MINUTES
SWMMP Steering Committee Meeting #12-05
Tuesday, December 13th, 2005
Room 264, City Hall
8:30 a.m. - 10:00 a.m.

Present:
Councillor Dave Braden
Councillor Maria Pearson
Councillor Philip Bruckler
Councillor Chad Collins
Pat Parker, Manager of Solid Waste Planning, Waste Management Division
Emil Prpic, Supervisor of Waste Processing, Waste Management Division
Blair Smith, Manager of Waste Collection, Waste Management Division
Colleen Brakewell, Policy Analyst, Waste Management Division
David Hart Dyke, Chairperson, Waste Reduction Task Force

1. Adoption of Agenda
The agenda was adopted as presented (moved by Councillor Pearson, seconded by Councillor Braden). CARRIED

2. Adoption of Minutes from the previous meeting, November 8th, 2005
The minutes were adopted as presented (moved by Councillor Pearson, seconded by Councillor Braden). CARRIED

3. Administration Item
Meeting schedule was received by the committee. Staff will send it out electronically to all members of the committee to see if it fits in with their schedule. Staff will also look into summer meeting schedule and November/December meeting schedule. Item to be deferred to next months meeting (moved by Councillor Pearson, seconded by Councillor Braden). CARRIED

4. 2006 Budget Development
Blair Smith provided a draft report on the proposed Green Cart staffing plan for Collections. In order to get through the transition period with organic collection it is proposed that 5 temporary positions be funded through the capital budget and 8 full time positions be funded through the operating budget. Councillor Pearson asked that staff emphasize the use of modified workers in this proposal. Hansen will be utilized with organics collection so tracking will be done. This report is scheduled to go to Public Works, Infrastructure and Environment Committee on January 16th, 2006. Councillor Bruckler asked if we have done any comparisons with other municipalities such as Niagara. Staff responded that because of variations in the systems it is very difficult to find a comparative. Councillor Braden would like to see flexibility in the staffing plan for the temporary positions so the transition period can be handled efficiently.

5. SWMMP Implementation

a) Green Cart Roll-Out Monthly Update
Staff reported that the tender for the large curbside cart that was awarded to IPL was for distribution as well as manufacturing of the carts. IPL will be finding a new distribution company as they have had some problems with the proposed one. Legal has been in discussion with staff regarding this matter. The new trucks the City has ordered are on schedule to be delivered
in March of 2006. The communication plan is proceeding as planned as well with quotes coming in for a fridge magnet and the communication package tender coming in under budget.

b) Central Composting Facility

Emil Prpic reported that the building is approximately 75% complete. The building is being enclosed and the curing building is fully enclosed. Parts are being installed by crews from the Netherlands. Pat Parker invited the committee to a Partnership meeting on January 13th, 2006. An REOI (Request for Expressions of Interest) has been issued and 6 groups are interested in the excess capacity at the facility. The 6 groups were made up of 5 municipalities and 1 private company. A formal tender for the excess capacity will come out of the REOI process. Councillor Collins asked why we would take waste from other municipalities. Pat Parker will reference the report and/or recommendation and report back next month.

c) Recycling Program & MRF Retrofit

Staff presented a draft report on Mixed Broken Glass Commodity Marketing. This report shows that by entering into a contract with Unical the City could realize a potential cost savings of $567,775 over the 7 year contract period. There is the possibility of 2 one year extensions to this contract. This program is a result of a partnership with Stewardship Ontario and a number of other municipalities and is for mixed broken glass only. Historically mixed broken glass has been very difficult to market.

The MRF retrofit has been awarded to Byrne Engineering and they will be working with our Capital Planning and Implementation Division on this project. The design work is expected to be completed by April/May 2006 with a construction completion date of 2007. The design will entail upgrading the electrical, roof repairs, HVAC, fire system and all other upgrades required to make the building safe and durable. Also included is the demolition of a portion of the building to the north of the existing MRF to allow for ease of access for truck movements around the facility.

d) Community Recycling Centres

The Mountain CRC is working out well and both Hotz and Community Living Hamilton are finding it successful. Some signage has been corrected but there are more signs still to be installed. The Dundas CRC is close to completion. They are currently waiting on the delivery of a Hazardous Waste container. Construction is on schedule. The Kenora CRC tender for construction has closed and the bids are being evaluated. Councillor Bruckler inquired about delaying the opening of these facilities in order to realize cost savings.

e) Niagara-Hamilton WastePlan

Pat Parker provided an update and handed out a report that was received by the Joint Working Group. The Joint Working group will be hearing from delegations throughout January of 2006 and written submission will be received until February 6th, 2006. Pat Parker informed the group that she would be making a presentation to Councillor Samson’s community council and the Waste Reduction Task Force on January 18th in Dundas. Councillor Collins asked about the site selection process and when a site would be identified. Pat Parker responded that it would probably not be until January 2007 when a site would be identified. Councillor Collins asked staff to provide him with a list of City owned Waste Sites that we currently have C of A’s for.

f) Corporate Recycling Program

Pat Parker reported that the recycling drums have all been distributed for Parks and are being stored for the winter to be utilized in the spring.

g) Annual Report

Pat Parker handed out copies of the 2004 Annual Report to the committee.
6. **Operations Updates**
   a) **Mechanical Leaf Vacuum Service**

   Blair Smith presented a draft information report on Mechanical Leaf Vacuum Service. This report will be presented to Public Works, Infrastructure and Environment Committee in January of 2006.

7. **Standing Agenda Items**
   a) **Waste Reduction Task Force**

   There was nothing to report.
   
   b) **School Recycling Program**

   There is still no board approved recycling program at the Public school board. Maria Pearson is on the School Liaison committee and is going to see that this item is discussed.

8. **Other Business**

   Emil Prpic reported that a Battery Recycling Program has been rolled out at City Hall. Soon you will be seeing posters and information on the enet and in the connections bulletin. Councillor Pearson gave kudos to staff regarding the Night before Recycling advertisement that ran in the papers.

9. **Next Meeting: Tuesday, January 10th, City Hall, Room 264**

   The next meeting is scheduled for Tuesday, January 10th, at 8:30 a.m. in Room 264, City Hall.