**AMENDED**
January 27, 2009
Westdale Branch Hamilton Public Library


Regrets: Fred Schat, Matt VanderVecht, Lloyd Ferguson

1. Introduction of Members/Participants
   - Councillor McHattie opened the meeting welcome all volunteers, and then introductions were done in a round table format.
   - Meetings will follow the same format as Council model – speakers will address the Chair of the meeting

2. Selection of Chair and Vice-Chair
   - Identified the need for a Chair and two Vice Chairs – terms of reference to be amended to reflect change
   - Ken Sherman raised a motion to amend Terms of Reference to include two Vice Chairs – Ira Rosen seconded – Motion Carried
   - Councillor Whitehead nominated Councillor McHattie as Chair – Ira Rosen seconded – Motion Carried
   - Alan Griffiths and Azim Kasmani nominated as Vice Chairs – seconded by Councillor Whitehead – Motion Carried
   - It was suggested that the Vice Chairs provide another member as backup

3. Review and Discussion of Terms of Reference
   - The CLC will review and examine the feasibility and implications of a policy to regulate single/semi-detached residential rental housing in the identified study area
Councillor Whitehead clarified that once Pilot is completed staff will provide a report detailing the outcome to Economic Development and Planning Committee and then to Council for any final approval of decisions of the CLC
City Wide Committee Liaison Committee to be identified by March 2009
Our CLC will have input into the City-wide CLC
Councillor McHattie clarified for the members how the committee evolved, and that a list of participants was identified through various means
Some Committee members were invited to participate given the nature of their role while others has to apply when the City canvassed for “members at large”
Membership list was reviewed and vacant positions were discussed
Motion put forward by Councillor Whitehead that February 6, 2009 be the cutoff for vacancies – if no response then the list of applicants who applied will be reviewed and the vacant position will be offered to those applicants for both the tenant and landlord vacancies - Ira Rosen and Connie Spitman seconded – **Motion Carried**
Terms of Reference will be changed to reflect the changes in selection of committee participants – Councillor McHattie, seconded by Gail Fisher and John Popham – **Motion Carried**

4. **Overview of Meetings**
- Future meeting plans were discussed
- There are plans for specific town hall meeting/public meetings to include Landlords, Students and Residents to gain further input
- A discussion in reference to the timelines to implement any changes that may arise as a result of this committee – in all likelihood would possibly be 2010/2011 school year – should align with City Wide committee findings also
- Locations for meetings was discussed we will try and keep centralized, however will be based on availability of venue(s)

5. **Overview of the Regulation of Residential Rental Housing**
- A presentation was provided that outlined the changes to the Municipal Act and the Planning Act; a brief overview regarding what other cities are currently examining or doing
- Conversation on the merits of the “licensing” issues – concerns raised relative to effective enforcement and logistics of enforcement
- Committee to be cognizant of all “tenants” not just limited to students
- We will investigate a system for residents to submit written comments/feedback without being a committee member possibly through Councillor’s offices
- Councillor McHattie asked participants to provide their hope and concern regarding the undertaking of the CLC
- Summary of Hopes & Concerns will be provided – a general theme of ideas did emerge such as concerns for safety, affordability, effective solutions, strike a balance between all groups, accountability for all parties, consistent by-law enforcement, find a “made in Hamilton” solution.
Meeting adjourned at 8:45 p.m..
Next meeting Saturday, February 7, 2009 at the Hamilton Convention Center, 10:00 a.m...