art Gallery of Hamilton’s outstanding loan to the City of Hamilton be approved for the December 2, 2009 Audit and Administration Committee meeting.

CARRIED
(e) Minutes of Various Sub-Committees (FOR INFORMATION PURPOSES ONLY) (Item 5.1)

(Pearson/Eisenberger)
That the following minutes of various sub-committees be received:
(a) Status of Women Sub-Committee – September 24, 2009  
CARRIED

(f) Local MPAC Costs (FCS09103) (City Wide) (Item I of Audit and Administration Committee Outstanding Business List) (Item 8.4)

Rob Rossini provided an overview of the report.

(Collins/Eisenberger)
That Report FCS09103 respecting Local MPAC Costs be amended by adding the following as recommendation (d):

“(d) That a copy of the correspondence to the Province be forwarded to the Association of Municipalities of Ontario and the Ontario Ombudsman for information.”

Amendment CARRIED
Motion as Amended CARRIED

Councillor Pearson requested that staff e-mail her the totals of local MPAC costs dating back to 1998.

(Collins/Eisenberger)
That Item I “Local MPAC Costs” be removed from the Audit and Administration Committee Outstanding Business List.

CARRIED

(g) Operational Review Sub-Committee Report 09-001 (Item 8.5)

(Eisenberger/Collins)
(a) That Finance staff be directed to assess the value of implementing bartering systems as part of the City of Hamilton’s Purchasing Policy review;

(b) That, if bartering systems are found to have value for the City of Hamilton, Finance staff be directed to implement a bartering system pilot project.

CARRIED

(h) GENERAL INFORMATION/OTHER BUSINESS
(i) **Outstanding Business List Items to be Removed (Item 11.1)**

(Pearson/Collins)
That the removal of the following Audit and Administration Committee Outstanding Business List item be approved:

Item “Q” – Municipal Election Campaign Rebates

CARRIED

(i) **ADJOURNMENT (Item 13)**

(Collins/Pearson)
The Audit and Administration Committee adjourned at 9:42 a.m.

Respectfully submitted,

Councillor Russ Powers, Vice-Chair
Audit and Administration Committee

Mary-Ann Meyer
Legislative Assistant
November 18, 2009