Audit, Finance and Administration Committee
MINUTES
Wednesday, May 4, 2011
9:30 a.m.
Council Chambers
City Hall
71 Main Street West
Hamilton, Ontario

Present: Councillors M. Pearson (Acting Chair), B. Morelli and R. Powers
Absent with Regrets: Councillor B. Clark (Chair) – Personal
Councillor B. Johnson (Vice Chair) – Personal
Also Present: R. Rossini, General Manager, Finance & Corporate Services
R. Caterini, City Clerk
A. Zuidema, Director, Corporate Initiatives
R. Male, Acting Treasurer
L. Friday, Director, Taxation
J. Lee, Director, Customer Service, Access & Equity
S. Paparella, Legislative Assistant, Office of the City Clerk

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. FOI Quarterly Report (January 1 to March 31, 2011) (CL11002) (City Wide) (Item 5.1)
   (Powers/Morelli)
   That Report CL11002, respecting the FOI Quarterly Report (January 1 to March 31, 2011), be received.
   CARRIED

2. Monthly Status Report of Tenders and Requests for Proposals for March 12, 2011 to April 8, 2011 (FCS11004(b)) (City Wide) (Item 5.2)
   (Powers/Morelli)
   That Report FCS11004(b), respecting the Monthly Status Report of Tenders and Requests for Proposals for March 12, 2011 to April 8, 2011, be received.
   CARRIED
3. **2010 Insurance Claims Review (FCS11036) (City Wide) (Item 5.3)**

(Powers/Morelli)
That Report FCS11036, respecting the 2010 Insurance Claims Review, be received.

CARRIED

4. **Tax Appeals under Sections 357 and 358 of the Municipal Act, 2001 (FCS11003(b)) (City Wide) (Item 5.4)**

(Morelli/Powers)
(a) That Appendix “A” attached to Report FCS11003(b), respecting the Tax Write-Offs processed under Section 357 of the Municipal Act, 2001, in the amount of $80,409, be approved;

(b) That Appendix “B” attached to Report FCS11003(b), respecting the Tax Appeals due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the Municipal Act, 2001, in the amount of $58,008, be approved.

CARRIED

5. **Treasurer’s Investment Report 2010 Fiscal Year by AON Hewitt (FCS11039) (City Wide) (Item 5.5)**

(Morelli/Powers)
(a) That the City of Hamilton-Reserve Funds Treasurer’s Investment Report 2010 Fiscal Year (attached as Appendix “A” to Report FCS11039) be received;

(b) That Report FCS11039, respecting the Treasurer’s Investment Report 2010 Fiscal Year by AON Hewitt and the City of Hamilton-Reserve Funds Treasurer’s Investment Report 2010 Fiscal Year (attached as Appendix “A” to Report FCS11039) be forwarded to the Hamilton Future Fund Committee for information.

CARRIED

FOR THE INFORMATION OF COMMITTEE:

(a) **CHANGES TO THE AGENDA (Item 1)**

There were no changes to the agenda.

(Morelli/Powers)
That the agenda for the May 4, 2011 meeting of the Audit, Finance & Administration Committee be approved, as presented.

CARRIED
(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 3)

(i) April 6, 2011 (Item 3.1)

(Powers/Morelli)
That the Minutes of the April 6, 2011 meeting of the Audit, Finance & Administration Committee be approved, as presented.

CARRIED

(ii) March 24, 2011 – Budget (Item 3.2)

(Powers/Morelli)
That the Minutes of the March 24, 2011 Budget meeting of the Audit, Finance & Administration Committee be approved, as presented.

CARRIED

(d) DELEGATIONS REQUESTS (Item 4)

(i) Anthony Acheampong, respecting Property Damage as a result of a Sewer Back up and Water Main Breaks (Item 4.1)

(Morelli/Powers)
(a) That the delegation request, submitted by Anthony Acheampong, respecting Property Damage as a result of a Sewer Back up and Water Main Breaks, be tabled until such time as staff reports back to the Audit, Finance & Administration Committee respecting this matter.

(b) That staff from the appropriate Departments be directed to meet with Mr. Acheampong, respecting the damage to his property, as a result of a sewer back up and water main breaks, and report back to the Audit, Finance & Administration Committee.

CARRIED

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

That the following proposed new due dates, be approved:
(Powers/Morelli)
(a) Item "D" - Sky Dragon Community Cooperative – Partnership Opportunities
Current Due Date: April 20, 2011
Proposed New Due Date: June 22, 2011
CARRIED

(Morelli/Powers)
(b) Item “G” – Loan for Hamilton Conservation Authority
Current Due Date: April 20, 2011
Proposed New Due Date: May 18, 2011
CARRIED

(f) PRIVATE & CONFIDENTIAL (Item 12)

(i) Closed Session Minutes – April 6, 2011 (Item 12.1)

As the Audit, Finance & Administration Committee determined that no discussion, respecting the Closed Session Minutes of April 6, 2011, meeting of the Audit, Finance & Administration Committee was required, the Minutes were approved in Open Session, as shown below:

(Powers/Morelli)
(a) That the Closed Session Minutes of the April 6, 2011, meeting of the Audit, Finance & Administration Committee be approved, as presented.

(b) That the Closed Session Minutes of the April 6, 2011 meeting of the Audit, Finance & Administration Committee, remain confidential and restricted from public disclosure, in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act."
CARRIED

(g) AJOURNMENT (Item 13)

(Morelli/Powers)
There being no further business, the Audit, Finance and Administration Committee adjourned at 9:41 a.m.
CARRIED

Respectfully submitted,

Councillor Brad Clark, Chair
Audit, Finance and Administration Committee

Stephanie Paparella
Legislative Assistant
May 4, 2011