MINUTES
HAMILTON LACAC (Municipal Heritage Committee)
Thursday, June 28, 2007
12:00 p.m., Room 110
City Hall, 1st Floor
71 Main Street West, Hamilton

Present: A. Charlton (Chair), A. French (Vice-Chair), D. Dent (Past Chair)
Councillors B. Bratina and M. Pearson, M. Adkins, A. Denham,
P. Hartnett, B. Manson, M. Stark, K. Wakeman, and S. Wray

Absent with Regrets: B. McHattie, City Business and F. Neufeld,

Also Present: B. Janssen, Manager, Community Planning & Design
D. Cuming, Senior Project Manager, Community Planning & Design
S. Vattay, Cultural Heritage Planner, Community Planning & Design
M. House, Cultural Heritage Planner, Community Planning & Design
L. Chewter, Assistant Cultural Heritage Planner
L. Pasternak, Senior Solicitor, Legal Services
I. Bedioui, Legislative Assistant, Clerk’s Office

The meeting was called to order.

1. **CHANGES TO THE AGENDA**
The Clerk noted the following changes to the agenda:
(a) Added Item 5.3 – City Hall update
(b) Added hand-outs with respect to Items 5.1, 7.1, and 8.4
(c) Added Item 8.5, Ontario Heritage Trust nominations
(d) Change of order - Item 5.1 will be considered with Item 8.2

2. **DECLARATIONS OF INTEREST**
None declared.
3. DELEGATION REQUESTS

None

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

(Wray/Manson)
That the Minutes of the May 24, 2007 meeting of the Hamilton LACAC (Municipal Heritage Committee) be approved, as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

(a) Committee 2007 Goals and Workplan (A. Charlton) (Deferred to section 8.2)

(b) Minimum Property Standards for the Maintenance of Heritage Attributes of Designated Heritage Properties under Parts IV and V of the Ontario Heritage Act (City Wide) (M. House) (TABLED) (Item 5.2)

There was a lengthy discussion about the wording in the proposed by-law and alternate wording was suggested.

(Pearson/Hartnett)
That an Ad Hoc Committee comprising of Michelle Stark, and other interested LACAC Members and staff from the legal, heritage and property standards divisions be established to review the draft by-law and report back with recommendations.

CARRIED

Sylvia Wray and Art French indicated that they wished to be recorded as OPPOSED to this motion.

(c) City Hall Update (Added Item 5.3)

Sharon Vattay indicated that, as directed by Committee of the Whole, she has prepared an information report (to be presented to Committee of the Whole) outlining the implications and benefits of national historic site recognition with respect to the Hamilton City Hall.
6. HERITAGE PERMIT APPLICATIONS

(a) Delegated Approvals:
   (i) Heritage Permit Application, 900 Woodward Avenue, Hamilton Museum of Steam and Technology (Ward 4)
   (ii) 37 Mill Street North, Waterdown (Ward 15)
   (iii) Heritage Permit Application, 335 Lima Court, Ancaster (Ward 12)
   (ii) Heritage Permit Application, 777 York Boulevard, Hamilton Cemetery Gatehouse (Ward 1)

Staff noted that the above Items have been considered by the Heritage Permit Sub-committee and approved under the delegated approval process. They are included on the agenda for information only.

(b) Staff Reports/Recommendations:

None

7. HERITAGE PROPERTY DESIGNATIONS

(a) Book House, 167 Book Road East, Ancaster (A. Charlton)(Item 7.1)

7.1.1. Letter from John O'Brien, Business Administrator, Diocese of Hamilton respecting Adam Book House (Added Item)

The Committee discussed the letter from Mr. O'Brien. The Chair suggested that letters be written to the diocese by the individual members of LACAC and by residents in support of designating the Book House and that a copy be sent to Ward Councillor Lloyd Ferguson.

Staff noted that as the owner does not appear to support designation that staff would be seeking direction from Council on this matter to proceed.

The Committee approved the following recommendation:

(Wakeman/Stark)
It is recommended that staff be directed to carry out a cultural heritage assessment of 167 Book Road East, Ancaster, to determine whether the property is worthy of designation and further that if the property is determined to be of cultural heritage value or interest that staff prepare the Statement of Cultural Heritage Value and Description of the Heritage Attributes for consideration by the City of Hamilton LACAC (Municipal Heritage Committee) through its appropriate subcommittee.

CARRIED
(b) **Chedoke House, 1 Balfour Drive (formerly 654 Garth Street), Hamilton (M. House)**

Meghan House provided an overview of the memo respecting the Chedoke House and indicated that the Ontario Heritage Trust, who is the current owner of the property, has given its verbal permission to designate the property.

**(Dent/Wakeman)**

It is recommended that staff be directed to carry out a cultural heritage assessment of 1 Balfour Drive (Chedoke House) (formerly 654 Garth Street), Hamilton, to determine whether the property is worthy of designation and further that if the property is determined to be of cultural heritage value or interest that staff prepare the Statement of Cultural Heritage Value and Description of the Heritage Attributes for consideration by the City of Hamilton LACAC (Municipal Heritage Committee) through its appropriate subcommittee.  

**CARRIED**

(c) **Recommendation to Designate 1059 Highway 8, Stoney Creek, Under part IV of the *Ontario Heritage Act* (Ward 11) (S. Vattay) (Item 7.3)**

Sharon Vattay made a PowerPoint presentation providing the historical background of the property which included photos of the property at 1059 Highway 8 and the surrounding area.

**(Pearson/Wray)**

That the City of Hamilton LACAC (Municipal Heritage Committee) advise Council:

(a) That the designation of 1059 Highway 8, Stoney Creek, as a property of cultural heritage value pursuant to the provisions of Part IV of the *Ontario Heritage Act*, 1990, be approved.

(b) That the Statement of Cultural Heritage Value and Description of the Heritage Attributes, attached as Appendix A, be approved.

(c) That the City Solicitor be directed to take appropriate action to designate 1059 Highway 8, Stoney Creek, under Part IV of the *Ontario Heritage Act*, in accordance with the Notice of Intention to Designate, attached as Appendix B to the staff report.  

**CARRIED**
It was suggested that Councillor Pearson send a note to Mr. and Mrs. Lewis, who are residents of Stoney Creek and have strongly supported the designation of this property for years.

8. DISCUSSION ITEMS

(a) Minutes and Recommendations from the Inventory and Research Sub-Committee (S. Wray) (Item 8.1)

Sylvia Wray introduced this Item explaining that the goal is to integrate the properties identified by the LACAC Committees of the former area municipalities as having cultural heritage value or interest into the Register of Properties of Cultural Heritage Value or Interest in the City of Hamilton. She explained that it is a challenging task as there are more than 6,000 properties on the inventory list. Some buildings no longer exist and some have questionable value.

The Inventory and Research Committee has designed an evaluation form which will help to determine whether the property should be added to the registry.

Sharon Vattay showed the Committee some slides of the Dynes Tavern and the Committee briefly discussed the property at 225 James Street South.

(Wakeman/Dent)

1. It is recommended that the City of Hamilton's LACAC (Municipal Heritage Committee) approve the process and procedures for adding properties not designated under the Ontario Heritage Act to the City of Hamilton's Register of Properties of Cultural Heritage Value or Interest as endorsed by the Inventory and Research Sub-Committee.

2. It is recommended that the City of Hamilton LACAC (Municipal Heritage Committee) approve the addition of the Dynes Tavern, 337 Beach Blvd. and the property at 225 James Street South onto the City of Hamilton's Register of Properties of Cultural Heritage Value or Interest as endorsed by the Inventory and Research Sub-Committee endorsement.

CARRIED

(b) Minutes of the Policy and Design Sub-Committee (B. Manson) (Item 8.2)

5.1 Lists of goals submitted by Sylvia Wray and Art French (Additional hand-out)
Bill Manson provided an overview of the various recommendations in the Minutes of the Policy and Design Sub-Committee.

(Dent/Pearson)
That the current mandate of the Policy and Design Subcommittee be revised to read:

_to advise Hamilton LACAC (Municipal Heritage Sub-Committee) on policy related to the implementation of its mandate as outlined in Section 6 of the City of Hamilton By-Law No 06-338, and on policy related to the implementation of its Mission statement*_

CARRIED

(Dent/French)
That the following recommendations of the Policy Subcommittee be approved:

(a) That Hamilton LACAC (Municipal Heritage Committee) refer the proposed goals for implementation to appropriate subcommittees and staff as recommended in Appendix A attached hereto;

(b) That the appropriate staff and Subcommittees prioritize the referred goals, and report back to LACAC (MHC) in July 2007;

(c) That those goals that reflect a policy position of LACAC (MHC) be recorded as LACAC (MHC) policy as recommended in Appendix A attached hereto;

(d) That the Policy Subcommittee develop, maintain and annually review a LACAC (MHC) policy “handbook” as part of its mandate.

CARRIED

(ii) Referral of the Ontario Heritage Trust letter dated April 20, 2007 respecting participation in the 2007 Heritage Community Recognition Awards Program

(Dent/Manson)
That the following recommendations of the Policy Subcommittee be approved:

(a) That the letter from the Ontario Heritage Trust dated April 20, 2007 respecting participation in the 2007 Heritage Community
Recognition Awards Program be referred to the Communications and Education Subcommittee for action.

(b) That the following policy be adopted:

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) to actively support heritage-related volunteer recognition programs.*

CARRIED

(c) **Letter with attachments from Art French respecting Banting Homestead, Alliston (A. French) (Item 8.3)**

Art French provided some background information with respect to the Banting Homestead and submitted a copy of an article which was published in the June 5, 2007 Canadian Medical Association Journal to the Clerk.

(French/Dent)
The Hamilton LACAC (Municipal Heritage Committee) recommends that the City of Hamilton support the Town of Tecumseh Resolution passed on December 18, 2006 to designate the northerly 70 acres of the 100 acres of the original lands of the Banting homestead in Alliston, Ontario as bequeathed to the Ontario Historical Society by Edward K. Banting, pursuant to the Ontario Heritage Act, 2005.

CARRIED

(d) **Letter from Bill Janssen respecting Rockton Livery Stable and Old Methodist Church. (Item 8.4)**

An additional hand-out with better photos of the property was distributed to the Committee members.

Sylvia Wray provided an overview and brief history of the property. She indicated that some repairs are needed. The former Town of Flamborough had de-designated the property in an effort to sell it but it was never sold. The former Flamborough Council approved demolition of the property, however, amalgamation occurred soon afterwards and the demolition was never carried out.

Mr. Bill Janssen, a neighbouring business man, is interested in purchasing the property. City staff has agreed to give him six months to investigate the rezoning, severance and purchase. Pat Hartnett will contact Bill Janssen to discuss heritage matters.
(e) **Suggestions from the Education Sub-Committee for nominations to the Ontario Heritage Trust – A. Denham (Added Item 8.5)**

Alissa Denham indicated that the Education Sub-Committee is suggesting the following individuals be nominated for the various awards:

- Councillor Brian McHattie
- Tony Butler
- Doctor Grant Head
- Diane Dent

It was agreed that the Committee members e-mail their votes to the Chair. The Clerk was requested to re-e-mail the background information with respect to this issue to the Committee members.

9. **GENERAL INFORMATION**

9.1 **Cover letter for Owners of Designated Properties (S. Vattay)**

Sharon Vattay provided a brief overview of the above letter which was included in the agenda for information. This letter has been sent, along with the Heritage Permit Guide, to all designated property owners.

9.2 **Letter to the Ontario Heritage Trust respecting notification of passing of by-law designating 209 – 211 James Street South**

This item was included on the agenda for information.

9.3 **Endangered Buildings and Landscapes:**

(a) **Victoria Hall, 68 King Street East, Hamilton (NHS, D) – A. Denham**

No updates.

(b) **Treble Hall, 6-12 John Street North, Hamilton (L) – Councillor B. McHattie**

No updates.

(c) **Lister Block, 28-40 James Street North, Hamilton (D) – Councillor B. McHattie**

Committee members expressed kudos to Councillor McHattie for asking that the Province intervene on this issue. The Province has agreed to provide funding.
(d) **Auchmar, 88 Fennell Avenue West, Hamilton (D) – B. Manson**
No updates

(e) **Auchmar Gate House, 71 Claremont Drive, Hamilton – M. Stark**
Michelle Stark indicated that the building still appears vacant and that no tenant has moved in. Diane Dent noted that some hedges have been cut back.

(Manson/Stark)
That the Chair of the Hamilton LACAC (Municipal Heritage Committee) be requested to write a letter to the owner, with a copy to Grant Head, encouraging designation.

CARRIED

(f) **Smart-Turner Building, 191 Barton Street E., Hamilton (ND, L) – Councillor M. Pearson**
The Committee was advised that Beth Maganelli did contact Councillor Pearson and the tenants are not willing to have the property designated.

The Chair indicated that she will contact Elaine Scrivener about this issue.

(g) **St. Marks, 120 Bay Street South, Hamilton (D) – P. Hartnett**
No updates.

(h) **Tivoli, 108 James Street North, Hamilton – Councillor B. McHattie**
No updates.

(i) **Book House, 167 Book Road East, Ancaster – A. Charlton**
No updates.

(j) **2 Hatt Street, Dundas – F. Thorp-Neufeld**
No updates.

(Adkins/Hartnett)
(i) That the Royal Connaught Hotel be added to the Committee’s endangered buildings list.
(ii) That Michael Adkins be assigned to monitor the building.

CARRIED

(Hartnett/French)
That the Royal Connaught Hotel be referred to the Inventory and Research Sub-Committee for review.

CARRIED

(French/Wakeman)
That Items 9.1 to 9.3(j) inclusive be received for information.

10. ADJOURNMENT
There being no further business, the meeting adjourned at 2:10 p.m.

Respectfully submitted,

Anne Charlton, Chair
Hamilton LACAC
(Municipal Heritage Committee)

Ida Bedioui
Legislative Assistant
Hamilton LACAC
(Municipal Heritage Committee)
June 28, 2007

Attachment – Appendix A
Appendix A

SUGGESTED DISPOSITION OF THE REFERRED
“PROPOSED MHC/LACAC GOALS”

I. DESIGNATED / LISTED PROPERTIES:

1. Annual increase in number of designated buildings

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that the number of designated buildings increase annually.*

Refer to Inventory and Research Subcommittee and Staff to develop and implement a plan.

2. Heritage Permit pamphlets sent to all owners of designated buildings

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that Heritage Permit pamphlets be sent to all owners of designated buildings on a regular basis.*

Refer to Staff for implementation.

3. Regular contact maintained with designated properties

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that regular contact be maintained with designated property owners.*

Refer to Staff for implementation.

4. Annual recognition event for newly-designated properties

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that Hamilton LACAC (Municipal Heritage Committee) host an annual recognition event for newly-designated properties.*

Refer to the Communications and Education Subcommittee and Staff to develop a program and budget.

II. GOALS TO INCREASE PUBLIC AWARENESS OF HAMILTON’S HERITAGE RESOURCES:

1. Business contributions to printing costs in return for acknowledgment on posters

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that the production and distribution of promotional materials be cost-recoverable.*
Refer to the Communications and Education Subcommittee and Staff to develop and implement a plan.

2. Information on designation and heritage permits available in all community libraries

It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that Information on designation and heritage permits be available in all community libraries and other public buildings.

Refer to Staff for implementation.

3. MURMUR: program of signs and recorded messages on heritage buildings

Refer to the Communications and Education, the Inventory and Research, subcommittees, and to Staff to develop a plan and budget.

4. Increased exposure in press: articles on heritage matters

Refer to the Communications and Education Subcommittee to develop and implement a communications plan.

5. Power point presentation for fairs, festivals, and eventually for use in schools

Refer to Staff and the Communications and Education Subcommittee to develop and implement a program.

6. Development of standardized walking tours

Refer to the Communications and Education, the Inventory and Research, subcommittees, and to Staff to develop a plan and budget.

III. GOALS TO INCREASE THE PROFILE OF MHC/LACAC:

1. Development of MHC logo and branding

Refer to the Communications and Education Subcommittee develop.

2. Easier access to MHC page on Hamilton website/interactive website

Refer to the Communications and Education Subcommittee and Staff to develop and implement a plan.

3. Increased communication with local neighbourhood associations/other heritage organizations
Refer to the Communications and Education Subcommittee to develop and implement a communications plan.

4. **Local heritage youth award**

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) to sponsor a local heritage youth award.*

Refer to the Communications and Education Subcommittee and Staff to develop a plan and budget.

**IV. GOALS TO ENSURE BETTER MONITORING OF OUTLYING COMMUNITIES:**

1. **Reinstatement of CHAPS**

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) to support the (re)instatement of CHAPS.*

Refer to Staff and the Inventory and Research Subcommittee to develop a plan.

2. **Involvement of local heritage/historical organizations**

*It is the policy of the Hamilton LACAC (Municipal Heritage Committee) that of the Hamilton LACAC (Municipal Heritage Committee) seek collaboration with local heritage / historical organization / societies.*

Refer to the Communications and Education Subcommittee to implement.