Public Works Committee
MINUTES
9:30 a.m.
Monday, December 3, 2007
Hamilton Convention Centre
One Summer’s Lane
Albion Rooms A, B and C

Present: Chair M. McCarthy
Vice Chair R. Powers
Councillors B. Bratina, C. Collins, T. Jackson, S. Merulla,
D. Mitchell

Absent with Regrets: Councillor L. Ferguson – Personal Business

Also Present: S. Stewart – General Manager, Public Works
G. Davis – Sr. Director, Capital Planning and Implementation
H. Solomon – A/Director, Operations and Maintenance
D. Hull – Director, Transit Operations
J. Mater – Director, Fleet and Facilities
C. Murdoch – A/Director, Waste Management
D. McKinnon – A/Director, Water and Wastewater
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERA-
TION:

1. Confirmation of Appointment of Chair of the Public Works Committee for 2008

(Collins/Merulla)
That Councillor Russ Powers be confirmed as Chair of the Public Works Committee for 2008. CARRIED

2. Appointment of Vice Chair of the Public Works Committee for 2008

(Merulla/Powers)
That Councillor C. Collins be appointed as Vice Chair of the Public Works Committee for 2008. CARRIED
3. Minutes of Various Committees (Item 5.1)

(Collins/Merulla)
That the October 1 and October 17, 2007 Minutes of the City Hall Renovations Steering Committee, be received. CARRIED

4. Accessible Transit Services (ATS) Performance Report – September, 2007 (Item 5.2)

(Collins/Merulla)
That the September, 2007 Accessible Transportation Services Performance Report, be received. CARRIED

5. Intersection Control List (PW07001(h)) (Wards 9 and 10) (Item 5.2)

(Collins/Merulla)
That the appropriate By-law be presented to Council to provide traffic control as follows:

<table>
<thead>
<tr>
<th>Intersection</th>
<th>Stop Direction</th>
<th>Class</th>
<th>Location / Comments / Petition</th>
<th>Ward</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fruitland Rd.</td>
<td>E/B &amp; W/B</td>
<td>C</td>
<td>N. of QEW, S of Lake Ontario</td>
<td>10</td>
</tr>
<tr>
<td>North Service Rd.</td>
<td>N/B &amp; S/B</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kennard St./Parkvista Pl.</td>
<td>W/B</td>
<td>A</td>
<td>S. of Mud St., W. of First Rd. W.</td>
<td>9</td>
</tr>
<tr>
<td>Kennard St.</td>
<td>N/B &amp; S/B</td>
<td></td>
<td></td>
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</tbody>
</table>

CARRIED

6. Supply of Furniture – Workstations and Case Goods for City of Hamilton Employees (PW07156) (City Wide) (Item 5.4)

(Collins/Merulla)
(a) That Teknion, Boulevard and Steelcase continue to be approved as an acceptable dealer for the supply of office furniture, workstations and case goods, in accordance with Council Report PW03032 dated May 14, 2003, on a month to month basis;

(b) That Purchasing staff be authorized and directed to negotiate a service level agreement, with the approved dealers of these manufacturers, for a one year period beginning January 1, 2008, for all future reconfigurations of existing furniture. CARRIED
7. Correspondence from Roger Santiago, Project Manager, Randle Reef Sediment Remediation Project, Environment Canada, in response to EnQuest Proposal (Item 5.5)

(Collins/Merulla)
That the correspondence from Roger Santiago, Project Manager, Randle Reef Sediment Remediation Project, Environment Canada, in response to EnQuest Proposal, be received. CARRIED

8. Traffic Calming/Traffic Management Policy and Procedures (PW07150) (City Wide) (Item 7.2)

(Mitchell/Jackson)
(a) That the City of Hamilton Traffic Calming/Traffic Management Policy outlined in Report PW07150 as Appendix “A” be approved;

(b) That the City of Hamilton Traffic Calming/Traffic Management Procedure outlined in Report PW07150 as Appendix “B” be approved;

(c) That Report PW07153 respecting Traffic Calming/Traffic Management Policy and Procedures be forwarded to the Economic Development and Planning Committee with the request that this Policy and Procedure be endorsed and become a City policy for existing and new development. CARRIED as amended.

9. Delegation of Authority Respecting Routine Traffic Schedule Regulations (PW07153) (City Wide) (Item 8.1)

(Jackson/Powers)
(a) That the Manager of Traffic Engineering and Operations be granted the authority to make routine changes to the Schedules of City of Hamilton Traffic By-Law 01-215 listed in Report PW07153 as Appendix “A”, by submitting directly to Council such by-laws as may be required, from time to time, whereby the aforesaid Traffic Schedule revisions will come into force and effect;

(b) That the Manager of Traffic Engineering and Operations be directed to request concurrence from the affected members of Council of any and all routine Traffic Schedule revisions which may affect their respective Wards prior to the submission of any by-law to Council. CARRIED
10. Hamilton Beach Pumping Station Municipal Class Environmental Assessment (PW07154) (Ward 5) (Item 8.2)

(Collins/Jackson)
(a) That the General Manager, Public Works, be authorized and directed to file the Hamilton Beach Pumping Station Municipal Class Environmental Assessment Project File Report with the Municipal Clerk for a minimum thirty (30) day public review period;

(b) That the General Manager, Public Works Department, be authorized and directed to proceed with implementation of Alternative 3A – Pumped Outlet from Grafton Avenue under the QEW to a ditch at Eastport Drive, as further detailed in Report PW07154. CARRIED

11. Chedoke Golf Course Channel Municipal Class Environmental Assessment (PW07157) (City Wide) (Item 8.3)

(Collins/Merulla)
(a) That the General Manager of the Public Works Department be authorized and directed to file the Chedoke Golf Course Channel Municipal Class Environmental Study Report as per the Municipal Class Environmental Assessment (June 2000), on the public record with the Municipal Clerk for a thirty day public review;

(b) That upon the completion of the thirty day public review and final approval, the General Manager of the Public Works Department be authorized and directed to include the projects identified in the Chedoke Golf Course Channel Municipal Class Environmental Study Report in the 2008 Capital Budget submission;

(c) That upon the completion of the thirty day public review and final approval, the General Manager of the Public Works Department be authorized and directed to proceed with the implementation of the recommended Schedule B undertakings as set out in the Class EA Study. CARRIED

12. Waste Reduction Task Force Motions regarding Plastic Bag Reduction (PW07155) (City Wide) (Item 8.4)

(Merulla/Collins)
(a) That the minutes of the July 18, 2007 Waste Reduction Task Force meeting be received;

(b) That prior to initiating a comprehensive study, Waste Division staff report back to the Public Works Committee on their current 2008-2009 Work Plan;
(c) That staff be directed to consult with representatives of the Chamber of Commerce, the business community and the provincial and federal governments to encourage the need for national and provincial policies that will assist and facilitate the reduction of plastic bag use.

CARRIED as amended

13. Report 07-003 of the City Hall Renovations Steering Committee
(Added Item 8.6)

(a) Reception Area at Swing Space

(i) That the renovations to the Councillors’ Reception Area at the City Centre, be approved;

(ii) That the cost of the renovations, to an upset limit of $37,800, be funded from Building Repair Account No. 791501-54401.

CARRIED

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following change to the agenda.

Added Report 07-003 of the City Hall Renovations Steering Committee

(Collins/Bratina)
That the agenda be approved, as amended. CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES (Item 3)

(Powers/Collins)
That the Minutes of the November 19, 2007 meeting of the Public Works Committee be received and adopted, as presented. CARRIED
(d) DELEGATION REQUESTS

4.1 Request from Frank Palin to appear before the Committee to present a petition to have the 5A/5C Delaware bus route extended to include weekend service to Ancaster Meadowlands

(Powers/Collins)
That the request from Frank Palin to appear before the Committee to present a petition to have the 5A/5C Delaware bus route extended to include weekend service to Ancaster Meadowlands, be approved. CARRIED

(e) STAFF PRESENTATIONS

(i) Public Works Department Response and Activities related to the Employee Survey (No Copy) (Item 7.1)

Scott Stewart provided the Committee with an update respecting the Public Works Department response and activities related to the Employee Survey.

Mr. Stewart recognized and introduced the staff who have championed the cause to drive change across the Public Works Department, including:

- Steven Barnhart from Capital Planning and Implementation
- Chris Hill and Linda Tattrie from Energy, Fleet and Facilities
- Bryan Shynal from Operations and Maintenance
- Jeff Springsted and Mike Pocock from Transit
- Joel McCormick from Waste Management
- Dan McKinnon from Water and Wastewater.

During the presentation, the Committee was shown slides of employees from all divisions of the Public Works Department engaged in their day-to-day duties and team-building exercises.

The Committee acknowledged the efforts of all staff, and for the constant flow of information and updates being given to members of the Committee and Council.

(Collins/Bratina)
That the presentation respecting the Public Works Department Response and Activities related to the Employee Survey, be received. CARRIED
(ii) Traffic Calming/Traffic Management Policy and Procedures (PW07150) (City Wide) (Item 7.2)

Chris Van Berkel, Traffic Technologist in the Operations and Maintenance Division, gave a power point presentation outlining the Traffic Calming/Traffic Management Policy and Procedure, including

- Policy Development
- Traffic Calming vs Traffic Management
- Examples and photos of traffic calming devices – speed hump, intersection button, “bump-out” or curb extension
- Examples of traffic management devices – turn prohibition, access restriction
- Warrant scoring system
- Flow chart from “Prerequisite” to “Project Implementation”.

Councillor Bratina requested if there were any statistics demonstrating traffic through and to the downtown core. Staff responded that this information would be difficult to compile; however, the Downtown Master Plan may include some of this information.

(Mitchell/Jackson) That the following be added as sub-section (c):

“(c) That Report PW07153 respecting Traffic Calming/Traffic Management Policy and Procedures be forwarded to the Economic Development and Planning Committee with the request that this Policy and Procedure be endorsed and become a City policy for existing and new development.” Amendment CARRIED

(f) Waste Reduction Task Force Motions regarding Plastic Bag Reduction (PW07155) (City Wide) (Item 8.4)

(Collins/Merulla) That sub-section (b) be deleted in its entirety and replaced with the following in lieu thereof:

“(b) That prior to initiating a comprehensive study, Waste Division staff report back to the Public Works Committee on their current 2008-2009 Work Plan.” Amendment CARRIED

(Merulla/Collins) That the following be added as sub-section (c):
“(c) That staff be directed to consult with representatives of the Chamber of Commerce, the business community and the provincial and federal governments to lobby for national and provincial policies that will assist and facilitate the reduction of plastic bag use.”  

Amendment CARRIED

The Main Motion, as amended, CARRIED.

(g) Report 07-003 of the City Hall Renovations Steering Committee

Councillor Powers requested, and the Committee agreed, that staff give a presentation at a future Committee of the Whole meeting to provide an update on the status of the City Hall renovations.

(h) Correspondence from Doug Duke, Chair, Heritage Green Community Trust, respecting grant to the City of Hamilton for Mud Street Median Beautification Project (Item 8.5)

(Powers/Mitchell) That the correspondence from Doug Duke, Chair, Heritage Green Community Trust, respecting grant to the City of Hamilton for Mud Street Median Beautification Project, be referred to the General Manager of Public Works for a report back to the Committee. CARRIED

(i) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Transit Fare Increase

Staff received direction from the Committee to explore the impact of fare reductions on ridership in terms of increasing ridership.

(ii) Advertising on the LINC and Red Hill Valley Parkway

Councillor Merulla re-introduced the idea of advertising signage along the LINC and Red Hill Valley Parkway, and requested information on the status of this issue when it was originally raised during a previous term of Council. Staff advised that a Request for Proposal was issued at that time; however, no submissions were received.

Staff advised that a report on the feasibility of issuing another RFP would be provided to the Committee in the first quarter of 2008.
PRIVATE AND CONFIDENTIAL

2007 DARTS Board of Directors Minutes (PW07159) (City Wide) (Item 12.1)

(Mitchell/Jackson)
(a) That the minutes of the meetings of the Board of Directors of DARTS, dated April 26, 2007 and September 27, 2007, attached as Appendix A, be received;

(b) That the October 2007 minutes of the Board of Directors of DARTS, that contain the approval of the DARTS 2008 maintenance level budget, attached as Appendix B, be received and referred to staff for comment during the City’s 2008 budget deliberations;

(c) That Report PW07159 become a public document;

(d) That the Minutes of the DARTS Board of Directors as referenced in subsections (a) and (b) remain confidential as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees. CARRIED

There being no further business, the Committee adjourned at 10:45 a.m.

Respectfully submitted

Councillor M. McCarthy
Chair
Public Works Committee

Carolyn Biggs
Legislative Assistant
December 3, 2007