MINUTES: Hamilton Historical Board  
Tuesday, June 10, 2008 – 11:30 a.m.  
The Stable at Whitehern

CHAIR: Walter Peace  
MINUTE TAKER: Rebecca Oliphant

PRESENT: Carolyn McCann, Pat Saunders, Mary Anderson, Rob Hamilton, Mike Sangermano, Christine Lei, Susanne Noordyk, Deborah Eker, Bob Williamson

Also Present: Ian Kerr-Wilson, Manager, Museums & Heritage Presentation

REGRETS: Bill Manson, Robin McKee, Graham Crawford

CHAIR’S REMARKS:  
11:30 a.m.

ACCEPTANCE OF AGENDA

(Saunders / Anderson)  
That the June 10, 2008 Agenda be accepted.  
CARRIED

1. DECLARATION OF INTEREST

None declared.

2. APPROVAL OF MINUTES – May 13, 2008

(McCann/Hamilton)  
That the May 13, 2008 minutes of the Hamilton Historical Board be approved.  
CARRIED

4. OUTSTANDING BUSINESS ITEMS  
11:35 a.m.

4.1 Council Representation on Board (Chair, Manager)

Report will be forwarded to Clerks for the next Emergency & Community Services Committee.

4.2 Mel Bailey Award Announcement Event

October 15, 2008  
These are questions that Council may ask for answers to at the announcement, Board can determine what the actual announcement will look like, should have something ready by August 12 HHB meeting in order to get it to Clerks in time for Agenda printing
**Action:** Walter to make suggestions for each of these questions and circulate to Board, will copy Ian and Rebecca only when they need clarification or to make additions to the HHB Agenda

1. **What is the actual award going to look like?** At some point an art competition to design something would be good, however we won't have time if we're awarding it during Heritage Week in 2009. **Action:** invite Elizabeth Wakeford to attend a future HHB meeting to explain the Public Art Competition process

2. **When exactly are we going to award it?** Best opportunity Heritage Day 2009, first award could be a one off from a local Hamilton artist, then work on the Public Art Competition, announce competition at Heritage Day 2009, then announce second winner of Award and Public Art winner at Heritage Day 2010

3. When do nominations close?

4. When does adjudication take place?

5. Who is on the adjudication team?

4.3 **Sub-committee vacancies - Manager**

original task to have potential members research and write text for a plaque on the 2011 – 2015 Priority List is getting ahead of what committee needs to have in place for Plaquing processes to justifiable when queried by Council or public

JPSC will need to:

1. identify themes that we want to see plaqued so when requests come forward we know if it fits into one of the themes we have identified,

2. criteria for where it will be added on the priority list, once a subject has been approved

3. identify sources and receive consensus,

4. identify key themes/topics of text and receive consensus,

5. write text, becomes a committee process instead of a personal process and therefore more defensible if questioned by Council or public, need to have a consistent set of standards,

JPSC Chair would like to see more area representation on the committee

5. **BUSINESS ITEMS**

5.1 **Issues Arising from Museum Reports (2 minutes for each)**

5.1.1 **Battlefield House Museum & Park – Michael Sangermano**

meeting with tobogganing issue stakeholders is set for June 26

**Action:** send Walter info re: meeting

Nash Jackson restoration work has begun, 6 to 9 months to complete,
History in Action Day Grand Tactical engaged children, still crunching numbers for the Re-enactment event

5.1.2 **Hamilton Children’s Museum – Carolyn McCann**

Travelling exhibit – History of Toothbrush, working with horticulturalist for joint programming, 30th anniversary of museum this year
5.1.3 *Dundurn National Historic Site – Pat Saunders*
Newly redesigned Gift Shop, soft opening today, more official opening in November for Christmas

5.1.4 *Fieldcote Memorial Park & Museum – Christine Lei*
Membership is up, attendance is up, Summer Music Series starts June 15, great variety of talent,

5.1.5 *Griffin House – Christine Lei*
Received National Historic Site status, unveiling in 2009, Lois and Ian will meet with HCA to discuss implications of designation

5.1.6 *Hamilton Museum of Steam & Technology – Rob Hamilton*
Received MAP grant to do condition reports and storage, engineering studies of 1913 building to be undertaken, Public Works Water Festival 900 students over 3 days, attendance is very good for events, paid advertising seems to be the catalyst, **Action:** commendation from HHB to Public Works would be appropriate for their partnerships with HMST

5.1.7 *Whitehern Historic House & Garden – Mary Anderson*
Attendance is up, Doors Open was very well attended, digitization of collections is continuing

5.1.8 *Hamilton & Scourge Project – Walter Peace*
Images from recent surveillance will be forwarded

5.1.9 *Conservation – Rob Hamilton*
Board would like to tour storage when Therese returns. Infestation of carpet beetles has been dealt with

5.1.10 *Marketing – Graham Crawford*
Next Marketing Meeting is July 11, 2008.

(Lei/Eker)
That the above reports are received. **CARRIED**

5.2 *HHB Budget / Work Plan*

5.2.1 **2008 Budget (Chair/Manager)**
**Action from May:** Board members to make proposals as to expenditure at June meeting
**Carryover to special June 12 meeting**
5.2.2 2008 Work Plan (Chair)
Work plans should be reviewed at each meeting with the budget, they are living documents, should be in front of you at all times

5.2.3 2009 Budget (Chair/Manager)
2009 Budget & Work Plan session 12 June 2008 from 6 to 10 p.m.

5.2.4 2009 Work Plan (Chair)
Submission will need to be ready for mid August 2008 – see above

5.3 HHB Sub-committee Reports
5.3.1 Communications & Education Sub-committee
Editorial report – magazine launch will be delayed until February 2010, need to develop a business plan to assist with advertising, design, Final determination as to content falls to staff, have the duty of care that what appears in these publications follows City Policy, not meant to be censorship, but final check that it meets mission, vision and values of the City of Hamilton, Do not have to stay away from controversy, in the context of the newsletter can not take a position, can relate the historical facts of a controversy,
Action: Carolyn will provide proofreader contact information to Christine, Rob to provide contact information for Fort York’s Fife & Drum newsletter
Front cover of next newsletter, Children’s Museum is 30, (Lei/Eker)
That the June 2008 report of the Communications & Education Sub-committee be received. CARRIED

5.3.2 Joint Plaquing Sub-committee
Will determine criteria for membership in the Fall
Note: Item 5.1.1 – Designated property wordings – see attached (Williamson/Hamilton)
That the text for 1059 Hwy 8 and 4 Forest Avenue (also known as 209-211 James St. South) be approved. CARRIED

Item 5.1.2(c) – The Place of Firsts – new date for unveiling needs to be determined
Action: Robin to provide possible dates

Item 5.1.3(c) – Copetown United Church plaque wording
Action: Susanne to clarify with author – was William Cope the first settler in Copetown and his relationship to Conradt?
Item 5.1.4(c) Wilson’s Mills plaque was tabled pending further investigation of sources by the Ancaster Township Historical Society who are funding the plaques. **Recommendation** that this and Burlington Races plaque be addressed when Plaquing policy is reviewed and process for removal/replacement of inaccurate plaques be developed.

Item 6.1 – Japanese Redress Settlement plaque

(Name/Name)
That the Hamilton Historical Board endorses this plaque initiative and pending verification of cost assist with same if funds are available in the 2008 Plaquing budget.

(Williamson/McCann)
That the June 3, 2008 report of the Joint Plaquing Sub-committee be received. **CARRIED**

### 5.4 Other HHB Business

#### 5.4.1 Heritage...comes Home 2009 –
Staff recommendation that this event be considered by the Heritage Event Sub-committee in conjunction with any HHB Heritage Event. **Carryover to special June 12 meeting**

#### 5.4.2 Heritage Event
**Action from May:** that Mary Anderson bring a proposal including a budget to the June meeting **Carryover to special June 12 meeting** for 15 minutes of brainstorming

#### 5.4.3 Museum of Hamilton
**Action from April:** Walter to contact Dave Beland before the next meeting
Has not had opportunity to talk to Dave Beland

#### 5.4.4 2008 Community Partnership Program
should determine a team of 3 people for 2009 CPP adjudications, Carolyn McCann, Christine Lei, Rob Hamilton have agreed.

### 5.5 Other Reports / Projects

#### 5.5.1 Manager’s Report – Ian Kerr-Wilson
posting for Whitehern Curator has closed, determining interview dates, questions have been approved
Registrar position (Collections Management position) closes on June 11
Both are internal, if no successful candidates will go external
5.5.2 Hamilton LACAC Report – Bill Manson
see attached report – no verbal report

(Williamson / Noordyk)
That the May LACAC liaison report to the HHB be received.  CARRIED

5.5.3 2010–2012-2017 Events – Manager
20 June Bi National committee is meeting in Buffalo, New York to
share where they are in the process, hope to have City staff attend

5.5.4 Thank yous / Media Coverage
Thank you to those who assisted with History in Action Day and the
27th Annual Re-enactment of the Battle of Stoney Creek

5.5.5 Volunteer Opportunities
None at this time.

5.5.6 Community Heritage Organizations & Activities

6. NEW BUSINESS 1:10 p.m.

6.1 Graffiti – Rob Hamilton – would like to hear what procedures the City
has in place to deal with vandalism, for a future meeting,
some members have asked about a Neighbourhood Watch program for
Auchmar

7. ADJOURNMENT
On motion, the meeting adjourned at 1:35 p.m.

Next meeting: Thursday, June 12 – 6 to 10:00 p.m. – The Stable at Whitehern
Tuesday, July 15, 2008 – 12:30 to 2:30 p.m. – The Stable at Whitehern

Dates to remember: Note-this list is not intended to replace the Community
Happenings list prepared by Robin McKee, it is provided as a
reminder off HHB events and upcoming events at the
Hamilton Civic Museums.

Thursday, June 12 – Annual Budget/Work Plan Retreat
Friday, June 13 – Annual Soiree – Fieldcote
Sunday, June 15 – Music at Fieldcote
Sunday, June 15 – Golden Horseshoe Live Steamer Day
Friday, June 20 – Fieldcote Exhibit Opening
Wednesday, June 25 – Hilda & Mary’s June Tea
Sunday, June 29 – Golden Horseshoe Live Steamer Day
Tuesday, July 1 – Griffin House Open
Tuesday, July 1 – Canada Military Tattoo
Thursday, July 17 – Celebrating 30 years – Children’s
### OUTSTANDING BUSINESS

**Hamilton Historical Board**

<table>
<thead>
<tr>
<th>Issue</th>
<th>Date Action Initiated</th>
<th>Lead Dept/Div</th>
<th>Status</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A</td>
<td>11 Dec 2007</td>
<td>Board</td>
<td>Board to determine timelines for awarding first award</td>
<td>Feb 2008</td>
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<td>B</td>
<td>11 Dec 2007</td>
<td>Board/Culture Staff</td>
<td>Board in conjunction with staff to determine what form the award will take</td>
<td>Feb 2008</td>
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<td>08 April 2008</td>
<td>Communications &amp; Education Sub-committee</td>
<td>Sub-committee to present draft at June 10 Board meeting</td>
<td>August 2008</td>
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<td>D</td>
<td>13 May 2008</td>
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<td>2008 Work Plan</td>
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<td>July 2008</td>
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