Present: Councillors R. Powers (Chair), B. Clark (Vice Chair), B. Johnson, M. Pearson, R. Morrow, C. Collins

THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE PRESENTS REPORT 14-006 AND RESPECTFULLY RECOMMENDS:

1. Municipal Tax Competitiveness Study – 2013 (FCS14050) (City Wide) (Item 5.2)

That Report FCS14050 respecting Municipal Tax Competitiveness Study – 2013 be received.

2. Treasurer's Apportionment of Land Taxes (FCS14002(b)) (Wards 4, 6, 7, 10, 11, 12, 14 and 15) (Item 5.3)

   (a) That the 2014 land taxes in the amount of $17,384 for 799 Rennie St., Hamilton, (Roll #2518 050 501 00670 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix A to Report FCS14002(b);

   (b) That the 2013 land taxes in the amount of $1,899 for 16 Cedarville Dr., Hamilton, (Roll #2518 060 581 08630 0000) and 0 Cedarville Dr., Hamilton, (Roll #2518 060 581 08641 0000) be apportioned and split amongst the six newly created parcels as set out in Appendix A to Report FCS14002(b);

   (c) That the 2014 land taxes in the amount of $3,614 for 801 Rymal Rd. E., Hamilton, (Roll #2518 070 741 08420 0000) be apportioned and split
amongst the three newly created parcels as set out in Appendix A to Report FCS14002(b);

(d) That the 2014 land taxes in the amount of $2,225 for 31 Norwich Rd., Stoney Creek, (Roll #2518 003 280 44200 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix A to Report FCS14002(b);

(e) That the 2014 land taxes in the amount of $2,347 for 66-70 Deerhurst Rd., Stoney Creek, (Roll #2518 003 260 33550 0000) be apportioned and split amongst the three newly created parcels as set out in Appendix A to Report FCS14002(b);

(f) That the 2014 land taxes in the amount of $7,499 for 40 Maple Dr., Stoney Creek, (Roll #2518 003 310 00200 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix A to Report FCS14002(b);

(g) That the 2014 land taxes in the amount of $11,577 for 80-116 Celestial Cres., Glanbrook, (Roll #2518 901 130 08115 0000) be apportioned and split amongst the nineteen newly created parcels as set out in Appendix A to Report FCS14002(b);

(h) That the 2014 land taxes in the amount of $5,991 for 54-66 Celestial Cres., Glanbrook, (Roll #2518 901 130 08135 0000) be apportioned and split amongst the seven newly created parcels as set out in Appendix A to Report FCS14002(b);

(i) That the 2014 land taxes in the amount of $11,577 for 2-38 Celestial Cres., Glanbrook, (Roll #2518 901 130 08140 0000) be apportioned and split amongst the nineteen newly created parcels as set out in Appendix A to Report FCS14002(b);

(j) That the 2014 land taxes in the amount of $9,957 for 1-29 Celestial Cres., Glanbrook, (Roll #2518 901 130 08160 0000) be apportioned and split amongst the fifteen newly created parcels as set out in Appendix A to Report FCS14002(b);

(k) That the 2014 land taxes in the amount of $6,433 for 35-49 Celestial Cres., Glanbrook (Roll #2518 901 130 08180 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(b);

(l) That the 2014 land taxes in the amount of $2,282 for 7-15 Hitching Post Ridge, Glanbrook, (Roll #2518 901 340 34580 0000) be apportioned and split amongst the five newly created parcels as set out in Appendix A to Report FCS14002(b);
(m) That the 2014 land taxes in the amount of $2,582 for 19-29 Hitching Post Ridge, Glanbrook, (Roll #2518 901 340 34586 0000) be apportioned and split amongst the six newly created parcels as set out in Appendix A to Report FCS14002(b);

(n) That the 2014 land taxes in the amount of $2,282 for 8-16 Hitching Post Ridge, Glanbrook, (Roll #2518 901 340 34606 0000) be apportioned and split amongst the five newly created parcels as set out in Appendix A to Report FCS14002(b);

(o) That the 2014 land taxes in the amount of $5,714 for 120-130 Sexton Cres., Ancaster, (Roll #2518 140 370 10395 0000) be apportioned and split amongst the six newly created parcels as set out in Appendix A to Report FCS14002(b);

(p) That the 2014 land taxes in the amount of $7,209 for 109-115 Sexton Cres., Ancaster, (Roll #2518 140 370 10401 0000) be apportioned and split amongst the four newly created parcels as set out in Appendix A to Report FCS14002(b);

(q) That the 2014 land taxes in the amount of $4,656 for 99-105 Sexton Cres., Ancaster, (Roll #2518 140 370 10405 0000) be apportioned and split amongst the four newly created parcels as set out in Appendix A to Report FCS14002(b);

(r) That the 2014 land taxes in the amount of $7,209 for 83-97 Sexton Cres., Ancaster, (Roll #2518 140 370 10409 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(b);

(s) That the 2014 land taxes in the amount of $4,778 for 71-77 Sexton Cres., Ancaster, (Roll #2518 140 370 10417 0000) be apportioned and split amongst the four newly created parcels as set out in Appendix A to Report FCS14002(b);

(t) That the 2014 land taxes in the amount of $7,003 for 55-69 Sexton Cres., Ancaster, (Roll #2518 140 370 10421 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(b);

(u) That the 2014 land taxes in the amount of $7,209 for 35-49 Sexton Cres., Ancaster, (Roll #2518 140 370 10429 0000) be apportioned and split amongst the eight newly created parcels as set out in Appendix A to Report FCS14002(b);

(v) That the 2014 land taxes in the amount of $1,945 for 2460 Concession 6 W., Flamborough, (Roll #2518 301 510 04600 0000) be apportioned and
split amongst the two newly created parcels as set out in Appendix A to Report FCS14002(b); and

(w) That the 2014 land taxes in the amount of $4,897 for 255 Parkside Dr., Flamborough, (Roll #2518 303 420 01000 0000) be apportioned and split amongst the two newly created parcels as set out in Appendix A to Report FCS14002(b).

3. **Tax Appeals under Sections 357 & 358 of the Municipal Act (2001)** (FCS14016(b)) (City Wide) (Item 5.4)

   (a) That Appendix “A” attached to Report FCS14016(b) respecting the “Tax Appeals processed under Section 357 of the Municipal Act, 2001”, in the amount of $61,057 be approved;

   (b) That Appendix “B” attached to Report FCS14016(b) respecting the “Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the Municipal Act, 2001”, in the amount of $122,304 be approved.

4. **Development Charges Reserves Status Report as of December 31, 2013** (FCS14053) (City Wide) (Item 5.5)

That Report FCS14053 “Development Charges Reserves Status Report as of December 31, 2013” be forwarded to the Ministry of Municipal Affairs and Housing.

5. **Capital Projects’ Status Report as of June 30, 2014** (FCS14060) (City Wide) (Item 5.6)


6. **Professional and Consultant Services Roster 2013-2014** (PW14084/PED14166/FCS14056) (City Wide) (Item 5.7)


7. **Telecommuting Program** (HUR14006) (City Wide) (Item 5.8)

That Report HUR14006 respecting the Telecommuting Program be received.
8. Follow Up of Audit Report 2013-03 – Planning & Economic Development (P&ED) – Building Permit Fees (AUD14021) (City Wide) (Item 5.9)

That Report AUD14021, respecting the follow up of Audit Report 2013-03, Planning and Economic Development – Building Permit Fees, be received.

9. Follow Up of Audit Report 2012-12 – Housing Services – Rent Supplement Programs (AUD14019) (City Wide) (Item 5.10)

That Report AUD14019, respecting the follow up of Audit Report 2012-12, Housing Services – Rent Supplement Programs, be received.

10. Municipal Services & Property Taxation on Condominium Properties – Update (FCS12020(b)) (City Wide) (Item 8.1)

(a) That Report FCS12020(b) respecting Municipal Services & Property Taxation on Condominium Properties – Update be received; and

(b) That the matter respecting Municipal Services & Property Taxation on Condominium Properties be referred to the 2015 Budget process for a more comprehensive discussion.

11. Post-Employment Restrictions – “Cooling Off Period” (HUR14005) (City Wide) (Item 8.2)

That Report HUR14005 respecting Post-Employment Restrictions – “Cooling Off Period” be received and referred to the Governance Review Sub-Committee for review of the Cooling Off Period for all elected officials.

12. Centre on Barton Development Charges Demolition Credits Extension Request (FCS14054) (Ward 4) (Outstanding Business List) (Item 8.3)

That the City Development Charges (DC) demolition credits for the Centre on Barton (1147 & 1227 Barton Street East) be extended for a period of two years;

13. Royal Botanical Gardens Request to Waive Development Charges and Parkland Dedication (FCS14055) (City Wide) (Item 8.4)

(a) That the City Development Charges (DC) amounting to $102,734 related to the Royal Botanical Gardens (RBG) Rock Garden Rejuvenation Project located at 1145 York Blvd., Hamilton be waived;
(b) That the Parkland dedication fees, currently calculated at $3,085, related to the RBG Rock Garden Rejuvenation Project located at 1145 York Blvd., Hamilton be waived.

14. Grants Sub-Committee Report 14-003, July 2, 2014 (Item 8.5)

(a) 2014 Community Partnership Program (GRA14003(a)) (City Wide) (Item 4.1)

(i) That, in order to remain consistent with 2013 Community Partnership Program grant levels, the additional funding outlined below for the following organizations be approved and be funded through the Special Events Category of the 2014 Community Partnership Program:

(aa) Dundas Cactus Parade Inc. – Dundas Cactus Parade (MYF SE-2), funding be increased by $30; from $11,580 to $11,610; and,

(bb) India Canada Society – Gandhi Peace Festival (SE-50), funding be increased by $536; from $5,000 to $5,536.

(ii) That the additional funding request from the India Canada Society, in the amount $1,385 above their 2013 Community Partnership Program grant amount, be denied.

(b) New Applications to the Recreation and Sports Category of the Community Partnership Program (GRA14004) (City Wide) (Item 4.2)

That one-time Community Partnership Program (CPP) grants totalling $9,000, to be funded through CPP contingency fund, be approved for the following 2014 applicants to the Sports and Recreation stream:

(i) Wesley Urban Ministries Inc. – Beasley Teen Drop In: $3,000;

(ii) Leander Boat Club: $2,500;

(iii) Reach Forth Sports Ministry – Reach Forth Gym Nights: $2,000; and,

(iv) Hamilton Regional Indian Centre: $1,500.
Correspondence from Lyndie Ramsey, Advisor, Disaster Management, Canadian Red Cross, respecting the Funding for the Emergency Community Assistance Program (Item 4.3)

That, as the delivery of the Canadian Red Cross Emergency Community Assistance Program (ECAP) has concluded effective March 31, 2014, the Canadian Red Cross be permitted to utilize the surplus balance of their 2013 Community Partnership Program grant provided for the ECAP, in the amount of $1,636, toward the Personal Disaster Assistance Program.

15. Audit Report 2014-02 – Planning and Economic Development – Building Inspections (AUD14020) (City Wide) (Item 8.6)

(a) That the Management Action Plans as detailed in Appendix “A” of Report AUD14020 be approved; and

(b) That the General Manager of Planning and Economic Development be directed to instruct the appropriate staff to have the Management Action Plans (attached as Appendix “A” to Report AUD14020) implemented.

16. Audit Report 2014-03 – Community and Emergency Services – Recreation Division – Scheduling and Payroll (AUD14002) (City Wide) (Item 8.7)

(a) That the Management Action Plans as detailed in Appendix “A” of Report AUD14022 be approved; and

(b) That the General Manager of Community and Emergency Services be directed to instruct the appropriate staff to have the Management Action Plans (attached as Appendix “A” to Report AUD14022) implemented.

17. Value for Money Audit of the D.A.R.T.S Program (Item 11.1(c))

That the issue respecting Value for Money Audit of the D.A.R.T.S Program be referred to the Special General Issues Committee meeting of September 23, 2014 to be addressed at the same time as the report respecting the D.A.R.T.S Deficit.
FOR THE INFORMATION OF COUNCIL:

(a) **CHANGES TO THE AGENDA (Item 1)**

There were no changes to the agenda.

The agenda for the August 13, 2014 Audit, Finance & Administration Committee meeting was approved, as presented.

(b) **DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

(c) **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

(i) **June 9, 2014 (Item 3.1)**

The Minutes of the June 9, 2014 meeting of the Audit, Finance and Administration Committee were approved, as presented.

(d) **CONSENT ITEMS (ITEM 5)**

(i) **Minutes of Various Advisory Committee Meetings:**

The following Advisory Committee Minutes, were received:

(a) Aboriginal Advisory Committee, April 3, 2014
(b) Aboriginal Advisory Committee, May 1, 2014
(c) Committee Against Racism, December 10, 2013
(d) Committee Against Racism, January 28, 2014
(e) Committee Against Racism, February 25, 2014
(f) Committee Against Racism, April 22, 2014
(g) Committee Against Racism, May 27, 2014
(e) DISCUSSION ITEMS (Item 8)

(i) Municipal Services & Property Taxation on Condominium Properties – Update (FCS12020(b)) (City Wide) (Item 8.1)

Staff were directed to review the costs associated with the inspection and testing of fire hydrants, as it relates to condominium properties and the possible reduction in fees, and report back to the Audit, Finance & Administration Committee.

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

1. The proposed new due dates for the following Audit, Finance & Administration Committee’s Outstanding Business List items were approved:

   (aa) Item “F” – Employee Attendance Performance Measures – Semi Annual Report
        Current Due Date: September 8, 2014
        Proposed New Due Date: January 19, 2015

   (bb) Item “H” – Succession Development Program
        Current Due Date: July 9, 2014
        Proposed New Due Date: September 22, 2014

   (cc) Item “N” – Anti-Racism Resource Centre Project
        Current Due Date: July 9, 2014
        Proposed New Due Date: September 8, 2014

   (dd) Item “Q” – Live Streaming of Audio and Video in City Hall Upper and Lower Forecourts
        Current Due Date: July 9, 2014
        Proposed New Due Date: September 8, 2014

   (ee) Item “U” – By-law Compliance by Bidders to City of Hamilton Projects
        Current Due Date: July 9, 2014
        Proposed New Due Date: January 19, 2015

COUNCIL – August 15, 2014
2. The following Audit, Finance & Administration Committee’s Outstanding Business List items were removed:

   (aa) Item “W” – Correspondence from Bousfields Inc. respecting development charge credits for Kenilworth Avenue Investments Inc. Centre on Barton Development

   (bb) Item “BB” – Royal Botanical Gardens – Exemption of Fees (DC, Parkland Dedication and GO Transit DCs)

(g) ADJOURNMENT (Item 13)

There being no further business, the Audit, Finance & Administration Committee, adjourned at 10:27 a.m.

Respectfully submitted,

Councillor R. Powers, Chair
Audit, Finance & Administration Committee

Jasmine Branton
Legislative Coordinator
Office of the City Clerk