CITY HALL RENOVATIONS
STEERING COMMITTEE
MINUTES
2:00 p.m.
Monday, March 1, 2010
Room 207
Hamilton Convention Centre
One Summer’s Lane

Present: Mayor F. Eisenberger
Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins, T. Whitehead

Also Present: G. Davis – General Manager, Public Works
T. McCabe – General Manager, Planning and Economic Development
J. Mater – Senior Director, Transportation, Energy, and Facilities
S. Dickson – Senior Solicitor
J. Warner – Project Manager, Facilities
S. Conner – Prism Partners
W. Woloshyn – Senior Vice President, A.B.E.
S. Hunter – Project Manager, A.B.E.
J. Chobotiuk – Executive in Charge, A.B.E.
C. Biggs – City Clerk’s Office
K. Anderson – Public Affairs Coordinator, Public Works

THE FOLLOWING WAS REPORTED TO THE PUBLIC WORKS COMMITTEE FOR INFORMATION:

(a) Call to Order/Declarations of Interest (Item 1)

Councillor Ferguson called the meeting to order and requested if there were any declarations of interest, of which there were none.
(b) Changes to the Agenda (Item 2)

None

Add Item 4.4 – Update on Move In

(Pearson/Collins)
That the agenda be approved, as amended. CARRIED

(c) Approval of Previous Minutes – November 2, 2009 (Item 3)

(Collins/Eisenberger)
That the Minutes of the January 18, 2010 meeting of the City Hall Renovations Steering Committee be approved, as presented. CARRIED

(d) Updates

(i) Budget (Item 4.1)
(ii) Schedule (Item 4.2)
(iii) Training (Item 4.3)
(iv) Move-In (Added Item 4.4)

Scott Hunter provided a Power Point presentation to bring the Committee up to date on the status of the above-noted items. The presentation also included the start up and commissioning schedule, deficiency review schedule and training schedule. To date, the project remains on schedule and on budget.

With respect to an update on the move-in, Janet Warner advised that the schedule remains similar to the information provided at the last meeting. There have been some slight changes in terms of which groups are moving when; however, the move-in will start on April 23 and will continue until the weekend of June 11. The Committee advised that the first part of April will be used to move in furniture prior to staff and during the same period, internal decommissioning of the building is required.

Chair Ferguson advised that there are two heritage permits pending with respect to the audio-visual equipment in the forecourt and the computer terminals on the first floor.

Tim McCabe provided the following update with respect to these issues:

- One permit is for four interactive kiosks on the main floor. The Municipal Heritage Committee feels that the denial is justified because of the disruption to the terrazzo flooring, lobby space, displacement.
The other permit is for speakers on the outside of the building. The Department is recommending approval; however, both Heritage staff and the MHC are recommending denial; project team and senior management have been supportive and co-operative throughout the process; alternative options which were considered (swing out bars to hide speakers) not feasible; will disrupt symmetry of overall character of City Hall.

(Pearson/Collins)
That the presentation and verbal updates be received.  CARRIED

(e) Opening Ceremony – Saturday, June 19, 2010 (Tentative) (Item 5)

Gerry Davis advised that the Official Opening Ceremony is scheduled for Saturday, June 19, 2010. The preliminary plan is to have City Hall open from 10:00 a.m. to 3:00 p.m. with tours and other events, chronicling the past, present and future. The general theme is to have this day as a day of celebration. The time for the official ribbon cutting is yet to be finalized.

Kelly Anderson, Public Affairs Coordinator, advised that staff are in the early planning stages and that an organizing committee with representation from Public Works, the Mayor’s Office, Culture and Special Events, Clerk’s Office and any other staff deemed necessary has been established. The invitation list will include representatives from the Federal government, M.P.’s and M.P.P.’s. Also, Brian Henley will be asked to provide the historical background.

Councillor Pearson requested staff to extend an invitation to Stan Roscoe, the architect of the original City Hall.

(f) Other Business

(i) Update from Councillor Ferguson respecting Posts in Councillors’ Offices (Referred back from February 1, 2010 Public Works Committee meeting)

The following recommendation of the City Hall Renovations Steering Committee was referred back from the February 1, 2010 Public Works Committee meeting in order that Councillor Ferguson could provide an update:

Columns in Councillors’ Offices (No Copy) (Item 5)

(a) That the General Manager of Public Works be authorized and directed to review the need for a heritage permit application to the Municipal Heritage Committee requesting that the posts in the Councillors’ area be replicated to a smaller scale;
(b) That in the interim, the structural beams (columns) be boxed in to
the smallest possible dimension.

Councillor Ferguson reported that following the last meeting of the
Steering Committee, he attended on site with representatives from A.B.E.
and it was determined at that time that alterations to the columns could not
be accommodated due to the advanced state of the work already
completed.

(ii) Next Meeting: Monday, April 12, 2010
2:00 p.m.
Southwest Ballroom, Hamilton Sheraton Centre

(iii) Gerry Davis advised the Committee that Bill Kelly has requested to broad-
cast from City Hall on Friday, April 16, 2010. Staff will make the
necessary arrangements for this to take place.

(g) Adjournment (Item 7)

There being no further business, the Committee adjourned at 2:40 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair
City Hall Renovations Steering Committee

Carolyn Biggs
Legislative Assistant
March 1, 2010