Audit and Administration Committee
MINUTES
9:30 a.m.
Wednesday, February 4, 2009
Committee Room 207
Hamilton Convention Centre
One Summer’s Lane

Present:
Chair B. Clark
Councillors B. Bratina, C. Collins, and B. Morelli

Absent with Regrets:
M. Pearson (personal), R. Powers (business), and T. Whitehead (personal)

Also Present:
C. Murray, City Manager
T. Tollis, Acting General Manager, Finance and Corporate Services
M. McChesney, P. MacNeil, Information Services
L. Friday, Taxation
M. Meyer, City Clerk’s Office

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. Apportionment of Property Taxes for 0 Pinehill Drive, Glanbrook (FCS09001(a)) (Ward 11) (Item 5.1)

   (Collins/Bratina)
   That the 2008 property taxes, in the amount of $28,650.00 for 0 Pinehill Drive, Glanbrook, (Roll #2518 901 130 66850), be apportioned and split amongst the one hundred and seventy-seven newly created parcels as set out in Appendix A to report FCS09001(a).

   CARRIED

2. Monthly Status Report and Request for Proposals for October 23, 2008 to December 31, 2008 (FCS08026(f)) (Item 5.2)

   (Collins/Bratina)
   That Information Report FCS08026(f) respecting Monthly Status Report and Request for Proposals for October 23, 2008 to December 31, 2008 be received.

   CARRIED
3. **Tax Appeals under Section 357 and 358 of the Municipal Act, 2001 (FCS09006(a)) (City Wide) (Item 5.3)**

(Collins/Bratina)
(a) That the tax write-offs processed under Section 357 of the Municipal Act, 2001, in the amount of $37,283.53 be approved as set out in Appendix A to report FCS09006(a); and

(b) That the tax appeals due to a gross or manifest clerical error, pursuant to Section 358 of the Municipal Act, 2001, in the amount of $3,318.84 be approved as set out in Appendix B to report FCS09006(a).

CARRIED

4. **Computer and Technology Acceptable Use Policy (FCS09016) (City Wide) (Item 8.1)**

(Morelli/Bratina)
(a) That the Computer and Technology Acceptable Use Policy, attached as Appendix “A” to report FCS09016, be approved; and

(b) That the Computer Acceptable Use Policy (approved by Council January 8, 2003) be repealed.

CARRIED

5. **Award of Tender C12-17-08 Pest Control Services (FCS09014) (City Wide) (Item 8.2)**

(Morelli/Collins)
That the Corporate Tender C12-17-08 Pest Control Services be awarded to E-Safe Pest Control with an estimated total five year contract price of $139,800.00.

CARRIED

6. **Correspondence from Debbie Zimmerman, MPAC Board of Directors, respecting Current Value Interpretation (Referred by Council on January 12, 2009) (Item 8.3)**

(Morelli/Bratina)
That the correspondence from Debbie Zimmerman, MPAC Board of Directors, respecting Current Value Interpretation be received for information.

CARRIED
FOR THE INFORMATION OF COUNCIL:

(a) **CHANGES TO THE AGENDA (Item 1)**

There were no changes to the agenda. On a motion *(Bratina/Morelli)* the agenda was approved as presented.

(b) **DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

(c) **MINUTES (Item 3)**

(i) **Minutes of the Audit and Administration Committee meeting held January 21, 2009 (Item 3.1)**

*(Collins/Bratina)*

That the minutes of the Audit and Administration Committee meeting held on January 21, 2009 be approved as presented.

**CARRIED**

(d) **DELEGATIONS REQUESTS (Item 4)**

(i) **Randy Smith, CAW Local 504, respecting the CAW Buy Canada Campaign (Item 4.1)**

*(Collins/Bratina)*

That the delegation request from Randy Smith, CAW Local 504, respecting the CAW Buy Canada Campaign, be approved for the February 18, 2009 Audit and Administration Committee meeting.

**CARRIED**

(e) **Monthly Status Report and Request for Proposals for October 23, 2008 to December 31, 2008 (FCS08026(f)) (Item 5.2)**

Councillor Collins requested that staff e-mail him information with respect to why snow removal and salting services for three community recycling centres is not bulked with other snow removal services.

(f) **Correspondence from Debbie Zimmerman, MPAC Board of Directors, respecting Current Value Interpretation (Referred by Council on January 12, 2009) (Item 8.3)**

The Acting General Manager of Finance and Corporate Services advised that, at this point, the City of Hamilton can only wait until the outcome of the City of Toronto’s appeal of the ruling respecting current value assessment has been determined.
Committee requested that staff have an informal discussion with the City of Toronto to find out where they are in the process.

(g) PRIVATE AND CONFIDENTIAL (Item 12)

(i) Minutes of the January 21, 2009 Closed Session Meeting (Item 12.1)

(Bratina/Morelli)

(a) That the minutes of the Audit and Administration Committee closed session meeting held on January 21, 2009 be approved as presented.

(b) That the Minutes remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

The minutes were approved in Open Session.

(h) ADJOURNMENT (Item 13)

(Morelli/Collins)

The Audit and Administration Committee adjourned at 9:48 a.m.

Respectfully submitted,

Councillor Brad Clark, Chair
Audit and Administration Committee

Mary-Ann Meyer
Legislative Assistant
February 4, 2009