
Absent with Regrets: Councillor Bratina, Susan Coverdale, Tina Moffat, Brian Kreps

Also Present:

1. CHANGES TO THE AGENDA
There were no changes.

2. DECLARATIONS OF INTEREST
No declarations were made.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

   (Russell Ohrt/Councillor McHattie)

   3.1 Community Food Security Stakeholder Committee Meeting Minutes, dated January 7, 2009, were approved with the following changes:
      ▪ Name change Tina Moffat (not Watson as recorded)

      CARRIED

4. PRESENTATIONS

   4.1 Policy Development – Angela Parle
   Angela Parle presented on policy development. Presentation notes were distributed. Discussion followed regarding:
Options for moving forward (maintaining momentum) and sub-committee work
Ownership of Charter: will be signed when complete, all citizens will own
Councillor McHattie will bring back his experiences from Vision 2020, Remedial Action Plan and Round Table for Poverty Reduction.
Many collaboratives are currently taking place, must focus on tangibles. Each subcommittee should identify some tangible priorities which can be acted on in the more immediate future.
Would be useful to see how other food charters are operating

4.2 Draft Board of Health Presentation – Sarah Wakefield

Sarah Wakefield shared the presentation that she will take to Board of Health on February 23. Suggestions for changes were made. Sarah will circulate final presentation before February 23.

5. DISCUSSION ITEMS

5.1 Subcommittee Discussion

i. Speaker Ideas

Subcommittees will bring suggestions for possible speakers to upcoming meetings.

ii. Recruitment of subcommittee members

- Liz Shaver-Heeney volunteered for the “Development of a Local Food Charter/Food Policy” subcommittee
- Susan Coverdale has requested the names of members on the “Coordination Network” subcommittee. Vicki Edwards will forward.
- Subcommittee membership is limited to five positions.
- Angela Parle suggested a standardized information sheet that will identify scope of work and limitations to give to new subcommittee members. Sarah will develop this for March meeting.
- Names of potential candidates for subcommittees will be taken at launch
- Subcommittees should meet before launch to set up parameters
- Recruitment for vacant positions on CFSSC will take place after the launch. Applications will be accepted at any time.

iii. Reports from meetings if applicable

Education and Outreach

- Discussed inclusivity in subcommittee and developing a website/outreach.
- Possible websites were suggested: Healthy Living Hamilton, Public Health, Foodnet Ontario
iv. **Meeting documentation**
Vicki Edwards has consulted with City Clerk’s Department. There is no standard protocol for documenting sub-committee minutes – any format is acceptable.

5.2 **Dundas Farmers’ Market – Melanie Golba**
- Karen Burson has joined the Dundas Farmers’ Market committee
- Committee is looking into clarification of licensing fees
- Meeting is scheduled with Dundas BIA and Russ Powers

5.3 **Public Launch of CFSSC**
- Possible speakers for launch were discussed. A decision will be made within the next few weeks.
- Possible venues were discussed (Spectator, Convention Centre, Staybridge Suites)
- Event will be in the evening, expect 150-200 people to attend

6. **GENERAL INFORMATION & OTHER BUSINESS**

6.1 Vicki circulated Community Food Security flyers from *Sustainable Halton*

6.2 Adam suggested discussing most important items at beginning of agenda

7. **ADJOURNMENT**

*(Adam Watson/Russell Ohrt)*
There being no further business, the meeting adjourned at 6:07 pm.

*CARRIED*