Present:  Councillors R. Powers (Chair), B. Clark (Vice Chair),
B. Johnson, M. Pearson, C. Collins

Absent:  Councillor R. Morrow – Personal

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. 2014 Second Quarter Emergency and Non-competitive Procurements Report (FCS14013(a)) (City Wide) (Item 5.2)

(Pearson/Johnson)
That Report FCS14013(a) respecting 2014 Second Quarter Emergency and Non-competitive Procurements be received.

CARRIED

2 2014 Second Quarter Non-compliance with the Procurement Policy Report (FCS14014(a)) (City Wide) (Item 5.3)

(Pearson/Johnson)
That Report FCS14014(a) respecting 2014 Second Quarter Non-compliance with the Procurement Policy be received.

CARRIED

3. 2014 Second Quarter Tender Report (FCS14015(a)) (City Wide) (Item 5.4)

(Pearson/Johnson)
That Report FCS14015(a) respecting 2014 Second Quarter Tender Report be received.

CARRIED
4. One Time Ice Storm Assistance Program Update (FCS14042(a)) (City Wide) (Item 5.5)

(Pearson/Johnson)
That Report FCS14042(a) respecting One Time Ice Storm Assistance Program Update be received.

CARRIED

5. Anti-Racism Resource Centre Project (FCS14044) (City Wide) (Outstanding Business List Item) (Item 5.6)

(Pearson/Collins)
That Report FCS14044 respecting Anti-Racism Resource Centre Project be received.

CARRIED

6. Reserve/Revenue Fund Investment Performance Report - June 30, 2014 (FCS14059) (City Wide) (Item 5.7)

(Pearson/Collins)

CARRIED

7. Hamilton Future Fund Investment Performance Report - June 30, 2014 (FCS14064) (City Wide) (Item 5.8)

(Pearson/Collins)

CARRIED

8. Cemetery Accounts Investment Performance Report - June 30, 2014 (FCS14065) (City Wide) (Item 5.9)

(Pearson/Collins)

CARRIED

9. Annual Tax Arrears Information – as of December 31, 2013 (FCS14066) (City Wide) (Item 5.10)

(Pearson/Collins)
That Report FCS14066 respecting Annual Tax Arrears Information – as of December 31, 2013 be received.

CARRIED
10. Annual Report on Assessment/Tax Appeals as of December 31, 2013 (FCS14067) (City Wide) (Item 5.11)

(Pearson/Collins)
That Report FCS14067 respecting the Annual Report on Assessment/Tax Appeals as of December 31, 2013 be received.

CARRIED

11. Tax Appeals under Sections 357 and 358 of the Municipal Act (2001) (FCS14016(c)) (City Wide) (Item 5.12)

(Collins/Johnson)
(a) That Appendix “A”, attached to Report FCS14016(c) respecting the “Tax Appeals processed under Section 357 of the Municipal Act, 2001”, in the amount of $141,120 be approved;

(b) That Appendix “B” attached to Report FCS14016(c) respecting the “Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the Municipal Act, 2001”, in the amount of $43,711 be approved.

CARRIED

12. 2013 Provincial Offences Annual Report (CM14012) (City Wide) (Item 5.13)

(Johnson/Pearson)
That Report CM14012 respecting 2013 Provincial Offences Annual Report be received.

CARRIED

13. Tax and Rate Operating Budget Variance Report as of June 30, 2014 – Budget Control Policy Transfers (FCS14047(a)) (City Wide) (Item 5.14)

(Collins/Clark)
(a) That one-time City proceeds from revenue resulting from a fine levied for the contravention of environmental standards, in the amount of $390,000, be transferred to a newly established Environmental Mitigation Reserve (108061) to be used for environmental mitigation tools and community development initiatives focused on air quality; and

(b) That, in accordance with the “Budgeted Complement Control Policy”, the 2014 complement transfer, transferring complement from one department/division to another with no impact on the levy, as outlined in Appendix “C” to Report FCS14047(a), be approved.

CARRIED
14. **Freedom of Information Quarterly Report (April 1 to June 30, 2014) (CL14005(a)) (City Wide) (Item 5.15)**

(Pearson/Johnson)
That Report CL14005(a) respecting Freedom of Information Quarterly Report (April 1 to June 30, 2014) be received.

**CARRIED**

15. **2013 Reserve Report (FCS14057) (Item 8.2)**

(Clark/Collins)
(a) That the 2013 Reserve Report and the 2013 Reserves Detail Report, with 2012 Comparative figures and 2014 Projections, attached as Appendix “A” to Report FCS14057, be approved;

(b) That the reserves listed in Appendix “B” to Report FCS14057 be closed and the outstanding balances be transferred as outlined in Appendix “B” to Report FCS14057.

**CARRIED**

16. **Proposed Write-offs of Outstanding Fines for Provincial Offences (CM14013) (City Wide) (Item 8.3)**

(Pearson/Clark)
That staff be authorized to write-off the following outstanding Provincial Offences deemed uncollectible, in the total amount of $413,742.20:

(i) $386,230 in uncollectible fines with a due date of December 31, 2006 and prior;

(ii) $27,511.68 for underpayments from July 1, 2013 through June 27, 2014.

**CARRIED**

**FOR THE INFORMATION OF COMMITTEE:**

(a) **CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes:

(i) Added as Item 4.2 – L.S. DeLisser, Jamaica Foundation (Hamilton), respecting support of the Anti-Racism Resource Centre (request to speak today)

(ii) Added as Item 4.3 – Dr. Ameil Joseph, McMaster University, respecting support of the Anti-Racism Resource Centre (request to speak today)
(iii) Added as Item 4.4 – Ismael Traora respecting support of the Anti-Racism Resource Centre (request to speak today)

(iv) Item 8.1 – Network Communications and Server Hardware Standardization (FCS14038) (City Wide) has been withdrawn

(v) Added as Item 11.1(a)(iii) – Item “F” – Stop Gap Ramp Initiative
   Current Due Date: September 8, 2014
   Proposed New Due Date: February 9, 2015

(Pearson/Johnson)
That the agenda for the September 8, 2014 Audit, Finance & Administration Committee meeting be approved, as amended.  
CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) August 13, 2014 (Item 3.1)

(Collins/Clark)
That the Minutes of the August 13, 2014 meeting of the Audit, Finance and Administration Committee be approved, as presented.
CARRIED

(d) DELEGATION REQUESTS (ITEM 4)

(i) Karima Yacoub respecting the Anti-Racism Resource Centre Report (request to speak today) (Item 4.1)

(Johnson/Pearson)
(a) That the request from Karima Yacoub, respecting the Anti-Racism Resource Centre Report, be approved; and

(b) That the Rules of Order be waived in order for the delegate to appear before the Audit, Finance & Administration Committee at today’s meeting.
CARRIED
(ii) L.S. DeLisser, Jamaica Foundation (Hamilton), respecting support of the Anti-Racism Resource Centre (request to speak today) (Item 4.2)

(Johnson/Pearson)
(a) That the request from L.S. DeLisser, Jamaica Foundation (Hamilton), respecting support for the Anti-Racism Resource Centre, be approved; and

(b) That the Rules of Order be waived in order for the delegate to appear before the Audit, Finance & Administration Committee at today’s meeting.

CARRIED

(iii) Dr. Ameil Joseph, McMaster University, respecting support of the Anti-Racism Resource Centre (request to speak today) (Item 4.3)

(Johnson/Pearson)
(a) That the request from Dr. Ameil Joseph, McMaster University, respecting support for the Anti-Racism Resource Centre, be approved; and

(b) That the Rules of Order be waived in order for the delegate to appear before the Audit, Finance & Administration Committee at today’s meeting.

CARRIED

(iv) Ismael Traora respecting support of the Anti-Racism Resource Centre (request to speak today) (Item 4.4)

(Johnson/Pearson)
(a) That the verbal request from Ismael Traora respecting support for the Anti-Racism Resource Centre, be approved; and

(b) That the Rules of Order be waived in order for the delegate to appear before the Audit, Finance & Administration Committee at today’s meeting.

CARRIED

(e) CONSENT ITEMS (ITEM 5)

(i) Minutes of Various Advisory Committee Meetings:

(Pearson/Johnson)
That the following Advisory Committee Minutes, be received:

(a) Committee Against Racism, June 24, 2014
(b) Aboriginal Advisory Committee, June 5, 2014

CARRIED

(ii) Anti-Racism Resource Centre Project (FCS14044) (City Wide) (Outstanding Business List Item) (Item 5.6)

(Pearson/Collins)
That staff be directed to report back to the September 22, 2014 Audit, Finance & Administration Committee meeting with an action plan, including funding, respecting the Anti-Racism Resource Centre Project.

CARRIED

For disposition of this matter, refer to Item 5.

(f) DELEGATIONS (ITEM 6)

(i) Karima Yacoub respecting the Anti-Racism Resource Centre Report (Item 6.1)

Karima Yacoub provided a verbal presentation respecting support for the Anti-Racism Resource Centre

(Clark/Pearson)
That the presentation respecting the Anti-Racism Resource Centre Report be received.

CARRIED

(ii) L.S. DeLisser, Jamaica Foundation (Hamilton), respecting support of the Anti-Racism Resource Centre (Item 6.2)

L.S. DeLisser, Jamaica Foundation (Hamilton), provided a verbal presentation respecting support for the Anti-Racism Resource Centre.

(Johnson/Pearson)
That the presentation respecting support of the Anti-Racism Resource Centre be received.

CARRIED

(iii) Dr. Ameil Joseph, McMaster University, respecting support of the Anti-Racism Resource Centre (Item 6.3)

Dr. Joseph, McMaster University, provided correspondence in his absence respecting support of the Anti-Racism Resource Centre.
(Pearson/Clark)
That the correspondence from Dr. Joseph, McMaster University, respecting support of the Anti-Racism Resource Centre be received.
CARRIED

(iv) Ismael Traoro respecting support of the Anti-Racism Resource Centre Project (Item 6.4)
Ismael Traoro provided a verbal presentation respecting support for the Anti-Racism Resource Centre Project.

(Johnson/Collins)
That the presentation respecting support of the Anti-Racism Resource Centre be received.
CARRIED

(g) DISCUSSION ITEMS (Item 8)

(i) Network Communications and Server Hardware Standardization (FCS14038) (City Wide) (Item 8.1)

Item 8.1 was withdrawn.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

(Johnson/Pearson)
1. That the following proposed new due dates for the following Audit, Finance & Administration Committee’s Outstanding Business List items, be approved:

   (aa) Item “K” – Corporate Culture, Values & Ethics for City Employees
        Current Due Date: September 8, 2014
        Proposed New Due Date: February 9, 2015

   (bb) Item “P” - Live Streaming of Audio and Video at City Hall Upper and Lower Lobby Areas
        Current Due Date: September 8, 2014
        Proposed New Due Date: September 22, 2014

   (cc) Item “F” – Stop Gap Ramp Initiative
        Current Due Date: September 8, 2014
        Proposed New Due Date: February 9, 2015

CARRIED
2. That the following Audit, Finance & Administration Committee’s Outstanding Business List item be removed:

   (aa) Item “H” – CRTC – Fibre Optic Cable in Rural Areas
   (This item has been received by both the Planning Committee and Council.)

   CARRIED

(i) ADJOURNMENT (Item 13)

   (Pearson/Johnson)
   That, there being no further business, the Audit, Finance & Administration Committee, be adjourned at 10:20 a.m.

   CARRIED

Respectfully submitted,

Councillor R. Powers, Chair
Audit, Finance & Administration Committee

Jasmine Branton
Legislative Coordinator
Office of the City Clerk