SPECIAL MEETING
CITY HALL RENOVATIONS
STEERING COMMITTEE
REPORT 08-010
2:00 p.m.
Monday, December 1, 2008
Hamilton Convention Centre
One Summer’s Lane
Albion Rooms A and B

Present:
Mayor F. Eisenberger
Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins, T. Whitehead

Also Present:
S. Stewart, General Manager, Public Works
J. Mater, Director, Energy, Fleet and Facilities
G. Davis, Senior Director, Capital Planning and Implementation
J. Warner, Project Manager, Facilities
S. Dickson, Solicitor
C. Biggs, City Clerk’s Office

THE CITY HALL RENOVATIONS STEERING COMMITTEE PRESENTS REPORT 08-010 AND RESPECTFULLY RECOMMENDS:

1. Vendor Services for the Provision of Restaurant/Café Services (New Business) (No Copy)

That further to direction given to staff at the City Hall Renovations Steering Committee meeting of October 1, 2007, that the Mayor and the Chair of the City Hall Renovations Steering Committee be included in discussions respecting the vendor services for the provision of restaurant/café services in City Hall.
FOR THE INFORMATION OF THE COMMITTEE:

(a) Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and requested if there were any declarations of interest, of which there were none.

(b) Changes to the Agenda (Item 2)

None

(c) Approval of Previous Minutes – October 20, 2008 (Item 3)

On a motion, the Minutes of the October 20, 2008 meeting of the City Hall Renovations Steering Committee, were approved as presented.

(d) Updates: (Items 4.1 and 4.2)

4.1 ITA Agreement (No Copy)
4.2 Project Deliverables (No Copy)

Gerry Davis gave a power point presentation and provided information to the Committee on the following items:

- Project Status: ITA Contract Status; site progress (including site layout and fencing plan); schedule status (key schedule milestones); budget status
- Design Development: design status; permit application key dates
- Next Steps and Key Dates for Decisions

The presentation also included a landscaping plan with the ice rink option and drawings of the enclosure under the Council Chamber (interior and exterior).

Susan Conner, Kieran Hawe and Samir Raza from the consortium were in attendance to respond to questions of the Committee.

Mayor Eisenberger questioned why the fencing on the west side of City Hall was so extensive, and if some of the park area could be kept open for public access. Staff responded that the location of the fencing was required to address health and safety issues. The consultant responded that they will review the issue and come back with possible options.
With respect to the forecourt area, the Committee discussed the feasibility of approaching neighbouring facilities i.e., School Board, Art Gallery, HECFI, to determine if there may be some interest on their part(s) to participate and contribute toward the design of the forecourt. Staff was instructed to have some dialogue and report back to the Committee, including what interest they may have, and what funds are available.

On a motion, the presentation respecting the ITA Agreement and Project Deliverables, was received.

(e) For the Information of the Committee:

(i) Service Canada Partnership in City Hall (FCS08085) (City Wide) (Item 5.1)

On a motion, Report FCS08085 respecting Service Canada Partnership in City Hall, was received.

(ii) Memorandum from Jane Lee, Director of Customer Service, Access and Equity, respecting Service Canada Partnership in City Hall (Item 5.2)

Bev Neill, Manager, Municipal Service Centres, advised the Committee that as of December 1, 2008, Service Canada staff are at the Flamborough and Dundas Municipal Service Centres two days per week for the next three months as a pilot. Should these pilots be successful, the program will be extended to the Ancaster, Glanbrook and Stoney Creek Municipal Service Centres.

(f) Correspondence Referred from Council:

(i) Catherine Nasmith, President, The Architectural Conservancy of Ontario, respecting Cladding on City Hall (Item 6.1)

Received.

(ii) Edwin Rose, Principal, E.R.A. Architects Inc., respecting Hamilton City Hall Rehabilitation (Item 6.2)

Received.
(g) Other Business

(i) Meeting Dates for 2009: (Item 7.1)

January 19, February 2, March 2, April 6, May 4, June 2, September 21, October 5, November 30

All meetings will be held in the Albion Room, commencing at 2:00 p.m. unless otherwise advised.

(h) Adjournment (Item 10)

There being no further business, the Committee adjourned at 2:30 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair
City Hall Renovations Steering Committee

Carolyn Biggs
Legislative Assistant
December 1, 2008