1. Approval of the Agenda
The agenda was approved as written.
(Moved by Greg Kraatz, seconded by Jim Sweetman) CARRIED

2. Approval of the Minutes from the November 18, 2009
The minutes of November 18 were reviewed.

The minutes were approved as amended.
(Moved by Jim Sweetman, seconded by Greg Kraatz) CARRIED

3. Business Arising from the Minutes
There is no business arising from the minutes.

4. Administrative Items
a) Status of recruitment of new members
The WRTF dealt with the selection of new members. The applicants and members of the public were asked to leave for the discussion.

The New Member Appointment sub-committee explained that there are three (3) open positions on the WRTF. There were a total of eight (8) applicants including two (2) incumbents. The sub-committee used the evaluation tool from last year’s selection process to evaluate the applications.

The applicants and members of the public were invited back to the meeting.

The sub-committee recommended the following people be elected to the WRTF:
- Jim Sweetman (Dundas)
- Tom Thompson (Downtown Hamilton)
- Michelle Morris (Education)
The recommendation will be presented to the SWMMP Steering Committee and Public Works Committee for approval. A motion was made that the WRTF accept the sub-committee’s recommendation. (Moved by Greg Kraatz and seconded by Peter Hutton) CARRIED

b) Recognition of Outgoing Members

The out-going member to the Task Force, Anton Volcansek, was presented with a certificate from the Mayor and a gift on behalf of the Operations and Waste Management Division. Thanks were given by the Chair on behalf of the WRTF.

5. Projects

a) Sub-Committee Updates

**Education & Communication Sub-Committee**

The sub-committee distributed two letters of recognition to Charlie Agro – BRIGHT Program and Stoney Creek elementary school student Adrian Hucal.

**Multi-Residential, Commercial and Institutional Waste Sub-Committee**

This sub-committee has nothing new to update.

**Business and Government Liaison Sub-Committee**

Any updates will be addressed under agenda item 6.

b) Glanbrook Landfill Coordinating Committee

The GLCC held a meeting on November 23. Dan has circulated the update to the WRTF by email. Some major items of discussion included the leachate level graphs, landfill building renovations, and the new Landfill Technologist, Rob Conley.

c) SWMMP Steering Committee

The Steering Committee will be meeting tomorrow December 10.

d) Clean City Liaison Committee (CCLC)

There are no updates to report.

e) Ad-hoc Recycling Review Sub-Committee

The sub-committee would like to meet with staff, early in the New Year, to ensure they are headed on the right track with their research.

6. Operations

**Minister’s Report on the Waste Diversion Act Review**

The WRTF discussed their comments on the Minister’s Report on the Waste Diversion Act Review.

The following motion was made by the Waste Reduction Task Force (WRTF):

**Moved by Peter Hutton, seconded by Ron Speranzini:**

That:

1) The Waste Reduction Task Force motion be accepted and that the comments are conveyed verbally to the Steering Committee on December 11 and that the Chairperson of the WRTF make a presentation to the Public Works Committee when this item is on the agenda.
I) The WRTF supports “From Waste to Worth: The Role of Waste Diversion in the Green Economy” subject to:

1. A level of consistency is needed as guidance to producers to prevent confusion;
2. There is a need to understand the impact on municipal blue box program;
3. A framework needs to be developed to reward companies taking initiatives to go beyond the “default”: best practices, government auditors;
4. The general principle of burning waste not counting as diversion is valid at this time, however this should be revisited as new technologies emerge that provide viable alternatives to landfills within the spirit of the diversion program;
5. WDO board members should continue to be selected by organizations affected by diversion programs rather than solely by government ensuring the prevention of conflict of interests or perceived conflict of interest;
6. Audits should be done on a random basis, and should be very thorough when undertaken;
7. Support for the implementation of disposal costs that are greater than diversion costs;
8. The IC&I sector should be the primary focus for changing behavioural patterns;
9. Establishment of a ‘governing’ body responsible for the disposal levy revenue should include both municipal and private sector representation to ensure full execution of said funds, and minimizing opportunities for exclusion.
10. Concurrence with the Ministry’s approach in transitioning existing programs with a step by step plan;
11. Special consideration must be given to the Blue Box program which has been at the forefront of municipal diversion programs; and
12. Assurance that broad and “meaningful” public consultation has been or will be undertaken.

CARRIED

This motion will be incorporated into a Public Works report for January 2010.

7. Public Discussion
A member of the public asked for clarification of why something would be incinerated and not recycled.

8. Other Business
A WRTF member discussed “Waste Watchers” for Earth Day Hamilton. There will be a pilot in 2010. Duties include performing pre and post event waste audits. If anyone is interested in becoming a Waste Watcher they can contact Dan Rodrigues.

9. Adjournment
There being no further business, the meeting adjourned at 8:45 p.m.

The next meeting is scheduled for Wednesday January 20, 2010 at the Downtown Staybridge Suites, 118 Market Street.

(Moved by Jim Sweetman and seconded by Mark McQueen that the meeting be adjourned). CARRIED