1. ACCEPTANCE OF AGENDA

Moved: Anne Cibola  Seconded: Darrell Hicks  CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

None

3. APPROVAL OF MINUTES – August 23, 2011

Moved by: Matt Jelly  Seconded: Anne Cibola  CARRIED

4. HAMILTON ENTERTAINMENT AND CONFERENCE FACILITIES INC. (HECFI)

4.1. Presentation by John Hertel, Interim CEO, HECFI
   • Request for Expression of Interest to be released by KPMG around the end of October/early November to solicit proposals for the HECFI properties and/or their operations/management
• AAC invited to provide input to John Rockx at KPMG before the 
Expression of Interest is completed so that input can be reflected in 
the document’s terms and conditions.
• AAC can request as essential components to EOI:
  o Reasonable rental rates for local groups
  o partition off part of the days of use for local groups
  o consideration of arts community needs in the facilities
• The future of HECFI is not a board decision, it is a Council decision

4.2. Discussion
• There is no general public consultation planned, GIC is the only 
current public forum for discussing HECFI
• AAC suggests stakeholder consultation take place
• No significant changes are likely to be implemented at HECFI until 
the end of 2012
• AAC recommends the following components regarding HECFI:
  1. Suggest that HECFI board should be educated about the 
management of professional concert halls
  2. Suggest that arts community representative be appointed to 
HECFI board
  3. Components to be included in Expression of Interest produced by 
KPMG:
    o importance of user input
    o suggest national research to do comparative analysis for 
Hamilton Place
    o 2 tier pricing structure for Hamilton Place supported
    o consider different governance model that provide the 
benefits of a non-profit
• would like John Hertel or KPMG or Chris Murray to return with an 
update in the future

ACTION - AAC recommendations to be written in an email to be reviewed 
by Annelisa as the AAC rep and sent to KPMG with a copy to Chris 
Murray. Email must be completed within 2 weeks (October 11) to be 
included in Expression of Interest.

5. COMMITTEE BUSINESS
5.1. Electing a Chair
• Anne Cibola, Annelisa Pedersen and Tricia LeClair identified as 
nominees for the co-chair positions
• Vote DEFERRED to October meeting

5.2. Selecting Committees
• Arts Funding Task Force – Josefa Radman and Anne Cibola appointed
• Arts Awards Steering Committee – Karen Logan and Diane Beatty-Wearing appointed
• Community Engagement Committee - Anupam Bagchi, Diane Beatty-Wearing, Darrell Hicks, Matt Jelly, Earl Walker, Jahan Zeb appointed and Anne Cibola to assist with transition.

ACTION – Chair to be determined by committee members at their first meeting

• Community Partnership Program (CPP) 2011 adjudication team – Tobi Bruce, Colina Maxwell, Astrid Hepner and Darrell Hicks appointed

ACTION - Community Partnership Program (CPP) 2011 adjudication team to be contacted by Beth Wakeford, Cultural Initiatives Coordinator, with further information.

MOTION – To accept all nominations appointments as identified in item 5.2 of the September 27, 2011 Arts Advisory Commission meeting.
Moved: Josefa Radman        Seconded: Matt Jelly
CARRIED

5.3. Citizen Declaration Form

ACTION: All members to sign and submit a Citizen Declaration Form after reading the City handbook

5.4. City Handbook

5.5. Presentation to Emergency and Community Services Committee
• Presentation will be done by the co-chairs on November 23, 2011
• Include highlights from the Hamilton arts community – 1 or 2 significant changes like the Hamilton Arts Council and how the growth of the arts community has been reflected by the growth of the AAC work plan
• Make presentation more dynamic in design and with inclusion of photos
• 3 important ideas to include and identify as important:
  1. Arts Funding Task Force
  2. Arts Awards program
  3. Growth of the AAC work plan reflects growth of the arts community
• Make ties to Vision 2020, economic impact and quality of life
• Make presentation more dynamic in design and with inclusion of photos
**ACTION** – Matt Jelly to revise presentation design. Staff to provide Matt with photos and copy of current power point presentation.

**5.6. 2012 Workplan and Budget**
**ACTION** – Staff to confirm whether the proposed AAC website can be hosted off the City server

**MOTION -** To accept 2012 work plan and budget as presented
**Moved:** Anne Cibola  **Seconded:** Astrid Hepner  **CARRIED**

**6. UPDATES**

**6.1. City of Hamilton Arts Awards**
- 2012 Arts Awards program (Report CS10058(a)) passed at the September 21 Emergency and Community Services committee meeting
- Thank you to Karen Logan for the presentation on behalf of the AAC and Stephanie Vegh and David Premi for the presentation on behalf of the Hamilton Arts Council
- Letters in support submitted by Stephanie Vegh and Ilya Pinassi
- Report to Council September 28 for final approval, AAC members invited to attend

**6.2. ArtsVest**
- [www.artsvest.com/hamilton](http://www.artsvest.com/hamilton)
- artsVest Hamilton info session and launch event to take place September 28 at the Waterfront Banquet and Conference Centre (555 Bay St N)
- Free sponsorship training session to be held September 29 at the Waterfront Discovery Centre (Guise St)

**6.3. SuperCrawl (featuring a report from the Button Sub-Committee)**
- Ordered 2,000 buttons, won’t need to order more for sometime
- Thanks to Tobi, Earl and Matt for volunteering at the info table

**6.4. Role of Councillor**
- Councillor Farr will have difficulty attending regular meetings as he has a constant conflict
- Councillor Farr is willing to meet with the Co-chairs and Jennifer once a month outside of the AAC meetings
- Mike Cameron is attending AAC meetings as the “Special Representative to Ward 2”
**ACTION** – Jennifer will try to move the October AAC meeting to a date when the Councillor can attend

6.5. **Proposal for addressing preservation of artworks in heritage buildings**

6.6. **City Hall Exhibit Protocol**

6.7. **Arts Funding Task Force**

**DEFERRED**

7. **ADJOURNMENT**

8. **NEXT MEETING**

**DATE TO BE DETERMINED**
Meeting to begin at 5:45 p.m.
77 James St. N., Ste. 305

**Future Meeting** – requested update on Public art with installation schedule addressed; Birks clock plaque at James and King