Minutes: Arts Advisory Commission
Tuesday, July 28, 2009 – 5:15 p.m.
Suite 305, 77 James Street North

CHAIR: Renee Wetselaar
MINUTE TAKER: Linda Goessinger/Ken Coit

PRESENT: Gary Depodesta, Patti Randazzo-Beckett, Ingrid Mayhofer, Ann Cibola, Sky Gilbert, Nancy McKibbin-Gray, Karen Logan, Brian Lane, Dr. Eli Tshibwabwa

Also Present: Guest: Ilya Pinassi – Arts and Culture Committee, Chamber of Commerce

REGRETS: Josepha Radman, Ann McLean

ABSENT: Jahn Zeb

1. **ACCEPTANCE OF AGENDA**

   Approved: Patti Randazzo-Beckett  
   Seconded: Ann Cibola  
   Motion Carried: All

2. **DECLARATION OF CONFLICT OF INTEREST**

   Ingrid Mayhofer informed the Commission that she intends to bid on the upcoming Request for Proposal to conduct the Arts Awards Review and based on information provided by the City Clerks Department that she will be placing herself in a conflict of interest. She therefore will resign from the commission immediately.

   Members of the commission shared Ingrid’s concern that this specific situation was not addressed in the Terms of Reference for the Commission however, they noted that it would be a conflict under the city’s general conflict of interest policy and would be perceived in the community as a conflict of interest that could harm the reputation of the commission.
3. **APPROVAL OF MINUTES – 06/30/2009**

**Motion:** That the minutes of the June 6, 2009 Arts Advisory Commission meeting be approved.

**Approved:** Patti Randazzo-Beckett  
**Seconded:** Nancy McKibbon Gray  
**Motion Carried:** All

4. **Guest Presentation:**

Ilya Pinassi of the Arts and Culture Sub Committee of The Hamilton Chamber of Commerce gave a short presentation about the Sub Committee’s Background and current work.

He provided the commission with the Chamber of Commerce’s recommendation document regarding the Hamilton Arts Sector “Leveraging our Opportunity for Change” that was recently present to the Mayor. The two major recommendations are as follows:

**RECOMMENDATIONS:**

The Hamilton Chamber of Commerce urges the City of Hamilton to create a city wide Community Improvement Plan for the Arts Sector that encompasses the following:

1. Encourage the adaptive reuse of former industrial, institutional and commercial buildings throughout our city and allow a combination of the following uses; artistic, cultural, commercial, residential and institutional. This should be attractive to “for profit” and “not-for profit” entrepreneurs whose activities are part of the arts sector.

2. A range of artistic uses should be permitted in as many land use designations as possible in the new City of Hamilton Official Plan and in the upcoming City of Hamilton Zoning By-Law. By allowing these uses in a broad variety of land use designations, this would support, nurture and promote activities defined and recognized for the development, creation and promotion of the arts by artists.

He expressed that his committee is interested in contributing to the Arts Awards review and may be able to provide some support to the City Arts Awards Program as it moves forward.

He also expressed interest in being involved in the Artists Forum and in helping to support the role of the Arts Advisory Commission.

Commissionaires thanked Ilya and the Chamber for their support of and interest in the arts and their role in the community but cautioned that the primary motivation of artists is not necessarily business but a much wider social and personal interest.
5. BUSINESS ARISING FROM THE MINUTES

5.1 Review “How can the Arts Advisory Commission be more relevant?”

See Education Sub-Committee Report, item 6.5

5.2 Summer Meeting Locations and Guests

August 25th at ARTS Hamilton

September 22nd, Bryce Kanbara, Gary Santucci and Barbara Milne

5.3 Graffiti Art – Utility Boxes

Ken will be meeting with the City’s Graffiti task force on August 10th to discuss public art as a means to discourage graffiti and the MacNab Street Pedestrian Underpass Youth Mural project specifically.

5.4 Community Partnership Program

Applications for the 2010 CPP were made available in early July, and the deadline for applications for the CPP - Culture Stream is September 18, 2009.

The Office of the City Clerk and the Budgets and Finance Division has confirmed the report deadlines and final meeting for the Grants Sub-Committee. As a result, the grants adjudication by the AAC will take place between Monday, October 19th and Friday, November 27th. It is recommended that that AAC confirm their preferred approach for the adjudication process at the August meeting, and a brief CPP training session can be scheduled for sometime in September. Applications will be distributed for adjudication the week of October 19th. All scores, comments and files must be completed and submitted to the Culture Division by Friday, November 27th.

Action: Commissionaires to decide best method to complete adjudication process at the next meeting.

6. BUSINESS ITEMS

6.1 Budget
Ken Coit presented Report AAC-09-01 “Artists Forum Funding” to the Commission. The report from the Commission to the Emergency and Community Services Committee of council asked for approval of the following recommendation:

That $2,000 from the Volunteer Committee Reserve (Account #112212), to fund the Arts Advisory Commission 2009 Artists Forum Event, be approved.

Motion: That Report AAC 09-01 be approved for submission to the Emergency and Community Service Committee

Approved: Ann Cibola  Seconded: Karen Logan
Motion Carried: All

6.2 Hamilton Arts Alliance

No recent meeting to report. Item is to be left on the Agenda until the September AAC meeting when the question of its status can be asked of Bryce Kanbara.

6.3 Arts Awards

RFP for the Arts Awards Review needs to be drafted.

Action: Ken Coit to send Renee and Karen the background information and sample RFP

6.4 Communications Sub-Committee Report

Communications Sub-Committee – Volunteers
Anne Cibola, Renée Wetselaar, Nancy McKibbin Gray, Gary DePodesta, Josefa Radman, Karen Logan

Anne Cibola reported on the ongoing planning for the Artists Forum including discussions about venue and budget. An Event Outline is being prepared for coordination with Culture Staff.

Ken reported that the annual required presentation to the Emergency and Community Services Committee needs to be finished for the September 22, 2009 AAC meeting in order that it can be reviewed by staff and passed on to the clerk’s department to be included in the agenda for the November Committee meeting.

The co-chairs are scheduled to meet with the Mayor on Monday September 14th at 2:00 pm

Motion: That the report of the July 15, 2009 meeting of the
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Communication Sub-Committee be received for information.

**Approved:** Ann Cibola  
**Seconded:** Nancy McKibbin-Gray  
**Motion Carried:** All

**Action:** Renee Wetselaar to investigate donation of Workers Arts and Heritage Centre for the venue.

Ken Coit to discuss with Al Fletcher if the Planning and Economic Development presentation on the new zoning can be integrated within the event and if Al had any budget to but towards the event.

Anne C. to prepare an overview of the event in preparation for a meeting with Anna Bradford and culture staff to review and comment on the event. Meeting set for Tuesday August 18th. Renee, Patti, Anne C. and Nancy agreed to attend.

Ken to send a copy of the PowerPoint from last year’s presentation to Committee to Karen and Anne C.

### 6.5 Education Sub-Committee Report

**Education Sub-Committee – Volunteers**
Sky Gilbert, Anne McLean, Brian Lane, Josefa Radman, Patti Randazzo-Beckett

Sky Gilbert presented the Education Sub-Committee report discussing the following:

- The statement of the purpose of the Artists Forum
- The relevance the ACC
  - Diversity – youth and people of colour
  - How does the AAC connect with the community?
  - Change how the “city” looks at the AAC
  - Website

Suggested guests at future AAC meetings
- Maxine Carter – City of Hamilton Access and Equity
- Mike DesJardin – YEAH

**Motion:** That the report of the July 20, 2009 meeting of the Education Sub-Committee be received for information.

**Approved:** Gary DePodesta  
**Seconded:** Dr. Eli Tshibwabwa  
**Motion Carried:** All
7. Policies & Plans

7.1 Our Community Culture Project

Written Report by Beth Wakeford

A significant amount of time over the last few months has been spent developing the cultural mapping system. As you may know, Hamilton has been in the lead, provincially, in developing a comprehensive cultural mapping system. As a result, there have been significant improvements to the methodology based on a detailed review and alignment with the Statistics Canada's Canadian Framework of Cultural Statistics.

The cultural mapping data has been scrubbed several times by staff and the consultants, and key stakeholders from the OCC Cultural Mapping Working Group. The next step will be to forward the data to Heather Howe in the City’s GIS Division for the production of the final maps: six representing the six separate cultural resource categories; and one representing a composite of all the data.

The Consultants and the Core Team have also been finalizing the reports for the appendices (listed below) as well as developing a draft project report. The most recent version of the draft report was reviewed by the Core Team in a working session on July 8th. The Consultants will be making some revisions over the next few weeks and plan to deliver it back to the Core Team in early August for the next stage of review. As soon as the draft report is complete to the satisfaction of the Core Team it will be circulated to the larger Project Steering Team by the end of August. The final step in the report approval process will be to have the Project Steering Team to hold a final meeting in early September to approve the final report and recommendations.

7.2 Public Art Master Plan

Report from Ken Coit

- Three finalists have been chosen by the jury for the Locke Street Public Art Competition. The artists are presently preparing material to submit as part of the public consultation process. They are Bryce Kanbara/Brian Kelly,
Philip Toms and Simon Frank. We hope to have the work posted on the web for public comment in August.

- Foundation for Ottawa Street Public Art piece at East Kiwanis Place has been tendered and should be constructed in August.
- The Request for Proposal for The Public Art Competition at the Central Police Station is underway and should be issued in August pending a focus group meeting with members of the police service to help better define the theme for the work.

8. NEW BUSINESS

8.1 Location of next meeting

ARTS Hamilton – 279 King Street East, between Ferguson and Wellington

9. ADJOURNMENT

Approved: Patti Randazzo-Beckett
Seconded: Karen Logan
Motion Carried: All

10. NEXT MEETING

Tuesday, August 25, 2009 at 5:15 p.m.