Attendance:

**Hamilton Contingent:**
Councillor David Braden  
Councillor Phil Bruckler  
Councillor David Mitchell  
David Hart Dyke, Chairperson, Waste Reduction Task Force  
Beth Goodger, Director, Waste Management Division  
Pat Parker, Manager of Solid Waste Planning, Public Works Department  
Adrienne Press, Policy Analyst, Public Works Department  
Ida Bedioui, Legislative Assistant, Clerk’s Department

**Niagara Contingent:**
Councillor Gary Burroughs  
Councillor Damian Goulbourne  
Councillor Gord Harry  
Andrew Cavasin, Waste Management Advisory Committee  
Drew Berketo, Program Manager, Waste Management Services, Public Works Department  
Cheryl Crawley, Program Manager, Waste Management Services, Public Works Department (secondment, Jacques Whitford Limited)

**Consultants:**
David Merriman, MacViro Consultants Inc.  
Steve Plaice, Jacques Whitford Ltd.  
Jim McKay, Jacques Whitford Ltd.  
Guy Crittenden, editor of Solid Waste & Recycling Magazine

**Observers:**
None
Councillor David Braden, chaired the meeting and called the meeting to order at 9:10 a.m.

1. **Adoption of Agenda:**
   Moved by Councillor G. Harry
   Seconded by Councillor D. Goulbourne

   That the agenda of the June 9, 2005 meeting of the Niagara-Hamilton WastePlan Joint Working Group be adopted as presented.

   Carried.

2. a) **Approval of Minutes from the May 19, 2005 meeting.**

   Moved by Councillor G. Burroughs
   Seconded by Mr. A. Cavasin

   That the Minutes of the May 19, 2005 Niagara-Hamilton WastePlan Joint Working Group meeting be approved as presented.

   Carried.

   b) **Approval of Minutes from the June 2, 2005 meeting.**

   Moved by Councillor D. Goulbourne
   Seconded by Mr. D. Hart Dyke

   That the Minutes of the June 2, 2005 Niagara-Hamilton WastePlan Joint Working Group Public meeting be received as presented.

   Carried.

3. **Business Arising from the Minutes**

   a) **Update on ‘Event’ to kick off the EA Study in Niagara**

   Drew Berketo advised that the next “event” will hopefully attract more public attendance. A discussion followed confirming who will be attending – i.e. Co-Chairs, Mayor, Regional Chair, staff.

   b) **FCM Mission to Sweden – Report to other levels of government**

   Beth Goodger indicated that at the next WastePlan meeting, she will bring copies of her *FCM Mission to Sweden* presentation which was viewed by the Working Group on May 19, 2005. Further to the Committee’s directive at the previous meeting to forward a copy of her presentation to other levels of government, she suggested that a covering letter signed by the Co-Chairs accompany the packages.

Pat Parker referred to the "Who Does What" document in the agenda and noted that the overview chart on page 1, still lists David Payne as the Director of the Region of Niagara Waste Management Services. She advised that Silvio Mucciarelli, Associate Director, Waste Disposal Operations will be acting in David Payne's former position for May and June 2005. David Smith, Associate Director, Waste Management Engineering, will be acting for the month of July 2005 and Catherine Habermehl, Manager, Waste Collection & Diversion Operations, will be acting for the month of August 2005.

With respect to the Hamilton staff, Pat Parker advised that Raffaella Morello is moving to a new position and Adrienne Press will be replacing her. Cheryl Crawley will update the document as per the aforementioned changes.

5. Quarterly Report on Activities to date and Expenditures

Pat Parker advised the Working Group that due to time constraints, the Report has not as yet been prepared.

6. Environmental Assessment Study

a) Final Draft Emissions Study

David Merriman referred to the “Final Draft Report on Comparative Emission Study”. Copies were distributed. He advised that the word “draft” is included in the title in order to encourage further public input, however, the document is essentially completed and he provided a verbal overview. He advised that the document is issued as an environmental report rather than a waste plan report.

A discussion followed with respect to the possibility of cost sharing with other municipalities, and the odour problems associated with landfill sites.

Co-Chair Braden suggested that at a future meeting Hamilton staff make a presentation regarding the City’s experiences with it's landfill sites (Glanbrook and Rennie) for the information of the Working Group. Beth also suggested arranging a tour of the Rennie Street Landfill excavation site.

b) Emissions Study Summary and Presentation – Guy Crittenden

Guy Crittenden, editor of Solid Waste & Recycling Magazine, referred to an information pamphlet entitled "Air Emissions from Thermal Waste Treatment Plants" which he was commissioned to prepare. Copies of the pamphlet were distributed and he indicated that it was written for the broader public audience, as requested by the Working Group.

He explained that the brochure takes a proactive approach to communicate to the public about the potential options and any related negative aspects. He pointed out the features used to make the pamphlet easy to read and attractive (i.e; the large font, the cartoon, graph, and diagram). He indicated that it reads like a magazine article and is purposely not too long. Sources where more information can be obtained are listed on the back.
of the Algonquin Power waste-to-energy facility located in the Region of Peel is also included.

The Working Group reviewed the document and made the following suggestions:

1. increase the font size to make it easier to read
2. build up the phrase “fresh perspective”, on page 1
3. Highlight the following important information: “60 to 65 per cent of waste from landfill, leaving 35-40 per cent requiring further treatment and disposal”, on page 1
4. Add text under the diagram of the waste-to-energy plant indicating that it is a completely indoor operation, on page 3
5. Highlight the information respecting the decrease in pollutants on page 4
6. Remove the WastePlan logo and add the Niagara and Hamilton logos on the back of brochure
7. correct the placement of the arrow pointing to the thin red line on the graph on page 2

The Committee agreed that David Merriman and Beth Goodger will sign off on the final draft. David Merriman indicated that he will bring copies to distribute at AMO, once the brochure is finalized.

c) Report on the results of the Public Workshop Sessions held April 5th & 6th

Steve Plaice made a PowerPoint presentation and provided a handout. He advised that 29 members of the public attended each of the Public Workshop Sessions making a total of 58 who attended altogether. The attendees were from the general public, other municipalities and industry. The consultants have reviewed the comments written in the work books which were submitted by the public. A detailed report will follow the week of June 13th.

The following are some of the points which were covered in the PowerPoint presentation:

- Receiving the completed workbooks is in sync with Step 1 of the 8-step process for the selection of a preferred long-tem disposal system
- Step 1 is Finalize evaluation methodology, criteria, indicators and data sources

- **Overview of Proposed Criteria**
  - **Natural Environment**
    - Global Environmental Burden
    - Non-renewable resources
    - Terrestrial/aquatic impacts
    - Increased diversion
  - **Social/Cultural**
    - Land Use Conflicts
The Working Group expressed concerns with the small turnout from the public and questioned whether 58 submissions were an accurate indicator of public opinion. The question of whether to request further feedback from the public was debated. There is a concern that the same people will comment. Staff are to review and bring back suggestions with respect to this matter.

d) Draft report on the results of the Public Consultation on Additional At-Source Diversion and Formulation of Alternative Disposal Systems held on May 24th, May 25th, and June 2nd

David Merriman indicated that 21 people attended the Public Consultation in Hamilton and 20 attended in Niagara.

He highlighted some of the interesting comments made by the delegates at the June 2, 2005 WastePlan Public Meeting.

e) Memo on procedure for receiving delegations on the EA Study

A copy of the above mentioned memo dated June 9, 2005 was distributed to the Working Group.

Moved by Councillor D. Mitchell
Seconded by Councillor G. Harry

That the proposed policy on delegations at the Niagara-Hamilton WastePlan Joint Working Group meetings be approved.

Carried.

Cheryl Crawley indicated that the procedure for receiving delegations will be communicated on the web site and copies will be distributed to the upcoming public sessions.
E-mail from Gracia Janes (Item 2c)

Moved by Councillor D. Mitchell
Seconded by Councillor G. Borroughs

That the delegation request from Gracia Janes of the St. Catharines and District Council of Women, dated May 27, 2005, be approved to appear at the next meeting of the Niagara-Hamilton WastePlan Working Group meeting, scheduled for July 14, 2005.

Carried.

f) Updated Schedule of Meetings and Activities June to December 2005

David Merriman provided a verbal update of the meeting schedule. He indicated that the plan is to have approval of the criteria, receive direction to carry forward systems alternative, approve the management strategy and present the technical reports being developed at the July meeting.

In August staff will present the background reports. In September, the advantages and disadvantages of the preferred systems will be presented. In late September or early October another round of public information sessions of advantages and disadvantages are planned and there will be an evening meeting to receive delegations on the advantages and disadvantages. The preferred systems will be presented to the WastePlan Working Group in November and to both Councils in December.

A discussion followed on the importance of having quorum at the Special WastePlan Joint Working Group Public Meetings.

7. Other Business

a) Update on Facility Impact Management Strategy (FIMS)

Steve Plaice advised that staff are currently putting together the key principles of the Facility Impact Management Strategy and will make a presentation at the July or August meeting.

The target is that the strategy be approved by both Councils in early 2006 after a preferred system is approved and before initiating any substantial work on the identification of alternative sites.

b) Policies to Promote Diversion

Beth Goodger referred to the hand out and provided a verbal overview.

Councillor Mitchell requested that the differences between the urban and rural areas be recognized.

c) AMO Conference Update

Pat advised that she has contacted several potential speakers from Europe to participate in the plenary session and is awaiting confirmation. The WastePlan session will involve the two municipalities and our consultants. Staff is working closely with the AMO staff in making the arrangements..
d) Municipal World Article - final version

A copy of the final version of the Municipal World Article was distributed for the Working Group’s information.

Pat Parker also referred to a copy of an article which was distributed and which appeared in The St. Catharines Standard newspaper. It covered the WastePlan Working Group’s Public Meeting held June 2, 2005.

e) Overview of Municipal Solid Waste Conference Toronto

The summary was included in the agenda and was prepared by Cheryl Crawley for the information of the Working Group.

f) Next Meeting

Councillor D. Mitchell advised that he will be on vacation when the next meeting is held (in July).

8. Adjournment

The meeting adjourned at 12:00 noon to meet again on July 14, 2005 at 9:00 a.m. in the Saltfleet Room at the Stoney Creek Municipal Service Centre.