SUBJECT: Award of Corporate Tender C12-08-08 Supply and Delivery of Nitrile and Vinyl Medical Grade Examination Gloves (FCS08058) (City Wide)

RECOMMENDATION:

That the Corporate Tender C12-08-08 for the Supply and Delivery of Nitrile and Vinyl Medical Grade Examination Gloves be awarded to Maxill Inc., with an estimated annual expenditure of $62,404.00 per year.

EXECUTIVE SUMMARY:

This is a City Wide contract for the Supply and Delivery of Nitrile and Vinyl Medical Grade Examination Gloves which will be utilized by all City of Hamilton Departments (with the primary user being Emergency Services).

The initial term of the contract is for a period of three years, with an option to renew for two additional one year terms, at the sole discretion of the City.

As per Purchasing Policy Section 4.4, Policy 4 - Approval Authority, item (b), approval is required for the award of Corporate Contracts.
BACKGROUND:

The Purchasing Section issued this City Wide Request for Tenders for the Supply and Delivery of Nitrile and Vinyl Medical Grade Examination Gloves on March 11, 2008, and closed on March 26, 2008. Eighteen (18) Bidders picked up the tender documents and the lowest compliant Bidder is being recommended for the award.

ANALYSIS/RATIONALE:

It is more cost-effective and efficient for the City to issue one City Wide contract. The City benefits from discounted pricing when a Corporate Contract is issued as compared to each individual department securing prices on their own for smaller purchases.

The following departments will be actively participating in this tender: Hamilton Emergency Services, Police Services, Community Services and Public Health Services.

ALTERNATIVES FOR CONSIDERATION:

None

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

None

POLICIES AFFECTING PROPOSAL:

Purchasing Policy Section 4.4, Policy 4 - Approval Authority: requires Council approval when the Request for Tenders is a Corporate Contract.

RELEVANT CONSULTATION:

All City of Hamilton Departments were consulted and provided input with this Request for Tenders with respect to specifications and special provisions.

CITY STRATEGIC COMMITMENT:

By evaluating the “Triple Bottom Line”, (community, environment, and economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

Community Well-Being is enhanced.  ☑Yes  ☐ No

This ensures that the Community and City employees have quality protection form infectious bacteria.
Environmental Well-Being is enhanced. ☑ Yes ☐ No

All medical glove brands sold in Canada must be licensed to verify that they meet the mandatory quality standards of Health Canada or equivalent standards.

Economic Well-Being is enhanced. ☑ Yes ☐ No

The issuance of this corporate contract enhances buying power and ensures that volume discounts are maximized for the City.

Does the option you are recommending create value across all three bottom lines? ☑ Yes ☐ No

Do the options you are recommending make Hamilton a City of choice for high performance public servants? ☐ Yes ☑ No