Audit and Administration Committee
MINUTES
9:30 a.m.
Wednesday, April 16, 2008
Committee Room 207
Hamilton Convention Centre
One Summer’s Lane

Present: Chair M. Pearson
Vice-Chair B. Bratina
Councillors C. Collins, B. Morelli and R. Powers

Absent with Regrets: Councillors B. Clark (illness) and T. Whitehead (personal)

Also Present: J. Rinaldo, General Manager, Finance & Corporate Services
G. Peace, City Manager
J. Kay, General Manager/Fire Chief, Emergency Services
B. Browett, D. Waugh, Emergency Services
G. Paparella, T. Sergi, Planning and Economic Development
G. Boychuk, K. Christenson, L. Friday, R. Male, J. Spiler, T. Tollis, J. Lee, Finance and Corporate Services
R. Caterini, S. Hayden, M. Meyer, S. Paparella, City Clerk’s Office

THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:

1. Minutes of the Committee against Racism meeting held on January 22, 2008 (Item 5.1)
   (Powers/Collins)
   That the minutes of the Committee against Racism meeting held on January 22, 2008 be received. CARRIED
2. Minutes of the GLBT Advisory Committee meeting held on January 9, 2008 (Item 5.2)
   (Powers/Collins)
   That the minutes of the GLBT Advisory Committee meeting held on January 9, 2008 be received.  
   CARRIED

3. Minutes of the GLBT Advisory Committee meeting held on February 11, 2008 (Item 5.3)
   (Powers/Collins)
   That the minutes of the GLBT Advisory Committee meeting held on February 11, 2008 be received.  
   CARRIED

4. Minutes of the Hamilton Mundialization Committee meeting held on January 16, 2008 (Item 5.4)
   (Powers/Collins)
   That the minutes of the Hamilton Mundialization Committee meeting held on January 16, 2008 be received.  
   CARRIED

5. Minutes of the Immigrant & Refugee Advisory Committee meeting held on January 10, 2008 (Item 5.5)
   (Powers/Collins)
   That the minutes of the Immigrant & Refugee Advisory Committee meeting held on January 10, 2008 be received.  
   CARRIED

6. Minutes of the Immigrant & Refugee Advisory Committee meeting held on February 13, 2008 (Item 5.6)
   (Powers/Collins)
   That the minutes of the Immigrant & Refugee Advisory Committee meeting held on February 13, 2008 be received.  
   CARRIED

7. Monthly Status Report of Tenders and Requests for Proposals for January 25, 2008 to March 4, 2008 (FCS08026) (City Wide) (Item 5.7)
   (Powers/Collins)
   CARRIED
8. **Apportionment of Property Taxes for 94 Ditton Drive, Hamilton (FCS08001(a)) (Ward 6) (Item 5.8)**

(Powers/Collins)

That the 2007 property taxes, in the amount of $14,181.45 for 94 Ditton Drive, Hamilton, (Roll #2518 060 721 07150), be apportioned and split amongst the twenty-two newly created parcels as set out in Appendix A to report FCS08001(a).

CARRIED

9. **Red Hill Valley Project Financial Status Report – October to December 2007 (FCS07003d/PW07003d) (City Wide) (Item 8.1)**

(Powers/Collins)

(a) That report FCS07003(d)/PW07003(d), Red Hill Valley Project Financial Status Report – October to December 2007, be received for information; and

(b) That, due to decreased levels of activity and the pending completion of the Project, all future reporting on the financial status of the Red Hill Valley Project be included as part of the quarterly Capital Budget Exception Report.

CARRIED

10. **Agreement of Cost-Share between the City of Hamilton and the Province of Ontario for the Proposed Interchange (and affected Infrastructure) at King's Highway Nos. 5 and 6 (FCS07037(a)) (City Wide) (Item 8.2)**

(Morelli/Powers)

(a) That the Agreement of Cost-Share for the Proposed Interchange at King’s Highway Nos. 5 and 6 attached as Appendix “A” to report FCS07037(a), between the City and the Province of Ontario, be approved in a form satisfactory to the City Solicitor;

(b) That the Developer, Flamborough Power Centre Incorporated (F.P.C.), be required to submit to the City of Hamilton an unconditional Security in the amount of $2 million for the removal of the commercial development holding provisions currently in place;

(c) That the City draw upon said Security, per recommendation (“b”) to report FCS07037(a), as City funds are due to the Province per the Agreement referred to in recommendation (a) to report FCS07037(a);
(d) That staff be directed to proceed with the necessary studies and Environment Assessment (EA) process for any roadways in the north-west quadrant required for access to the lands between Hwy #5 and Borer's Creek;

(e) That the Environment Assessment referred to in recommendation (“d”) to report FCS07037(a) be funded from the Roads Development Charges Reserve; and

(f) That the Mayor and Clerk be authorized to execute the Agreement dated April ___, 2008, attached as Appendix “A” to report FCS07037(a), between the City of Hamilton and Her Majesty the Queen in Right of Ontario (the Province of Ontario) in a form satisfactory to the City Solicitor.

Amendment CARRIED
Motion as Amended CARRIED

11. Provincial Grants Update (FCS08021) (City Wide) (Item 8.3)

(Morelli/Bratina)
(a) That the Provincial Grants Update Report and the attached Appendix “A” to report FCS08021 summarizing the Status of the Provincial Grants be received as information;

(b) That a Rapid Transit Capital Reserve (Dept ID 108047), be established to fund projects recommended by the MoveOntario 2020 program for rapid transit and to fund Quick Win projects recommended by Metrolinx and be financed by contributions from these programs;

(c) That a Lister Block Reserve (Dept ID 110051), be established for the Provincial conditional grant of $7 million related to the purchase or lease of the Lister Block; and

(d) That a Capital project (Project ID 4400856891), for the East Hamilton Recreational Trail Hub and Waterfront Link in the amount of $14 million be approved and be funded from a one-time grant of $14 million from the Municipal Infrastructure Investment Initiative Fund.

CARRIED

12. Procurement and Standardization of Ambulance Fleet purchases for 2008-2010 (FCS08035/HES08008) (City Wide) (Item 8.4)

(Powers/Morelli)
(a) That the purchase of ambulance vehicles be standardized and single sourced to Demers Ambulance for 2008, 2009 and 2010.
(b) That Staff be authorized to negotiate a “house account” for the supply of any replacement parts with the original equipment manufacturers of the approved standardized product.

CARRIED

13. Procurement of Emergency Medical Services Paramedic Response Vehicles (FCS08036/HES08009) (City Wide) (Item 8.5)

(Collins/Bratina)
That staff be authorized to negotiate a single source purchase of eight (8) Ford Expedition Paramedic Response Units from Rowland Emergency Vehicle Products Inc., to the upset limit of $510,000 (exclusive of taxes).

CARRIED

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following changes to the agenda:

- Added as Item 7.1: Update on a Proposal for the Restructuring of Asset-Backed Commercial Paper (verbal update)
- Added as Item 8.4: Procurement and Standardization of Ambulance Fleet purchases for 2008-2010 (FCS08035/HES08008) (City Wide)
- Added as Item 8.5: Procurement of Emergency Medical Services Paramedic Response Vehicles (FCS08036/HES08009) (City Wide)

On a motion (Collins/Morelli), the agenda was approved as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) MINUTES (Item 3)

3.1 Minutes of the Audit and Administration Committee meeting held on March 19, 2008.

(Morelli/Powers)
That the minutes of the Audit and Administration Committee meeting held on March 19, 2008 be approved as presented.
(d) DELEGATIONS (Item 6)

(i) Mundialization Committee respecting the Upcoming Milestone Anniversaries of the Twinning of some of our Sister Cities (approved at the March 19th Audit and Administration Committee meeting) (Item 6.1)

Rein Ende and Joan Browning from the Hamilton Mundialization Committee made a presentation on some of the upcoming events hosted by the Mundialization Committee. Copies of the presentation were circulated and a copy was submitted for the record.

Mr. Ende provided some background information, including a definition of the term “mundialization” and a brief history of the mundialization of the City of Hamilton.

Mr. Ende and Ms. Browning highlighted some upcoming Mundialization Committee events, including:

- Indo-Canadian Networking Council Dinner & Concert
- 2008 World Citizenship Award
- Annual General Meeting
- Digital Photo Competition
- Sakara Tree Planting

Mr. Ende updated the Committee on a proposal for a Peace Garden at City Hall that is being prepared by the Hamilton Interfaith Group and Culture for Peace Network.

Some discussion ensued. Comments included but were not limited to the following:

- Mundialization provides youth with the chance to participate in world activities.
- The list of cities with which Hamilton is twinning may need to be reviewed.
- When adding a city to the list, cost implications and human resource implications need to be examined, among other things.

Committee thanked Mr. Ende and Ms. Browning for their attendance at the meeting. On a motion (Collins/Morelli), the presentation was received.
(e) STAFF PRESENTATIONS (Item 7)

(i) Update on a Proposal for the Restructuring of City Investments (Item 7.1)

Joe Rinaldo, General Manager of Finance and Corporate Services, provided an update on the potential restructuring of City Investments. Staff attended a meeting last Wednesday respecting the proposal for the restructuring of the Asset-Backed Commercial Paper (ABCP) currently held in the City's Investment Portfolio. The proposal, will convert all ABCP paper into two pooled investments called a Master Asset Vehicle (MAV1 and MAV2). This type of investment is more stable, with a reduced risk of financial losses. Investors will vote on the proposal on April 25, 2008.

Staff will inform the Committee of possible costs and potential revenue once that information becomes available, as well as of the outcome of the vote once it has transpired.

Committee thanked staff for their diligence in looking after the City's financial affairs. On a motion (Collins/Powers), the update was received.

(f) Agreement of Cost-Share between the City of Hamilton and the Province of Ontario for the Proposed Interchange (and affected Infrastructure) at King's Highway Nos. 5 and 6 (FCS07037(a)) (City Wide) (Item 8.2)

(Powers/Collins)
That Report FCS07037(a) respecting the cost-share agreement between the City Of Hamilton and the Province of Ontario be amended by adding the words “in a form satisfactory to the City Solicitor” at the end of recommendations (a) and (f) to read as follows:

“(a) That the Agreement of Cost-Share for the Proposed Interchange at King’s Highway Nos. 5 and 6 attached as Appendix “A” to report FCS07037(a), between the City and the Province of Ontario, be approved in a form satisfactory to the City Solicitor;

(f) That the Mayor and Clerk be authorized to execute the Agreement dated April ____, 2008, attached as Appendix “A” to report FCS07037(a), between the City of Hamilton and Her Majesty the Queen in Right of Ontario (the Province of Ontario), in a form satisfactory to the City Solicitor. “

CARRIED
(g) Provincial Grants Update (FCS08021) (City Wide) (Item 8.3)

Staff were requested to provide a list of possible projects when reporting on the Roads & Bridges Infrastructure Program so that Council can determine the best project on which to use the grant.

(h) OUTSTANDING BUSINESS LIST (Item 11.1)

(i) Item B: Civil Litigation Costs (Due: Q0208)

On a motion (Powers/Collins), the due date was amended to Q0408.

(ii) Item C: City Hall Print Shop (Due: Q0108)

Kevin Christensen, City Clerk, provided a verbal update on this item.

On a motion (Powers/Collins), the due date was amended to Q0208.

(iii) Item I: Mohawk 4Ice Centre

On a motion (Powers/Collins), the due date was amended to June 2008.

(iv) Item K: Chargeback Study

On a motion (Powers/Collins), the due date was amended to July 2008.

(v) Item L: Consultation Process for Wireless Telecommunications Facilities

On a motion (Morelli/Powers), this item was referred to the Economic Planning and Development Committee.

(vi) Item M: Formula Used to Calculate a Municipality’s Debt Capacity

Joe Rinaldo, General Manager of Finance and Corporate Services, provided a verbal report on this item.

On a motion (Powers/Collins), this item was received and removed from the Outstanding Business List.
(e) ADJOURNMENT (Item 13)

(Powers/Morelli)
The Audit and Administration Committee adjourned at 10:25 a.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Audit and Administration Committee

Mary-Ann Meyer
Legislative Assistant
April 16, 2008