Advisory Committee for Persons with Disabilities
Tuesday, December 6, 2005
4:00 p.m. - Room 110
Hamilton City Hall, 71 Main Street West, Hamilton

Present: Darlene Burkett, Janice Ferguson, Anthony Haynes, Brian Lane, Tim Nolan, Carol Sheppard, Mary Smithson, Kimberly Walker, Gay Walton

Regrets: Pat Cameron, John Fuca, Marie Pennacchietti

Also Present: Maxine Carter, Jane Lee, Carolyn Bish – Customer Service, Access & Equity Division, Corporate Services
Clark Euale – Public Works
Rick Lintack, Kaywana Gargarello – R.F. Lintack Architects
Joanne Leung, Dio Ortiz, Ken d’Andrade – Planning & Economic Development

Additions to the agenda:
i) Invitation re ATS Review
ii) Information Reports:
   a) Saltfleet Arena
   b) Response from Hamilton Police Services Board
   c) ATS Performance Report

1. DECLARATIONS OF INTEREST
   None declared.

2. PRESENTATION re Barrier Free Standards Draft Report

   The Committee welcomed Rick Lintack and Kaywana Gargarello from R.F. Lintack Architects who attended the meeting to review changes made to the Barrier Free Standards (BFS) document. He advised that they have been working with Maxine Carter, Customer Service, Access & Equity Division and Clark Euale, Capital Planning & Implementation Division. Several meetings have taken place with a group representing various stakeholder groups to seek input for the changes to the document. Ms. Gargarello extended her appreciation to the members of the Barrier Free Standards group for their input.

   Mr. Lintack advised that the BFS document is 95% complete but still requires some fine-tuning. He informed the committee that there was still time for input.
Once approved, this document will be mandatory for city facilities and recommended for all other buildings. It will also serve as a valuable tool for architects, designers, etc. The goal is to take the updated document to Public Works, Infrastructure and Environment Committee in January 2006 and then to Council for approval.

As the document was reviewed, discussion on various issues took place. The following motions resulted.

(Haynes/Walker)
That the Advisory Committee for Persons with Disabilities for the City of Hamilton recommends that the Barrier Free Standards document include the provision that single use, family style washrooms be provided in all situations, and, recognizing the need for flexibility, that the only restriction to this would be lack of space.

CARRIED.

(Walton/Sheppard)
That the Advisory Committee for Persons with Disabilities for the City of Hamilton recommends:

i) that Council direct staff to incorporate Urban Braille Design Standards on all new construction projects and streetscapes throughout the City of Hamilton in areas accessed by the public, and;

ii) that the Urban Braille Design Standards be included in the site plan agreement process.

CARRIED.

Following a discussion on signals and lighting at crosswalks, staff was requested to invite a representative from the Traffic Division to the January, 2006 ACPD meeting.

The Chair thanked the consultants and staff for their presentation and asked that ACPD members provide any further comments on the BFS document to Maxine Carter or Carolyn Bish.

3. APPROVAL OF MINUTES of November 1, 2005

Under section 2.ii of the November minutes, Darlene Burkett provided the following clarification to that section:

Disability Action and Networking Group (DANG) was successful in acquiring Supporting Community Partnership Initiative (SCPI) monies (federal money downloaded to the City to earmark funding under the umbrella of homelessness) to second an Occupational Therapist to assess all the modified and adapted units in the Social Housing Stock of the City of Hamilton and Greater Hamilton Area. DANG is the only entity at this time doing this work.

DANG asked the Housing Division if the City hired an OT or Physiotherapist to assess the modified and adapted units. The reply was no.
Therefore it is the DANG project as listed in SCPI records, (in partnership with Wesley) who is doing the assessing of modified and adapted units.

(Walker/Shepherd)
That the minutes of the November 1, 2005 meeting of the Advisory Committee for Persons with Disabilities be approved as amended.  
CARRIED.

3.1 Update on Request for Additional Members
Jane Lee informed the committee that a Council subcommittee was being formed to interview eight applicants. It is anticipated that this will be complete by February 2006.

Discussion followed on the importance of attendance at the meetings.

(Walton/Smithson)
That a letter be sent to two members of the committee requesting their interest in the Committee.  
CARRIED.

4. CONSENT ITEMS (for information only):

4.1 a) Notes of the Transportation Subcommittee, October 11, 2005
b) Report regarding Saltfleet Arena, November 7, 2005
c) Letter from Hamilton Police Services Board, 18 November 2005
d) ATS Performance Report – September 2005
The above items were received by the Committee for information.

(Lane/Burkett)
That the letter from the Hamilton Police Services Board dated 18 November 2005, be placed on the January 2006 ACPD agenda for discussion.  
CARRIED.

5. DISCUSSION ITEMS

5.1 Membership & Structure of Subcommittees
Tim Nolan, Marie Pennacchietti, Jane Lee and Maxine Carter met to discuss the provincial standards development committees and the comparison to ACPD’s subcommittees. The Province is in the process of starting up 3 of 5 standards committees (Transportation, Customer Service and Built Environment). Employment and Communications & Information standards committees will be developed in the future. It was suggested that ACPD subcommittees follow the same pattern as the Provincial standards committees. Tim Nolan stressed that ACPD members are required for and work needs to start on these subcommittees. The Transportation Subcommittee is already active (Tim & Marie). Anthony, Darlene, Carol, Kim and Mary expressed interest in the Customer Service Subcommittee; Brian in the Built Environment Subcommittee. Membership on ACPD subcommittees will be revisited upon completion of the recruitment of additional members.
The issue of administrative support to the subcommittees was discussed. This matter to be placed on the February 2006 agenda.

5.2 **ACPD Representative on the Appeals Committee for ATS Trip No Shows, Late Cancellations and Excessive Cancellations**

After some discussion and a subsequent vote by the Committee, it was determined that Sandi Mugford would continue to represent the Advisory Committee for Persons with Disabilities for the City of Hamilton on the Appeals Committee for ATS Trip No Shows, Late Cancellations and Excessive Cancellations. A letter will be sent to Sandi thanking her for her continued participation on this committee and requesting that a monthly update be provided to the ACPD via email.

5.3 **Recommendations from Access Ontario II – Burlington Conference**

The recommendations from the Access Ontario II Steering Committee were received by the Committee for information.

5.4 **Request for Assistance re Nomination of David Lepofsky**

**(Burkett/Lane)**

That the Advisory Committee for Persons with Disabilities for the City of Hamilton supports the nomination of David Lepofsky for the Order of Ontario. **CARRIED.** A letter of support will be sent.

5.5 **Public Service Announcement – Public Invitation to Provide Input on “How Hamilton Should Grow”**

Mary Smithson informed the committee that she attended the November 28, 2005 information session. She spoke with staff members present and noted the displays and information in the room.

6. **NEW BUSINESS**

6.1 **Invitation re ATS Review**

ACPD received an invitation from the Chair of the ATS Peer Review Committee to make a 15 minute presentation expressing recommendations on the future direction of ATS programs. Discussion followed.

**(Haynes/Lane)**

That Darlene Burkett, Tim Nolan and Gay Walton, with assistance from Jane Lee and Maxine Carter, prepare and present to the ATS Peer Review Committee, the Advisory Committee for Persons with Disabilities
6.2 Kim Walker thanked the Committee for allowing her to attend the *Women in Politics* seminar hosted by the Status of Women Committee. This seminar outlined barriers faced by women running for elected office.

7. INFORMATION ITEM

7.1 Fax from Hugh Tye dated November 14, 2005-12-08

8. ADJOURNMENT