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Public Works Committee
October 3, 2011

Public Works
Operations & Waste Management

Alleyways Management Program - Development Strategy

Report PW07033a

Providing services that bring our City to life!
Direction & Process

- Council direction in the “Alleyways Review” was provided through staff Report PW07033
- Review process consisted of several stages including:
  - Best Practices and Literature Review
  - Current Inventory Data Base Review and Validation
  - Current Policies and Service Level Review
  - Internal Stakeholders Consultation
  - Development of Recommendations and Alternatives
  - Public Consultation on Recommendations
  - Final Report
Stakeholder Issues

• “Alleyways Review” process validated a number of stakeholder issues with the current state of municipal alleyways including concerns for:
  – degraded physical surface conditions
  – drainage deficiencies
  – private encroachments
  – security, illegal activities
  – physical and legal access to private property
  – administrative processes
  – preventative & planned maintenance services to manage:
    ✓ vegetation
    ✓ surface condition and drainage
    ✓ litter/dumping
    ✓ winter control
Rationale & Strategic Alignment

- Varied scope of issues affecting over 90 kms of alleyways across the city, provided further validation that a standardized, programmed approach to managing the asset and delivering operating and administrative services would be essential to effectively addressing current issues and concerns in an efficient and consistent manner.

- A successful alleyways management plan may also advance broader corporate strategic goals of:
  - improved City image
  - enhancing environmental stewardship
  - neighbourhood development and community engagement
  - walkable city objectives
  - Public Works Innovate Now Strategic objectives

- Outcome of review was identification of necessary components for a comprehensive Alleyways Management Program
Alleyways Management Program Overview

- Recommended action items with intended outcomes to establish a critical bat to achieve a comprehensive alleyways management plan as identified in Appendix A of Report PW07033a
- Short, medium and long term initiatives to be implemented over the next 48 months
- Phased approach to allow time to include consultation and coordination in development of initiatives
- Recommendation reports back to Committee and Council
Short Term Actions  (0 – 18 Months)

• Establish an Alleyway Closure Application Protocol & Evaluation Criteria  
  Clear process with objective evaluation criteria ensuring transparency and accountability in process and end results.

• Establish an "Adopt an Alley" Volunteer Program  
  Engaging citizens through volunteer involvement in certain alley maintenance and monitoring/reporting activities.

• Complete an Alleyway Inventory for the entire City confirming physical description data and utilization data  
  Complete a current asset inventory data base for use in asset and maintenance management planning and program implementation.

• Develop a “one-stop” contact or alternative approach for all inquiries into Alleyway matters  
  Streamlined customer service response to inquiries related to alleyway infrastructure and associated programs.
Medium Term Actions (0 – 36 Months)

• Undertake a physical asset condition assessment of all alleyways
  A condition assessment to support strategic management, asset improvement, and maintenance program planning initiatives.

• Develop an Alleyways Classification System (Hierarchy)
  A framework for the development of asset management plans (i.e. rationalization, capital improvements, maintenance programs, etc.)

• Develop an Alleyways Asset Management Strategy, addressing rationalization, improvement and maintenance programs to address stakeholder and citizen inputs, interests and concerns, identified through the review process
  A strategy to guide the development of policies related to all aspects of Alleyway Management

• Develop Administrative policies to improve the management of private encroachments onto alleyways
  A means to identify and address (removal or formalization through agreement) alleyway encroachment issues.
Long Term Actions (0 – 48 Months)

• Develop a surplus Alleyways Policy in accordance with the proposed Alleyways Management Strategy
  A policy guiding the rationalization of the existing inventory against approved criteria.

• Develop a capital improvement policy aligned with the Alleyways Management Strategy, with funding forecasts for consideration by Council
  A policy addressing the development of a capital program to address any required works to improve or sustain alleyway infrastructure (i.e. hard surface, drainage, lighting, etc.)

• Develop a maintenance program policy aligned with the Alleyways Management Strategy with funding forecasts consideration by Council.
  A policy addressing the development of a maintenance program with tiered activity service levels to required maintenance works (i.e. inspection, vegetation management, winter control, dumping, litter, grading, sweeping, etc.)
Recommendations

• Approval to proceed with work on developing action items identified in Appendix A of Report PW07033a
• Updates and recommendation reports back to Committee and Council strategy components as they are developed