CITY OF HAMILTON

M O T I O N

Council Date: February 8, 2012

MOVED BY COUNCILLOR S. MERULLA……………………………………………….

SECONDED BY COUNCILLOR ………………………………………………….

Review of Process for Private and Confidential Reports

That the Governance Review Sub-Committee be requested to review the following and report to the Audit, Finance and Administration Committee:

(a) The format in which confidential reports are prepared for Committee/Council;

(b) The process in which Private and Confidential items are distributed to Committee/Council;

(c) The role of the Clerk as outlined in the City's Procedural By-law subsection 9.6, which reads as follows:

"9.6. The Clerk shall advise the Mayor or Chair, if in his or her opinion, a matter or portion of a matter being discussed in a meeting that is closed to the public is not procedurally appropriate in accordance with section 239 of the Act and section 8 of this By-law."