Present: A. French (Chair), A. Denham-Robinson (Vice Chair) 
Councillor M. Pearson, M. Adkins, A. Charlton, M. Kirk, B. Manson, F. Thorp-Neufeld, K. Wakeman and S. Wray

Absent with Regrets: Councillors B. McHattie – vacation, B. Bratina - city business 
S. Stewart-Greene – personal, P. Hartnett - personal

Also Present: D. Cuming, Acting Manager Community Planning and Design 
S. Vattay, Cultural Heritage Planner 
J. Muller, Cultural Heritage Planner 
M. House, Cultural Heritage Planner 
L. Chewter, Assistant Cultural Heritage Planner 
M. Meyer, City Clerk’s Office

The meeting was called to order.

Art French announced that this was Lauren Chewter’s final meeting. The Committee thanked her for her work.

1. **CHANGES TO THE AGENDA (Item 1)**

   The Clerk advised of the following change to the agenda:

   Added as Item 9.4, Proposed wording from the Joint Plaquing Sub-committee for Four Designated Properties Approved to Receive Plaques in 2008 (K. Wakeman)

   Francis Thorp-Neufeld requested that an update on Dundas District High School be added as Item 10.3.

   Bill Manson requested that an update on the Hamilton Historical Board newsletter be added as Item 10.4.
Bill Manson requested that the Policy Sub-Committee Report be added as Item G to the Outstanding Business List.

(M. Adkins/B. Manson)
That the agenda be approved as amended.  

CARRIED

2. DECLARATIONS OF INTEREST (Item 2)
None declared.

3. DELEGATION REQUESTS/PRESENTATIONS (Item 3)
None

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)
Alissa Denham requested that the words “pending further discussion” be added at the end of Item 7(e).

(K. Wakeman/A. Charlton)
That the Minutes of the June 26, 2008 meeting of the Hamilton LACAC (Municipal Heritage Committee) be approved as amended.  

CARRIED

5. BUSINESS ARISING FROM THE MINUTES (Item 5)

(a) Christ Church Unity, 21 Rosedene Avenue (K. Wakeman – no copy) (Item 5.1)
No updates.

(b) Follow up with the Ontario Heritage Trust recommendation about the Lister Block that there be a "nomination to the Canadian Register of Historic Places” (no copy)
Sharon Vattay advised that, while there was a recommendation in the report from Ontario Heritage Trust to the Minister of Culture that the Lister Block be submitted to Canadian Register of Historic Places, according to the HPI process, the nomination is submitted by the “recognizing authority” which in the case of the Lister Block is the City of Hamilton due to the municipal designation under the Ontario Heritage Act.
Sharon Vattay further advised that Council could submit a statement of significance to the Ministry of Culture to consider, but given current circumstances, it may not be an appropriate action at this time.

(K. Wakeman / B. Manson)
That, at the completion of the rehabilitation of the Lister Block, Council be requested to nominate this building to the Canadian Register of Historic Places, and that this item be added to the Outstanding Business List for follow up when renovations are complete.

CARRIED

6. Buildings and Landscapes (Item 6)
(a) Endangered Buildings and Landscapes:
   (i) Treble Hall, 6-12 John Street North, Hamilton (L) – Councillor B. McHattie
       No updates.
   (ii) Lister Block, 28-40 James Street North, Hamilton (D) – Councillor B. McHattie
        Sharon Vattay advised that staff met with the property owner’s representative and heritage consultant to begin the process respecting heritage matters, as outlined in the vendor’s agreement with the City. The vendor’s representative and their heritage consultant, the City’s heritage consultant, and two city staff inspected the building as part of a preliminary heritage condition survey. As part of the City’s agreement to purchase the Lister Building the vendor also has to provide a heritage conservation strategy.
   (iii) Auchmar, 88 Fennell Avenue West, Hamilton (D) – B. Manson
        Bill Manson advised that, despite the fact that Auchmar is protected by an alarm system, there has been a break-in and some vandalism. The City is doing what they can to protect the building.
   (iv) Auchmar Gate House, 71 Claremont Drive, Hamilton (L) – M. Adkins
        No updates.
   (v) St. Marks, 120 Bay Street South, Hamilton (D) – P. Hartnett
        No updates.
(vi) Tivoli, 108 James Street North, Hamilton (D) – Councillor B. McHattie
No updates.

(vii) Book House, 167 Book Road East, Ancaster (L) – A. Charlton
No updates.

(viii) The Royal Connaught Hotel, 112 King Street East, Hamilton (L) – M. Adkins
Michael Adkins advised Committee that there is more graffiti on the property. The purchase agreement has not yet been signed; however, condos are being pre-sold.

(ix) Andrew Sloss House, 372 Butter Road West, Ancaster (D) – A. Charlton
No updates.

(x) 795 Old Highway 8, the former Rockton Hotel Livery Stable – P. Hartnett
No updates.

(xi) 46 - 52 James Street North (B. Manson)
Bill Manson advised that the newspaper stated that the City of Hamilton is intending to designate this building. (See Item 10(b).)

(b) Buildings and Landscapes of Concern

(i) Federal Building, 150 Main Street West – M. Adkins
Michael Adkins advised that Councillor Bratina spoke with Property Standards staff respecting this building, but the mattresses are still there.

(ii) 2 Hatt Street, Dundas – F. Thorp-Neufeld
Francis Thorp-Neufeld advised that the building is open as a gallery. Once a year, the owner has the building plumbed to see if there is any degradation. She recommended that this item remain on the “Buildings and Landscapes of Concern” list. Committee agreed.
(iii) **Dundas Post Office, Dundas – F. Thorp-Neufeld**

Francis Thorp-Neufeld advised that she spoke with Richard Ellis, who conducts sales for post offices across Canada, respecting post office sales in Port Credit and Mississauga. Although Crown property cannot be effectively designated, Mississauga City Council gave notice to designate the post office as a heritage study prior to the sale. Francis Thorp-Neufeld also spoke with Wally Pollock respecting the Dundas post office. He advised that the building is not a surplus property and, therefore, there is no plan to sell it.

(iv) **Old Lyric Theatre, 14 Mary Street, Hamilton**

Bill Manson volunteered to monitor this property. All inquiries about the property over the last several years state that the developer is about to begin construction immediately. The façade is the only part that is protected and could fall if the walls are removed.

Chair French relinquished the chair to Alissa Denhem.

**(A. French/M. Pearson)**

That, going forward, the “Buildings and Landscapes” section of the agenda be moved to a point on the agenda just after Discussion Items and before the General Information section of the agenda.

**CARRIED**

Chair French reassumed the Chair.

7. **HERITAGE PERMIT APPLICATIONS (Item 7)**

(a) **Delegated Approvals (Item 7.1):**

(i) Heritage Permit Application, 125 St. Clair Avenue, Hamilton (Ward 3) (Item 7.1.1)

(ii) Heritage Permit Application, 73 Melville Street, Dundas (Ward 13) (Item 7.1.2)

(iii) Heritage Permit Application, 75 Hunter Street West, Hamilton (Ward 2) (Item 7.1.3)

(iv) Heritage Permit Application, 116 MacNab Street South, Hamilton (Ward 2) (Item 7.1.4)
(M. Adkins/A. Denham)
That Items 7(a) (i) to (iv) be received for information.

CARRIED

(b) Staff Reports/Recommendations (Item 7.2.1):
None

8. HERITAGE PROPERTY DESIGNATIONS (Item 8)
None

9. DISCUSSION ITEMS (Item 9)
(a) Commercial Heritage Improvement and Restoration Program (CHIRP) Spring Grant Application (Ward 13) (J. Muller) (Item 9.1)

Joe Muller gave a brief overview of the report.

(B. Manson/K. Wakeman)
That Council be advised:

(a) That a conditional grant agreement be issued within the terms of the Commercial Heritage Improvement and Restoration Program (CHIRP) for the restoration project located at 13 King Street West, Dundas for the replacement of vinyl windows with woodframe windows.

(b) That the applicant be notified that their property taxes must be paid in full prior to any grant monies being advanced for completed work, and that no grant funds will be paid out until the condition is met and, if the property taxes are not paid in full within one year of the date of the Letter of Understanding entered into between the City of Hamilton and the applicant, that the grant offer will be considered void and withdrawn.

(c) That the grant portion for the project, in the total amount of $13,910.88, be funded from Capital Project Account 58201-812040 (CHIRP Reserve 102047).

(d) That the Director of Planning be authorized and directed to approve increases/decreases to the individual grant amount approved as long as the overall grant portion for the individual grant does not exceed $20,000, and said grant
increase/decrease is in accordance with all program requirements.

(e) That the Director of Planning be authorized to approve a maximum extension period of ninety days to the applicant for the completion of the work, over and above the one-year period that the applicant is given, which commences the date Council approves the grant.

(f) That staff be authorized and directed to prepare and execute a Letter of Understanding with the applicant, with such Letter of Understanding being in a form satisfactory to the City Solicitor.  

CARRIED

Francis Thorp-Neufeld stated that, although CHIRP is a great program, there should be a residential aspect to it.

Chair French relinquished the chair to Alissa Denhem.

(b) Motion respecting proposed name change for Hamilton LACAC (Municipal Heritage Committee) (A. French) (Item 9.2)

(A. French/M. Kirk)
Whereas the Government Efficiency Act, 2002, provided for name changes and scope of interests of Local Architectural Conservation and Advisory Committees (LACAC),

And whereas since Mid-2003, Hamilton LACAC has been known as Hamilton LACAC (Municipal Heritage Committee),

Therefore, it is recommended that the name of Hamilton LACAC (Municipal Heritage Committee) be changed to Hamilton Municipal Heritage Committee.

CARRIED

(c) Motion respecting Support for the Hamilton Branch ACO Series (Item 9.3)

(A. French/K. Wakeman)
Hamilton LACAC (Municipal Heritage Committee) endorses the following respecting the disposition of residual from the 2004 Joint Conference:
(i) the 3 way split option put forward by the JCC in September 2004 and subsequently endorsed April 8, 2006 by the ACO provincial organization (i.e.- $2,000 each for Community Heritage Ontario (CHO) and Architectural Conservancy of Ontario (ACO) and the remaining balance to the Hamilton Region ACO, on half of the Joint Conference Committee JCC);

(ii) to rescind the CHO Board’s November 2005 motion;

(iii) to authorize the CHO Treasurer to close the account and release the balance to the Hamilton region ACO, on behalf of the JCC.

CARRIED

Chair French reassumed the chair.

(d) Proposed wording from the Joint Plaquing Sub-committee for Four Designated Properties Approved to Receive Plaques in 2008 (K. Wakeman) (Item 9.4)

The Committee agreed that the wording should be amended as follows:

- Removing the word “residential” from the last line of item 2.
- Replacing the word “residence” in the last line of Item 3 with the word “style”.
- Replacing the word “into” in item 3 with the word “to”.

(Bill Manson/Michael Adkins)
That the proposed wording for the four designated properties approved to receive plaques in 2008 be approved as amended and as outlined in Appendix A attached hereto.

CARRIED

10 GENERAL INFORMATION
(a) Heritage Conservation District Study (S. Vattay) (Item 10.1)

For information.

(b) 46-52 James Street North Update (no copy) (Item 10.2)
Sharon Vattay advised Committee that the report respecting designation was approved by the Economic Development and Planning Committee on July 7, 2008, although the owner sent an agent
to object. The decision was ratified by Council, and August 11, 2008 is the last day for a formal objection from the owner of property.

(c) Dundas District High School (Added Item 10.3)

Francis Thorp-Neufeld advised that she has been made aware that Dundas District High School (DDHS) is being sold. On the Outstanding Business List, action was initiated on May 24, 2007 to prepare cultural heritage assessment of the school. Many members of Valleytown feel that no action is being taken. Councillor Whitehead was to talk to the school board about designation, but has not yet done so. The community is concerned about whether the designation was held off so that a sale could be made.

David Cuming advised Committee that a report is going to the Economic Development and Planning Committee in September to address DDHS and two other properties that are subject to potential designation.

Councillor Pearson advised that a committee had been formed as a joint-liaison between the Hamilton separate and public school boards, but the Committee has not yet met, which is why Councillor Whitehead has not had a chance to address this issue. Councillor Pearson suggested that Francis Thorp-Neufeld speak to the ward Councillor.

(d) Hamilton Historical Board Newsletter (Added as Item 10.4)

Bill Manson handed out a copy of the Hamilton Historical Board quarterly newsletter and spoke briefly to it. A copy of the newsletter was submitted to the Clerk for the record. He requested feedback and/or contributions to the publication. He also advised that the Hamilton Historical Board is in the process of developing an annual magazine called “Legacy”, which will first be released in 2009. The Hamilton Historical Board website will be running by September.

Councillor Pearson thanked Bill Manson and the Hamilton Historical Board’s Communications and Education Sub-Committee, which made a presentation to Committee of the Whole and Council, mentioned on page 3 of newsletter.

(M. Adkins/A. Denham)
That Items 10(a) to (d) be received for information.

CARRIED
Chair French advised that there will be an open house on September 18 at Binbrook Memorial Hall. Further information will be available at next meeting.

11. ADJOURNMENT

(S. Wray/B. Manson)
There being no further business, the meeting adjourned at 1:02 p.m.

CARRIED

Respectfully submitted,

Art French, Chair
Hamilton LACAC (Municipal Heritage Committee)
1. 2007 By-law 08-003 – 1059 Highway 8 (Stoney Creek)

1888
CARPENTER HOUSE
2 ½ STOREY RED BRICK HOME
QUEEN ANNE REVIVAL STYLE

2. 2007 By-law 07-152 – 209 – 211 James Street South (Hamilton)

1888-1889
209-211 JAMES STREET SOUTH
2 STOREY BRICK HOMES
HIGH VICTORIAN STYLE

3 June 2008 Approved by Joint Plaquing Sub-committee
10 June 2008 Approved by Hamilton Historical Board

3. 2003 By-law 03-052 – 163 Jackson Street West (Hamilton)

1850
PINEHURST
2 1/2 STOREY LIMESTONE HOME
NEO-CLASSICAL PRE-CONFEDERATION STYLE
TRANSFORMED TO A
SECOND EMPIRE STYLE c1875

4. 2003 By-law 03-046 – 537 Carluke Road West (Ancaster)

1866
JAMES ADAM CALDER HOUSE
1 1/2 STOREY LIMESTONE
GOTHIC REVIVAL PRE-CONFEDERATION STYLE

06 May 2008 Approved by Joint Plaquing Sub-committee
13 May 2008 Approved by Hamilton Historical Board