Present: Mayor B. Bratina and A. Adam, Co-Chairs
Councillors J. Farr, S. Merulla and R. Powers
P. Benson, and J. Rinaldo

Absent with
Regrets: J. Weppler, personal commitment

Also Present: G. Davis, General Manager, Public Works
K. Mills, VP Finance & Corporate Secretary
R. Harten, General Manager, Hamilton Community Energy
B. Goodger, Senior Director, Operations and Waste Management
J. Mater, Senior Director, Transportation, Energy and Facilities
G. Lupton, Director of Energy, Fleet, Facilities and Traffic
I. Bediou, City Clerk’s Office

THE FOLLOWING ITEMS ARE REPORTED TO THE PUBLIC WORKS COMMITTEE FOR INFORMATION:

1. Welcome
Co-Chair Bratina called the meeting to order and briefly addressed Committee.
Co-Chair Adam provided an update respecting the current membership of the Committee.

2. Changes to the agenda
The Clerk advised there were no changes to the agenda.
The agenda was approved as presented.
3. **Declarations of Interest**

None declared.

4. (a) **Staff Presentation: Final Business Structure Review and Recommendations**

(b) **Report: Review of Optimal Business Structure**

Gerry Davis and Katie Mills made a PowerPoint presentation and a copy of the hand out was included in the agenda.

Staff explained that the Joint Working Group was not satisfied with the "Review of Structural Options" completed by Gowlings and BDR. Another review was completed by Meyers Norris Penny LLP of the existing corporate structure and day to day activities.

The presentation included but was not limited to the following:

- Agenda (items)
- Joint Advisory Committee:
- Background
- Guiding Principles
- Business relationships
- Key Project Deliverables
- Project Report – further reviewed
- Project Report – recommendations
  - Financial comparisons of structures
  - Current collaborations
  - Conclusions
  - Moving forward

Although there are merits to all four business structure options, staff advised that the status quo is the best option. They will be completing a more detailed report to the Hamilton Renewable Power Inc. Board and to the Public Works Committee in May.

A discussion followed on some of the developments to date such as the installation of heating under City owned facilities, the changing environment, McMaster Innovation Park, geo exchange and solar energy, lower energy costs which are providing a return on the capital investment, the link between Hamilton Community Energy (HCE) and brown fields development.
Committee approved the following motion (Powers/Benson):

(a) That the staff presentation and the Report entitled *Review of Optimal Business Structure* be received;

(b) That no action be taken with respect to the existing business structure of Hamilton Utilities Corporation;

(c) That the Hamilton Utilities Corporation Joint Advisory Committee continue to meet at the call of the Chair as circumstances change within the industry, or at least once a year;

(d) That a meeting be scheduled for the end of October or the middle of November, 2011 at which time staff be directed to report back on various matters including identifying taxation.

5. **Adjournment**

The meeting adjourned at 11:10 a.m.

Respectfully submitted

Mayor B. Bratina, Co-Chair
Hamilton Utilities Corporation
Joint Advisory Committee

Ida Bedioui
Legislative Assistant
Hamilton Utilities Corporation
Joint Advisory Committee
February 23, 2011