Memorandum to FCM Municipal Members

THIS MESSAGE IS ADDRESSED TO ALL MEMBERS INTERESTED IN RUNNING FOR A POSITION ON FCM'S NATIONAL BOARD OF DIRECTORS

CONSENT FORM
The Federation of Canadian Municipalities (FCM) 73rd Annual Conference will be held in Toronto (Ontario) from May 28 to 31, 2010. The FCM Annual General meeting will be held during the conference on Sunday, May 30th from 10:00 –11:45, which will be followed by the election of FCM's National Board of Directors from 12:30 to 14:00.

To be registered on the list of candidates, please send us the completed Consent Form with a resolution from your municipal council by May 8, 2010.

Please see the following applicable FCM By-Laws:
Article 4, Section 2 – Eligibility
Only elected municipal officials are eligible to be Directors. If a Director ceases to hold such an office, his or her position as a Director shall thereupon automatically be vacated.

Article 4, Section 19 – Election of Directors
Each person seeking to be elected as a Director at the Annual General Meeting shall:
  a) be an elected municipal official,
  b) have the approval of their Municipal Council,
  c) be present at the meeting where he or she is to be elected, except where there is evidence, which is found satisfactory by the Chair of the meeting, that the absent person has consented and remains willing to serve as a Director.

WHEREAS any Directors referenced in Article 4.00 are to be elected based on a municipal or geographic boundary, and no such candidate seeks election from that municipal or geographic boundary, then such position shall be elected by Accredited Representatives of the Municipal Members from that province or territory.

For a copy of the FCM election procedures and consent form please visit www.fcm.ca and click on «About Us», then «Board of Directors» and «Elections». To meet the requirements mentioned above, please find attached a consent form.

Individuals who do not submit their consent form to the FCM office by May 8, 2010 may still put forward their name during the election, however their name will not be pre-printed on the official ballot. No individual will be eligible to run for a FCM board seat without a duly completed consent form and a resolution from their municipal council.

Should you have any questions regarding elections please contact Mr. Melvin Jomphe at (613) 907-6236 or miomphe@fc.ca

Coralia Bulhoes, CA
Director, Operations and
Chief Elections Officer
CONSENT FORM

Confidential to the FCM Chief Elections Officer and Elections Committee.

I, the undersigned, do hereby consent to have my name submitted for consideration as a member of the National Board of Directors of the Federation of Canadian Municipalities.

CONDITIONS:

a) I am an elected municipal official holding office in an FCM Municipal Member in good standing;

b) I am attaching a copy of a resolution from my municipal council authorizing me to stand for election as a representative on FCM's National Board of Directors;

c) I have secured approval that my municipal council is prepared to meet the cost of my attending meetings of the FCM's National Board of Directors; and

d) I will be in attendance at the 73rd Annual Conference to be held May 28 to 31, 2010.

Please print:

NAME: ______________________________________

TITLE: ______________________________________

E-Mail: ______________________________________

MUNICIPALITY: ______________________________

PROVINCE: _________________________________

SIGNATURE: __________________________________

Return under CONFIDENTIAL cover to:

Chief Elections Officer
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, Ontario K1N 5P3
Email: elections@fcma.ca
Fax: (613) 244-1500

In order for your name to be included on the ballot, your Consent Form must be received in the FCM office by May 8, 2010.
SAMPLE COUNCIL RESOLUTION

FEDERATION OF CANADIAN MUNICIPALITIES (FCM) – ELECTION TO THE NATIONAL BOARD OF DIRECTORS

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM’s National Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS the 73rd FCM Annual Conference is from May 28 to 31, 2010, during which the Annual General Meeting will be held and followed by the election of FCM’s National Board of Directors;

BE IT RESOLVED that Council of the (INSERT NAME OF MUNICIPAL GOVERNMENT OR PROVINCIAL/TERRITORIAL MUNICIPAL ASSOCIATION) endorse (INSERT NAME OF ELECTED OFFICIAL) to stand for election on FCM’s National Board of Directors; and

BE IT FURTHER RESOLVED that Council assume all costs associated with (INSERT NAME OF ELECTED OFFICIAL) attending FCM’s National Board of Directors meetings.