Present: Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins, T. Whitehead

Also Present: G. Davis – General Manager, Public Works
T. McCabe – General Manager, Planning and Economic Development
J. Mater – Sr. Director, Transportation, Energy, and Facilities
R. Caterini – Deputy Clerk/Manager, Legislative Services
J. Warner – Project Manager, Facilities
B. Neill – Manager, Municipal Service Centres
S. Dickson – Solicitor
S. Conner – Prism Partners
W. Woloshyn – Sr. Vice President, A.B.E.
S. Hunter – Project Manager, A.B.E.
J. Chobotiuk – Executive in Charge, A.B.E.
C. Biggs – City Clerk’s Office

THE FOLLOWING WAS REPORTED TO THE PUBLIC WORKS COMMITTEE FOR CONSIDERATION:

1. Application to the Municipal Heritage Committee respecting Finish to be used on the “Wishbone”

(Whitehead/Pearson)
(a) That the General Manager of Public Works be authorized and directed to submit a heritage permit application to the Municipal Heritage Committee requesting that the “wishbone” be finished in an opaque sealer to give a uniform finish;
(b) That staff report back to the next meeting on an opaque sealer that would provide a uniform sealer to the surface of the “wishbone”. CARRIED

2. Columns in Councillors’ Offices (No Copy) (Item 5)

(Ferguson/Whitehead)
(a) That the General Manager of Public Works be authorized and directed to review the need for a heritage permit application to the Municipal Heritage Committee requesting that the posts in the Councillors’ area be replicated to a smaller scale;

(b) That in the interim, the structural beams (columns) be boxed in to the smallest possible dimension. CARRIED

3. First Floor Food Services (No Copy) (Item 6)

(Whitehead/Pearson)
That staff be authorized to proceed with a Request for Proposal (RFP) on the basis at the eatery will have a café with no alcohol, and that the tender evaluation include base rent plus a percentage of sales. CARRIED

FOR THE INFORMATION OF THE COMMITTEE:

(a) Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and requested if there were any declarations of interest, of which there were none.

(b) Changes to the Agenda (Item 2)

None

(Collins/Pearson)
That the agenda be approved, as presented. CARRIED

(c) Approval of Previous Minutes – November 2, 2009 (Item 3)

(Whitehead/Pearson)
That the Minutes of the November 2, 2009 meeting of the City Hall Renovations Steering Committee, be approved, as presented. CARRIED
(d) Updates

(i) Budget (Item 4.1)
(ii) Schedule (Item 4.2)

Scott Hunter provided a power point presentation to bring the Committee up to date in the following areas:

- Project status:
  - Progress Update;
  - Schedule Status – Project is on schedule;
  - Budget Status – Project remains on budget
  - Budget Status and Procurement
- Key Schedule Milestones;
- Design Development: Key Permit and Design Status
- Concurrent Sub-Projects:
  - Green roof – design development is completed; installation in Spring 2010
  - Audio visual package – shop drawings approved
  - District cooling piping – completed
  - Signage – concept design has been presented to City stakeholders by Gotshalk+Ash & Telmet; design is now approved
  - Replacement of Council Chamber seating is proceeding
  - Daylight Harvesting – Design is developed and installation of proceeding
  - Final connections to Teknion furniture to be completed by A.B.E.
  - Credit Union Fit-out is proceeding
  - Mayor’s area re-design is complete
- Progress photos of:
  - Exterior construction – curtain wall, precast and landscape progress
  - Exterior construction – curtain wall, sunshades and precast progress
  - Exterior construction – Ancillary building roof progress
  - Interior – 7th floor west – rough-in and taping progress
  - Exterior – landscaping progress and pool exterior completion
  - Exterior – Hard landscaping progress
  - Exterior – Southwest parking lot retaining wall

A copy of the power point presentation was distributed to the members of the Committee and has also been retained in the Office of the City Clerk for the public record.
Members of the Committee raised concerns with respect to the “patchy” and uneven appearance of the “wishbone” on the 2nd level. The Committee was advised that the final coating would be a clear sealant to preserve its heritage designation.

See Recommendation #1.

(iii) **Staging of Move Back to City Hall (Item 4.3)**

Gerry Davis distributed information outlining the sequence of moves back to City Hall which are planned to occur between April 9 and June 13, 2010. The specific dates, as well as the actual number of moves, will be confirmed by mid-February.

Mr. Davis indicated that training will be set up for the new technology in the Council Chambers. The Committee requested that Councillors and their Administrative Assistants also be included in the training.

The Committee anticipated that June 23 will be the first meeting if Council in the new Chambers, and that possibly, an opening ceremony can be scheduled at that time.

Rose Caterini, Deputy Clerk and Manager of Legislative Services, advised the Committee that meeting reservations at the Hamilton Convention Centre have been secured to the end of June.

(e) **Columns in Councillors’ Offices (No Copy) (Item 5)**

Councillor Ferguson vacated the Chair to address this issue.

Councillor Ferguson expressed some concern with the structural beams (columns) in several areas in the Councillors’ section, and that their size takes up too much space. He indicated that he has had some discussions with A.B.E., and the possibility of minimizing their size.

See Recommendation #2.

(f) **First Floor Food Services (No Copy) (Item 6)**

Gerry Davis distributed two scenarios with respect to the 3rd party eatery which is to be installed at City Hall. The scenarios included a café with no alcohol and the basic requirements, and a café with alcohol and the additional requirements.

Staff recommended the café with no alcohol, advising that special event permits can be obtained for any events where alcohol may be served.

See Recommendation #3.
(g) **Other Business**

Next Meeting: Monday, February 1, 2010
2:00 p.m.
Albion Room, Hamilton Convention Centre

(h) **Adjournment (Item 7)**

There being no further business, the Committee adjourned at 3:10 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair
City Hall Renovations Steering Committee

Carolyn Biggs
Legislative Assistant
January 18, 2010