Present: Mayor R. Bratina

Absent with Regrets: B. Clark, C. Collins – Vacation
T. Whitehead – Personal

Mayor Bratina called the meeting to order and called upon Pastor Ace Clark of the Joshua Centre Church to lead Council in prayer.

APPROVAL OF THE AGENDA

The Clerk advised that there was a correction required to the General Issues Report 12-017 in order to include an item that was omitted from a section of the report. The Clerk indicated that the correction would be done by motion when General Issues Committee Report 12-017 was being considered.

(Pearson/Johnson) That the Agenda for the City Council meeting being held on June 27, 2012, be approved, as presented. CARRIED

DECLARATIONS OF INTEREST

None.
APPROVAL OF MINUTES

4.1 June 13, 2012

(Partridge/Pasuta)
That the Minutes of the June 13, 2012 meeting of Council be approved, as presented. CARRIED

4.2 June 20, 2012 (Special)

(Partridge/Pasuta)
That the Minutes of the June 20, 2012 Special meeting of Council be approved, as presented. CARRIED

COMMUNICATIONS

(Farr/McHattie)
That Council Communications 5.1 through 5.9 be approved, as amended, as follows:

5.1 Correspondence from the Township of Uxbridge respecting Aggregate Resources Act Review and support of Municipality of Clarington resolution

(Power/Pearson)
Recommendation: Be received.

5.2 Correspondence from Andrea Horwath, M.P.P., respecting 2012 Proposed Provincial Budget and Changes to Discretionary Benefits

(Merulla/Jackson)
Recommendation: Be received.

5.3 Resolution from the Town of Minto respecting the Source Water Protection Program

(Pearson/Ferguson)
Recommendation: Be referred to the General Manager of Public Works for appropriate action.

5.4 Correspondence from QPA Solar Inc. respecting Municipal Council support resolution for Solar PV Systems

(Duvall/Powers)
Recommendation: Be referred to the General Manager of Public Works for a report to the Public Works Committee.
5.5 Correspondence from Kathryn Pagonis, Director, Ministry of Health and Long-Term Care, respecting City of Hamilton 2011-2012 Homemakers and Nurses Services Revised Expenditure Target

(Farr/McHattie)
Recommendation: Be received.

5.6 Correspondence from Andrew L. McCallum, Chief Coroner for Ontario, respecting Inquest into the death of Christopher Skinner

(Partridge/Pearson)
Recommendation: Be referred to the Hamilton Police Services Board for consideration and to Dr. E. Richardson, Medical Officer of Health, for a report to the General Issues Committee.

5.7 Resolution from the Township of Woolwich respecting the Elmira Municipal Aquifer

(Powers/Pearson)
Recommendation: Be received

5.8 Correspondence from Tim Simmons, Chair, Hamilton-Wentworth District School Board, requesting the use of City Council Chambers as an interim location for Board meetings during construction of the new Education Centre

(Farr/Ferguson)
Recommendation: That the Board’s request be approved, subject to the scheduling of Board meetings not conflicting with Council/Standing Committee meetings, and that the Hamilton Wentworth District School Board shall be responsible for all applicable administration, janitorial and security costs relating to the use of the City Council Chambers until the Board's new administration building is completed.

Further, that the City Clerk be directed to communicate Councils' meeting schedule to the Board office.

5.9 Correspondence from Hans Feldmann, Co-ordinator, Golden Horseshoe Food and Farming Action Plan, requesting a City of Hamilton representative to the Golden Horseshoe Food and Farming Action Plan Alliance

(Duvall/Partridge)
Recommendation: That Councillor Robert Pasuta be appointed as the City’s representative to the Golden Horseshoe Food and Farming Action Plan Alliance

(Duvall/Jackson)
That Council move into Committee of the Whole for consideration of the Committee Reports.

CARRIED
PUBLIC WORKS REPORT 12-008

Item 9  Cemeteries Harmonized By-law and Ownership of City of Hamilton Cemeteries (PW12052)

(McHattie/Morelli)

(a) That subsection (a) to Item 9 of Public Works Committee Report 12-008, be deleted in its entirety and replaced with the following:

“That the Hamilton Cemeteries By-law attached hereto as Appendix A be approved as amended to reflect the following additions:

- burials on Saturday afternoons, Sundays and Statutory Holidays for special circumstances, and
- visitation after sundown for special circumstances."

(b) That the following be added as subsection (e):

That the amended Hamilton Cemeteries By-law be enacted by Council.

Amendment CARRIED
Main Motion as Amended CARRIED

Item 11  Truck Route Sub-committee, Report 12-001 – June 7, 2012

(Morelli/McHattie)

That the sub-section (b) (ii) be amended through the deletion of the words “a truck route be re-established, incorporating the use of Gage Avenue to accommodate truck route traffic accessing Century Brick” and replacing with the words “That the Item be referred back to the Truck Route Sub-Committee.”

Amendment CARRIED
Main Motion as Amended CARRIED

Item 13  Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street

Council members identified a typo in sub-section (b) and requested it be corrected to reflect that funding would come from Ward “2” area derived funding.

(McHattie/Morelli)

That the EIGHTH Report of the Public Works Committee be adopted as amended and the information section received (attached hereto) CARRIED
Item 11   Retirement Homes Act, 2010 Implications (BOH11008(a))

(Duvall/ Merulla)
That Item 11 of Board of Health Report 12-005 respecting Retirement Homes Act, 2010 Implications be amended by adding subsections (i) and (j) to read in it’s entirety as follows:

(a) That all Residential Care Facilities continue to be licensed under the Licensing By-Law, and retirement homes regulated under the Retirement Homes Act, 2010 be exempted from the provisions of Schedule 20 that are now covered in the Act;

(b) That the draft amendment to the Licensing By-law respecting Residential Care Facilities attached as Appendix A to Report BOH11008(a), which is in a form satisfactory to the City Solicitor, be passed;

(c) That the per bed health fees associated with a Residential Care Facility licence be applied only to Residential Care Facilities not licensed or required to be licensed by the Retirement Homes Regulatory Authority and that the User Fees and Charges by-law be amended accordingly;

(d) That the current service level with respect to Residential Care Facility nurse inspections be maintained;

(e) That the staff within the Residential Care Facility Inspection program be reduced by 1 FTE Registered Nurse, effective August, 2012;

(f) That, for 2012, any shortfall within the Residential Care Facility budget be funded firstly from any Public Health Services and/or corporate surplus, and secondly from the Tax Stabilization Reserve;

(g) That the annualized impact of approximately $36,000 be included in the 2013 Public Health Services operating budget;
(h) That City of Hamilton request that the Ontario Senior’s Secretariat expand the current scope of the Retirement Homes Act, 2010 to include environmental design requirements.

(Duvall/Merulla)

That the following be added as subsections (i) and (j):

(i) That Public Health Services and City departments collaborate on an ongoing basis with all Residential Care Facilities containing domiciliary hostel beds, within homes defined as retirement homes in the Act, to ensure no conflicts between Retirement Homes Act requirements and City bylaw requirements.

(j) That staff bring forward in 1 years' time, a report which addresses any implications and ongoing challenges including changes to environmental design standards to allow for any possible amendments to the by-law, if required.

Amendment CARRIED

Main Motion as Amended CARRIED

(Bratina/Partridge)

That the FIFTH Report of the Board of Health be adopted as amended and the information section received (attached hereto) CARRIED

PLANNING COMMITTEE REPORT 12-010

Item 7 Application for an Amendment to Flamborough Zoning By-law No. 90-145-Z for Lands Known as 592 Westover Road (Flamborough) (PED12112) (Ward 14)

(Ferguson/Pasuta)

(a) That subsection (a) be amended by deleting it in its entirety and replacing with the following in lieu thereof:

(a)(i) That the By-law attached as Appendix “B” to Report PED12112, be amended by deleting Section 2(b) Interior Side Yard (minimum);

(a)(ii) That Council deems the change minor, and confirms that no further notice is to be given in respect of the proposed By-law pursuant to Section 34(17) of the Planning Act.

(b) That the following be added as Sub-section (e):

(e) That the amended By-law, To Amend Zoning By-law No. 90-145-Z (Flamborough), respecting Lands located at 592 Westover Road (Flamborough), be enacted by Council.

Amendment CARRIED
The Main Motion as Amended CARRIED on the Following Recorded Votes:

Total: 11
Nays: B. Johnson, B. McHattie
Total: 2
Absent: C. Collins, T. Whitehead, B. Clark
Total: 3

Item 8 Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook (Binbrook) (PED12095) (Ward 11)

(Johnson/Ferguson)
That Item 8 of Planning Report 12-010, be amended by deleting and replacing recommendation (c) with the following:

(c) That Appendix D, as attached to Report PED12095, be amended by adding a new sub-section 42 (b), to read as follows:

(i) “Owner/tenants are advised that access to/from this phase of the subdivision is currently limited to Tanglewood Drive. In the event that remedial work is required on or within this roadway, (including but not limited to roadwork maintenance, underground service repair/remediation, Enbridge Pipelines Inc. emergency work, etc.) access may be temporarily limited/restricted.”

Amendment CARRIED
Main Motion as Amended CARRIED

Item 10 Food Service Vehicles (PED12085(a)) (City Wide)

The Item CARRIED on the Following Recorded Votes:

Total: 12
Nays: R. Powers (to sub-section (e) only)
Total: 1
Absent: C. Collins, T. Whitehead, B. Clark
Total: 3
That the TENTH Report of the Planning Committee be adopted as amended and the information section received (attached hereto)  CARRIED

GENERAL ISSUES COMMITTEE 12-016

That the following be added as Item 20 to General Issues Committee Report 12-016:

Item 20    709 Wilson Street East, Ancaster – Connection to City Watermain

That the owner of 709 Wilson Street East, Ancaster, be permitted to connect to the City watermain at Montgomery and Wilson Streets.  CARRIED

(Johnson/Pearson)

That the SIXTEENTH Report of the General Issues Committee be adopted as amended and the information section received (attached hereto)  CARRIED

GENERAL ISSUES COMMITTEE 12-017

Item 2    Ward Boundary Review (CL11004(b)) (City Wide)

That Item 2 of General Issues Committee Report 12-017 be amended through the addition of the following as a subsection (c) and the renumbering of sections (c) and (d) accordingly to read as follows:

(c) That in order to address OMB expectations for full public participation in municipal ward boundary reviews, the City Clerk be directed to include a public consultation process, in developing the terms of reference for this comprehensive ward boundary review.

Amendment CARRIED

The Main Motion as Amended CARRIED on the Following Recorded Votes:


Total: 10

Nays:    B. Johnson, J. Partridge, L. Ferguson

Total: 3

Absent:  C. Collins, T. Whitehead, B. Clark

Total: 3
Item 3 Commercial Relations between the City and TMR Construction Inc.  
(FCS12051/LS12015) (City Wide)

The Item CARRIED on the Following Recorded Votes:

Yeas: R. Bratina, T. Jackson, J. Farr, L. Ferguson, J. Partridge,  
R. Pasuta, M. Pearson, B. Johnson, B. McHattie, Powers  
Total: 10

Nays: S. Duvall, S. Merulla, B. Morelli  
Total: 3

Absent: C. Collins, T. Whitehead, B. Clark  
Total: 3

(Bratina/Powers)
That General Issues Committee Report 12-017 be adopted as amended and the  
information section received (attached hereto) CARRIED

(Duvall/Jackson)
That the Committee of the Whole Rise and Report. CARRIED

MOTIONS

7.1 Amendment to Grants Sub-Committee Report 12-002 – 2012 Community  
Partnership Program

Councillor Powers requested deferral of the Motion to the July 12, 2012 meeting  
of Council.

NOTICES OF MOTION

STATEMENT BY MEMBERS

Members of Council used this opportunity to discuss matters of general interest.

PRIVATE AND CONFIDENTIAL

10.1 Citizen Appointments to the Hamilton Youth Advisory Committee

(Jackson/Merulla)
(a) That the following citizens be appointed to the following Advisory  
Committees for the balance of the 2010-2014 term of Council or until such  
time as successors are appointed by Council:

(i) Hamilton Youth Advisory Committee

<table>
<thead>
<tr>
<th>1. Ryan Markesic</th>
<th>10. Sarah Medeiros</th>
</tr>
</thead>
</table>
(b) That the membership for the Hamilton Youth Advisory Committee be increased by 5 members.  

**CARRIED**

### BY-LAWS

**(Farr/Morelli)**  
That the Bill List for the June 27, 2012 Meeting of Council be amended through the addition of the following as Bill 151 and renumbering the balance:

151 Respecting the City of Hamilton’s Cemeteries and Repealing By-law No. 81-9, Town of Ancaster; By-law 4459-09, Town of Dundas; By-law 91-16-C, Town of Flamborough; By-law 500-94, Township of Glanbrook; By-law No. 95-125, City of Hamilton; By-law 4402-96, City of Stoney Creek

152 To Confirm the Proceedings of City Council  

**CARRIED**

**(Farr/Morelli)**  
That Bills No. 139 to 152 attached hereto, be passed, that the Corporate Seal be affixed thereto, and that the By-laws be numbered and signed by the Mayor and the City Clerk and read as follows:

139 To Establish Certain 2012 User Fees and Charges for Services, Activities or the Use of Property  

140 To Amend By-law No. 10-118, A By-law To Regulate Exterior Property Maintenance  

141 To Incorporate City Land Designated as Parts 1 and 3 on Plan 62R-17526 into Fortissimo Drive  

142 To Incorporate City Land Designated as Block 35 on Plan 62M-1066 into Fortissimo Drive  

143 To Incorporate City Land Designated as Part 1, 2 and 3 on Plan 62R-19306 into Ralfana Crescent
To Amend By-law No. 01-218, as amended, To Regulate On-Street Parking:
Schedule 4 – Special Event Parking
Schedule 8 – No Parking Zones
Schedule 10 – Alternate Side Parking
Schedule 6 – Time Limit Parking
Schedule 8 – No Parking Zones
Schedule 10 – Alternate Side Parking
Schedule 12 – Permit Parking Zones
Schedule 13 – No Stopping Zones
Schedule 14 – Wheelchair Loading Zones

To Amend By-law No. 01-215, To Regulate Traffic:
Schedule 5 – Stop Control

To Adopt Official Plan Amendment No. 167 to the former City of Stoney Creek
Official Plan
Respecting:
The Rear of 76 Creanona Boulevard (former City of Stoney Creek)

To Amend Zoning By-law No. 3692-92 (Stoney Creek), Respecting Lands
Located at 76 Creanona Boulevard, Stoney Creek

To Amend Zoning By-law No. 464 (Glanbrook), Respecting Lands Located at
250 Tanglewood Drive, Jackson Heights – Phase 3B

To Amend Zoning By-law No. 90-145-Z (Flamborough), as amended,
Respecting Lands Located at 592 Westover Road

To Amend By-law No. 07-170, A By-law to License and Regulate Various
Businesses "Food Service Vehicles"

Respecting the City of Hamilton’s Cemeteries and Repealing By-law No. 81-9,
Town of Ancaster; By-law 4459-09, Town of Dundas; By-law 91-16-C, Town of
Flamborough; By-law 500-94, Township of Glanbrook; By-law No. 95-125, City
of Hamilton; By-law 4402-96, City of Stoney Creek

To Confirm the Proceedings of City Council

CARRIED

(Pearson/Ferguson)
That, there being no further business, the City Council meeting adjourned at 6:22 p.m.

CARRIED

Respectfully submitted,

Mayor B. Bratina

R. Caterini
City Clerk
June 27, 2012
Present: Councillors B. McHattie (Chair), L. Ferguson (Vice-Chair), Councillors C. Collins, R. Pasuta, R. Powers, T. Jackson, S. Duvall, T. Whitehead

Also Present: Councillors M. Pearson, J. Partridge, J. Farr, G. Davis, General Manager Public Works, B. Goodger, Senior Director, Operations & Waste Management, J. Mater, Senior Director, Transportation, Energy & Facilities, D. McKinnon, Director of Water and Wastewater Operations, D. Hull, Director of Transit, P. Parker, Director of Support Services, G. Moore, Director of Engineering Services, R. Norman, Acting Director, Environment and Sustainable Infrastructure, A. Winning, Supervisor, Program Development, A. Grozelle, Legislative Co-ordinator, City Clerk’s Office

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 12-008 AND RESPECTFULLY RECOMMENDS:

1. Alleyway Management Program - Development Strategy (PW07033b) - (City Wide) (Item 5.2)

That Report PW07033b respecting, Alleyway Management Program - Development Strategy, be received.

2. Outcome of Appeal of Technical Standards and Safety Authority Order - Truck Wash at Rymal Road Operations Yard (LS12003a/PW12010a) - (Ward 7) (Item 5.3)

That Report LS12003a/PW12010a respecting, Outcome of Appeal of Technical Standards and Safety Authority Order - Truck Wash at Rymal Road Operations Yard, be received.
3. **Drinking Water Backflow Prevention Program (PW12050) - (City Wide) (Item 5.4)**

That Report PW12050 respecting, Drinking Water Backflow Prevention Program, be received.

4. **Proposed Permanent Closure and Sale of A Portion of Public Unassumed Alley Abutting 211 Park Row South, Hamilton (PW12048) - (Ward 4) (Item 6.1)**

(a) That a portion of the public unassumed alley abutting 211 Park Row South, Hamilton, be permanently closed and transferred to the owner of 211 Park Row South, Hamilton, as shown on Appendix B attached to Report PW12048, subject to the following conditions:

(i) That the applicant makes an application to a District Court Judge, under Section 88 of the Registry Act, R.S.O. 1990, for an order to permanently close and purchase the subject lands;

(ii) That the General Manager, Public Works or his designate sign the appropriate documentation confirming that no public funds have been expended on the lands to be closed;

(iii) That the documentation regarding the application to the District Court Judge be prepared by the applicant, to the satisfaction of the City Solicitor;

(iv) That the applicant register a reference plan under the Registry Act and that said plan be prepared by an Ontario Land Surveyor to the satisfaction of the Manager, Surveys and Technical Services Section and that the applicant deposit a reproducible copy of said plan with the Manager, Surveys and Technical Services Section;

(b) That provided the Judge's Order to permanently close the lands is granted:

(i) That the City Solicitor be authorized and directed to prepare the by-law to permanently close the highway;

(ii) That the appropriate by-law be introduced and enacted by Council;

(iii) That the Economic Development and Real Estate Division of the Planning and Economic Development Department be authorized and directed to sell this closed highway for one dollar, in accordance with the Procedural By-law for the Sale of Land, By-law No. 04-299;
(iv) That the City Solicitor be authorized and directed to register a certified copy of the by-law permanently closing the highway in the proper land registry office;

(v) That the by-law permanently closing the highway does not take effect until a certified copy of the by-law is registered in the proper land registry office.

5. Solid Waste Management Master Plan Review (PW12004a) - (City Wide) (Item 8.1)

(a) That Report PW120049(a), and Appendices A, B, C, D, E, F and G attached thereto, be received;

(b) That the following Guiding Principles (GP1 to GP4) and recommendations (R1 to R11) from the Solid Waste Management Master Plan Steering Committee be approved as the 2012 Solid Waste Management Master Plan (SWMMP);

<table>
<thead>
<tr>
<th></th>
<th>GP1</th>
<th>The City of Hamilton must lead and encourage the changes necessary to adopt the principle of Waste Reduction;</th>
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<tbody>
<tr>
<td>(i)</td>
<td></td>
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<tr>
<td>(ii)</td>
<td>GP2</td>
<td>The Glanbrook Landfill is a valuable resource. The City of Hamilton must minimize residual waste and optimize the use of the City’s diversion and disposal facilities;</td>
</tr>
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<td>(iii)</td>
<td>GP3</td>
<td>The City of Hamilton must maintain responsibility for the residual wastes generated within its boundaries;</td>
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<td>(iv)</td>
<td>GP4</td>
<td>The City of Hamilton will consider inter regional municipal and corporate opportunities for waste management where appropriate and beneficial to the City;</td>
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<tr>
<td>(v)</td>
<td>R1</td>
<td>A waste diversion target of 65% will be maintained;</td>
</tr>
<tr>
<td>(vi)</td>
<td>R2</td>
<td>The City of Hamilton will continue to lobby for Extended Producer Responsibility (EPR) to encourage manufacturers and retailers to take responsibility for waste they are generating and minimize waste and impacts on the City's integrated waste management system;</td>
</tr>
<tr>
<td>(vii)</td>
<td>R3</td>
<td>Increase waste diversion through the implementation of the Council approved: (a) Commercial Green Cart Collection Program; (b) Improvements to the multi-residential recycling and green cart programs; and, (c) Improvements to the recycling program and expansion of the green cart program in municipal</td>
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<td></td>
<td>R4</td>
<td>Undertake a review in 2015 of Single Stream processing and expansion of capacity at the Municipal Recycling Facility (MRF) to provide infrastructure planning for 2020 when the current MRF equipment will require replacement;</td>
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<tr>
<td>(ix)</td>
<td>R5</td>
<td>Undertake an operational review and needs analysis in 2017 of the Transfer Stations and Community Recycling Centres;</td>
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<tr>
<td>(x)</td>
<td>R6</td>
<td>Optimize the capacity of the Glanbrook Landfill site which may include consideration of alternative disposal technologies no later than the next five (5) year review;</td>
</tr>
<tr>
<td>(xi)</td>
<td>R7</td>
<td>Undertake a five (5) year review of the SWMMP in 2017;</td>
</tr>
<tr>
<td>(xii)</td>
<td>R8</td>
<td>The advisory roles of the SWMMP Steering Committee and the Waste Reduction Task Force be merged when appropriate;</td>
</tr>
<tr>
<td>(xiii)</td>
<td>R9</td>
<td>On the implementation of Recommendations 1 to 7 consideration will be given to the potential impacts on illegal dumping;</td>
</tr>
<tr>
<td>(xiv)</td>
<td>R10</td>
<td>Staff will report to Council on the progress of implementing the SWMMP recommendations on an annual or as needed basis; and</td>
</tr>
<tr>
<td>(xv)</td>
<td>R11</td>
<td>The 2001 SWMMP be rescinded and replaced with the 2012 SWMMP;</td>
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</table>

(c) That the SWMMP Steering Committee and Waste Reduction Task Force be disbanded and replaced with a Waste Management Advisory Committee in accordance with the Clerk’s process for the establishment of advisory committees and the Terms of Reference attached hereto as Appendix “A” to Report PW 12-008 be approved, to implement the 2012 SWMMP R8 (recommendation eight);

d) That the General Manager, Public Works Department, be authorized and directed to bring forward the recommended projects from the 2012 SWMMP in future capital and operating budget deliberations at the appropriate times;

e) That the General Manager, Public Works Department, be authorized and directed to discuss and negotiate inter-municipal opportunities that may arise from the 2012 SWMMP GP4 (guiding principle four) and report back as required;

(f) That appropriate amendments to Solid Waste Management By-law 09-067 be enacted to implement recommendations as required for the 2012 SWMMP R3 (recommendation three);
(g) That heads of all City Departments be directed to ensure that corporate recycling and organics collection programs established as part of the 2012 SWMMP R3(c), (recommendation three c) are implemented and maintained in their respective buildings and facilities.

6. **Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings (PW11096b) - (City Wide) (Item 8.2)**

(a) That Report PW11096b respecting the Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings be received;

(b) That the action plans attached hereto as Appendices “B” and “C” to Report 12-008 be initiated by staff;

(c) That the General Managers of City Departments direct staff to accept and participate in all waste diversion programs to the best extent possible;

(d) That staff be directed to report back to the Public Works Committee with and update respecting the Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings including details on enforcement and compliance by March 31, 2013.

7. **Transit Fare Waiver and Free Equipment Use Policy (PW12008a) - (City Wide) (Item 8.3)**

(a) That the Transit Fare Waiver and Free Equipment Use Policy, attached hereto, as amended as Appendix “D” to Report 12-008, be approved for implementation.

(b) That staff be directed to report back to the Public Works Committee on a quarterly basis on the Transit Fare Waiver and Free Equipment Use Policy, beginning in 2013.

(c) That staff be directed to provide notification of denials under the Transit Fare Waiver and Free Equipment Use Policy to members of the Public Works Committee and the affected Ward Councillor.

(d) That the Hamilton Tiger Cats - Home Games played in Hamilton, be included in the Transit Fare Waiver and Free Equipment Use Policy under Section 2.2 as a ‘grandfathered’ event.
8. **Highway 403 Westbound On Ramp at Mohawk Road (PW12051) - (Ward 12) (Item 8.4)**

(a) That the General Manager, Public Works Department, be authorized and directed to undertake the next phase (Municipal Class EA process, and Modelling and Operational analysis) of the proposed Highway 403 Westbound On-Ramp at Mohawk Road;

(b) That the Ministry of Transportation (MTO) be advised of the City of Hamilton’s intention to proceed with the next phase in the process to seek approval of a westbound on-ramp to Highway 403 at Mohawk Road including modelling and operational analysis;

(c) That the General Manager, Public Works Department, report back to the Public Works Committee and City Council during the 2013 budget deliberations; and,

(d) That the budget allocation for the Highway 403 Ramp Studies (Capital Budget Project ID 4031255215) be increased by $195,000 to undertake the next phases of the study and that this increase be funded by a transfer of funds from the Ancaster Transportation Master Plan - Phase 3 & 4 EA (Capital Budget Project ID 4030955945).

9. **Cemeteries Harmonized By-law and Ownership of City of Hamilton Cemeteries (PW12052) - (City Wide) (Item 8.5)**

(a) That the Hamilton Cemeteries By-law attached hereto as Appendix A be approved as amended to reflect the following additions:

- burials on Saturday afternoons, Sundays and Statutory Holidays for special circumstances, and
- visitation after sundown for special circumstances.

(b) That the following by-laws be repealed:

(i) By-law 81-91 - Town of Ancaster;
(ii) By-law 4459-98 - Town of Dundas;
(iii) By-law 91-16-C - Town of Flamborough;
(iv) By-law 500-94 - Township of Glanbrook;
(v) By-law 95-125 - City of Hamilton;
(vi) By-law 4402-96 - City of Stoney Creek;

(c) That the General Manager of Public Works, or his designate be authorized to submit a copy of the harmonized Hamilton Municipal Cemeteries By-law, once passed by Council, to the Cemeteries Registrar, Cemeteries Regulation Unit, Consumer Protection Branch, Ministry of Consumer Services in the Province of Ontario for filing and approval;
(d) That the costs associated with the ownership and registration of the 28 cemeteries listed in hereto attached Appendix “E” to Report 12-008, be funded up to $100,000 from the Cemetery Building Fund - Niches Reserve 104105.

(e) That the amended Hamilton Cemeteries By-law be enacted by Council.

10. Contract Extension Negotiations with Hotz Environmental Services Inc. - 2013 to 2016 (PW12053) - (City Wide) (Item 8.6)

(a) That Contract T-025-07 between Hotz Environmental Services Inc. and the City of Hamilton for the operation of the City of Hamilton’s Municipal Hazardous and Special Waste depots and for the transportation and disposal of Municipal Hazardous and Special Waste be amended:

(i) To extend the term by two years to April 2, 2015 and to add the option for the City to extend the term for one additional year to April 2, 2016;

(ii) To include an annual escalation factor to be applied to the compensation to Hotz Environmental Services Inc., based on the published Statistics Canada Consumer Price Index for Ontario (all items), and further, to apply said annual escalation factor to the compensation since the commencement of the original term (i.e. March 31, 2008), solely to determine the compensation at the commencement of the extended term;

(iii) To increase the rate per unit for the transportation and processing of flammable organics by 64%;

(iv) To decrease the rate per unit for the transportation and processing of all florescent tubes by 30%;

(v) To include a clause which requires the parties to negotiate adjustments or improvements to the work, and to corresponding changes to compensation, when there is a change of laws which impact operational processes and procedures, including any changes to the Waste Diversion Ontario (WDO) Municipal Hazardous and Special Waste Program by WDO, Stewardship Ontario, or the Province of Ontario;

(b) That the Mayor and City Clerk be authorized and directed to execute all necessary documents to implement subsection (a) with content acceptable to the General Manager of Public Works and in a form acceptable to the City Solicitor.
11. **Truck Route Sub-committee, Report 12-001 – June 7, 2012 (Item 8.7)**

(a) **Appointment of Chair and Vice Chair**

(i) That Councillor Robert Pasuta be appointed Chair of the Truck Route Sub-Committee for the 2010 – 2014 term of Council.

(ii) That Councillor Terry Whitehead be appointed Vice Chair of the Truck Route Sub-Committee for the 2010 – 2014 term of Council.

(b) **Century Brick and Issues Related to the Truck Route Designation for Lawrence Road and the Impact on Operations at Century Brick**

(i) That trucks accessing Century Brick, 178 Lawrence Road, be permitted to use Lawrence Road on a temporary basis, through non enforcement, while discussion is ensuing respecting the physical relocation of Century Brick between the Ward Councillor, Planning and Economic Development staff and representatives of Hamilton’s Police Services;

(ii) That, if discussions respecting relocation are not successful, that the Item be referred back to the Truck Route Sub-Committee.

(c) **Intersection of Highway # 6 at Concession Road # 5 West (Millgrove Area)**

Whereas the approval of the truck route removal from both Millgrove Side Road and Concession # 5 West, back in August 2010, has relocated all legal truck movements to and from Highway # 6 to utilize the non signalized intersection of Concession # 5 West;

And whereas all previous truck traffic utilized Millgrove Side Road in a northbound only direction from Concession # 5 West to Highway # 6 and accessed Highway # 6 with the assistance of traffic signals located at the intersection of Highway # 6 at Concession # 6 East / Millgrove Side Road;

And whereas the existing Provincial traffic signal installed in November 2000 on Highway # 6 at Concession # 6 East / Millgrove Side Road has created many “Quality of Life” issues for residents living adjacent to Millgrove Side Road between Concession # 5 West and Highway # 6;

And whereas the installation of additional signalization or expansion of the existing traffic signal at Highway # 6 at Concession # 6 East / Millgrove Side Road to include the intersection of Highway # 6 and Concession # 5 West to improve safe movements for truck traffic onto Highway # 6;

And whereas the new signalization of the intersection at Highway # 6 and Concession # 5 West will permit legal truck routes to be reestablished on...
Millgrove Side Road from Concession # 4 to Concession # 5 West and also on Concession # 5 West from Brock Road to Highway # 6 and will also allow the cul-de-sac of Millgrove Side Road at the northerly limit just south of Highway # 6.

Therefore be it resolved:

That the City of Hamilton officially request the Ministry of Transportation of Ontario to install new traffic signals or expand the existing traffic signal at the intersection of Highway # 6 at Concession # 6 East / Millgrove Side Road to include the intersection of Highway # 6 at Concession # 5 West to facilitate safe access for truck movements on Highway # 6 in the Millgrove area.

12. All-way Stop Control Appleblossom Drive and Moonbeam Drive (Added Items 10.1 & 9.2)

(a) That all-way stop control be implemented at the intersection of Appleblossom Drive and Moonbeam Drive;

(b) That an appropriate by-law to amend the City of Hamilton Traffic By-law 01-215 be passed.

13. Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street (Added Items 10.2 & 9.3)

(a) That a pedestrian activated signal be installed at the intersection of Ferguson Street and Kelly Street.

(b) That installation of the Pedestrian Activated signal, estimated in the amount of $80,000, be funded through Ward 2 area derived funding.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda:

(i) Added Notice of Motion - 10.1 All-way Stop Control Appleblossom Drive and Moonbeam Drive

The June 18, 2012 Public Works Committee Agenda was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

None
(c) MINUTES (Item 3)

(i) June 4, 2012 (Item 3.1)

The Minutes of the June 4, 2012 Public Works Committee were approved as presented.

(d) CONSENT ITEMS (Item 5)

(i) Clean City Liaison Committee, Minutes – April 18, 2012 (Item 5.1.1)

The Minutes of the Clean City Liaison Committee Meeting of April 18, 2012 were received.

(e) PUBLIC HEARINGS/DELEGATIONS (Item 6)

(i) Proposed Permanent Closure and Sale of a Portion of Public Unassumed Alley Abutting 211 Park Row South, Hamilton (PW12048) - (Ward 4) (Item 6.1)

Chair McHattie indicated that notice of this proposed closure has been advertised in the Spectator on Friday June 8, 2012. The Committee Clerk indicated that no members of the public had registered to speak to this issue. Chair McHattie asked if any members of the public wished to come forward to speak to this matter. No one came forward.

For disposition on this matter refer to Item 4.

(f) DISCUSSION ITEMS (Item 8)

(i) Solid Waste Management Master Plan Review (PW12004a) - (City Wide) (Item 8.1)

The Motion was deleted in its entirety and replace with the following:

(a) That Report PW120049(a), and Appendices A, B, C, D, E, F and G attached thereto, be received;

(b) That the following Guiding Principles (GP1 to GP4) and recommendations (R1 to R11 from the Solid Waste Management Master Plan Steering Committee be approved as the 2012 Solid Waste Management Master Plan (SWMMP);

<p>| (i) | GP1 | The City of Hamilton must lead and encourage the changes necessary to adopt the principle of Waste Reduction; |</p>
<table>
<thead>
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<tbody>
<tr>
<td>(ii)</td>
<td>GP2</td>
<td>The Glanbrook Landfill is a valuable resource. The City of Hamilton must minimize residual waste and optimize the use of the City’s diversion and disposal facilities;</td>
</tr>
<tr>
<td>(iii)</td>
<td>GP3</td>
<td>The City of Hamilton must maintain responsibility for the residual wastes generated within its boundaries;</td>
</tr>
<tr>
<td>(iv)</td>
<td>GP4</td>
<td>The City of Hamilton will consider inter regional municipal and corporate opportunities for waste management where appropriate and beneficial to the City;</td>
</tr>
<tr>
<td>(v)</td>
<td>R1</td>
<td>A waste diversion target of 65% will be maintained;</td>
</tr>
<tr>
<td>(vi)</td>
<td>R2</td>
<td>The City of Hamilton will continue to lobby for Extended Producer Responsibility (EPR) to encourage manufacturers and retailers to take responsibility for waste they are generating and minimize waste and impacts on the City’s integrated waste management system;</td>
</tr>
</tbody>
</table>
| (vii) | R3 | Increase waste diversion through the implementation of the Council approved:  
(a) Commercial Green Cart Collection Program;  
(b) Improvements to the multi-residential recycling and green cart programs; and,  
(c) Improvements to the recycling program and expansion of the green cart program in municipal buildings and facilities; |
| (viii) | R4 | Undertake a review in 2015 of Single Stream processing and expansion of capacity at the Municipal Recycling Facility (MRF) to provide infrastructure planning for 2020 when the current MRF equipment will require replacement; |
| (ix) | R5 | Undertake an operational review and needs analysis in 2017 of the Transfer Stations and Community Recycling Centres; |
| (x) | R6 | Optimize the capacity of the Glanbrook Landfill site which may include consideration of alternative disposal technologies no later than the next five (5) year review; |
| (xi) | R7 | Undertake a five (5) year review of the SWMMP in 2017; |
(xii) R8 The advisory roles of the SWMMP Steering Committee and the Waste Reduction Task Force be merged when appropriate;

(xiii) R9 On the implementation of Recommendations 1 to 7 consideration will be given to the potential impacts on illegal dumping;

(xiv) R10 Staff will report to Council on the progress of implementing the SWMMP recommendations on an annual or as needed basis; and

(xv) R11 The 2001 SWMMP be rescinded and replaced with the 2012 SWMMP;

(c) That the SWMMP Steering Committee and Waste Reduction Task Force be disbanded and replaced with a Waste Management Advisory Committee in accordance with the Clerk’s process for the establishment of advisory committees and the Terms of Reference attached as Appendix G to Report PW12004(a), to implement the 2012 SWMMP R8 (recommendation eight);

(d) That the General Manager, Public Works Department, be authorized and directed to bring forward the recommended projects from the 2012 SWMMP in future capital and operating budget deliberations at the appropriate times;

(e) That the General Manager, Public Works Department, be authorized and directed to discuss and negotiate inter-municipal opportunities that may arise from the 2012 SWMMP GP4 (guiding principle four) and report back as required;

(f) That appropriate amendments to Solid Waste Management By-law 09-067 be enacted to implement recommendations as required for the 2012 SWMMP R3 (recommendation three);

(g) That heads of all City Departments be directed to ensure that corporate recycling and organics collection programs established as part of the 2012 SWMMP R3(c) (recommendation three c) are implemented and maintained in their respective buildings and facilities.

For disposition on this matter refer to Item 5.

(ii) Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings (PW11096b) - (City Wide)(Item 8.2)

The Motion was amended through the addition of a sub-section (d) to read as follows:
(d) That staff be directed to report back to the Public Works Committee with and update respecting the Multi-Residential Waste Diversion Plan and Green Cart Program for City Buildings including details on enforcement and compliance by March 31, 2013.

For disposition on this matter refer to Item 6.

(iii) Transit Fare Waiver and Free Equipment Use Policy (PW12008a) - (City Wide)(Item 8.3)

The Motion was amended through the addition of a sub-section (b),(c) and (d) to read as follows:

(b) That staff be directed to report back to the Public Works Committee on a quarterly basis respecting the Transit Fare Waiver and Free Equipment Use Policy, beginning in 2013.

(c) That staff be directed to provide notification to Public Works Committee members and the affected Ward Councillor on denials of the Transit Fare Waiver and Free Equipment Use Policy.

(d) That the Hamilton Tiger Cats - Home Games played in Hamilton, be included in the Transit Fare Waiver and Free Equipment Use Policy under Section 2.2 as a 'grandfathered' event.

For disposition on this matter refer to Item 7.

(g) MOTIONS (Item 9)

(i) Solid Waste Management Master Plan Review (PW12004a) – (City Wide)(Item 9.1)

For disposition on this matter refer to Information Item (f)(i) and Item 5.

(h) NOTICES OF MOTION (Item 10)

Councillor Whitehead introduced the following Notice of Motion

(i) All-way Stop Control Appleblossom Drive and Moonbeam Drive (Added Items 10.1 & 9.2)

(a) That all-way stop control be implemented at the intersection of Appleblossom Drive and Moonbeam Drive;

(b) That an appropriate by-law to amend the City of Hamilton Traffic By-law 01-215 be passed.
The rules of order were waived to allow a Motion respecting an All-way stop control Appleblossom Drive and Moonbeam Drive.

For disposition on this matter refer to Item 12.

Councillor Merulla introduced the following Notice of Motion

(ii) **Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street (Added Items 10.2 & 9.3)**

(a) That a pedestrian activated signal be installed at the intersection of Ferguson Street and Kelly Street.

(b) That funding for the Pedestrian activated signal estimated in the amount of $80,000, be derived through Ward 2 area funding.

The rules of order were waived to allow a Motion respecting the Installation of a Pedestrian Activated Signal at Ferguson Street & Kelly Street.

For disposition on this matter refer to Item 13.

(i) **GENERAL INFORMATION**

(i) **Outstanding Business List (Item 11.1)**

(a) Items Requiring Approval for Removal:

The following Items were approved for removal from the Outstanding Business List:

(i) Item E - Alleyways Management Program - Development Strategy

(ii) Item H - Drinking Water Backflow Prevention Program

(ii) **Asset Management Update (Added Item 11.2)**

Gerry Davis provided an update to Committee on the success of the Asset Management Program. He highlighted the leadership role the City of Hamilton has taken in this field and the nationally and internationally notoriety that has occurred as a result.
(j) ADJOURNMENT

There being no further business, the Public Works Committee adjourned at 10:32 a.m.

Respectfully submitted,

Councillor B. McHattie, Chair
Public Works Committee

Andy Grozelle
Legislative Co-ordinator
June 18, 2012
Waste Management Advisory Committee

TERMS OF REFERENCE

1. INTRODUCTION

1.1 Committee Name

Waste Management Advisory Committee (WMAC)

1.2 Statement of Purpose

To assist the City of Hamilton with the development and implementation of the 2012 Solid Waste Management Master Plan.

1.3 Committee Mandate

The mandate of the Waste Management Advisory Committee shall be to:

a) give overall guidance and direction during the preparation of the City’s long-term Solid Waste Management Master Plan;
b) advise Council through the Public Works Committee of the study progress and to receive feedback, advice and direction, as appropriate; and

1.4 Accountability

a) WMAC is a Volunteer Committee that advises Council through the Public Works Committee.
b) Members of the WMAC are responsible for complying with the Procedural By-law and the Advisory Committee Handbook.

2. COMMITTEE STRUCTURE

2.1 Membership

The Waste Management Advisory Committee shall be comprised four (4) members, as follows:

a) Up to three members of City Council;
b) Two citizen members

2.2 Attendance and Vacancies

If a member is absent for three (3) meetings in a calendar year without approval from the WMAC, the member may be subject to replacement.

2.3 Term of Office

The membership term will coincide with the term of Council or until such time as successors are appointed by Council.

2.4 Representation

Quorum shall be 50% plus one, of the appointed Committee membership.

3. SUPPORT SERVICES

3.1 The City’s Operations & Waste Management Division shall provide for the administrative costs of operating the Waste Management Advisory Committee, including the cost of meeting places and clerical support services.

3.2 The City’s Operations & Waste Management Division shall provide the Waste Management Advisory Committee with reasonable access to the City’s consultants and facility operators.

4. MEETINGS

4.1 The Waste Management Advisory Committee shall meet quarterly.

4.2 The meetings will be scheduled at the call of the Chairperson.
**Action Plan for Improving Waste Diversion in Multi-Residential Buildings**

1.0 **Introduction**

As of 2010, all multi-residential facilities in the City had access to the green cart program. Recycling was introduced in 2003-04. The inventory consists of 1,000 buildings with about 45,000 units broken down into:

- 409 small buildings with 3,383 units
- 215 medium sized buildings with 5,905 units
- 376 large buildings with 35,376 units

The multi-residential sector represents approximately 30% of the residential units in the City and generates 20% of the waste managed by the City. Multi-residential units generate less waste per unit than single family units due to smaller household size and a lack of leaf and yard waste.

Currently the waste diversion rate in the multi-residential sector is 21%. It is estimated that the multi-residential sector has the potential to divert upwards of 55% of waste from landfill. Therefore an action plan has been developed in efforts to improve waste diversion in the multi-residential sector.

1.1 **The Action Plan**

The initial task of collecting data to determine barriers and good practices to achieving success in waste diversion programs has commenced. At this time two (2) students are visiting a sampling of 50 to 60 buildings at both ends of the participation spectrum to find what successful buildings are doing right and what challenges the less successful buildings are facing. As the information is received it is being compiled in a database by a program analyst in a form that will be used when the full slate of visits starts. The information will be used to develop an emerging tool kit for property managers/superintendents and information for residents. This task will be carried out through the summer.

During this time, it is also proposed that a meeting be held with several of the prominent multi-residential property owners and management firms in the City to discuss the serious nature of waste diversion in the multi-residential sector. The City has invested in the programs and has developed waste diversion facilities to accommodate the multi-residential materials, and there is an expectation that multi-residential buildings will participate. Also presented will be options for consequences should buildings not participate. Concepts of garbage limits, declined service and enforcement will be presented.
By late summer the team of students will start the complete task of building-by-building visits. In September, a second team of two students will be added. Each team of students will be provided with a vehicle, communication materials (to be discussed later) and waste diversion containers (green carts, kitchen bins, two-stream reusable recycling bags). When the students experience difficult situations in dealing with building property managers or superintendents, they will be assisted by a Waste Customer Service Coordinator. As part of the database, the students will maintain an inventory of supplies distributed by location.

It is expected that the full round of visits will take about one year, considering scheduling, documentation and revisiting challenges. It is proposed to do a follow up waste audit of multi-residential buildings in the fall of 2013 for the purpose of monitoring progress.

1.2 Waste Management By-law and Enforcement Strategy

Through the review of program performance it has become apparent that some multi-residential properties have not chosen to participate in diversion programs, regardless of the support offered to them by staff. Therefore, concurrent with the outreach work being undertaken at multi-residential properties, staff will also be undertaking a review of the waste management by-law to provide for stricter container limits and greater enforcement provisions to deal with non-compliant buildings.

To provide the necessary incentive for multi-residential properties to actively participate in the waste diversion programs provided to them, the weekly allowable garbage limit will established on a per unit basis to an amount that is comparable to the current single-family limit. Performance standards for both the recycling and organics streams will also be determined.

As the work on the by-law revisions are underway, consultation with the building owners and property management will be undertaken to communicate with them the proposed changes to the by-law and to allow them advance notice to prepare for stricter garbage limits and increased diversion program participation.

The enforcement strategy for multi-residential will involve the completion of waste volume limit calculations, appropriate garbage limits and enforcement options for the multi-residential sector. The options could include limiting the number of lifts or containers, charging fees for quantities over the limit or declining to provide collection service. It is expected that an enforcement strategy would be presented to Public Works Committee in 2013.

1.3 Community Engagement
In conjunction with the actions and strategy components outlined above, staff will also design and implement community engagement activities targeting building owners, property managers, superintendents and tenants with the goal of increasing the capacity of the multi-residential sector to manage and improve the performance of the waste diversion programs in their own buildings.

It is proposed to include dedicated space for multi-residential information on the City’s website. This webpage will contain general program information, digital copies of the existing outreach materials and a question and answer section that will cover common or recurring concerns and issues faced by multi-residential properties.

The establishment of reward and recognition and building champion programs aimed at achieving a higher level of tenant and superintendent engagement in the waste diversion programs in their building will be explored in 2013.

1.4 Outreach Materials Review

Based on the findings of the superintendent interviews and site assessments performed, a review the existing communications materials will be undertaken to identify the need for revisions to existing materials or the creation of new materials to assist building staff in improving the operation of the diversion programs. Some of the potential adjustments to the current outreach practices may be the use of pictorial and multi-lingual materials to improve communication with non-English speakers, appropriate font sizes and improved signage to indicate the location of the waste diversion containers on the property.

Commencing in 2013 staff will also begin to prepare and distribute a yearly waste collection calendar/update to multi-residential units, similar to the calendar currently provided to single-family homes.

The annual operating costs associated with these outreach enhancements would require consideration in future budget deliberations as indicated in the 2012 Solid Waste Management Master Plan Report 12004a presented to the Public Works Committee on April 16, 2012.

1.5 Staffing

To implement the necessary site visits and to provide the continued support to the multi-residential sector necessary to maintain and improve the diversion programs, four (4) temporary students will be hired on a continuous basis commencing in Fall 2012 until the end of 2014. One policy analyst and the equivalent and one Customer Service Coordinators (CSC) will be dedicated to focus on the multi-residential sector effective Summer 2012. Staff will be supervised by .4 of an FTE from existing supervisory staff.
1.6 Timelines

Table 1 shows the implementation plan components and associated timelines.

<table>
<thead>
<tr>
<th>Table 1 - Multi-Residential Implementation Plan (Timeline)</th>
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<tbody>
<tr>
<td>2012</td>
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<tr>
<td>Q3</td>
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<tr>
<td>1. Stakeholder Consultation &amp; Program Monitoring</td>
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<tr>
<td>a) Superintendent Interviews</td>
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<tr>
<td>b) Setout/Participation Monitoring</td>
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<tr>
<td>c) Site Visits</td>
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<tr>
<td>2. Outreach Materials Review</td>
</tr>
<tr>
<td>a) Stakeholder Interviews</td>
</tr>
<tr>
<td>b) Review of Existing Materials</td>
</tr>
<tr>
<td>3. Waste Management By-Law Revisions</td>
</tr>
<tr>
<td>a) By-law Revisions</td>
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<tr>
<td>b) Owner/PM Consultation</td>
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<tr>
<td>c) Passage of By-Law</td>
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<tr>
<td>4. Strategy Implementation</td>
</tr>
<tr>
<td>a) Site Visits</td>
</tr>
<tr>
<td>b) Continued Program Monitoring</td>
</tr>
<tr>
<td>5. Community Engagement</td>
</tr>
<tr>
<td>a) Multi-Residential Website</td>
</tr>
<tr>
<td>b) Review of Potential Engagement Strategies</td>
</tr>
<tr>
<td>c) Development and Implementation of Engagement Strategies</td>
</tr>
</tbody>
</table>
Corporate Waste Diversion Program Plan

1.0 Introduction

The blue box/cart recycling program was introduced in 81 of 434 City facilities in 2003-04. The green cart program is currently available in approximately 25 facilities. At the Public Works Committee meeting on May 7, 2012, it was requested that the green cart program be provided at all City facilities. This plan provides an approach to appropriately expanding the program to City facilities.

1.1 Program Initiation

Staff from Public Works and Recreation has met to commence follow up on the Public Works Committee’s recommendation concerning the expansion of the green cart program to municipally owned facilities.

There are opportunities to make improvements immediately to the existing waste diversion program including better signage for waste diversion containers and program information for staff. This task has been initiated.

The inventory of buildings that do not have the green cart program will be updated and criteria established to evaluate the suitability of facilities for the program. Once the list of eligible facilities is complete it is proposed that field checks be undertaken to an update the list of appropriate facilities for the provision of full waste diversion program implementation which includes recycling and organics collection.

An implementation schedule will be developed to expand the green cart program to municipal facilities as soon as possible where changes can be made within existing operations and budgets. It is proposed that this be undertaken by September 2012 to identify which facilities would have budget or contractual implications for the future.

1.2 Program Rollout

The focus would be to make the green cart program available for locations which generate a significant amount of organic waste and can be collected through the City’s curbside waste collection routes. The main considerations include the number of employees, type of waste generated, and food service areas such as concession stands. The types of facilities that are suited for the green cart program include facilities with staff lunch rooms, fire stations, recreation centres/arenas with food service areas, and municipal buildings with banquet facilities. The program for the new locations will be set up similarly to the program currently in operation. This includes the supply of green carts similar those currently being used for the residential program and collection through the existing curbside cart-based program.
It is intended to update the inventory of facilities to see what remains to receive full waste diversion programs and to determine the costs, if any, associated with the further implementation of the programs. If there are costs, alternative sources of funding would be reviewed including possible enhancements in the 2013 budget deliberations. The anticipated rollout schedule is outlined in Table 1.

1.3 Staffing

A team of two (2) temporary students will be hired commencing in September and through 2014 to assist with the delivery of the program including delivering containers and printed materials to the facilities, and assisting with staff orientation. The students will spend about half of their time on waste diversion in municipal facilities and half of their time on the delivery of the green cart program to the commercial sector.

With the exception of the student team, the administrative activities for the program will be undertaken by existing staff as part of their regular duties.

1.4 Project Costs

The capital costs associated with the provision of containers for the waste diversion programs may be funded from the Green Cart Implementation capital project 512094528, including the $37,000 associated with the student team for the rollout.

There is no operating budget impact from the initial program implementation. There may be operating budget impacts at some facilities which would be identified for consideration in the 2013 budget deliberations.

1.5 Implementation Timeline

The program delivery schedule is outlined in Table 1. Staff has commenced the review of the waste services currently provided to municipal facilities. Over the next few months, a staff team lead by the Operations & Waste Management Division will meet with the municipal facility operators to develop the program requirements for each site. Site inspections will be completed to determine the container requirements and collection needs.

The delivery of the materials for the municipal waste diversion program will coincide with the launch of the green cart program to eligible commercial properties. Once the rollout is complete, on-going support will be necessary to ensure the smooth operation of the program.
<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
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<tr>
<td></td>
<td>Q3</td>
<td>Q4</td>
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<td>Q2</td>
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<td>Q3</td>
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<tr>
<td>1. Project Initiation</td>
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<tr>
<td>a) Consult with Building Operators</td>
<td>X</td>
<td>X</td>
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<tr>
<td>b) Site inspections – collect data, identify program requirements</td>
<td>X</td>
<td>X</td>
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<tr>
<td>c) Identify capital and operating considerations (i.e. collection containers, collection methods, communication materials)</td>
<td>X</td>
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<tr>
<td>2. Program Rollout</td>
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<tr>
<td>a) Coordinate program delivery to municipal buildings</td>
<td>X</td>
<td>X</td>
<td></td>
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<tr>
<td>b) Develop staff training requirements</td>
<td>X</td>
<td>X</td>
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<tr>
<td>c) Monitor distribution and facility set-up</td>
<td>X</td>
<td>X</td>
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<tr>
<td>3. Program Evaluation</td>
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<tr>
<td>a) Evaluate performance</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>b) Identify opportunities for improvement</td>
<td>X</td>
<td>X</td>
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</table>
1. PURPOSE

1. The purpose of the Fare Waiver / Free Equipment Usage Eligible Applicant Criteria set out herein is to assist staff, community organizations/groups and individuals, in responding to requests for waiving the Council approved Transit Fares and free Transit service in accordance with the Transit Fare Waiver Policy.

2. SCOPE

2.1 There are three distinct areas covered by this policy:
   2.1.1 Charter requests – Council approved hourly rate
   2.1.2 Free equipment and/or free fares
   2.1.3 Free access to regular service

2.2. The following previously approved events will continue to be provided with shuttle service; however an application form must be completed as detailed in the policy:
   o Ancaster Fair
   o Rockton Fair
   o Binbrook Fair
   o Winona Peach Festival
   o Annual Transforming & Revitalizing Downtown Summit
   o Canada Day Shuttle
   o Hamilton Veterans Parade
   o Earth Day Shuttles
   o Festival of Friends
   o Eco Fest Shuttles
   o Amity Goodwill – Taste of Downtown
   o Kirkendall Food Drive
   o Hamilton Tiger Cats – Home Games, in the City of Hamilton

This list shall be reviewed annually and revised if necessary.
2.3 The following criterion has been established to aid in responding to the many individuals and organizations requesting transit fares to be waived and/or for free equipment use. However, meeting all criteria does not guarantee that equipment will be provided and/or the transit fare will be waived.

2.3.1 General Criteria:

- Fares will not be waived or equipment provided for an applicant that has an overdue amount owing to the City.
- If the organization is a recipient of a grant through the Community Partnership Program, or any other grant received from the City of Hamilton, and transportation was not included in the event budget, then no transit fare waiver will be considered.
- All requests for Charters or Shuttle service are dependant on the availability of buses and operators, regular scheduled service must not be cancelled.
- All applications must be submitted a minimum of six (6) months in advance, to allow for proper review and approval.

Category 1 - Equipment Use

This is generally a request for special event shuttle service or charter service and requires additional scheduling of buses and operators in excess of the Council approved service hours

- Transit fares may also be waived resulting in Transit budgeted revenue loss

Eligibility
- Must be within the City of Hamilton boundaries
- Must be a one time or annual event that is of significant value to the community
- Must submit a draft Traffic and Transit plan with application
- The event must have received approval from the Special Events Advisory Team

Category 2 – Transit Fare Waiver

This is a request for free access to the HSR regular service in the form of passes or tickets for a specific group to be utilized for a specific day or over the course of a few months resulting in foregone revenue

Eligibility
- Must satisfy at least two of the following:
  - Non profit organization
  - Contributes to the well being of the community

Ineligibility
- The following organizations and/or events are not eligible for Shuttle service or fare waivers:
  - For Profit Organizations
  - Admission events
  - Events where parking is charged
3. DEFINITIONS
None.

4. RESPONSIBILITY
The Director of Transit is responsible to ensure this procedure is communicated to all appropriate personnel and is implemented in the Transit Section.

Managers or designates are responsible to ensure that the procedure is followed in their respective Sections.

5. PROCEDURE
Applications made under this policy will be forwarded to Manager, Transit Support Services for initial review.

Requests for equipment will be forwarded to the appropriate Transit staff to confirm availability of equipment and bus operators to satisfy the request. The request will also determine if the appropriate traffic and transit plan is submitted. Should it be determined that Transit can not meet the request, the applicant will be notified that the request will not be approved.

The Manager, Transit Support Services will confirm that the applicant meets the general criteria.

The Manager, Transit Support Services will advise the applicant of the outcome of the committee’s review and that they may appeal the staff decision to Public Works Committee through a delegation request.

On a quarterly basis a report will be submitted to Public Works Committee detailing the disposition of all requests made through this policy.

Committee members and the effected ward councillor will be advised of any denials under this policy.

6. ASSOCIATED DOCUMENTS
Transit Fare Waiver / Free Equipment Use Request Application

7. REVISION HISTORY
Revision No.: 0

Date of Last Revision: 

Last Approval Date: 

Reason for Change: 

Prepared by: (Print Name) Nancy Purser
Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.

Values: Honest, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork

Prepared by: (Signature)

Authorized by:
Director’s Name (Print Name) Don Hull
Director’s Signature: ____________________________
TRANSIT FARE WAIVER / FREE EQUIPMENT
USE REQUEST APPLICATION

```
Date of application: (dd/mm/yyyy)

Note: Group(s) completing this application MUST meet all criteria. Applications must be received a minimum of six (6) months prior to the event to allow for processing and scheduling.

Section A: Contact Information
Name of the organization: 
Address: 
Contact Person: 
Position in Organization: 
Phone Number (Day): ( ) - 
Phone Number (Evening): ( ) - 
E-mail address: 
Fax Number: ( ) -

Section B: Eligible Organizations
☐ Not-for-Profit Organization operating in the City of Hamilton

Section C: Purpose of the Event - Please Check the Applicable Box.
☐ Community Festival
☐ Environmental Promotional Event
☐ Volunteer Youth Training
☐ Community Agricultural Event
☐ Other (explain)_________________________

The following is ineligible for shuttle service or fare waiver:
☐ Admission Events
☐ Event parking fee

Section D: Does this Organization receive a Grant from the City? ☐ Yes ☐ No
Please indicate the type and the amount of the Grant $ 
Please indicate the amount of Grant to be allocated for Transit use $ 

Section E: Equipment Request
Event Date(s): 
Time(s): 
Fee Charged: (if any) 
Event Location: 
Traffic Plan Attached: YES NO
Event Approved by Special Events Advisory Committee (SEAT): YES NO
Describe the Event:
Describe the Service Requirement:
```
**Section F: Fare Waiver Request**

<table>
<thead>
<tr>
<th>Date(s):</th>
<th>Time(s):</th>
<th>Fee Charged: (if any)</th>
</tr>
</thead>
</table>

Describe the Service Requirement:

<table>
<thead>
<tr>
<th>Fare Requesting to be Waived</th>
<th>Charter Rate</th>
<th>Monthly Pass</th>
<th>Single Rides</th>
</tr>
</thead>
</table>

**For Fare Waiver requests, please provide details of how your organization or event meets the following criteria:**

- Non profit organization:
- Educational experience for youth:
- Contributes to the well being of the community:

<table>
<thead>
<tr>
<th>X</th>
<th>Applicant’s Name (print)</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Applicant’s Signature</td>
</tr>
</tbody>
</table>

**For Department Use Only**

<table>
<thead>
<tr>
<th>Gross Cost per Hour:</th>
<th>Total Hrs</th>
<th>$</th>
<th>Fee Waiver:</th>
<th>□ Approved</th>
<th>□ Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add Any Other Costs:</td>
<td>$</td>
<td></td>
<td>Amount Waiver:</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Total Cost For Event:</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>X</th>
<th>Reviewer’s Signature</th>
</tr>
</thead>
</table>

**INTERNAL COMMENTS:**

<table>
<thead>
<tr>
<th>X</th>
<th>Manager’s Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Director’s Signature - Approval</td>
</tr>
</tbody>
</table>

Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.

Values: Honest, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork
## Cemeteries Operated by the City of Hamilton

### Cemeteries Where City of Hamilton or Predecessor Municipality Shown as Registered Owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>PIN</th>
<th>Registered Owner</th>
<th>Cemetery By-law No. (if any)</th>
<th>Further Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Auld Kirk</td>
<td>Kirk Road</td>
<td>17382-0046(LT)</td>
<td>The Corporation of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276839 on 1972/12/29</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Township of Binbrook Assuming By-law No. 1061</td>
<td></td>
</tr>
<tr>
<td>2. Bartonville</td>
<td>2001 King E.</td>
<td>17273-0130 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>Transfer to City registered as Instrument No. AB207033 on 1971/06/01</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td></td>
</tr>
<tr>
<td>3. Binbrook</td>
<td>Binbrook Road</td>
<td>17384-0150 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276835 on 1972/12/29</td>
</tr>
<tr>
<td>Baptist</td>
<td></td>
<td></td>
<td></td>
<td>Township of Binbrook Assuming by-law No. 1064</td>
<td></td>
</tr>
<tr>
<td>4. Binbrook</td>
<td>Hwy 56</td>
<td>17384-0192 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276840 on 1972/12/29</td>
</tr>
<tr>
<td>United</td>
<td></td>
<td></td>
<td></td>
<td>Township of Binbrook Operating By-law No. 1060</td>
<td></td>
</tr>
<tr>
<td>5. Blackheath</td>
<td>Haldibrook Rd.</td>
<td>17383-0089 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to Township registered as Instrument No. AB276838 on 1972/12/29</td>
</tr>
<tr>
<td>United</td>
<td></td>
<td></td>
<td></td>
<td>Township of Binbrook Assuming By-law No. 1058</td>
<td></td>
</tr>
<tr>
<td>6. Bowman</td>
<td>880 Garner Rd E.</td>
<td>17081-0021 (LT)</td>
<td>The Corporation of the Town of Ancaster</td>
<td>Town of Ancaster Assuming By-law No. 77-53</td>
<td>Transfer to Town registered as CD52149 on 1977/06/06</td>
</tr>
<tr>
<td>United</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>GIS states wrong PIN (17081-0022) for cemetery lands</strong></td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>---------------------</td>
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<td>-------------------------------------------------------</td>
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</tr>
<tr>
<td>7. Burkholder United</td>
<td>443 &amp; 447 Mohawk Rd. E.</td>
<td>17013-0067 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>Transfer to City registered as Instrument No. NS280977 on 1956/02/13</td>
</tr>
<tr>
<td></td>
<td></td>
<td>17013-0068 (LT)</td>
<td></td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td></td>
</tr>
<tr>
<td>8. Christ Church Woodburn</td>
<td>Woodburn Rd.</td>
<td>17380-0317 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056</td>
<td>Transfer to City registered as Instrument No. AB276836 on 1972/12/29</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Township of Binbrook Assuming By-law No. 1063</td>
<td></td>
</tr>
<tr>
<td>9. Cline</td>
<td>73 Upper Centennial Pkwy.</td>
<td>17088-0330 (R)</td>
<td>City of Hamilton</td>
<td>Town of Stoney Creek Operating By-law No. 251-75</td>
<td>Transfer to City registered as VM276841 on 2008/07/07</td>
</tr>
<tr>
<td>10. Copetown</td>
<td>1925 Governors Rd.</td>
<td>17420-0049 (LT)</td>
<td>The Corporation of the Township of Ancaster</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as CD20909 on 1976/08/09</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PIN as stated on GIS (17420-9501) is incorrect</td>
</tr>
<tr>
<td>11. Eastlawn</td>
<td>2280 Barton St. E.</td>
<td>17296-0001 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. SA23947 on 1928/06/08</td>
</tr>
<tr>
<td>12. Flamborough/ Rockton</td>
<td>Old Hwy 8</td>
<td>17555-0026 (LT)</td>
<td>The Corporation of the Township of Flamborough</td>
<td>Corporation of the Township of Flamborough</td>
<td>Transfer to Township registered as Instrument No. CD295899 on 1984/10/23</td>
</tr>
<tr>
<td>13. Fruitland</td>
<td>631 Hwy 8</td>
<td>17350-0054 (R)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13596 on 1915/07/16</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>--------------------</td>
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<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>14. Garden Lane</td>
<td>Garden Lane</td>
<td>17583-0095 (LT)</td>
<td>The Corporation of the Town of Flamborough</td>
<td></td>
<td>Transfer to Township registered as Instrument No. VM165535 on 1993/09/30</td>
</tr>
<tr>
<td>15. Glanbrook</td>
<td>4300 Binbrook Rd.</td>
<td>17384-0250 (LT)</td>
<td>The Corporation of the Township of Glanbrook</td>
<td></td>
<td>Transfer to Township registered as Instrument Nos. AB359281 on 1974/12/09; CD422329 on 1987/08/04 And VM101778 On 1991/10/31</td>
</tr>
<tr>
<td>16. Grove</td>
<td>129 York Rd</td>
<td>17584-0308 (LT)</td>
<td>The Corporation of the Town of Dundas</td>
<td>Town of Dundas Operating By-law No. 115</td>
<td>Transfer to Town registered as Instrument No. DN14858 on 1932/06/08</td>
</tr>
<tr>
<td>18. Harker Lyons</td>
<td>b/w 35 and 41 Forestview Dr.</td>
<td>17471-0225 (LT)</td>
<td>The Corporation of the Town of Dundas</td>
<td>Town of Dundas Assuming By-law No. 2771-75</td>
<td>No Transfer registered</td>
</tr>
<tr>
<td>19. Knox Presbyterian</td>
<td>Binbrook Rd. (west of Hendershot Rd.)</td>
<td>17384-0316 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056 Township of Binbrook Assuming By-law No. 1059</td>
<td>Transfer to Township registered as Instrument Nos. AB68663 on 1967/10/11 and AB276837 on 1972/12/29</td>
</tr>
<tr>
<td>20. Mt. Albion</td>
<td>225 Upper Mount Albion Rd.</td>
<td>16933-0046 (LT)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13579 on 1915/07/08</td>
</tr>
<tr>
<td>21. Mountview Gardens</td>
<td>735 Hwy 8</td>
<td>17354-0091 (LT)</td>
<td>The Corporation of the City of Stoney Creek</td>
<td>Town of Stoney Creek Operating By-law No. 251-75</td>
<td>No Transfer registered</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>--------------------</td>
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</tr>
<tr>
<td>22. Mount Zion</td>
<td>244 Hwy 52</td>
<td>17551-0049 (LT)</td>
<td>The Corporation of the Township of Beverly</td>
<td>Township of Flamborough Operating By-law No. 74-76</td>
<td>Transfer to Township registered as Instrument Nos. BV17225 on 1935/08/14; BV17226 on 1935/08/14 And HL271700 on 1964/05/05</td>
</tr>
<tr>
<td>23. Old Union</td>
<td>Osler Dr.</td>
<td>17477-0006 (LT)</td>
<td>The Corporation of the Town of Dundas</td>
<td>Town of Dundas Assuming By-law No. 2771-75</td>
<td>No Transfer Registered</td>
</tr>
<tr>
<td>24. Ryckman Family</td>
<td>1505 Upper James St.</td>
<td>16913-0346 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>No Transfer Registered</td>
</tr>
<tr>
<td>25. Smith</td>
<td>155 Rymal Rd. W.</td>
<td>16907-0248 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. AB286460 on 1973/03/30</td>
</tr>
<tr>
<td>26. Smith Knoll</td>
<td>70 King St. W.</td>
<td>17305-0224 (LT)</td>
<td>The Corporation of the City of Stoney Creek</td>
<td></td>
<td>No Transfer Registered</td>
</tr>
<tr>
<td>27. St. Albans</td>
<td>758 Old Hwy 8</td>
<td>17555-0243 (LT)</td>
<td>17555-0243 – Margaret Blackburn – see “Further Comments”</td>
<td>17555-0243 – The Corporation of the Township of Flamborough</td>
<td>17555-0243: Registered owner shows as Margaret Blackburn, however Court Order ordering cemetery as abandoned pursuant to s.60 of Cemeteries Act registered as WE65468 on 2001/11/14 17555-0026 – Transfer to Township registered as CD295899 ON 1984/10/23</td>
</tr>
<tr>
<td>28. St. George’s</td>
<td>1307 Rymal Rd. E.</td>
<td>16930-0050 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Township of Saltfleet Assuming By-law No. 913</td>
<td>Transfer to Township registered as Instrument No. CD248917 on 1983/06/27</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>--------------------</td>
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<td>----------------------------------------------------------------------------------</td>
<td>------------------------------</td>
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</tr>
<tr>
<td>St. George’s</td>
<td>651 Mud St.</td>
<td>17379-0002 (LT)</td>
<td>Corporation of the Township of Saltfleet</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Quit Claim Transfer SA23940 on 1928/06/07</td>
</tr>
<tr>
<td>St. Paul's Anglican</td>
<td>2869 Hwy 6 (now Upper James)</td>
<td>17395-0005 (LT)</td>
<td>The Corporation of the Township of Glanbrook</td>
<td>Township of Glanbrook Assuming By-law No. 442-91</td>
<td>Transfer to Township registered as Instrument No. VM104174 on 1991/11/26</td>
</tr>
<tr>
<td>St. Peter's</td>
<td>550 Mohawk Rd. W.</td>
<td>17032-0022 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861 Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. HL13263 on 1957/06/20</td>
</tr>
<tr>
<td>Stoney Creek</td>
<td>2860 King St. E.</td>
<td>17098-0004 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861 Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. AB165312 on 1970/04/03</td>
</tr>
<tr>
<td>Swayze</td>
<td>Hwy 56</td>
<td>17385-0115 (LT)</td>
<td>The Corporation of the Township of Binbrook</td>
<td>Township of Binbrook Operating By-law No. 1056 Township of Binbrook Assuming By-law No. 1062</td>
<td>Transfer to Township registered as Instrument No. AB281293 on 1973/02/13</td>
</tr>
<tr>
<td>Tapleytown</td>
<td>385 Mud St.</td>
<td>17377-0083 (LT)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13588 on 1915/07/12</td>
</tr>
<tr>
<td>Trinity Church</td>
<td>12 Trinity Church Rd.</td>
<td>17386-0020 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td>Transfer to Township registered as Instrument No. AB209185 on 1971/06/17</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>--------------------</td>
<td>--------------------------</td>
<td>---------------</td>
<td>-------------------------------------------------------</td>
<td>-------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>36. Tweedside</td>
<td>1145 Mud St. E.</td>
<td>17379-0132 (LT)</td>
<td>The Corporation of the City of Stoney Creek</td>
<td>Town of Stoney Creek Operating By-law 251-75</td>
<td>Transfer to Township registered as Instrument Nos. SA13587 on 1915/07/12 And CD500143 on 1989/03/31</td>
</tr>
<tr>
<td>37. Union Cemetery</td>
<td>Margaret St. from Hwy 5, Waterdown</td>
<td>17506-0219 (LT)</td>
<td>The Corporation of the Village of Waterdown</td>
<td></td>
<td>Not listed at all on GIS as a cemetery</td>
</tr>
<tr>
<td>38. Winona (Fifty)</td>
<td>1465 Hwy 8</td>
<td>17371-0034 (LT)</td>
<td>The Corporation of the Township of Saltfleet</td>
<td>Township of Saltfleet Assuming By-law No. 701</td>
<td>Transfer to Township registered as Instrument No. SA13576 on 1915/07/08</td>
</tr>
<tr>
<td>39. Young Family</td>
<td>1541 Upper Wellington</td>
<td>16916-0236 (LT)</td>
<td>The Corporation of the City of Hamilton</td>
<td></td>
<td>No Transfer Registered</td>
</tr>
</tbody>
</table>
## Cemeteries in Land Titles Where City of Hamilton NOT Shown as Registered Owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>PIN</th>
<th>Registered Owner</th>
<th>Cemetery By-law No. (if any)</th>
<th>Further Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>40. Barton Stone</td>
<td>21 Stone Church Rd. W.</td>
<td>16912-0049 (LT)</td>
<td>Trustees of the Barton Stone United Church</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td></td>
</tr>
<tr>
<td>41. Bethel</td>
<td>4413 Powerline Rd. W.</td>
<td>17407-0026 (LT)</td>
<td>Davidson, Theresa Marie Barrie, Brian William</td>
<td></td>
<td>PIN taken from GIS – may not be as accurate as unable to get info just for cemetery lands – seems to include parcel of land abutting cemetery lands</td>
</tr>
<tr>
<td>42. Binkley (Marx)</td>
<td>Lakelet Dr. &amp; Binkley Cres.</td>
<td>17474-0098 (LT)</td>
<td>Binkley, Norman George Borer, Gladys Thayer</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95-125</td>
<td></td>
</tr>
<tr>
<td>43. Binkley Hollow (Henry)</td>
<td>Desjardins Ave.</td>
<td>17475-0024 (LT)</td>
<td>Grant, Donald A.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>44. Book/Parkin</td>
<td>Book Rd. E., (n/s)</td>
<td>17313-0065 (LT)</td>
<td>Siwsscan Developments Inc., &amp; Duck’s Landing Inc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>45. Felker</td>
<td>120 Mud St. W.</td>
<td>17091-0065 (LT)</td>
<td>Felker, Frederick</td>
<td>Township of Saltfleet Assuming By-law No. 1513</td>
<td></td>
</tr>
<tr>
<td>46. Garners Corner</td>
<td>Southcote Rd.</td>
<td>17414-0476 (LT)</td>
<td>Trustees of the Canadian Wesleyan and Methodists</td>
<td></td>
<td></td>
</tr>
<tr>
<td>47. Jerseyville</td>
<td>Field Rd.</td>
<td>17409-0095 (LT)</td>
<td>Trustees of the Jerseyville Methodist Church</td>
<td></td>
<td></td>
</tr>
<tr>
<td>48. Lamb</td>
<td>s/s of Hwy 8 (east of Sheffield)</td>
<td>17540-0004 (LT)</td>
<td>Sobisch, Edwin Sobisch, Louis Sobisch, August</td>
<td>Township of Flamborough Assuming By-law No. 83-88-C</td>
<td></td>
</tr>
<tr>
<td>49. Lynden</td>
<td>Lynden Rd.</td>
<td>17408-0003 (LT)</td>
<td>Trustees for the Methodist Episcopal Church in Canada</td>
<td></td>
<td></td>
</tr>
<tr>
<td>50. Myers / Bradshaw</td>
<td>1910 Book Rd. W.</td>
<td>17405-0085 (LT)</td>
<td>Moffat, Walter John Moffat, Eunice Marie Moffat, John Leslie</td>
<td>Town of Ancaster By-law No. 81-59 authorizing execution of Quit Claim Deed for Bradshaw Cemetery</td>
<td>PIN taken from GIS – may not be accurate as unable to get info just for cemetery lands – seems to include parcel of land abutting cemetery lands</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
<td>---------------</td>
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<td>----------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>51. Nisbet-Van Sickle</td>
<td>Lynden Rd.</td>
<td>17557-0102 (LT)</td>
<td>Samuel J. Atkin, Trustee of the Heirs of Benoni Vansickle</td>
<td></td>
<td>By-law No. HL104092 registered on more than 1000 properties – not specific to the cemetery lands</td>
</tr>
<tr>
<td>52. Troy</td>
<td>2175 Hwy 5 W.</td>
<td>17556-0133 (LT)</td>
<td>Mulholland, Hugh Stenabough, Joseph Sager, Malich Trustees for a Cemetery</td>
<td></td>
<td>By-law No. HL104092 registered on more than 1000 properties – not specific to the cemetery lands</td>
</tr>
<tr>
<td>53. Van Dusen</td>
<td>216 Upper Mount Albion</td>
<td>17094-0002 (LT)</td>
<td>Vandusen, Robert (Estate) Vandusen, Ann</td>
<td>Town of Stoney Creek Assuming By-law No. 160-75</td>
<td>Assumed by Town pursuant to Section 62 of Cemetery Act, R.S.O. 1970, Chapter 57</td>
</tr>
<tr>
<td>54. West Flamborough Presbyterian</td>
<td>Hwy 8 &amp; Middleton Rd.</td>
<td>17490-0056 (LT)</td>
<td>The Trustees of West Flamborough Presbyterian Church</td>
<td></td>
<td></td>
</tr>
<tr>
<td>55. Westover United Church</td>
<td>1368 6th Concession Rd. W.</td>
<td>17542-0016 (LT)</td>
<td>The Trustees of the Methodist Episcopal Church in Canada</td>
<td></td>
<td></td>
</tr>
<tr>
<td>56. White Church</td>
<td>White Church Rd.</td>
<td>17400-0169 (LT)</td>
<td>The Trustees of Glanford Congregation of the Wesleyan Methodist Church in Canada</td>
<td>Township of Glenbrook Operating By-law No. 153-78</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
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</tr>
<tr>
<td>57. Carlisle Anglican</td>
<td>Carlisle Rd.</td>
<td>17519-0020 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td></td>
<td></td>
</tr>
<tr>
<td>58. Dyment</td>
<td>Governors Rd.</td>
<td>17409-0032 (R)</td>
<td>Ashlee Farms Limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>59. File / Patterson</td>
<td>Vanderlip Rd.</td>
<td>17405-0108 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td></td>
<td></td>
</tr>
<tr>
<td>60. Hamilton</td>
<td>655 York Blvd.</td>
<td>17592-0001 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>Corporation of the City of Hamilton Operating By-law No. 53</td>
<td>GIS has no info for this cemetery</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>61. Hopkins</td>
<td>s/s of York Rd. (b/w Old Guelph Rd. and Hwy 6 N.)</td>
<td>17495-0082 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>R-Plan registered as 62R-8981 – No Transfer registered</td>
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<tr>
<td>62. Mount Hamilton</td>
<td>260 Ryman Rd.</td>
<td>GIS has no info for this cemetery to do title search</td>
<td>Corporation of the City of Hamilton Operating By-law No. 95.125</td>
<td></td>
<td></td>
</tr>
<tr>
<td>63. North Glanford</td>
<td>Dickenson Rd.</td>
<td>17398-0229 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>Township of Glanbrook Operating By-law No. 153-78</td>
<td></td>
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<tr>
<td>64. Salem</td>
<td>Salem Rd.</td>
<td>17399-0217 (R)</td>
<td>Trustees of the Methodist Episcopal Church</td>
<td>Township of Glanbrook Operating By-law No. 153-78</td>
<td>Township of Glanbrook By-law No. 386-89 states this Cemetery was taken over by Township in accordance with Section 62 of Cemeteries Act, R.S.O. 1980, Chapter 59 (but it was not being assumed by this by-law)</td>
</tr>
<tr>
<td>Name</td>
<td>Address</td>
<td>PIN</td>
<td>Registered Owner</td>
<td>Cemetery By-law No. (if any)</td>
<td>Further Comments</td>
</tr>
<tr>
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</tr>
<tr>
<td>65. Sheffield</td>
<td>e/s of Seaton Rd.</td>
<td>17538-0002 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td></td>
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<tr>
<td>66. West Flamborough</td>
<td>Hwy 8</td>
<td>17491-0140 (R)</td>
<td>The Incumbent and Church Wardens of Christ Church</td>
<td></td>
<td></td>
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<tr>
<td>67. Woodland</td>
<td>700 Spring Garden Rd.</td>
<td>17130-0012 (R)</td>
<td>Not able to tell by PIN abstract</td>
<td>Corporation of the City of Hamilton Operating By-law No. 8861</td>
<td>GIS has no info for this cemetery</td>
</tr>
</tbody>
</table>

**PIN provided by David Lamont**

**Corporation of the City of Hamilton Operating By-law No. 95-125**
BOARD OF HEALTH
REPORT 12-005
AS AMENDED BY COUNCIL ON JUNE 27, 2012
1:30 p.m.
Monday, June 18, 2012
Council Chambers
Hamilton City Hall

Present: Mayor B. Bratina, Chair
Councillors C. Collins, S. Duvall, J. Farr, L. Ferguson, T. Jackson,
B. Johnson, B. McHattie, S. Merulla, B. Morelli, J. Partridge,
R. Pasuta, M. Pearson, R. Powers, T. Whitehead

Absent with regrets:
Councillor B. Clark – Personal Business

Also Present: Dr. E. Richardson, Medical Officer of Health
Dr. C. Mackie, Associate Medical Officer of Health
Dr. N. Tran, Associate Medical Officer of Health
D. Barr-Elliott, Director; S. Brown, Healthy Living Division
R. Hall, Director; E. Mathews, Health Protection Branch
G. McArthur, Director; Clinical and Preventative Services
E. Pezzetta, Director, Health Living
T. Bendo, Director; Planning and Business Improvement
C. Newman, Legislative Coordinator

THE BOARD OF HEALTH PRESENTS REPORT 12-005 AND RESPECTFULLY RECOMMENDS:

1. Smoke-Free Ontario Strategy Evaluation (BOH12012) (City Wide) (Item 5.1)

That Report BOH12012, respecting Smoke-Free Ontario Strategy Evaluation, be received.

2. Chief Medical Officer of Health 2010 Annual Report (BOH12011) (City Wide) (Item 5.2)

That Report BOH12011, respecting the Chief Medical Officer of Health 2010 Annual Report, be received.

Council – June 27, 2012

   (a) That the 2011 Report to the Community attached as Appendix “A” to Board of Health Report 12-005, be endorsed;

   (b) That the 2011 Research & Evaluation Report attached Appendix “B” to Board of Health Report 12-005, be endorsed.

4. **Environmental Lead Awareness Interventions - BOH11030(a) (City Wide) (Item 5.4)**

   That Report BOH11030(a), respecting Environmental Lead Awareness Interventions, be received.

5. **Public Health Services 2012 Strategic Business Plan BOH11016(b) (City Wide) (Item 7.1)**

   (a) That report BOH11016(b), Public Health Services 2012 Strategic Business Plan be received.

   (b) That Appendix “C” to Board of Health Report 12-005, “Public Health Services 2012 Strategic Business Plan” be approved.

6. **Universal Influenza Immunization Program (UIIP) (BOH12009) (City Wide) (Item 8.1)**

   (a) That the number of influenza immunization clinics be decreased to at least one for each geographic area of the City;

   (b) That Public Health Services partner with pharmacies and other community providers to promote all of the influenza clinic locations throughout the City.

7. **Vaccine Preventable Disease School Program Review (BOH12014) (City Wide) (Item 8.2)**

   That Report BOH12014, respecting Vaccine Preventable Disease School Program Review, be received.
8. Accountability Agreement - HPV Vaccine Wastage (BOH12013) (City Wide) (Item 8.3)
   
   That Report BOH12013, respecting Accountability Agreement - HPV Vaccine Wastage, be received.

9. Supporting Neighbourhoods in Managing Community Consequences of Addictions (BOH12008) (City Wide) (Item 8.4)
   
   That Report BOH12013, respecting Supporting Neighbourhoods in Managing Community Consequences of Addictions, be received.

10. Correspondence (Item 11.1)
    
    (a) Correspondence from the Ministry of Health and Long-Term Care respecting one-time funding for the 2012-2013 funding year to support the extraordinary expenses incurred supporting the emergency evacuations due to the forest fires of the summer of 2011

    Recommendation: Be received

    (b) Correspondence from the Perth District Health Unit respecting the cutbacks to health benefits provided to refugee claimants under the Interim Federal Health Program

    Recommendation: Be received and a copy of the motion approved by Hamilton City Council respecting cutbacks to health benefits provided to refugee claimants under the Interim Federal Health Program be forwarded on to the Perth District Health Unit

    (c) Correspondence from the Ministry of Health and Long-Term Care respecting Healthy Kids Panel to Help Reduce Childhood Obesity

    Recommendation: Be received

    (d) Correspondence from the Perth District Health Unit respecting Re: Ontario 2012 Budget and Social Assistance Freeze

    Recommendation: Be received
(e) Correspondence from the Peterborough County-City Health Unit respecting Re: Bill 74 – An Act to help prevent skin cancer

Recommendation: Be endorsed

(f) Correspondence from the Perth District Health Unit respecting Re: All-Terrain Vehicle Safety

Recommendation: Be endorsed and referred to Public Health Staff for further investigation

(g) Correspondence from Halton Region respecting Re: MO-16-12 – Universal Influenza Immunization Program, 2011-2012

Recommendation: Be endorsed

11. Retirement Homes Act, 2010 Implications (BOH11008(a))

(a) That all Residential Care Facilities continue to be licensed under the Licensing By-Law, and retirement homes regulated under the Retirement Homes Act, 2010 be exempted from the provisions of Schedule 20 that are now covered in the Act;

(b) That the draft amendment to the Licensing By-law respecting Residential Care Facilities attached as Appendix A to Report BOH11008(a), which is in a form satisfactory to the City Solicitor, be passed;

(c) That the per bed health fees associated with a Residential Care Facility licence be applied only to Residential Care Facilities not licensed or required to be licensed by the Retirement Homes Regulatory Authority and that the User Fees and Charges by-law be amended accordingly;

(d) That the current service level with respect to Residential Care Facility nurse inspections be maintained;

(e) That the staff within the Residential Care Facility Inspection program be reduced by 1 FTE Registered Nurse, effective August, 2012;

(f) That, for 2012, any shortfall within the Residential Care Facility budget be funded firstly from any Public Health Services and/or corporate surplus, and secondly from the Tax Stabilization Reserve;

(g) That the annualized impact of approximately $36,000 be included in the
2013 Public Health Services operating budget;

(h) That City of Hamilton request that the Ontario Senior’s Secretariat expand the current scope of the Retirement Homes Act, 2010 to include environmental design requirements;

(i) That Public Health Services and City departments collaborate on an ongoing basis with all Residential Care Facilities containing domiciliary hostel beds, within homes defined as retirement homes in the Act, to ensure no conflicts between Retirement Homes Act requirements and City bylaw requirements;

(j) That staff bring forward in 1 years’ time, a report which addresses any implications and ongoing challenges including changes to environmental design standards to allow for any possible amendments to the by-law, if required.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

1. ADDED GENERAL INFORMATION/OTHER BUSINESS

11.2 Outstanding Business List

(b) Proposed New Due Dates:

(ii) Item D - Public Notification respecting the removal of Food Safety Program green card from an eating establishment, due to infractions noted during a food premise inspection
Current Due Date: June 11, 2012
Proposed New Due Date: August 15, 2012

The June 18, 2012 Board of Health agenda was approved, as amended.

(b) DECLARATIONS OF INTEREST

None

(c) MINUTES (Item 3)
(i) May 7, 2012 (Item 3.1)

The minutes from the May 7, 2012 Board of Health meeting, were approved.

(d) CONSENT ITEMS (Item 5)

(i) Community Food Security Stakeholder Advisory Committee Minutes – Wednesday, April 4, 2012 (Item 5.5)

The Community Food Security Stakeholder Advisory Committee Minutes of Wednesday, April 4, 2012, were received.

(ii) Community Food Security Stakeholder Advisory Committee Minutes – Wednesday, May 2, 2012 (Item 5.6)

The Community Food Security Stakeholder Advisory Committee Minutes of Wednesday, May 2, 2012, were received.

(e) PRESENTATIONS (Item 7)

(i) Public Health Services 2012 Strategic Business Plan BOH11016(b) (City Wide) (Item 7.1)

Dr. Richardson, Medical Officer of Health, gave a presentation to the Board with the assistance of PowerPoint presentation. A copy of the presentation was obtained for the official record.

Dr. Richardson gave an overview of the 2011 Public Health Services (PHS) Strategic Business Plan, and highlighted some of the achievements of the previous year. She then outlined the key features of the 2012 Strategic Business Plan.

Board members inquired if the work being done by our PHS was similar to what other municipalities are doing. As well as, what PHS was doing to assist those with mental health and addiction issues in the community.

Please refer to item 5 for disposition on this matter.

(ii) Retirement Homes Act, 2010 Implications BOH11008(a) (City Wide)
(Item 7.2)

Michelle Baird, Program Manager Health Protection, gave a presentation to the Board with the assistance of PowerPoint presentation. A copy of the presentation was obtained for the official record.

Ms. Baird gave an overview of the changes that will be taking place with the enactment of the *Retirement Homes Act*, and how the changes will affect PHS and our current Licensing By-Law.

Board members asked questions respecting the changes in inspections and fees associate with Residential Care Facilities. Members of the Board indicated a need to have further consultation with residential care providers and working groups prior to approving the report.

Report BOH11008(a) respecting Retirement Homes Act, 2010 Implications, was TABLED to allow for consultation with residential care facility operators and the domiciliary hostel working group.

*As amended by Council on June 27, 2012

(Duvall/Merulla)

That Item (e)(ii) respecting the *Retirement Homes Act*, 2010 Implications BOH11008(a), be lifted from the Information Section. CARRIED

(f) DISCUSSION ITEMS (Item 8)

(i) Universal Influenza Immunization Program (UIIP) (BOH12009) (City Wide) (Item 8.1)

The Board discussed the need for more information with respect to where vaccination clinics would be taking place, and the amount of individuals each clinic has traditionally serviced.

Please refer to item 6 for disposition on this matter

(ii) Supporting Neighbourhoods in Managing Community Consequences of Addictions (BOH12008) (City Wide) (Item 8.4)

The Board discussed the report, specifically with assisting those with addiction and mental health issues. The Board also discussed the importance of the needle exchange program, and what further education is being done with respect to needle disposal.

Please refer to item 9 for disposition on this matter
(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Outstanding Business List (Item 11.2)

The following items were removed from the Outstanding Business List, as they have been completed:

(i) Item “B” – Staff to assess the feasibility of implementing a model program for nutritious food and report back to the BOH.
   Current Due Date: May 9, 2012
   Status: Item was completed at the May 9, 2012 meeting

The following Outstanding Business List items, due dates were amended as follows:

(i) Item “A”– Community Garden Co-Coordinator
   Current Due Date: June 18, 2012
   Proposed New Due Date: July 11, 2012

(ii) Item D - Public Notification respecting the removal of Food Safety Program green card from an eating establishment, due to infractions noted during a food premise inspection
    Current Due Date: June 11, 2012
    Proposed New Due Date: August 15, 2012

(h) ADJOURNMENT (Item 13)

The Board of Health adjourned at 3:45 p.m.

Respectfully submitted,

Mayor R. Bratina
Chair, Board of Health

Christopher Newman
Legislative Coordinator
June 18, 2012
Public Health Services

2011 Annual Report to the Community

Hamilton
Message from the Chair of the Board of Health

On behalf of the City of Hamilton, it is a tremendous honour to present the remarkable accomplishments and stories of service provision from Hamilton’s Public Health Services.

Public Health Services is an essential keystone in the City of Hamilton. Through effective, innovative, and efficient programs, Public Health Services continues to improve the well-being of Hamilton citizens.

Public Health Services is comprised of an outstanding team of professionals and community partners; and I thank them for their tireless and essential efforts. I want to congratulate Public Health Services for all of their hard work in 2011, as they work towards the promotion of innovation, engaging citizens, and providing diverse economic opportunities.

Hamilton is a community for all people and I am proud that the Public Health Services continues to hold the priorities of our citizens in the utmost regard.

Sincerely,

Robert Bratina
Mayor, City of Hamilton
Chair, Board of Health

Message from the Medical Officer of Health

The past year has seen many accomplishments for Public Health Services. We are working to decrease obesity in childhood, have developed a by-law to decrease exposures to smoking in parks and recreation areas, and implemented a new way to report the health effects of day-to-day air quality.

We’re also excited about greater collaboration with the healthcare sector by beginning plans to move staff into the McMaster Downtown Health Campus.

I would like to thank the Board of Health members for their governance and support throughout 2011. I would also like to thank our dedicated staff, community partners, and volunteers who help us deliver our various programs and services to the community. With our combined efforts, we will make Hamilton the healthiest community possible.

Sincerely,

Dr. Elizabeth Richardson
Medical Officer of Health, City of Hamilton
Public Health Services
Calendar helps children learn and grow

It's a big step for a child to head off to Kindergarten and how is a parent to know if their little one is ready for learning? The Let's Go! calendar is a multi-agency collaboration that provides parents who register children in Kindergarten with tips on everything from nutrition to literacy.

Under the umbrella of Hamilton Best Start, the calendar subcommittee, led in 2011 by Public Health Services staff from Family Health, brought together community partners to produce the calendar. Six thousand calendars were provided to parents at both school boards in Hamilton as they registered their children for Kindergarten.

The calendars provide monthly tips on helping children get ready for school. Hamilton Public Health Services provides such diverse information as getting to school safely, healthy eating and menu planning, physical activity, immunizations, healthy teeth, and childhood development.

Learn about pregnancy and birth from the comfort of home

In the Fall, a new on-line Prenatal Program was launched. It's an exciting alternative for parents who prefer on-line learning or cannot attend conventional childbirth classes due to bed-rest, scheduling conflicts or time constraints.

This interactive, web-based program includes animated illustrations, videos, voice-overs and games. Parents-to-be can access the online prenatal education from the comfort of their own home at times that are convenient for them. The program also provides optional sessions for participants to meet with a Public Health Nurse to practice hands on skills and get additional support.

Since its launch, about 100 people have begun their classes at their convenience.

What parents like about the program:
We liked how easy it was to navigate. Also, we enjoyed the videos. And, we appreciated the broad topics introduced. I liked working at it from home at my own pace. We didn’t have to spend a bunch of Saturdays sitting in a class room. The information provided was highly useful. We could complete it at our own pace.
Coming together for healthier schools

When school staff, students, parents and the community engage in what’s needed to support student learning it makes a difference for students. Elements of a Health Promoting School include:

• High-quality instruction and programs
• A healthy physical environment
• A supportive social environment
• Community partnerships

Public Health Services together with school boards have designated 48 elementary schools and all Public and Catholic high schools as Health Promoting Schools.

One example is at Saltfleet District High School where students became upset about a website that allows anonymous posting that they felt was cyberbullying. Students, staff, parents, the Public Health Nurse, and members of the community came together as the Health Action Team to make bullying less acceptable. The <3notH8 (love not hate) campaign was born. This is a comprehensive strategy that saw students develop a number of initiatives bringing their theme of love not hate to other students. A flash mob organized in the atrium brought home the message in an innovative way. Positive messages were written on the sidewalk in chalk and even a trivia contest was organized. The Heath Action Team partnered with student parliament and Positive Space groups to participate in the Day of Pink. A photo booth was set up and students, staff, public health, the police and community leaders were photographed wearing rings embedded with the <3notH8 message. The engagement of students and staff has led to a healthier learning environment for students.

What are the benefits of Health Promoting Schools?

• enhanced student voice and leadership development
• increased concentration and ability to learn
• reduced use of drugs, alcohol and tobacco
• improved fitness
• reduced dropout rate

School Immunization Program

With the provincial government seeking to have more students immunized through school-based immunization programs, Hamilton Public Health Services explored factors that influence parents providing consent. The immunizations are voluntary and offer protection against Meningococcal disease, Hepatitis B, and Human Papillomavirus (HPV).

In the Summer of 2011, a review of available literature was conducted and found that parents want information provided in plain, easy to understand language with infographics to explain difficult
concepts. They also prefer different levels of information such as basic information including references and where to look for more details. People want to know both the risks of diseases and the potential risks associated with the vaccines. Parents' diverse information needs can be met through the use of a variety of media such as print, social media, email, professional advice, and internet.

The literature said that this is what parents wanted but Hamilton Public Health wanted to be sure that this was also what parents in this community wanted. In the Fall, Public Health surveyed 376 parents across Hamilton to confirm the findings of the literature review. Based on the results, Hamilton Public Health Services will be developing new resources to provide parents with the information that they want and need about the immunizations available through the schools.

Air Quality Health Index helping Hamilton breathe easier

The average person takes about 20,000 breaths a day. That's an amazing 10,000 litres of air that pass through your lungs every day and now you can find out how all that air affects your health and when it's best to be active. The Air Quality Health Index is a new tool that measures air quality in terms of your health.

The Air Quality Health Index is simple. It measures air quality in relation to your health on a scale from 1 to 10. A reading of 1 represents a low risk to your health and 7 or greater represents a high risk. (On rare occasions, the Air Quality Health Index may be 10+, which means a very high risk.)

The Air Quality Health Index is more than just a number – it's a tool that helps you plan a healthy day. Since strenuous activities increase the amount of air you breathe, the Air Quality Health Index can help you decide when to enjoy the benefits of physical activity and when to reduce or reschedule your activity.

You can also get more information about the Index at www.hamilton.ca/aqhi and our local reading at www.airhealth.ca. Information is updated hourly and a forecast is also provided for the next day.

- 1,299 human exposure investigations conducted through Rabies Control
- 56 people received rabies post exposure vaccine to prevent human rabies
- 50 reports of adverse public drinking water events investigated through the Safe Water Program
- 82 Risk Assessments conducted on regulated Small Drinking Water Systems
- 397 calls to the Safe Water Information Line
- 100% inspection completion rate for recreational water facilities
- 1,539 Health Hazard complaint investigations conducted
- 406 Food Safety complaint investigations conducted
- 1,127 Reportable Disease investigations conducted (Non Sexually Transmitted Infections)
- 131 Institutional outbreaks investigated
- 2,221 routine inspections conducted on Personal Service Settings, Daycares and Residential Care Facilities
- 5,461 routine food premises inspections
- 2,552 food handlers trained and certified through the Food Safety program
- 38 ticks submitted and identified
- 127 West Nile Virus Standing Water Complaints Investigated
- 42 adult mosquito traps set weekly June to October with 31 positive results for West Nile virus in 18 of the traps
- 183,261 catch basins treated over four rounds to control developing mosquitoes
- 193 treatments to 73 water sites to control developing mosquitoes in surface waters on City lands
Appendix "A" to Board of Health Report 12-005

### Division

<table>
<thead>
<tr>
<th>Division</th>
<th>Gross Budget</th>
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<tr>
<td>Clinical &amp; Preventive Services</td>
<td>10,943,740</td>
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<tr>
<td>Family Health</td>
<td>9,851,312</td>
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<tr>
<td>Health Protection</td>
<td>8,504,530</td>
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<td>Healthy Living</td>
<td>8,677,260</td>
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<tr>
<td>Office of Medical Officer of Health</td>
<td>1,859,370</td>
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<tr>
<td>PHS Departmental Costs</td>
<td>3,709,850</td>
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<tr>
<td>Planning &amp; Business Improvement</td>
<td>3,868,270</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>47,414,332</strong></td>
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**REVENUE**

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<td>Tax Payer Portion</td>
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<td>User Fees</td>
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<tr>
<td>Other</td>
<td>2%</td>
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<tr>
<td>Provincial Subsidy</td>
<td>74%</td>
</tr>
</tbody>
</table>
• Finalize plans for Downtown McMaster Health Campus and consolidation of Public Health Services
• Reduce health inequities through Neighbourhood Strategy & reorienting programs to impact Social Determinants of Health
• Develop mental health and addictions services coordination strategy with community partners
• Develop strategy to decrease low birth weight by targeting smoking, nutrition, and access to primary care
• Improve access to children and family services in collaboration with community partners through the development and implementation of a single access point initiative
• Develop a plan to prevent childhood obesity
• Protect, promote, and support breastfeeding for healthy mothers and babies by achieving Baby Friendly Community Accreditation status by 2014
• Implement Smoke-Free Outdoor Recreational Areas by-law
• Reduce health risks related to environmental issues
• Develop and deliver an environmental lead awareness program to reduce exposure to environmental lead for high-risk groups
• Improve analysis and use of data in evidence-based decision making and management
• Continue to implement electronic systems for client scheduling and registration, documentation, and clinic management
• Ensure critical demand services are provided in a timely manner

2012 Planning

• Planning for proposed consolidation of services and staff in downtown Hamilton
• Incorporating the social determinants of health approach into practice
• Success of health goals is dependent upon multi-sector collaboration
• Provincial Accountability Agreement continues to evolve
• Continuing evolution of the provincial public health system
• Skill development for staff in core Public Health competencies and management
• Service delivery review & performance measurement
• Upgrading technology to meet client needs, professional standards, and mobile workforce
• Staff recruitment, especially for technical positions

PUBLIC HEALTH SERVICES

OUR Vision
To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.

OUR Mission
WE provide quality public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Values
ACCOUNTABILITY
COST CONSCIOUSNESS
EQUITY
EXCELLENCE
HONESTY
INNOVATION
LEADERSHIP
RESPECT
TEAMWORK
GENERAL CONTACT INFORMATION

Alcohol, Drug and Gambling Services 905-546-3606
Child and Adolescent Services 905-570-8888
Community Mental Health Program 905-528-0683
Dental Clinic 905-546-2424, ext. 3789
Environmental Health Inspection Duty Line 905-546-3570
Health Connections 905-546-3550
Nutrition and Physical Activity Promotion 905-546-3630
Reportable Diseases Line 905-546-2063
Safe Water Program 905-546-2189
STD and Sexual Health Hotline 905-528-5894
Tobacco Hotline 905-540-5566
Tuberculosis (TB) Information and Reporting 905-546-2424, ext. 6636
Vaccine Information Line 905-540-5250
West Nile Virus Information 905-546-3575
Workplace Health 905-546-2424, ext. 3065

For clinic locations and information, and for all other inquiries please visit our website: www.hamilton.ca/publichealth

Or e-mail us at publichealth@hamilton.ca

City of Hamilton Information Line:
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1 Hughson Street North, 4th Floor
Hamilton, Ontario L8R 3L5
Acknowledgements

This report was prepared by the Applied Research & Evaluation Team, Planning & Business Improvement Division at the City Of Hamilton, Public Health Services. Project leads provided the summaries for the individual research and evaluation projects.

The report is available on the City Of Hamilton website. The report is available in French. Ce rapport est disponible en français.

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Preface

I am pleased to share with you the 2011 Public Health Services Research and Evaluation Project Report. This report highlights research and evaluation initiatives undertaken at Hamilton Public Health Services. Research and evaluation are core aspects of the services we provide to both our local community and to the greater public health field.

Many of our research and evaluation projects are undertaken with collaborative partners. By working with our partners, both within the City of Hamilton and across the province, we are able to achieve a much greater impact in our public health initiatives.

We hope you find this report interesting and informative. If you would like additional information about any of the projects summarized within the report please do not hesitate to contact the designated health unit contact for that study.

Colleen Van Berkel
Manager, Applied Research & Evaluation
Planning & Business Improvement
Public Health Services, City of Hamilton

Research Partnerships

The research and evaluation projects highlighted in this report would not be possible without supportive, collaborative relationships with our many partners. We would like to take the opportunity to thank and acknowledge our valuable research and evaluation partners.

Catholic Children’s Aid Society of Hamilton
Children’s Aid Society of Hamilton
Public Health Research Education Development Program
Community Child Abuse Council
Hamilton Best Start
Hamilton Community Foundation
Health Canada  Matthew Lawson
McMaster Child Health Research Institute
Ministry of Children and Youth Services
Nursing Secretariat
Ontario Ministry of Health and Long-Term Care
Ontario Ministry of the Environment Matthew Lawson
Provincial Centre of Excellence for Children and Youth Mental Health at CHEO
Randolph Group
TABLE OF CONTENTS

Acknowledgements ...................................................................................................... 1
Preface ......................................................................................................................... 2
Research Partnerships ................................................................................................. 2

FOUNDATIONS
Management Learning Needs Assessment........................................................................ 4

CHRONIC DISEASE & INJURIES
Falls Prevention in Older Adults Situational Assessment ............................................. 5
Workplace Health Situational Assessment ..................................................................... 6
Comparison of a Provincial Fixed Date/Hospital Admission vs. Regional Respiratory Syncytial Virus (RSV) Activity in Determining Seasonal RSV Prophylaxis ....................... 7

FAMILY HEALTH
Feasibility & Acceptability of the Nurse-Family Partnership
Home Visitation Program in Ontario ............................................................................. 8
Evaluation of Public Health Nurse Secondment Role with
Hamilton Family Health Team ....................................................................................... 9
Perinatal Mood Disorder Resource Package: Impact on
Primary Care Providers' Attitudes and Practices......................................................... 10

INFECTIOUS DISEASE
Vaccine Preventable Disease (VPD) School Program Situational Assessment ........... 11
West Nile Virus Communication Survey ..................................................................... 12
Tick and Lyme Disease Knowledge and Awareness Evaluation ................................ 13

ENVIRONMENTAL HEALTH
North Hamilton Child Blood Lead Study ..................................................................... 14
City of Hamilton Air Quality Health Index (AQHI) Special Events Outreach Evaluation Report 2011............................................................................................................. 15
FOUNDATIONS

Project Title: Management Learning Needs Assessment

Investigators: Kelty Hillier, Carolyn Hureau, Luanne Jamieson, Angie Bennett, Colleen Van Berkel & Work Group 6 Members: Franci Carr, Marie Verbickas, Michelle Baird & Debbie Sheehan

Health Unit Contact Person: Kelty Hillier

Background: Public Health Services (PHS) does not currently have a formal training and development program for managers, but the need for such a program has been identified by both PHS staff and the Organizational Structural Review conducted by the Randolph Group in 2010. Work Group 6 (WG6) and the Applied Research & Evaluation team were asked to conduct a Needs Assessment to determine the learning and professional development requirements for PHS managers.

Research Objectives: 1) To determine the current competency development requirements of PHS managers in the City of Hamilton; and 2) To align PHS managers' priority learning and development needs with identified priorities from Public Health Services Management Team (PHSMT), corporate Human Resources/Senior Management Team, and the current research evidence.

Methods: A mixed methods design was employed that included a literature review, an online survey available to all PHS managers and PHSMT members; and a focus group involving a small group of managers across all five PHS divisions.

Results: Managers identified four important competency areas for training and development: Financial Management, Developing Others, Conflict Management, and Communication. PHS managers also noted that the ideal format for the program would incorporate several different learning modalities and consider both the individual's preferred learning style and the suitability of the medium to the message (i.e. content).

Conclusions: PHSMT and WG6 are working to develop a Management Development Program based on the recommendations from the Needs Assessment.

Project Timeline: November 2010 – August 2011

Project Funding Source and Amount: Internal funding
CHRONIC DISEASE & INJURIES

Project Title: Falls Prevention in Older Adults Situational Assessment

Investigators: Linda Strobl, Corinne Filer, Erin Fuller

Health Unit Contact Person: Sue Connell

Background: Falls have been identified as a major Public Health issue for Hamilton. The area of falls prevention in older adults has been recognized as requiring increased resources from Public Health Services. A situational assessment was deemed to be required to assist Hamilton Public Health Services to determine next steps in programming to address falls prevention in older adults.

Research Question: What strategies are recommended for Hamilton Public Health Services to address falls prevention in older adults in Hamilton?

Methods: Data was gathered primarily through a literature review and quantitative surveys of internal and external stakeholders.

Results: The literature review revealed that there is much research at the individual level and some research available at the community and policy levels; however, minimal literature exists related to falls prevention with community-dwelling older adults at the interpersonal and organizational levels. Results from the surveys of internal and external stakeholders showed that there is a variety of work occurring in Hamilton related to falls prevention, but it is rarely coordinated and is not always identified as falls prevention work.

Conclusions: The situational assessment exposed many gaps in best practice falls prevention activities in Hamilton and a lack of community collaboration and engagement on the issue; these gaps present a wide variety of opportunities for PHS Overall, the gaps are most profound at the interpersonal, organizational, and community/policy levels of the ecological model. Given the interactions between the individual and their environments, it is critical that falls prevention activities include both individual and environmental level interventions in order to achieve the greatest changes in health behaviour.

Project Timeline: March to August 2011

Project Funding Source and Amount: PHS Staff Time
CHRONIC DISEASE & INJURIES

Project Title: Workplace Health Situational Assessment

Investigators: Angie Bennett, Eunice Chong, Kelty Hillier, Lisa Beaudoin, and Stephanie Sciberras

Health Unit Contact Person: Lisa Beaudoin

Background: This project was undertaken to inform the development of supportive environments and implement related policies for workplace health in accordance with the 2008 Ontario Public Health Standards Population Health Assessment & Surveillance Protocol requirements.

Research Questions: 1) What are Hamilton workplaces currently doing in terms of workplace health? 2) What is the most effective role for public health in creating supportive environments and related policies in workplaces? 3) What supports would Hamilton workplaces need to create supportive environments in relation to chronic disease risk factors to enhance workplace health in their workplaces?

Methods: Internal and external stakeholder feedback was gathered using: 1) semi-structured interviews with staff currently or previously involved in the Healthy Workplace Team; and 2) survey data from participants at a workplace health event. Additional information came from a literature review and from Hamilton-specific population health data.

Results: Most Hamilton workplaces focus on program-level interventions and identify health and safety as their main workplace health priority. Workplaces identified lack of leadership from senior management as the main barrier to implementing workplace health initiatives, followed by poor employee engagement and lack of on-site trained staff. Workplaces need assistance to create supportive cultures, resource support and incentives. The project identified that the role of public health should be in supporting and collaborating with workplaces, providing resources and networking opportunities, and advocating for policy change at both the local and provincial levels. Mental health was also identified as an area that requires more attention in workplaces.

Conclusions: The workplace health promotion team should: 1) Explore ways to enhance interest from senior management and employees' engagement on workplace health and wellness initiatives; 2) Continue to emphasize the roles of public health in advocacy and resource support in comprehensive workplace health promotion; 3) Include workplace mental health and work stress as one of the components in a comprehensive workplace health promotion strategy; and, 4) Understand the differences in needs from businesses of different sizes and sectors to more effectively promote and support workplace health and wellness initiatives.

Project Timeline: May 2010 – February 2011

Project Funding Source and Amount: PHS staff time
CHRONIC DISEASE & INJURIES

Project Title: Comparison of a Provincial Fixed Date/Hospital Admission vs. Regional Respiratory Syncytial Virus (RSV) Activity in Determining Seasonal RSV Prophylaxis

Investigators: Bosco Paes, Andrew Latchman, Carole Craig, Wendy Pigott, & Nancy Greaves

Health Unit Contact Person: Nancy Greaves

Background: The start of the RSV season is defined by a fixed date that is set provincially. The end is defined by RSV admission activity to local hospitals. This is influenced by both the populations serviced and by the admission patterns of individual physicians. The defined prophylaxis period may result in inadequate or excessive doses. Recently, lab testing results have become more timely and literature suggests that percent positivity can predict the RSV season at the regional level.

Research Objective: To evaluate the use of laboratory isolate data on a regional basis (Hamilton) and scientific guidelines to better predict the RSV season so prophylaxis can be provided more logistically, adequately, and cost-effectively.

Methods: Local virology lab data was used to determine regional RSV percent positivity. The definition of the RSV season was modified and evaluated by comparing the proportion of RSV positive & negative isolates that fall in and outside of the defined RSV season and then applied to regional historical data as the standard. The RSV seasons were described by: start and finish dates, duration, and number of prophylactic doses required for high risk infants. As well, the current provincial approach of setting the dates for the RSV season was compared with using a fixed date to annually set the season based on five years of previous data.

Results: The Hamilton RSV pattern closely reflects provincial seasonality. The common RSV season definition excluded a substantial number of positive tests when applied to all isolates but not when applied to isolates from children 0-18 years. The prophylactic period definitions were similar; however both provided a longer coverage window than was required for the observed RSV season.

Conclusions: The prophylactic period defined by percent positivity performed equally well compared to the prophylactic period defined by fixed date/admissions. Since the former is easier to apply in a practical setting, it could be used as an alternative method, particularly in regions that may substantially differ from the provincial RSV season pattern. Improvements can be made by reducing the number of excess doses administered to high-risk infants which suggests there is value in exploring prospective surveillance of laboratory isolates for setting prophylactic period dates.

Project Timeline: 2011- 2012

Project Funding Source and Amount: PHS Staff Time
FAMILY HEALTH

Project Title: Feasibility & Acceptability of the Nurse-Family Partnership Home Visitation Program in Ontario

Investigators: Dr. Susan Jack, Dr. Harriet MacMillan, Debbie Sheehan, Dr. Michael Boyle, Dianne Busser, Dr. Jean Clinton, Dr. Christine Kurtz-Landy, Dr. Christopher Mackie, Dr. Alison Niccols, Ruth Schofield and Dr. Olive Wahoush.

Health Unit Contact Person: Dianne Busser

Background: The Nurse-Family Partnership (NFP) is an intensive nurse home visitation program delivered from early pregnancy until the child is two years old. The NFP model of home visitation has been identified to improve maternal-child health and prevent child abuse and neglect. While the NFP has been extensively evaluated and implemented in the US, its effectiveness in Canada is still unknown.

Research Questions: 1) Can the NFP intervention be implemented in Canada? 2) What adaptations are required to increase the acceptability of the intervention to health service providers and to meet the needs of Canadian families?

Methods: Pilot study recruitment occurred between June 2008 and Sept 2009. A total of 424 prenatal referrals were assessed for NFP eligibility criteria: 21 years of age or less, low-income, referred before the end of the 28th week of pregnancy and first time birth. Of these referrals 135 were eligible and 108 women consented to participate.

Results: To date 54 of the 108 participants have graduated from the program. In-depth interviews were conducted with 38 NFP clients, 14 family members and 24 community professionals. Processes to adapt and implement the NFP were explored across seven focus groups with public health nurses and managers. Eighty documents were reviewed to identify implementation challenges.

Conclusions: The NFP is acceptable to mothers, public health nurses, and community partners. Participants value the relationship developed with the PHN, expert knowledge, continuity of care provider, and accessibility of this form of health services. Nurses feel intervention helps in meeting the needs of hard-to-engage clients and their families, allows them to work to the full scope of practice, and report an increased sense of professionalism. Community partners feel that it meets the needs of an under serviced population, provides a unique focus on prevention, is an innovative evidence-based program, and value the expert nurse knowledge, diversity of skills, and autonomy to collaborate. The NFP model requires minor adaptations to increase the acceptability of the intervention to Canadian stakeholders.

Project Timeline: 2008 - 2012

Project Funding Source and Amount: $284,149 from multiple funders: Children's Aid Society of Hamilton, Catholic Children's Aid Society of Hamilton, Community Child Abuse Council, Hamilton Community Foundation, City of Hamilton PHRED, McMaster Child Health Research Institute, Ministry of Children & Youth Services, Nursing Secretariat - Ontario Ministry of Health and Long-Term Care and the Provincial Centre of Excellence for Child and Youth Mental Health at CHEO
FAMILY HEALTH

Project Title: Evaluation of Public Health Nurse Secondment Role with Hamilton Family Health Team

Investigators: Loretta M. Hillier, Tracy Hussey, Dr. Carrie McAiney, Jaclyn Busser-Grodecki and Dr. Jean Clinton

Health Unit Contact Person: Jaclyn Busser-Grodecki, Public Health Nurse

Background: Hamilton Public Health Services (PHS) partnered with the Hamilton Family Health Team (HFHT) to facilitate the use of the Enhanced Well Baby Visit (WBV) in HFHT practices. This visit includes the use of the Rourke Baby Record (RBR) and the Nipissing District Developmental Screen, (NDDS). This project involved the secondment of a Public Health Nurse (PHN) to act as a mentor for the staff and to develop educational tools and materials to support successfully incorporation of the expanded visit into everyday practice.

Research Objectives: 1) To describe the HFHT sites, population and PHN interventions; 2) To describe the 18 month Well Baby (18WBV) Visit process and content prior to this initiative; 3) To determine whether short-term outcomes/objectives were achieved; and, 4) To describe the process of developing and implementing this initiative

Methods: Initiative, referral, service and education tracking data were collected by the PHN from Sept 15, 2009 to Dec 15, 2010. Site checklists, chart audits, parent satisfaction surveys, health professional surveys and key stakeholder interviews were also conducted.

Results: Results from this project showed an increased use of: RBR and NDDS screening tools; health professional knowledge regarding child development and PHS; and increased use and referral to early childhood services and resources. Further, all of the parents reported that they were satisfied with the visit. Some of the facilitating factors identified include: a physician champion to advocate for this project, reimbursement for extended 18WBV, and interest in RNs working toward full scope of practice. Some of the challenges identified surrounding practices include: remaining updated on guidelines that change regularly, availability of resources for parents in different languages, and the time consuming nature of the 18WBV. Some initiative challenges include: different charting systems across FHTs, and maintaining good communication with sites.

Conclusions: The initiative was well-received by HFHT practices. They were satisfied with the support received from the PHN and the resulting changes to their practice. The objectives of this partnership were met, with the exception of establishing a registry of at risk children. Given the positive outcomes for this project, the PHN part time secondment will continue with the HFHT for 2012.

Project Timeline: The evaluation took place from Sept 15, 2009 to Dec 31, 2010. PHN secondment to the FHT started in September 2009 and continues to date.

Project Funding Source and Amount: PHRED funding 2009
FAMILY HEALTH

Project Title: Perinatal Mood Disorder Resource Package: Impact on Primary Care Providers' Attitudes and Practices

Investigators: Wendy Sword; Melissa Simoes; Dianne Busser, Laurie Doma and Holly Bowler

Health Unit Contact Person: Dianne Busser

Background: A 2006 study conducted by Hamilton Public Health Services, titled "Evaluation of Screening for Postpartum Depression Project", revealed that being screened for Postpartum Mood Disorders (PPMD) was acceptable and assisted women to become better informed about PPMD. A 2007 study, "Care Seeking among Women Following Public Health Referral for Probable Postpartum Depression", suggested the need for strategies to improve awareness of PPMD and care coordination among primary care providers. The current study assesses the impact of a PPMD resource package on influencing primary care providers' attitudes and practices.

Research Objectives: 1) To identify change in skills, general approach and attitudes regarding PPMD among primary care providers who use the Perinatal Mood Disorder Resource package; and 2) To identify if the resource package a useful tool.

Methods: Participants of the initial phase included Family Physicians, Pediatricians and Obstetricians and Gynecologists currently practicing in the Hamilton area. Upon request from the Perinatal Mental Health Coalition, the study was replicated with a convenience sample of Midwives. The study used a pre-test post-test survey design. Participants received a mailed pre-test questionnaire (regarding skills, general approach and attitudes towards prenatal and postnatal depression) prior to distribution of the PPMD Resource Package. To maximize response rates participants received five mailings before and after the Resource Package was sent, including: 1) an advance notification letter; 2) the questionnaire; 3) a thank you note/reminder; 4) a replacement questionnaire package; and, 5) final contact. The mailed post-test questionnaire was sent approximately three months after distribution of the resource package.

Results: Preliminary analysis is complete for the Primary Care Provider data and is currently underway on the Midwife sample. Primary Care providers found the resource package to be a useful tool. A high percentage familiarized themselves with the materials, found it useful, and are using the Perinatal Mood Disorder Desk Reference. There was no statistical change in the perception of how primary care providers managed maternal depression or in attitudes regarding maternal depression.

Conclusions: Pending


Project Funding Source and Amount: PHRED $15,000 (2010) and Hamilton Best Start $10,000 (2010)

INFECTIOUS DISEASE

Project Title: Vaccine Preventable Disease (VPD) School Program Situational Assessment

Investigators: Kelty Hillier, Carolyn Hureau, Colleen Van Berkel, Fiona Newton-Brown, Kim Dias

Health Unit Contact Person: Kelty Hillier

Background: The VPD School Program has been experiencing declining vaccine coverage rates over the last decade, but have not been able to explain this decrease. The program would like to improve coverage rates and has asked AR&E for their aid in determining why coverage rates have declined and how best to improve them. This project has been divided into two phases. Phase 1 was completed in 2011 and Phase 2 began in early 2012.

Research Questions: 1) What inadequacies in communication, information dissemination and student recruitment exist in the current program delivery model? 2) What are the perceptions of the program by: school boards & staff, students, parents and the VPD staff who administer the program and are there ways to better collaborate? 3) How can coverage rates of Hepatitis B, Meningococcal & HPV be increased in the school-based immunization program?

Methods:
Phase 1 (2011) – A comprehensive literature review with recommendations and the development of a survey tool.
Phase 2 (2012) – Data collection and analysis, implementation of recommendations and revisions to the VPD School Program (as appropriate).

Results: The comprehensive literature review identified several challenges to vaccine-preventable disease programs in general, and to school-based vaccine programs specifically. The literature review informed the development of the survey tool for Phase 2 and provided several recommendations to improve the existing program.

Conclusions: Phase 2 began in January 2012 and is ongoing.


Project Funding Source and Amount: Internal funding
INFECTIONOUS DISEASE

Project Title: West Nile Virus Communication Survey

Investigators: Public Health Services: Carolyn Bannon, Natasha Mihas, Ioana Lupascu, Sam McGee; McMaster Institute of Environment and Health: Marie McKeary

Health Unit Contact Person: Susan Harding-Cruz

Background: The West Nile virus programs include an annual communication campaign. It is important to gauge how the public wants to receive the messages surrounding West Nile virus.

Research Objective: To determine the publics’ opinion of their preferred media outlet to receive West Nile virus related health information and more specifically their preferred local radio station.

Methods: This evaluative tool was implemented at Binbrook Fair toward the end of the West Nile season. PHS staff surveyed 212 individuals over this three day event in September.

Results: Of the 212 respondents, 183 (86%) believed that radio was an effective method to communicate health information. The top five preferred radio stations included:

- 102.9 K-Lite FM,
- FM 94.7 CHKX,
- Y108,
- AM 900 CHML and
- AM 1150 CKOC.

In 2011, Hamilton PHS placed WNV radio advertisements in four of the top five preferred stations. The fifth station targets younger listeners and therefore did not fall within the targeted audience for WNV communication (risk of severe WNV infection is to the older adult).

Conclusions: Hamilton Public Health Services will continue to use radio in WNV communication.

Project Timeline: September 16th, 17th, and 18th, 2011

Project Funding Source and Amount: PHS Staff Time
INFECTIONOUS DISEASE

Project Title: Tick and Lyme Disease Knowledge and Awareness Evaluation

Investigators: Carolyn Bannon, Tim Jaynes, Ioana Lupascu, Sam McGee, Natasha Mihas, Jessica Morris, Carmen Priescu, Edward Smith

Health Unit Contact Person: Susan Harding-Cruz

Background: Lyme Disease is an emerging vector borne disease in Ontario, with concern that the black legged tick responsible for transmission of Lyme Disease to humans will become established in more areas across southern Ontario through climate change.

Research Objective: To determine the level of awareness that people living in or visiting Hamilton have of Lyme Disease, if they know ticks transmit the disease, whether they know how to identify any tick, and whether they have seen any ticks in Hamilton (and where). The evaluation tool was used to gather data about knowledge and awareness in order to inform future communication strategies.

Methods: The four question survey was administered by public health inspectors, the vector borne disease specialist, the environmental health promoter, or by West Nile virus field and lab technicians at the Vector Borne Disease booth (West Nile virus, Lyme Disease, and rabies information) at four festivals in the summer of 2011: Buskerfest in June, It’s Your Festival in July, The Winona Peach Festival in August, and Binbrook Fair in September.

Results: Of those polled, 79% have heard of Lyme disease; 61% stated Lyme disease is caused by ticks; 57% stated they know what a tick looks like; and 82% said they have not seen ticks in Hamilton. Of those who saw a tick in the City of Hamilton in 2011, Glanbrook (including Binbrook) and Stoney Creek (including Winona) followed by Dundas were the three areas where most ticks were noticed.

Conclusions: While the majority of respondents are aware of Lyme Disease and know that ticks transmit the disease most people responding to the survey have not seen any ticks in Hamilton. This may mean ticks of any species may be in low numbers or are not yet well established in Hamilton. The 2012 Communication Plan could include a campaign to increase the public’s knowledge of how to identify ticks. The three identified areas where ticks have been seen may also be places to further investigate to determine if black legged ticks (they transmit Lyme Disease) are present.

Project Timeline: June 2011 to October 2011

Project Funding Source and Amount: PHS Staff Time
ENIRONMENTAL HEALTH

Project Title: North Hamilton Child Blood Lead Study

Investigators: Dr. Elizabeth Richardson (principal); Wendy Pigott, Carole Craig, Nancy Greaves, Matthew Lawson, Dr. Lesbia Smith (co-investigators).

Health Unit Contact Person: Matthew Lawson

Background: This prevalence study is intended to provide quantitative information on children’s exposure to lead from environmental sources in the City of Hamilton. It will help to provide support of existing or newly proposed guidelines and public health programming by using data from the most susceptible group in the population, children 6 years of age and under.

Research Objectives: To “determine if Hamilton has a lead problem” by: 1) providing estimated prevalence of blood lead levels (BLL) ≥ 0.48 μmol/L and > 0.19 μmol/L among children 6 years of age or under residing within a geographic area judged to be at increased risk of environmental lead exposure; and 2) exploring the influence of risk factors and environmental lead levels on children’s blood lead levels.

Methods: The study consisted of the following components: survey of children’s blood lead levels (n=643); interviews with parents/guardians to determine family and household characteristics; environmental testing for lead levels in tap water and dust from a sub-sample of the households; lead levels in soil around a sub-sample of the dwellings; air lead sampling data for the study area; and data for water samples taken from fire hydrants and to respond to requests from the public.

Results: The geometric mean BLL was 0.107 μmol/L; 0.9% of observations were above the national guidance value. Significant predictors of BLLs included housing construction date pre-1920, lower household income, male sex, recent home renovations and a proxy measure for industrial lead emissions. This proxy demonstrated a strong association with BLL at or above the study follow-up threshold and may reflect long-established, urban neighbourhoods that are also adjacent to long-established lead-emitting industry with unmeasured risks from multiple sources. The distribution of environmental lead sources across the study area is uneven; some neighbourhoods have relatively higher risks of multiple lead sources and are of lower socio-economic status with fewer resources to counteract lead exposure.

Conclusions: Several risk and mitigation factors for lead exposure are tightly interwoven with various determinants of health. This suggests the need for a multi-pronged collaborative approach involving an assortment of disciplines/programs within public health, local physicians serving identified populations at risk, and community stakeholders involved in neighborhood development strategies.

Project Timeline: Fall 2008 to Summer 2011

Project Funding Source and Amount: PHRED ($350,000 for 2008 & 2009), PHS program budgets and the Ontario Ministry of the Environment.

ENVIRONMENTAL HEALTH

Project Title: City of Hamilton Air Quality Health Index (AQHI) Special Events Outreach Evaluation Report 2011

Investigators: Sally Radisic

Health Unit Contact Person: Matthew Lawson

Background: Federal, provincial and municipal governments collaborated in order to develop the AQHI as a numeric tool that could be used by health professionals and the public to determine what associated health risks are related to a quantity of air pollution at a given time. Promotion of the AQHI in the City of Hamilton is instrumental to raising awareness about this risk communication tool. Special events (i.e. community fairs) in the City of Hamilton, are open to the public and have been used to promote other public health programs. Therefore, outdoor special events were selected as a promotional channel to raise AQHI awareness in the City of Hamilton.

Research Questions: 1) How effective are the current promotional media channels in raising AQHI awareness among the population in the City of Hamilton? 2) How effective are special events/fairs as a promotional channel in raising AQHI awareness among the population in the City of Hamilton?

Methods: AQHI promotion at special events was done in conjunction with existing public health program promotion such as Vector Borne Diseases, Rabies Awareness, and the Safe Water Program. The AQHI was promoted at six special events from June 2011 to October 2011 for a four hour time period within the hours of 11 am to 5 pm. Both quantitative and qualitative data were collected at the special events.

Results: AQHI outreach was provided to a total of 944 people. AQHI awareness increases over time with the highest number of people being aware of the AQHI at the end of the special events season at 28%. A total of 8 different promotional media channels were identified as being the source of AQHI awareness. The number of AQHI promotional media channels identified, at a special event, increases from 2 in August 2011 to 6 in September 2011. Individuals placed the importance of AQHI awareness on aspects of health and environment.

Conclusions: Increase in AQHI awareness can be attributed to effective AQHI promotional media channels used in the City of Hamilton. Special events are an effective promotional channel in raising AQHI awareness and present an opportunity to gather feedback regarding present and previous AQHI promotional efforts.

Project Timeline: June 2011 to November 2011

Project Funding Source and Amount: Health Canada $12,600

Conference Poster/Presentation/Journal Article: Environics Analytics November 2011 Presentation, MARCOM Professional Development May 2012 Presentation
PUBLIC HEALTH SERVICES 2012 STRATEGIC BUSINESS PLAN

Working to be the best place in Canada to raise a child,
promote innovation, engage citizens and provide diverse economic opportunities

Delivering quality public services
that contribute to a healthy, safe and prosperous community, in a sustainable manner

Living Our Values:
* Accountability * Cost Consciousness * Equity * Excellence * Honesty * Innovation * Leadership * Respect * Teamwork *

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### Corporate Priority #1 – A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

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<tr>
<td>CSP 1.3</td>
<td>Finalize plans for the creation of the Downtown McMaster Health Campus including the consolidation of Public Health Services</td>
<td>T. Bendo All Divisions CMO FCS PED - Real Estate PW - Facilities</td>
<td>Present accommodations options for second downtown office to GIC</td>
<td>✗</td>
<td>Approval with conditions received at May 16th GIC</td>
</tr>
<tr>
<td>CSP 1.4</td>
<td>Develop an integrated, multi-modal, public transportation program, including implementation of rapid transit, conventional transit, active transportation (e.g. pedestrian, cycling) and the associated transportation demand management plan</td>
<td>E. Pezzetta HL HP</td>
<td>Provide consultation regarding health implications (risks, benefits, strategies) of transportation planning</td>
<td>✓</td>
<td>HP responding as related issues are identified.</td>
</tr>
</tbody>
</table>

**Functional Program finalized for McMaster Health Campus and one of three alternate sites under consideration for second downtown office.**

**Determine best utilization of shared space**

**Procure furniture and fixtures**

**Finalize leases**

**Undertake Administrative Review**

**Furniture and fixtures to be procured once physical plans for office sites finalized**

**Leases to be finalized - in discussion with McMaster and Yale Properties**

**Administrative review to start in June 2012 Opportunities depend on option chosen.**
<table>
<thead>
<tr>
<th>Objective</th>
<th>Strategic Action</th>
<th>PHS Lead &amp; Divisions involved</th>
<th>Activities</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CSP 1.5</td>
<td>Support development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.</td>
<td>N. Tran G. McArthur All Divisions</td>
<td>Establish links with corporate approaches</td>
<td>✓</td>
<td>Manager seconded to Neighbourhood Office. Quarterly meetings held between PHS and Neighbourhood Development Strategy</td>
</tr>
<tr>
<td></td>
<td>Complete the development of neighbourhood plans in selected priority neighbourhoods and complete a funding strategy to guide how the City of Hamilton will support the implementation of neighbourhood plans</td>
<td>G. McArthur E. Richardson CPS FH HL HP</td>
<td>Identify PHS linkages with corporate Neighbourhood Development Strategy, including membership on corporate workgroups by end of 2011</td>
<td>✓</td>
<td>SDOH PHN participating in neighbourhood planning workgroups</td>
</tr>
<tr>
<td></td>
<td>Develop a mental health and addiction services coordination strategy between City of Hamilton and community partners to rationalize existing services and improve access to care (e.g. CREMS, social navigator)</td>
<td>G. McArthur E. Richardson CPS FH HL HP</td>
<td>Establish internal steering committee</td>
<td>✓</td>
<td>Initial meetings held with CSD, HES, PHS to agree on broad goals</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Establish community leadership committee</td>
<td>✓</td>
<td>Initial meetings held with police, hospitals, City staff, LHIN&gt; Larger community steering committee to be developed</td>
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<tr>
<td></td>
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<td></td>
<td>Maintain linkages with pilots: Police Social Navigator Pilot, Hospital ER Pilot</td>
<td>✓</td>
<td>Social navigator pilot second phase to commence in June</td>
</tr>
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<td></td>
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<td></td>
<td>Determine priorities for first year</td>
<td>✓</td>
<td>First year priorities: Monitor pilots &amp; evaluations Develop community steering committee, solicit champions, hire project support Map existing programs Develop common understanding and approach</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Develop 3 year workplan</td>
<td>✓</td>
<td>TBD in 2013</td>
</tr>
<tr>
<td></td>
<td>Develop and implement a maternal health strategy to decrease low birth weight by targeting smoking, nutrition and access to</td>
<td>D. Barr-Elliott FH</td>
<td>Work with a community coalition to develop and implement a maternal health strategy to decrease low birth weight by targeting smoking, nutrition and access to primary care</td>
<td>✓</td>
<td>An inventory of related services in a specific neighbourhood is being completed to inform the development of a pilot project by community partners.</td>
</tr>
<tr>
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<tr>
<td>primary care</td>
<td>Protect, promote and support breastfeeding by working towards Baby Friendly Community accreditation status</td>
<td>D. Barr-Elliott N. Tran FH</td>
<td>Developing corporate policy and staff training strategy, collecting local data through Infant Feeding Study, developing BFI community coalition</td>
<td>✔</td>
<td></td>
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<tr>
<td></td>
<td>Support the implementation of the Nurse-Family Partnership program at both local and provincial level</td>
<td></td>
<td>The Hamilton Nurse-Family Partnership team is providing consultation to BC sites, and exploring local expansion</td>
<td>✔</td>
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<tr>
<td></td>
<td>Ensure that all relevant PHS programs and services are provided in manner that is congruent with the Hamilton Parent Charter of Rights</td>
<td></td>
<td>In 2012 the focus is on increasing awareness among PHS staff and the community. In 2013 the focus will be on supporting implementation of toolkit.</td>
<td>✔</td>
<td></td>
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<tr>
<td></td>
<td>Plan for and implement changes to Healthy Babies Healthy Children protocol</td>
<td></td>
<td>Anticipated notice fall of 2012 for implementation January 2013</td>
<td>✔</td>
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<tr>
<td></td>
<td>Develop with community partners an integrated seamless system of support for all postpartum women consistent with change in HBHC policy direction</td>
<td></td>
<td>Waiting for policy direction from Ministry of Children and Youth Services.</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Improve access to children and family services in collaboration with community partners through the implementation of a single access point initiative</td>
<td>Work with Best Start to determine how best to provide a single point of access to services and information for children and families</td>
<td></td>
<td>Contributing to Best Start deliberations</td>
<td>✔</td>
<td></td>
</tr>
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<tr>
<td>Support HRPR action plan and develop a program to improve access to healthy food for those in greatest need</td>
<td>N. Tran E. Pezzetta HL HP</td>
<td>Develop pilot food voucher program for BOH consideration</td>
<td>![ ]</td>
<td>Options presented to May BOH. Decision made not to pursue further.</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Participate in development of school nutrition programs</td>
<td>✓</td>
<td>Awaiting further direction from CMO.</td>
<td></td>
</tr>
<tr>
<td>Develop a plan to prevent childhood obesity (with cost impacts)</td>
<td>D. Barr-Elliott E. Pezzetta FH HL</td>
<td>Complete situation assessments for activity friendly communities and healthy food system and define priority areas for action</td>
<td>✓</td>
<td>Situational assessments completed; priority areas definition underway</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Identify two topics with potential of policy development and complete position papers for endorsement by BOH</td>
<td>✓</td>
<td>Position papers for Active Friendly Communities and Healthy Food Systems have been developed. Planned presentation of position papers to BOH for endorsement by end of 2012.</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Review results of Peel Health Units literature review to determine effective interventions to prevent childhood obesity in children 0-6 years</td>
<td>![ ]</td>
<td>Peel Health Unit literature review has been reviewed</td>
<td></td>
</tr>
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<td></td>
<td></td>
<td>Develop a plan based on effective interventions that focuses on preventing childhood obesity in children 0-6 years</td>
<td>✓</td>
<td>Overall plan under development: Raising the Bar and Nutristep have been implemented in child care centres for completion by end of 2012.</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Develop linkages to provincial childhood obesity strategy</td>
<td>✓</td>
<td>Provincial &quot;Healthy Kids Panel&quot; developed with provincial PH representation to reduce childhood obesity. Awaiting further actions from Healthy Kids Panel</td>
<td></td>
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<td></td>
<td>Protect, promote and support breast feeding for healthy mothers and babies by achieving Baby Friendly Community Accreditation Status by 2014</td>
<td>D. Barr-Elliott</td>
<td>Further specific objectives to be developed in 2013 SBP</td>
<td>✓</td>
<td>Part of 2013 SBP</td>
</tr>
<tr>
<td></td>
<td>Development of a Comprehensive Rental Housing Licensing Program</td>
<td>TBD</td>
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<td></td>
<td>Implement 10 year Housing and Homelessness Action Plan</td>
<td>TBD</td>
<td>Provide individualized supports to facilitate housing retention and ownership</td>
<td>✓</td>
<td>Further specific objectives to be developed in 2013 SBP</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td>Support development of quality, safe and suitable housing options</td>
<td>✓</td>
<td>Further specific objectives to be developed in 2013 SBP</td>
</tr>
<tr>
<td>BOH</td>
<td>Take action on the Social Determinants of Health</td>
<td>N. Tran G. McArthur All Divisions</td>
<td>Establish PHS SDOH Committee</td>
<td>✓</td>
<td>Committee Established</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Each division apply an equity lens to one program</td>
<td>✓</td>
<td>Equity lens from PHO has been adopted as tool each division to use in at least one program area. Equity lens tool currently piloted by one program in each division</td>
</tr>
<tr>
<td></td>
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<td>75% of PHS managers and 50% of frontline staff will attend SDOH workshop</td>
<td>✓</td>
<td>At least 75% of PHS managers and 50% of frontline staff attended SDOH workshop</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Identify one health advocacy initiative and begin preparation for BOH</td>
<td>✓</td>
<td>Initiatives selected: Activity friendly communities and healthy food systems</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Complete development of resource for schools on SDOH</td>
<td>✓</td>
<td>Draft teaching resource document on poverty developed collaboratively with school boards. Planned piloting in select high schools for Fall 2012.</td>
</tr>
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<tr>
<td>BOH</td>
<td>Reduce public health risks related to environmental health issues</td>
<td>R. Hall, C. Mackie, HP</td>
<td>Develop PHS-wide definition of priority populations</td>
<td>✓</td>
<td>Completed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall, HP, SU</td>
<td>Develop and deliver Rural Water Quality Report to rural residents</td>
<td>✓</td>
<td>Completed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>M. Lawson</td>
<td>Implement public reporting of the Air Quality Health Index (AQHI)</td>
<td>✓</td>
<td>Completed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall, HP, SU</td>
<td>That staff bring forward the Terms of Reference, and Action Plan to the Board of Health, and a funding request be submitted to the Ministry of the Environment to assist with the costs of a pollution study;</td>
<td>✓</td>
<td>On schedule to report back to the Board of Health in late Q3 or early Q4, 2012</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall, HP, SU</td>
<td>That staff be directed to establish an Air Quality Task Force, which is to include key stakeholders to determine whether pollution in neighbourhoods near Hamilton’s industrial core is impacting human health, and report back to the Board of Health</td>
<td>✓</td>
<td>On schedule to report back to the Board of Health in late Q3 or early Q4 2012 on the progress of the development of the Task Force and its objectives.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall, HP</td>
<td>Investigate and inspect known and reported contaminated lands in the City that may present a health hazard to the public</td>
<td>Ongoing</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Develop framework to better define and identify types of environmental health hazards</td>
<td>✓</td>
<td>Undertaking external scan of other jurisdictions target for Q4, 2012</td>
</tr>
<tr>
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<td></td>
<td>R. Hall HP</td>
<td>Develop and deliver an environmental lead awareness program that will attempt to reduce exposure to environmental lead for high-risk groups (children &lt;7yrs, pregnant women and women who may become pregnant)</td>
<td>✓</td>
<td>Initial report to BOH Q3 2011. Campaign under development. Scheduled for June 2012 BOH meeting.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall HP</td>
<td>Meet with environmental groups from across Hamilton to clarify mandate and hear their perspective on environmental priorities</td>
<td>✗</td>
<td>Completed – information has been incorporated into SDOH/ Neighbourhood Strategy</td>
</tr>
<tr>
<td>BOH</td>
<td>Reduce Exposure to Second Hand Smoke – Implementation of the Smoke-Free Outdoor Recreational Areas By-Law</td>
<td>N. Tran E. Pezzetta HL PBI</td>
<td>Develop and deliver a public education strategy</td>
<td>✓</td>
<td>Public education continues throughout 2012, including paid newspapers, radio, Facebook advertisements, posters, Tobacco Hotline and City of Hamilton website. Receive complaints via Hotline and website.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Develop and implement strategically targeted visible, attractive promotions and signage for recreational and park areas</td>
<td>✓</td>
<td>Promotions and signage for recreational centres and parks are underway. Expected completion in 2012.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Enforce By-law on a complaint basis using existing Tobacco Enforcement Officers applying a risk management model.</td>
<td>✓</td>
<td>Initial phase of enforcement beginning in May 2012 will primarily consist of education, and then move towards warnings and/or charges as appropriate.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Develop and implement a City of Hamilton staff education and awareness program concerning compliance with the By-law.</td>
<td>✓</td>
<td>A variety of corporate communications channels and forums such as eNet, JHSCs, Bulletins, Orientation Manuals, and staff training have been developed and initiated across relevant departments/divisions.</td>
</tr>
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<tr>
<td>BOH</td>
<td>Healthy Smiles Ontario (Low Income Dental Program Implementation)</td>
<td>G. McArthur CPS</td>
<td>Develop and implement an evaluation of implementation process and outcomes after the first year of enforcement activities.</td>
<td>✓</td>
<td>Planned for 2013, after first year of enforcement activities to allow for assessment of a season of full enforcement. Can inform any adjustments necessary in preparation for 2015 Pan Am events. Preliminary plans for evaluation include measuring prevalence of exposure to smoking in parks, frequency of complaints and number of tickets issued, cigarette butt litter audits</td>
</tr>
<tr>
<td>BOH</td>
<td>Increase capacity at 1447 Upper Ottawa clinic</td>
<td></td>
<td></td>
<td></td>
<td>Clinic renovations completed</td>
</tr>
<tr>
<td>BOH</td>
<td>Fee for service budget to refer to private dental services</td>
<td></td>
<td></td>
<td></td>
<td>Clients referred to private dentists</td>
</tr>
<tr>
<td>BOH</td>
<td>Enhanced screening services for children 0-4 years and youth 14-17 years</td>
<td></td>
<td></td>
<td></td>
<td>Dental screening capacity has been increased using community locations including Ontario Early Years Centres, Arrell Youth Centre, Notre Dame House, Living Rock and City of Hamilton Libraries.</td>
</tr>
<tr>
<td>BOH</td>
<td>Mobile Preventive Services</td>
<td></td>
<td></td>
<td></td>
<td>East End Public Health Clinic; Beasley Community Centre; Good Shepherd Centre</td>
</tr>
<tr>
<td>BOH</td>
<td>Promotion to increase uptake</td>
<td></td>
<td></td>
<td></td>
<td>Promotion activities included bus, mall, newspaper, radio, tv ads, and events with Women Health Educators to reach diverse cultural groups</td>
</tr>
<tr>
<td>CSP</td>
<td>Development of a Community-based Climate Change Action Plan</td>
<td>R. Hall HP</td>
<td>Further specific objectives to be developed as part of 2013 SBP</td>
<td>✓</td>
<td>Further specific objectives to be developed as part of 2013 SBP</td>
</tr>
</tbody>
</table>
Corporate Priority #2 – Valued & Sustainable Services
WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

<table>
<thead>
<tr>
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<td>CSP</td>
<td>Complete a Service Delivery Review, establishing performance measures and identification of recommended service levels</td>
<td>T. Bendo, J. Kohut, All</td>
<td>Participate in City Service Delivery Review</td>
<td>✓</td>
<td>Completing service profiles for May 11th. Exploring how to further link SDR process with program performance measurement and monitoring, as well as operational planning</td>
</tr>
<tr>
<td></td>
<td>Develop and implement a redeveloped website and associated management plan to provide more on-line transactions</td>
<td>T. Bendo, J. Kohut, All</td>
<td>Participate in redevelopment of City website</td>
<td>✓</td>
<td>Awaiting next steps from Strategy Team</td>
</tr>
<tr>
<td></td>
<td>Implement the call handling review recommendations</td>
<td>T. Bendo, All</td>
<td>Participate as required and as plan is developed</td>
<td>✓</td>
<td>Awaiting steps from the Strategy Team</td>
</tr>
<tr>
<td></td>
<td>Develop an Information Services governance model and identify areas for improvement, consolidation and savings</td>
<td>T. Bendo, J. Kohut, All</td>
<td>Participate in development of new governance model and service rationalization</td>
<td>✓</td>
<td>Awaiting next steps from Strategy Team</td>
</tr>
<tr>
<td></td>
<td>Review the feasibility regarding the implementation of an Employee Suggestion Program for the City of Hamilton.</td>
<td>R. Hall, All</td>
<td>Participate on Employee Suggestion Committee</td>
<td>✓</td>
<td>Awaiting next steps from City Manager's Office</td>
</tr>
<tr>
<td></td>
<td>Develop and implement a Financial Sustainability Plan</td>
<td>E. Richardson</td>
<td>Participate in development of financial sustainability plan</td>
<td>✓</td>
<td>Awaiting next steps from CMO/Corporate Services</td>
</tr>
<tr>
<td></td>
<td>Implement a Value for Money performance audit program</td>
<td>E. Richardson</td>
<td>Provide advice to internal audit on appropriate areas for VFM Audits</td>
<td>✓</td>
<td>Awaiting next steps from Internal Audit</td>
</tr>
<tr>
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<tr>
<td>BOH</td>
<td>Respond to critical demand work in priority (incl. outbreaks, infectious diseases, adverse water results, health hazards)</td>
<td>E. Richardson</td>
<td>Participate in audits and develop Management Action Plans as required</td>
<td>✓</td>
<td>Awaiting next steps from Internal Audit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall J. Emili All</td>
<td>Participate in development of template, and implement once approved</td>
<td>✓</td>
<td>Being finalized by CMO.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall J. Emili All</td>
<td>Develop policy and framework for critical response activities, including prioritized list of critical demand activities in each division with identified timelines for response</td>
<td>✗</td>
<td>Framework developed and consultation occurred with councillors. Approved at BOH in May 2012.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall J. Emili All</td>
<td>Develop monitoring and reporting system for critical demand driven activities in each division</td>
<td>✓</td>
<td>Work in progress</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall J. Emili All</td>
<td>Report annually to BOH on performance on response within identified timelines</td>
<td>✓</td>
<td>Developing Reporting framework</td>
</tr>
<tr>
<td></td>
<td></td>
<td>R. Hall J. Emili All</td>
<td>Provide community with information and a Public Health response for critical health issues in a timely manner.</td>
<td>Ongoing</td>
<td>Ongoing</td>
</tr>
<tr>
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<tr>
<td>BOH, PD</td>
<td>Managing Program Performance</td>
<td>T. Bendo, E. Richardson, All</td>
<td>Develop performance indicators and targets for all programs</td>
<td>✓</td>
<td>Indicators and targets to be developed for all programs, and initial report on baseline to be completed by Q4 2012. Initial indicators developed as part of Accountability Agreement</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Develop system to monitor compliance</td>
<td>✓</td>
<td>Service Performance and Accountability Committee established, mandate includes development of monitoring system</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Review Organizational Standard and make recommendations for compliance</td>
<td>✓</td>
<td>Initial review of Organizational Standards complete and reviewed with BOH. Plans to address gaps incorporated into departmental plans</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Work with province to develop Accountability Agreement for BOH consideration</td>
<td>◼</td>
<td>Completed. Baseline measures and 2012 performance targets successfully negotiated</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Work with province on Developmental Indicators</td>
<td>✓</td>
<td>Awaiting next steps from province</td>
</tr>
<tr>
<td>BOH</td>
<td>Program Operational Plans</td>
<td>E. Richardson, All</td>
<td>Complete operational plans for all programs.</td>
<td>Ongoing</td>
<td>Operational plans completed for 2011 and 2012 for all programs.</td>
</tr>
<tr>
<td>BOH</td>
<td>Financial Accountability - improve financial monitoring, reporting and performance</td>
<td>E. Richardson, All</td>
<td>Achieve 100% compliance with corporate and provincial policies</td>
<td>Ongoing</td>
<td>Ongoing - Implemented new procurement procedures as per new policy. Major revision in HR policies to be rolled out Q3/4 2012.</td>
</tr>
<tr>
<td>Objective</td>
<td>Strategic Action</td>
<td>PHS Lead &amp; Divisions involved</td>
<td>Activities</td>
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<tr>
<td>BOH</td>
<td>E-Health Solutions Multi-year plan</td>
<td>T. Bendo E. Richardson All</td>
<td>Accurately forecast monthly position</td>
<td>✓</td>
<td>Completed Business Process Review on BERs. Implemented recommendations. Improved tools developed for forecasting. Moved forecasting to 6 times per year. Will incorporate analysis of historical trends into BER tool.</td>
</tr>
<tr>
<td>BOH</td>
<td>Proactively manage budget based on forecasts</td>
<td></td>
<td></td>
<td>✓</td>
<td>Identified strategies to target systemic issues creating budget variances</td>
</tr>
<tr>
<td>BOH</td>
<td>Develop plan to implement electronic methods for client scheduling and registration, nursing documentation and clinic management</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>BOH</td>
<td>Develop business case and capital budget requests for plan</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>BOH</td>
<td>Implement OSCAR: - Mental Health Q2 2012 - Sexual Health Q4 2012 - Family Health Q1 2013</td>
<td></td>
<td></td>
<td>✓</td>
<td>OSCAR implemented for Mental Health ahead of schedule. Currently implementing within Sexual Health</td>
</tr>
<tr>
<td>BOH</td>
<td>Consultant has provided recommendations for data architecture for PHS. PHSMT to determine feasibility of recommendations for development of capital plan for 2013 and beyond- was expected in Q1 but will happen early Q3</td>
<td></td>
<td></td>
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<tr>
<td>J. Emili</td>
<td></td>
<td>Align research activities with the Strategic Plan/Strategic Business Plan</td>
<td>✓</td>
<td>Consultations within PHS complete. Key partners to be identified and MOUs developed</td>
<td></td>
</tr>
<tr>
<td>T. Bendo</td>
<td></td>
<td>Develop staff competencies to support evidence-based decision-making</td>
<td>✓</td>
<td>Review roles of program staff and specialized staff, and develop staff competency development plan.</td>
<td></td>
</tr>
<tr>
<td>J. Emili</td>
<td></td>
<td>Review model for health status monitoring and surveillance activities</td>
<td>✓</td>
<td>Plan to be developed in Q4 2012</td>
<td></td>
</tr>
<tr>
<td>T. Bendo</td>
<td></td>
<td>Produce 5 new health status reports</td>
<td>✓</td>
<td>Completed:</td>
<td></td>
</tr>
<tr>
<td>J. Emili</td>
<td></td>
<td>- Cancer incidence and mortality</td>
<td></td>
<td>- Healthy Eating, Healthy Weights &amp; Physical Activity in Hamilton</td>
<td></td>
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<tr>
<td>All</td>
<td></td>
<td>- Alcohol, gambling and drugs</td>
<td></td>
<td>- Emergency Preparedness</td>
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<td></td>
<td></td>
<td>- Oral health</td>
<td></td>
<td>- Cancer Incidence &amp; Mortality</td>
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<td>- Emergency Preparedness</td>
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<td>Completion for Q2:</td>
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<tr>
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<td></td>
<td>- Food Safety</td>
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<td>- Alcohol, gambling &amp; drugs</td>
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<td>- Oral health</td>
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<td>Completion for Q3:</td>
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<td>- Child Health</td>
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<td>Completion for Q4:</td>
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<td></td>
<td>- Food safety</td>
<td></td>
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<td></td>
<td></td>
<td>- Healthy Eating Healthy Weights &amp; Physical Activity in Hamilton: SES differences</td>
<td></td>
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<tr>
<td>Monitoring and Evaluation</td>
<td>All</td>
<td>Document monitoring and evaluation activities in operational plans and ensure used to inform/change subsequent year's program planning.</td>
<td>Ongoing</td>
<td>Program monitoring &amp; evaluation activities are being integrated into operational plans. Documentation of changes to subsequent year's program planning is incorporated into operational plans.</td>
<td></td>
</tr>
<tr>
<td>BOH</td>
<td>Rationalization of Schedule 20 of the Licensing By-Law subsequent to Ontario Retirement Homes Act</td>
<td>R. Hall, HP</td>
<td>Review new Ontario Retirement Homes Act and its regulations, and make recommendations to Board of Health for modifications to Schedule 20 to reduce duplication while ensuring health and safety of residents of Schedule 20 facilities remain protected.</td>
<td>✓</td>
<td>Analysis of draft regulations completed and recommendations submitted to Province Information Update provided to Council in April, 2012 Report to GIC planned for Q2 2012</td>
</tr>
<tr>
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<tr>
<td>BOH</td>
<td>Coordinate Emergency Planning Response across the Hamilton Health Sector</td>
<td>E. Richardson J. Emili</td>
<td>Develop and implement an MOU for the Hamilton Health Sector that governs the coordination, interoperability, cooperation and communication between parties to plan, respond and recover from health emergencies</td>
<td>✔️</td>
<td>Completed Q3 2011</td>
</tr>
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</table>
Corporate Priority #3 – Leadership & Governance

We work together to ensure we are a government that is respectful toward each other and that the community has confidence and trust in

<table>
<thead>
<tr>
<th>Objective</th>
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<tbody>
<tr>
<td>CSP</td>
<td>Develop and maintain a list of priority and “shovel-ready” projects, across all Departments, in order to more efficiently present opportunities for collaboration with other levels of government</td>
<td>E. Richardson</td>
<td>Develop a list of PHS priority initiatives</td>
<td>Ongoing</td>
<td>Priority initiatives developed yearly as part of the planning process.</td>
</tr>
<tr>
<td>CSP</td>
<td>Implement a workforce management strategy</td>
<td>E. Richardson</td>
<td>Develop profile of current workforce, including early retirements</td>
<td>✓</td>
<td>Initial steps to be accomplished as part of succession planning for leadership and critical need positions (see below)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Forecast workforce supply and skill demands</td>
<td>✓</td>
<td>Awaiting next steps from HR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Participate in development of and implement a succession planning program for leadership and critical need positions</td>
<td>✓</td>
<td>Contributed to development as member of SMT. Awaiting next steps to implement from HR. Plan to have profile and succession plans for leadership positions by Q4 2012</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Develop and implement a leadership and management development plan</td>
<td>✓</td>
<td>Leadership development plan developed and implemented in 2010/11 in coordination with HR. Manager needs assessment completed in 2011. Management development program developed based on needs assessment in coordination with HR, for implementation over 2012/13</td>
</tr>
<tr>
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<tr>
<td>3.3 Improve employee engagement</td>
<td>Develop and implement an Internal communication strategy</td>
<td>T. Hall</td>
<td>Participate in corporate process</td>
<td>✓</td>
<td>Awaiting next steps from CMO</td>
</tr>
<tr>
<td></td>
<td>Development of new Corporate Employee Recognition Program</td>
<td>E. Richardson</td>
<td>Participate in corporate process</td>
<td>✓</td>
<td>Awaiting next steps from CMO</td>
</tr>
<tr>
<td></td>
<td>Implement the Healthy Workplace Strategy</td>
<td>L. Beaudoin K. Leung</td>
<td>Participate in corporate process</td>
<td>✓</td>
<td>Awaiting Healthy Workplace Advisory Committee to present Strategy to SMT.</td>
</tr>
<tr>
<td>BOH</td>
<td>Revise the existing performance management system and implement across organization</td>
<td>E. Richardson</td>
<td>Participate in HR process using information gained from PHS Core Competency Pilot</td>
<td>✓</td>
<td>Phase 2 pilot implementation completed end of 2011. Phase 3 evaluation completed early 2012 completing the pilot. Introduction of tool across PHS not feasible. Core competencies to be incorporated into PHS customization of new Corporate Performance Management tool. Awaiting launch of tool from HR by end of 2012.</td>
</tr>
<tr>
<td></td>
<td>Manage performance to improve workforce effectiveness</td>
<td>E. Richardson</td>
<td>Achieve 90% completion of performance appraisals</td>
<td>✓</td>
<td>Monitoring system developed and implemented. Increased completion rate from 58% to 81% in 2011</td>
</tr>
<tr>
<td></td>
<td>Develop core competencies of staff</td>
<td>T. Bendo E. Richardson</td>
<td>Determine staff competency development priorities</td>
<td>✓</td>
<td>Survey of staff professional development needs completed. Plans will be developed to address priority needs in 2013.</td>
</tr>
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<tr>
<td>BOH</td>
<td>Orientation to PHS</td>
<td>T. Bendo</td>
<td>Develop formal orientation process to ensure that all employees are provided a comprehensive orientation to the city, PHS and their specific program/service areas.</td>
<td>🟢</td>
<td>Orientation to PHS Project completed and launched in April 2011 in the form of a PHS Orientation E-manual on the PHS intranet. This E-Manual and accompanying process complements the City New Employee Orientation and orientation conducted at the specific program level.</td>
</tr>
<tr>
<td>N</td>
<td>Develop an organizational effectiveness strategy and implementation plan to support the successful achievement of PHS strategic goals.</td>
<td>G. McArthur, E. Richardson</td>
<td>Development of a change management process about organizational effectiveness and demonstrating the values in PHS</td>
<td>✓</td>
<td>Create opportunities for modeling corporate values through communication and employee engagement strategies.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Consolidation plans are aligned with organizational effectiveness and values</td>
<td>✓</td>
<td>Provide advice and strategies to PHS Consolidation Project Team.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Track progress through Employee Engagement Survey beginning in 2013 and every 2-3 years ongoing.</td>
<td>✓</td>
<td>Currently reviewing employee engagement survey tools to determine best fit for PHS.</td>
</tr>
<tr>
<td>CSP</td>
<td>Leverage technology to streamline workflow processes, enable better workforce management, and assist in management decision making</td>
<td>E. Richardson</td>
<td>Implement Position Management</td>
<td>✓</td>
<td>Verification completed for second time in Q1 2012.</td>
</tr>
<tr>
<td>3.4 Enhance opportunities for administrative and operational efficiencies</td>
<td></td>
<td></td>
<td>Participate in Automated Workflow &amp; Approvals &amp; Employee &amp; Manager Self-Service</td>
<td>✓</td>
<td>Awaiting next steps from HR.</td>
</tr>
<tr>
<td></td>
<td>Implement the Employee Attendance Management Action Plan to decrease absenteeism</td>
<td>E. Richardson</td>
<td>Participate in implementation</td>
<td>✓</td>
<td>Awaiting next steps from HR.</td>
</tr>
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<tr>
<td>BOH</td>
<td>Human Resources Policies and Procedures</td>
<td>G. McArthur All Corporate HR</td>
<td>Complete review of all human resource policies and procedures and establish more formal mechanisms for regular review.</td>
<td>✓</td>
<td>Corporate HR are updating policies and procedures with a plan to complete by late 2012. Related Departmental policies and procedures are continuing to be updated. PHS will bring all departmental human resources policies up to date once HR review is complete, targeting late Q2 2013 and continue to review every one to three years with those that address issues with a higher degree of risk/liability to the organization, or related to medical issues requiring annual review.</td>
</tr>
<tr>
<td>BOH</td>
<td>Position Descriptions</td>
<td>E. Richardson All Corporate HR</td>
<td>Collaborate with Human Resources to develop position descriptions for all staff.</td>
<td>✓</td>
<td>PHS draft volunteer policies and procedures have been shared with Human Resources. HR policy to be completed by late 2012, and departmental policy to be completed subsequently.</td>
</tr>
<tr>
<td>Previous CSP</td>
<td>Ensure requests from individual BOH members are addressed in the most appropriate manner</td>
<td></td>
<td>Consult with individual Board of Health members to identify the range of requests that they would bring to staff</td>
<td>✓</td>
<td>Completed 2011</td>
</tr>
<tr>
<td></td>
<td>Foster positive relationships between staff and Board of Health</td>
<td></td>
<td>Recommend approaches for the consideration of the Board of Health on how to appropriately address such requests</td>
<td>✓</td>
<td>Completed 2012</td>
</tr>
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<tr>
<td>BOH</td>
<td>Support effectiveness of BOH members</td>
<td>E. Richardson</td>
<td>OCCHA encouraged Board of Health members to Participate in continuing education opportunities to facilitate their knowledge skills, and understanding relative to their roles and responsibilities.</td>
<td>←</td>
<td>Notifications for educational opportunities continue to be sent to BOH. Developing plan for BOH Workshops to begin in 2012.</td>
</tr>
<tr>
<td>BOH</td>
<td>Health &amp; Safety</td>
<td>T. Bendo</td>
<td>Conduct monthly workplace inspections in a manner consistent with agency policy &amp; legislation.</td>
<td>Ongoing</td>
<td>Workplace inspections are being conducted on a monthly basis.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Provide WHMIS training to all new staff and assess training needs annually.</td>
<td>✓</td>
<td>On-line WHMIS training developed and incorporated into Orientation to PHS Project. To date approximately 90% of staff have completed training. New employees complete training as part of their orientation.</td>
</tr>
</tbody>
</table>
Present: Councillors B. Clark (Chair), J. Farr (1st Vice Chair), B. Johnson (2nd Vice Chair), C. Collins, L. Ferguson, J. Partridge, R. Pasuta, M. Pearson and T. Whitehead

Also Present: Councillor S. Duvall
P. Mallard, Acting GM, Planning & Economic Development
M. Hazell, Senior Director, Parking & By-Law Services
T. Sergi, Senior Director, Growth Management
B. Janssen, Director, Strategic Services
J. Hickey-Evans, Manager, Policy Planning
S. Robichaud, Manager, Development Planning
V. Robicheau, Office of the City Clerk

THE PLANNING COMMITTEE PRESENTS REPORT 12-010 AND RESPECTFULLY RECOMMENDS:

1. Heritage Permit Application HP2012-011 Under Part V of the Ontario Heritage Act for Erection of Structures at 880 Beach Boulevard (Hamilton) (PED12109) (Ward 5) (Item 5.1)

That Heritage Permit Application HP2012-011, be approved for the erection of a new single detached dwelling, and detached garage, on the designated property at 880 Beach Boulevard (Hamilton Beach Heritage Conservation District), (Hamilton), as shown on Appendix “A” To Report PED12109, subject to the following conditions:
(a) That the front and side façades of the new house shall be engineered wood cladding;

(b) That final elevation drawings showing the material, composition, brand, style, model, colour, and/or any other descriptive attributes for the proposed construction materials, including the building cladding, trim, roofing, windows, doors, porch columns and railings, soffits and eaves, lighting and hardware, shall be submitted to the satisfaction and approval of Planning staff, prior to submission as part of any application for a Building Permit;

(c) That as many existing trees as possible shall be retained and that new trees of a minimum caliper of 55mm and of a species consistent with the City of Hamilton’s Tree Species and Recommended Use Index shall be planted within one year of occupancy of the new dwelling;

(d) That a plan depicting the removed, retained, and new trees, including the caliper size, locations, and species shall be submitted, to the satisfaction and approval of Planning staff, prior to any grading or tree removals;

(e) That the dimensions, design, and materials for any new fencing and gates shall be submitted, to the satisfaction and approval of Planning staff, prior to installation;

(f) That any minor changes to the site plan or building plans and elevations following approval shall be submitted, to the satisfaction and approval of Planning staff, prior to submission as part of any application for a Building Permit;

(g) That construction and site alterations, in accordance with this approval, shall be completed no later than June 30, 2014. If the construction and site alterations are not completed by June 30, 2014, then this approval expires as of that date, and no alterations shall be undertaken without a new approval issued by the City of Hamilton.


That Heritage Permit Application HP2012-021 be approved for the demolition and removal of an existing garage, and erection of a replacement garden shed in a portion of the former garage footprint, in the rear yard of the designated property at 231 Saint Clair Boulevard (Saint Clair Boulevard Heritage Conservation District) (Hamilton), as shown on Appendix “A” to Report PED12110, subject to the following conditions:
(a) That final elevation drawings showing the material, composition, brand, style, model, colour, and/or any other descriptive attributes for the proposed construction materials, including the building cladding, trim, roofing, windows, door, soffits and eaves, lighting and finishes, shall be submitted to the satisfaction and approval of Planning staff, prior to submission as part of any application for a Building Permit;

(b) That construction and site alterations, in accordance with this approval, shall be completed no later than June 30, 2014. If the construction and site alterations are not completed by June 30, 2014, then this approval expires as of that date, and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

3. **Cost of Handling Cats at Animal Services (PED12126) (City Wide) (Item 5.3)**

That report PED12126, Cost of Handling Cats at Animal Services, be received.

4. **Agriculture & Rural Affairs Advisory Committee – Minutes 12-001 (Item 5.4)**

That the Agriculture & Rural Affairs Advisory Committee Minutes 12-001, be received.

5. **Hamilton Municipal Heritage Committee – Minutes 12-004 (Item 5.5)**

That Hamilton Municipal Heritage Committee Minutes 12-004, be received.

6. **Application for Amendments to the Stoneypoint Official Plan and Zoning By-law No. 3692-92 for Lands Located at 76 Creanona Boulevard (Stoneypoint) (PED12108) (Ward 11) (Item 6.1)**

(a) That approval be given to **Official Plan Amendment Application OPA-12-002, by Bluescape Limited, Owner**, for Official Plan Amendment No. [redacted], to amend Schedule “A” General Land Use Plan and Schedule “A4” Urban Area Lakeshore Secondary Plan for a text amendment to permit reduced lot frontages, for lands located at the rear of 76 Creanona Boulevard (Stoneypoint), as shown on Appendix “A” (Block 2) to Report PED12108, on the following basis:

(i) That the draft Official Plan Amendment, attached as Appendix “B” to Report PED12108, be adopted by City Council;
(ii) That the proposed Official Plan Amendment is consistent with the Provincial Policy Statement and conforms to the Hamilton-Wentworth Official Plan.

(b) That approval be given to **Zoning Application ZAC-12-006, by Bluescape Limited, Owner**, for changes in zoning to Stoney Creek Zoning By-law No. 3692-92 from the Single Residential “R2” Zone to the Single Residential “R2-60” Zone, with a Special Exception (Block 1), and from the Neighbourhood Development “ND” Zone to the Single Residential “R3-35” Zone, with a Special Exception (Block 2), in order to recognize the location of the existing single detached dwelling fronting onto Creanona Boulevard, and to facilitate the creation of 3 single detached dwelling lots fronting onto Montreal Circle, as shown on Appendix “A” to Report PED12108, on the following basis:

(i) That the draft By-law, attached as Appendix “C” to Report PED12108, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;

(ii) That the proposed changes in zoning are in conformity with the Hamilton-Wentworth Official Plan, and will be in conformity with the City of Stoney Creek Official Plan upon finalization of Official Plan Amendment No. [redacted].

7. Application for an Amendment to Flamborough Zoning By-law No. 90-145-Z for Lands Known as 592 Westover Road (Flamborough) (PED12112) (Ward 14) (Item 6.2)

That approval be given to **Amended Zoning Application ZAR-11-044 by 1814380 Ontario Inc., Owner**, for a change in zoning from the Recreational Open Space “O3-6” Zone to the Recreational Open Space “O3-12”, Modified, Zone, with a Special Exception, and Conservation Management “CM” Zone, to permit an accessory dwelling for maintenance and/or security purposes, in conjunction with the existing golf course (Century Pines), on lands located at 592 Westover Road (Flamborough), as shown on Appendix “A” to Report PED12112, on the following basis:

(a)(i) That the By-law attached as Appendix “B” to Report PED12112, be amended by deleting Section 2(b) Interior Side Yard (minimum);

(a)(ii) That Council deems the change minor, and confirms that no further notice is to be given in respect of the proposed By-law pursuant to Section 34(17) of the Planning Act.
(b) That the proposal is consistent with the Provincial Policy Statement and conforms to the Greenbelt Plan, the Town of Flamborough Official Plan, and the Rural Hamilton Official Plan;

(c) That the proposal respects and seeks to enhance the ecological function of the key hydrologic features on site;

(d) That the proposal is accessory to an existing golf course (Century Pines);

(e) That the amended By-law, To Amend Zoning By-law No. 90-145-Z (Flamborough), respecting Lands located at 592 Westover Road (Flamborough), be enacted by Council.

8. Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook (Binbrook) (PED12095) (Ward 11) (Tabled from June 5, 2012) (Item 6.4)

(a) That approval be given to Amended Zoning By-law Application ZAC-11-067, by Rob-Geof Properties Limited, c/o Bruce Robinson, (Applicant/Owner), for changes in zoning from the Residential “R3-163” Zone and Residential “R4-164” Zone to the Residential “R2” Zone, to permit the development of 33 single family residential lots in accordance with the proposed revision to the Draft Plan of Subdivision, 25T-200006(R), known as Jackson Heights – Phase 3B (Glanbrook), as shown on Appendix “A” to Report PED12095, on the following basis:

(i) That the draft By-law, attached as Appendix “B” to Report PED12095, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;

(ii) That the amending By-law be added to Schedule “H” of Zoning By-law No. 464;

(iii) That the proposed changes in zoning are in conformity with the Hamilton-Wentworth Official Plan, and the Township of Glanbrook Official Plan.

(b) That approval be given to Revised Draft Plan of Subdivision Application 25T-200006(R), by Rob-Geof Properties Limited c/O: Bruce Robinson, (Applicant/Owner), to revise the draft approved plan of subdivision for "Jackson Heights – Phase 3B" to reduce the number of single detached dwelling lots from 57 to 33, with a block for a future park, a block for future
development with adjacent lands, and a block for a one-foot reserve, as shown on Appendix “C” to Report PED12095, subject to the following conditions:

(i) That this approval apply to “Jackson Heights – Phase 3B Revision”, 25T-200006(R), as red-line revised, prepared by A.J. Clarke and Associates Limited, and certified by Barry J. Clarke, OLS, dated October 25, 2011, showing 33 single detached lots (Lots 1-33), one block for a future Park (Block 34), one block for future development with adjacent lands (Block 35), and one block for a 0.3m reserve (Block 36), attached as Appendix “C” to Report PED12095, subject to the revised Schedule 1 attached as Appendix “D” to Report PED12095;

(ii) That payment of Cash-in-Lieu of Parkland will be required, pursuant to Section 51 of the Planning Act, prior to the issuance of each building permit. The calculation for the Cash-in-Lieu payment shall be based on the value of the lands on the day prior to the day of issuance of each building permit, to which payment shall be based on the value of the land on the day prior to the issuance of the first building permit for each said Lot.

With regard to Lots 1-33 (Single Family Detached Residential) a parkland dedication ratio of 5% shall be required.

The calculation of the Cash-in-Lieu payment shall be based on the value of the lands on the day prior to the issuance of each building permit. Parkland Credits may be applied on a land value basis to the proposed Draft Plan of Subdivision in the event of any over-dedication of parkland from the registration of the “Jackson Heights” Draft Plan of Subdivision (25T-200006);

All in accordance with the Financial Policies for Development and the City’s Parkland Dedication By-law, as approved by Council.

(c) That Appendix D, as attached to Report PED12095, be amended by adding a new sub-section 42 (b), to read as follows:

(i) “Owner/tenants are advised that access to/from this phase of the subdivision is currently limited to Tanglewood Drive. In the event that remedial work is required on or within this roadway, (including but not limited to roadwork maintenance, underground service repair/remediation, Enbridge Pipelines Inc. emergency work, etc.) access may be temporarily limited/restricted.”
9. Application for Amendments to the Town of Ancaster Official Plan and Zoning By-law No. 87-57 for Lands Located at 411 and 421 Kitty Murray Lane (Ancaster) (PED12081) (Ward 12) (Item 8.1)

(a) That approval be given to Official Plan Amendment Application OPA-11-011, by Redeemer University College, Owners, for Official Plan Amendment No. [redacted], for a change in designation from “Low Density Residential - Existing (Infill)” and “Low Density Residential 1” to “Medium Density Residential”, and from “Low Density Residential 1” to “Institutional”, on lands located at 411 and 421 Kitty Murray Lane East (Ancaster), as shown on Schedule “A” of Appendix “D” to Report PED12081, on the following basis:

(i) That the draft Official Plan Amendment, attached as Appendix “D” to Report PED12081, be adopted by City Council.

(b) That approval be given to Zoning Application ZAC-11-056, by Redeemer University College, Owners, for a change in zoning from the Institutional “I” Zone to the Multiple Residential “RM2-651” Zone, Modified, with a Special Exception, to allow a townhouse development on lands located at 411 and 421 Kitty Murray Lane (Ancaster), as shown on Appendix “A” to Report PED12081, on the following basis:

(i) That the draft By-law, attached as Appendix “F” to Report PED12081, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;

(ii) That the proposed changes in zoning are in conformity with the Hamilton-Wentworth Official Plan, and will be in conformity with the Official Plan for the Town of Ancaster upon finalization of Official Plan Amendment No. [redacted].

(c) That approval be given to Official Plan Amendment No. [redacted] to the Urban Hamilton Official Plan to redesignate portions of the subject lands to “Low Density Residential 3b” and “Institutional” (see Appendix “E” to Report PED12081), to be held in abeyance until a final decision has been made regarding the Urban Hamilton Official Plan, for lands located at 411 and 421 Kitty Murray Lane (Ancaster);

(d) That staff be directed to include the Ward Councillor in the review process for the future requisite site plan application;

(e) That as a condition of site plan approval, the City of Hamilton shall ensure that the building design and site layout include architectural and landscape features to ensure that the portion of the proposed townhouse blocks
facing the Kitty Murray Lane streetscape are designed to appear and function as front yards;

(f) That a “Future Student Housing” sign be erected on the retained Redeemer site

10. Food Service Vehicles (PED12085(a)) (City Wide) (Item 8.2)

(a) That the Licensing By-law 07-170 be amended by deleting Schedule 19 (Refreshment Vehicles) and replacing it with Schedule 6 (Food Service Vehicles), and that the draft by-law attached as Appendix “A” to Report PED12085(a), prepared in a form satisfactory to the City Solicitor, be enacted;

(b) That a review be brought forward regarding an investigation of a food service vehicle permit parking across the City, including consultation with the Business Improvement Areas and the industry, no later than November 2012;

(c) That the new Food Services Vehicles By-law be monitored and a review be brought forward to the Planning Committee prior to the Summer of 2013;

(d) That the review, recommended in the item (b) above, include a license fee review and comparison with the fees of other Ontario municipalities;

(e) That the separation distance between a food service vehicle and a restaurant property, be amended from 20 metres to 30 metres;

(f) That the separation distance between a food service vehicle and a hospital property, be amended to 100 metres;

(g) That staff report back to the Planning Committee with a review of separation distance between food service vehicles and hospitals.

11. ROPA 43, Ancaster OPA 137, ZBA (By-law 11-191), Draft Plan of Subdivision 25T-201005 – OMB Appeals (1125-1143 Wilson Street West, Ancaster) (LS12017) (Item 12.1)

(a) That Report LS12017, ROPA 43, Ancaster OPA 137, ZBA (By-law 11-191), Draft Plan of Subdivision 25T-201005 – OMB Appeals, be received;
(b) That Report LS12017, ROPA 43, Ancaster OPA 137, ZBA (By-law 11-191), Draft Plan of Subdivision 25T-201005 – OMB Appeals, remain confidential;

(c) That staff be directed to settle the OMB appeals of ROPA 43, Ancaster OPA 137, Zoning By-law Amendment (By-law 11-191) and Draft Plan of Subdivision 25T-201005 on the following basis:

That the signals at Wilson St. serving the Wal-Mart and the retail commercial lands on Wilson St. will not be removed until such time as the roundabout at Wilson/McClue is fully constructed and operational.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGEs TO THE AGENDA

The Committee Clerk advised of the following changes to the Agenda:

DELEGATION REQUESTS

4.3 Delegation Request from Matthew Kershaw respecting Food Service Vehicles (PED12085(a)) (City Wide) (For Today’s Meeting)

DISCUSSION ITEMS

8.2 Food Service Vehicles (PED12085(a)) (City Wide)

NOTICES OF MOTION

10.1 City initiated Official Plan Amendment and Rezoning for 1925 Rymal Road East

PRIVATE AND CONFIDENTIAL

12.1 ROPA 43, Ancaster OPA 137, ZBA (By-law 11-191), Draft Plan of Subdivision 25T-201005 – OMB Appeals (1125-1143 Wilson Street West, Ancaster) LS12017 (Distributed Under Separate Cover)

The Agenda for the June 19, 2012 meeting of the Planning Committee was approved, as amended.
(b) DECLARATIONS OF INTEREST

None.

(c) APPROVAL OF MINUTES

(i) June 5, 2012

The Minutes of the June 5, 2012 Planning Committee meeting were approved.

(d) DELEGATION REQUESTS

(i) Delegation Request from Graeme Smith respecting Food Service Vehicles (PED12085(a)) (City Wide) (Item 4.1)

The delegation request from Graeme Smith, respecting Report PED12085(a), Delegation Request from Graeme Smith respecting Food Service Vehicles, was approved.

(ii) Delegation Request from Ross and Ross Barristers and Solicitors respecting 179 Sunnyridge Rd., Jerseyville Rural Settlement Area (Item 4.2)

The delegation request from Ross and Ross Barristers and Solicitors, respecting 179 Sunnyridge Rd., Jerseyville Rural Settlement Area, was approved for a future meeting.

(iii) Delegation Request from Matthew Kershaw respecting Food Service Vehicles (PED12085(a)) (City Wide) (Item 4.3)

The delegation request from Matthew Kershaw, respecting Report PED12085(a), Delegation Request from Graeme Smith respecting Food Service Vehicles, was approved.

(e) PUBLIC HEARINGS AND DELEGATIONS

(i) Application for Amendments to the Stoney Creek Official Plan and Zoning By-law No. 3692-92 for Lands Located at 76 Creanona Boulevard (Stoney Creek) (PED12108) (Ward 11) (Item 6.1)
In accordance with the provision of the Planning Act, Chair B. Clark advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council approves the Official Plan and Zoning By-law amendments, the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Municipal Board, and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

No public speakers came forward.

The public meeting respecting, Report PED12108, Application for Amendments to the Stoney Creek Official Plan and Zoning By-law No. 3692-92 for Lands Located at 76 Creanona Boulevard, was closed.

The staff presentation respecting, Report PED12108, Application for Amendments to the Stoney Creek Official Plan and Zoning By-law No. 3692-92 for Lands Located at 76 Creanona Boulevard, was waived.

For disposition on this Item, refer to item 6.

(ii) Application for an Amendment to Flamborough Zoning By-law No. 90-145-Z for Lands Known as 592 Westover Road (Flamborough) (PED12112) (Ward 14) (Item 6.2)

In accordance with the provision of the Planning Act, Chair B. Clark advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council approves the Zoning By-law amendment, the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Municipal Board, and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

No public speakers came forward.

The public meeting respecting, Report PED12112, Application for an Amendment to Flamborough Zoning By-law No. 90-145-Z for Lands Known as 592 Westover Road, was closed.
The staff presentation respecting, Report PED12112, Application for an Amendment to Flamborough Zoning By-law No. 90-145-Z for Lands Known as 592 Westover Road, was waived.

(a) That the front yard be amended from 200 metres to 195 metres;
(b) That the side yard be amended from 375 metres to 370 metres;
(c) That the size of the building be amended to 140 metres squared.

The amendment LOST on the following vote:

Yea: Farr, Collins, Ferguson
Total: 3
Nay: Clark, Whitehead, Pearson, Johnson, Pasuta, Partridge
Total: 6

The main motion CARRIED on the following vote:

Yea: Farr, Collins, Ferguson, Clark, Whitehead, Pearson, Pasuta, Partridge
Total: 8
Nay: Johnson
Total: 1

For disposition on this Item, refer to item 7.

(iii) Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as “Paramount”, for Lands Located at 220 Mud Street West - Nash Neighbourhood (Stoney Creek) (PED12079) (Ward 9) (Item 6.3)

In accordance with the provision of the Planning Act, Chair B. Clark advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council approves the Official Plan and Zoning By-law amendments and the Draft Plan of Subdivision the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Municipal Board, and the person or public body may not be added as a party to the hearing of an appeal.
before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Public Speakers:

1. Leslie Kurpe – 32 Audubon St. S, Hamilton, ON L8J 1J7

   Ms. Kirpee expressed concerns over the expectation that the land would remain zoned for a single-family dwelling, property values and the nature of the community.

2. Joe Kirpee – 32 Audubon St. S, Hamilton, ON L8J 1J7

   Mr. Kirpee expressed concerns over the expectation that the land would remain zoned for a single-family dwelling, property values and the nature of the community.

The public presentations respecting Report PED12079, Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as “Paramount”, for Lands Located at 220 Mud Street West - Nash Neighbourhood, was received.

The correspondence from Ron Raftis, and Alan and Anita Marshall respecting Report PED12079, Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as “Paramount”, for Lands Located at 220 Mud Street West - Nash Neighbourhood, was received.

The public meeting respecting, Report PED12079, Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as “Paramount”, for Lands Located at 220 Mud Street West - Nash Neighbourhood, was closed.

Joe Muto, Senior Planner, presented an overview of the report with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

The staff presentation respecting Report PED12079, Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as “Paramount”, for Lands Located at 220 Mud Street West - Nash Neighbourhood, was received.
Steven Fraser and Ryan Oosteroff, on behalf of the applicants, provided an overview with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

The applicant's presentation respecting Report PED12079, Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as “Paramount”, for Lands Located at 220 Mud Street West - Nash Neighbourhood, was received.

Report PED12079, Applications for Amendments to the City of Stoney Creek Official Plan, Zoning By-law No. 3692-92, and Draft Plan of Subdivision Known as "Paramount", for Lands Located at 220 Mud Street West - Nash Neighbourhood, was referred back to staff for further consultation with the applicant and Councillors to come back to the July 10, 2012 meeting of the Planning Committee.

(iv) Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook (Binbrook) (PED12095) (Ward 11) (Tabled from June 5, 2012) (Item 6.4)

Report PED12095, Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook (Binbrook), was lifted from the table.

In accordance with the provision of the Planning Act, Chair B. Clark advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council approves the Zoning By-law amendment, the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Ontario Municipal Board, and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

No public speakers came forward.
The public meeting respecting, Report PED12095, Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook, was closed.

The staff presentation respecting, Report PED12095, Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook, was waived.

Applications for Approval of a Revised Draft Plan of Subdivision, “Jackson Heights – Phase 3B”, and Amendment to the Glanbrook Zoning By-law No. 464 for Lands Known as 250 Tanglewood Drive in the Former Township of Glanbrook, is to be subject to a site plan application with consultation with the Ward Councillors.

Steven Fraser, on behalf of the applicant, provided an alternative option to the site plan requirement that would amend Appendix D to Report PED12095 by adding a new condition.

Committee discussed placing a new condition in Appendix D and agreed to have the amendment passed at Council to replace the original amendment to require a site plan with this application.

For disposition on this Item, refer to item 8.

(f) DISCUSSION ITEMS

(i) Application for Amendments to the Town of Ancaster Official Plan and Zoning By-law No. 87-57 for Lands Located at 411 and 421 Kitty Murray Lane (Ancaster) (PED12081) (Ward 12) (Item 8.1)

Whereas a Public Meeting was held on May 15, 2012, for approval of the proposed Official Plan Amendment and the Amendment to Zoning By-law 87-57;

And whereas at the conclusion of the Public Meeting, the Planning Committee tabled the Application to the June 19, 2012 meeting of the Planning Committee in order that the Ward Councillor had an opportunity to consult with the Ancaster Community Council on the proposed development;
And whereas the proposal was considered by the Ancaster Community Council at its meeting of June 4, 2012;

And whereas all multiple family development in the City of Hamilton is subject to site plan control;

Now therefore be it resolved that the Council of the City of Hamilton enacts the following:

(1) The recommendations contained in Report PED12081, remained unchanged; and,

(2) The following additional recommendations were added:

(d) That staff be directed to include the Ward Councillor in the review process for the future requisite site plan application;

(e) That as a condition of site plan approval, the City of Hamilton shall ensure that the building design and site layout include architectural and landscape features to ensure that the portion of the proposed townhouse blocks facing the Kitty Murray Lane streetscape are designed to appear and function as front yards;

(f) That a “Future Student Housing” sign be erected on the retained Redeemer site.

For disposition on this Item, refer to item 9.

(ii) Food Service Vehicles (PED12085(a)) (City Wide) (Item 8.2)

Al Fletcher, Manager, Licensing and Permits, provided an overview of the report.

The staff presentation respecting Report PED12085(a), Food Service Vehicles, was received.

Public Delegations:

1. Graeme Smith – 450 Sherman Ave. N, Hamilton, ON L8L8J6
Mr. Smith, of Gorilla Cheese, provided an overview of the experience of the Food Service Vehicles By-law and the positive aspects of the By-law.

2. Matthew Kershaw – 61 Young St., Hamilton, ON L8N 1V1

Mr. Kershaw, of Rapscallion Restaurant, provided an overview of the food scene happening in Hamilton.

The public delegations respecting Report PED12085(a), Food Service Vehicles, were received.

The separation distance between a food service vehicle and a restaurant property, was amended from 20 metres to 30 metres.

The amendment CARRIED on the following vote:

Yea: Collins, Ferguson, Clark, Whitehead, Pearson, Pasuta, Partridge, Johnson
Total: 8
Nay: Farr
Total: 1

(a) The separation distance between a food service vehicle and a hospital property, was amended to 100 metres;

(b) Staff are to report back to the Planning Committee with a review of separation distance between food service vehicles and hospitals.

The amendment CARRIED on the following vote:

Yea: Clark, Whitehead, Pearson, Pasuta, Partridge, Johnson
Total: 6
Nay: Farr, Collins, Ferguson
Total: 3

For disposition on this Item, refer to item 10.

(g) MOTIONS

Councillor Farr introduced the following motion:
(i) Hess Village Paid Duty Program (Item 9.1)

WHEREAS on December 6th, 2011, Staff were requested to investigate a means of returning to a 50/50 paid duty policing cost sharing model for Hess Village bar and restaurant operators;

WHEREAS this request was among many made at the December meeting (subsequently approved by Council) which included a report back before the start of the patio season;

WHEREAS the patio season is upon us;

THEREFORE BE IT RESOLVED THAT any solution be implemented retroactively to the start of the 2012 patio season.

Councillor Farr provided the Clerk with a new item of correspondence respecting the Hess Village Paid Duty Program motion.

(aa) Correspondence from the Durand Neighbourhood Association

The correspondence from the Durand Neighbourhood Association respecting the Hess Village Paid Duty Program motion, was received.

Staff indicated that the report respecting Hess Village Paid Duty Program would come to the August 12, 2012 meeting of the Planning Committee.

The motion respecting, Hess Village Paid Duty Program, was referred to the August 12, 2012 meeting of the where the “paid duty policing cost sharing report” will be presented to Committee.

(h) NOTICES OF MOTION

Councillor Johnson introduced the following Notice of Motion:

(i) City initiated Official Plan Amendment and Rezoning for 1925 Rymal Road East (Item 10.1)

Where the City of Hamilton adopted OPA (SC) 159 to include a new Trinity West Secondary Plan into the former City of Stoney Creek Official Plan, for area situated south of Highland Road, north of Rymal Road, east of
the proposed Trinity Church Arterial Corridor and west of the midpoint of the Trinity Neighbourhood;

And whereas the OPA(SC) 159 is final and binding since no appeals were received;

And whereas the City of Hamilton adopted OPA (SC) 163 to designate a portion of the lands within the Trinity Neighbourhood ‘Open Space’, more specifically, the lands located south of Highland Road West, north of Rymal Road East and west of Second Road West to protect the Karst Feeder Lands as Natural Open Space;

And whereas the OPA(SC) 163 is final and binding since no appeals were received;

And whereas the Urban Hamilton Official Plan was modified by the Province’s Notice of Decision on March 11, 2011 to reflect Amendment Nos. 159 and 163 made to the former City of Stoney Creek Official Plan. And whereas the Urban Hamilton Official Plan is not in effect as a result of appeals to the Ontario Municipal Board;

And whereas the lands municipally known as No. 1925 Rymal Road East, as shown as part 3 on the attached map were designated Mixed Use – Medium Density in the former City of Stoney Creek and the Urban Hamilton Official Plan since these lands were outside the karst feeder lands;

And whereas the Hamilton Conservation Authority is entering into a long term lease with the Province to retain the Karst Feeder Lands as well as the lands known as No. 1925 Rymal Road east for open space purposes. And whereas it is appropriate to designate all the lands within scope of the long term lease as open space;

Therefore, be it resolved that:

(aa) Staff be directed to initiate an Official Plan Amendment for the former City of Stoney Creek to consider the redesignation of the lands known as No. 1925 Rymal Road East from “Mixed Use – Medium Density” to “General Open Space” in the Trinity West Secondary Plan within the former City of Stoney Creek Official Plan;

(bb) Staff be directed to consider the removal of the lands known as 1925 Rymal Road East from the “Neighbourhood Development” (ND) zone in the former City of Stoney Creek Zoning By-law 3692-
92 and to include these lands as “General Open Space” (P4) zone in the Comprehensive Zoning By-Law 05-200;

(cc) Staff arrange for a public meeting under the Planning Act for a Planning Committee meeting by Q4 2012 in order for committee to consider the amendments referenced in (a) and (b) above;

(dd) When the Urban Hamilton Official Plan is in effect, staff be directed to initiate an Official Plan Amendment to the Urban Hamilton Official Plan, to consider the redesignation of the lands known as No. 1925 Rymal Road East from “Mixed Use- Medium Density” to “Open Space” on Schedule E-1-Urban Land Use Designations and Mixed Use – Medium Density” to “General Open Space” on Map B.7.7-1 of the Trinity West Secondary Plan.

(i) GENERAL INFORMATION AND OTHER BUSINESS

(i) Outstanding Business List Amendments (Item 11.1)

The following new due dates, were updated in the Outstanding Business List:

(aa) Item D: Dutch Mill Country Market, Millgrove Side Road
New Due Date: October 2, 2012

(bb) Item E: Sidewalk Policy
New Due Date: October 16, 2012

(cc) Item H: Mineral Springs Road
New Due Date: September 18, 2012

(dd) Item N: Request the Province to Establish a process to govern the quality of Fill Imported to a Receiving Site
New Due Date: October 16, 2012

(ee) Item Q: East Gwillimbury Resolution on Brownfield Redevelopment
New Due Date: October 16, 2012

The following items, were deleted from the Outstanding Business List:

(aa) Item Y: Town of Ancaster Official Plan and Zoning By-law No. 87-57 for Lands Located at 411 and 421 Kitty Murray Lane

(bb) Item S: Food Truck By-law (PED12085)
Councillor Collins introduced the following motion:

(ii) Operation of Hydro One (Item 11.2)

That staff review the Provincial legislation that governs the operation of Hydro One to determine whether the City’s Property Standards By-law applies to Hydro One lands within Hamilton’s urban and rural boundary.

(j) PRIVATE AND CONFIDENTIAL

At 1:30 p.m., Committee moved into Closed Session to consider a confidential matter pursuant to Section 8.1, Sub-sections (e) and (f) of the City’s Procedural By-law and Section 239, Sub-sections (e) and (f) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, the receiving of advice that is subject to solicitor-client privilege including communications necessary for that purpose.

The Planning Committee reconvened in Open Session at 1:45 p.m.

(i) ROPA 43, Ancaster OPA 137, ZBA (By-law 11-191), Draft Plan of Subdivision 25T-201005 – OMB Appeals (1125-1143 Wilson Street West, Ancaster) (LS12017) (Item 12.1)

For disposition on this Item, refer to item 11.

(k) ADJOURNMENT

There being no further business, the Planning Committee adjourned at 2:00 p.m.

Respectfully submitted,

Councillor B. Clark
Chair, Planning Committee

Vanessa Robicheau
Legislative Coordinator
Office of the City Clerk
June 19, 2012
General Issues Committee
REPORT 12-016
(as approved by City Council on June 27, 2012)
9:30 a.m.
Wednesday, June 20, 2012
Council Chambers
Hamilton City Hall
71 Main Street West

Present:
Deputy Mayor J. Farr (Chair)
Mayor R. Bratina
Councillors B. Clark, C. Collins, S. Duvall, L. Ferguson,
B. McHattie, S. Merulla, B. Morelli, B. Johnson,
J. Partridge, R. Pasuta, M. Pearson, R. Powers,
T. Whitehead

Absent with Regrets:
T. Jackson – Vacation

Also Present:
C. Murray, City Manager
R. Rossini, General Manager, Finance and Corporate Services
G. Davis, General Manager, Public Works
T. McCabe, General Manager, Planning and Economic Development
J. Soldera, A/General Manager, Community and Social Services
D. Fisher, Acting City Solicitor
N. Everson, Director, Economic Development
C. Biggs, Legislative Co-ordinator

THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 12-016 AND RESPECTFULLY RECOMMENDS:

1. Clean City Strategy 2012 Work Plan Spring Update (PW11052(c)) (City Wide) (Item 5.1)

That Report PW11052(c) respecting Clean City Strategy 2012 Work Plan Spring Update, be received.

Council – June 27, 2012
2. Selection of External Auditor for Fiscal Years 2012 to 2016 (FCS12001) (City Wide) (Item 5.2)

That Report FCS12001 respecting Selection of External Auditor for Fiscal Years 2012 to 2016, be received.

3. Ontario Realty Corporation (ORC) Surplus Land at 560 Grays Road (Stoney Creek) (Ward 10) (PED11018(a)) (Outstanding Business List) (Item 5.3)

That Report PED11018(a) respecting Ontario Realty Corporation (ORC) Surplus Land at 560 Grays Road (Stoney Creek), be received.

4. Hamilton Downtown/West Harbour Remediation Loan Program Application (RLP-12-01) and Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application (ERG 12-01) – 275 James Street North (PED12122) (Ward 2) (Item 5.4)

(a) That a conditional loan commitment totaling $333,520 for 275 Jamesville St. North Ltd., the registered owner of the property located at 275 James Street North, be authorized and approved in accordance with the terms and conditions of the Hamilton Downtown/West Harbourfront Remediation Loan Program;

(b) That Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application ERG-12-01, submitted by 275 Jamesville St. North Ltd., owner of the property at 275 James Street North, for an ERASE Redevelopment Grant estimated at $59,861 but not to exceed $416,900 the actual cost of the remediation, payable to 275 Jamesville St. North Ltd. over a maximum of ten (10) years, be authorized and approved in accordance with the terms and conditions of the ERASE Redevelopment Agreement;

(c) That the Mayor and City Clerk be authorized and directed to execute loan agreements together with any ancillary documentation required, to effect recommendations (a) and (b), above, in a form satisfactory to the City Solicitor;

(d) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any loan amending agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Downtown/West Harbourfront Remediation Loan Program and Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant, as approved by City Council, are maintained.
5. Provincial Offences and Municipal Law Enforcement Workload Challenges (PED11122(b)/LS11007(b)/FCS11049(b)) (City Wide) (Item 5.5)

That Report PED11122(b)/LS11007(b)/FCS11049(b) respecting Provincial Offences and Municipal Law Enforcement Workload Challenges, be received.

6. Illegal Dumping, Litter and Escaped Waste (PED11127(c)) (City Wide) (Item 5.6)

(a) That the Yard Maintenance By-law No.10-118 be amended to require property owners and occupants to keep boulevards abutting their properties free and clear of waste;

(b) That the draft by-law to amend Yard Maintenance By-law No. 10-118, attached as Appendix “A” to Report PED11127(c), prepared in a form satisfactory to the City Solicitor, be enacted.

7. Acquisition of Part of 375 McNeilly Road, Stoney Creek, from DFG Holdings Inc. (PED12115) (Ward 11) (Item 5.7)

(a) That an Option to Purchase with an Authority to Enter, executed by DFG Holdings Inc. on May 8, 2012, and scheduled to close on September 19, 2012, subject to satisfactory environmental review, to purchase 0.51 ha (1.26 acres) of land described as Part of Lot 9, Concession 1, in the former Township of Saltfleet, now in the City of Hamilton, designated as Part 4 on Plan 62R-17671, being part of PIN 17361-0036(LT) and forming the southerly part of property known municipally as 375 McNeilly Road, shown on Appendix “A” attached to Report PED12115, be approved and completed at a purchase price of $330,000;

(b) That the purchase price of $330,000 be charged to Project ID 59259-3620407101 (Stoney Creek Industrial Park - Infrastructure);

(c) That, as consideration, the amount of $2, paid to the owners pursuant to the agreement, be deducted from the purchase price;

(d) That the completion of this Option to Purchase is conditional upon the City being permitted for a period of sixty (60) days from the date of acceptance of the Option to Purchase, to enter upon the property for the purpose of carrying out physical and environmental inspections, investigations and testing pursuant to the Authority to Enter provided by the Owner to the City. Following said investigations, should the City not be satisfied with the findings, then the City may terminate this agreement;
(e) That the City agrees, at its cost, to construct a driveway from Arvin Avenue to the south limit of Part 4, 62R-17671 at the time of construction of Arvin Avenue, on the condition the owner requests a driveway and specifies its location prior to commencement of construction of Arvin Avenue by the City;  

(f) That the Mayor and Clerk be authorized and directed to execute any necessary documents, in a form satisfactory to the City Solicitor;  

(g) That costs incurred for Real Estate (inclusive of an appraisal) and legal expenses in the amount of $22,907, be funded from Account No. 3620407101 (Stoney Creek Industrial Park - Infrastructure) and credited to Account No. 45408-3560150200 (Property Purchases and Sales).  

8. Cultural Policy Report (PED12117) (City Wide) (Item 7.4)  

(a) That The Citizen’s Reference Panel on Cultural Policy and Planning Report, prepared by the consulting firm MASS LBP, attached as Appendix “A” to Report PED12117, be received;  

(b) That the Cultural Policy, attached hereto as Appendix “A”, be approved.  

9. Correspondence from Janice Brown on behalf of the Durand Neighbourhood Association expressing support for the Downtown Supermarket Incentive Program (Item 7.5)  

That the correspondence from Janice Brown on behalf of the Durand Neighbourhood Association expressing support for the Downtown Supermarket Incentive Program, be received.  

10. Development Charges Annual Indexing and Industrial Development Charges Increases – Effective July 6, 2012 (FCS12048) (City Wide) (Item 8.1)  

That Report FCS12048 respecting Development Charges Annual Indexing and Industrial Development Charges Increases – Effective July 6, 2012, be received.  

11. Residential Protective Plumbing Subsidy Program (PW11056(a)) (City Wide) (Outstanding Business List Item) (Item 8.2)  

(a) That Report PW11056(a) respecting Residential Protective Plumbing Subsidy Program, be received;
(b) That staff be directed to report back to the General Issues Committee on a community improvement plan to expand eligibility of the Residential Protective Plumbing Subsidy Program to owners of residential rental properties;

(c) That given funding for this program will be fully allocated by July 2012, staff report back on options to refund the program.

12. Five-Year Review – Hamilton Realty Capital Corporation (PED11198(a)) (Wards 1, 2, and 3) (Outstanding Business List Item) (Item 8.4)

That Report PED11198(a) respecting Five-Year Review – Hamilton Realty Capital Corporation, be received.

13. Five-Year Review – Hamilton Realty Capital Corporation (PED11198) (Wards 1, 2 and 3) (Item 8.4)

(a) That Report PED11198 respecting the five-year review of the Hamilton Realty Capital Corporation be received;

(b) That the proposal to increase the City’s commitment to the Hamilton Realty Capital Corporation by $5 million be referred to the 2013 capital budget deliberations and be matched by FH Investco Inc., the private investor;

(c) That the annual interest costs resulting from the proposed loan (if/when accessed) in recommendation (b), if approved above, in the estimated amount of up to $150,000 also be referred to the 2013 budget deliberations for consideration;

(d) That the Redevelopment Zone in which the Hamilton Realty Capital Corporation can make capital expenditures always be in accordance with the boundaries of the Downtown Hamilton Community Improvement Project Area that may be amended from time-to-time;

(e) That the Mayor and City Clerk be authorized and directed to execute an Amending Agreement to amend the Unanimous Stakeholders’ Agreement with respect to recommendation (b) above, if approved by City Council during the 2013 capital budget deliberations, to the satisfaction of the City Solicitor.

14. Employee Attendance Incentives (HUR12012) (City Wide) (Item 8.6)

That Report HUR12012 respecting Employee Attendance Incentives, be received.
15. **Pan Am Stadium Precinct Sub-Committee Report 12-003 – May 28, 2012 (Item 8.7)**

That Item 1 of Report 12-003 of the Pan Am Stadium Precinct Sub-Committee respecting Hamilton Pan Am Business Plan and Games Budget, be received.


(a) **Independent Auditor’s Report on the Annual Schedule of Percentage Rent Computation regarding TradePort International Corporation (PED12087) (City Wide)**


(b) **TradePort International lease Compliance Audit and Performance Review (PED12014)(City Wide)**

That Report 12014 respecting TradePort International lease Compliance Audit and Performance Review, be received.

(c) **Reporting Requirements for Hamilton International Airport (December 2011 Semi-Annual Report)**

That the Reporting Requirements for the Hamilton International Airport (December 2011 Semi-Annual Report), be received.

(d) **Status Update on John C. Munro Hamilton International Airport – Federal Zoning Regulations (PED12088)(City Wide) (Item 6.1)**

That Report PED12088 respecting Status Update on John C. Munro Hamilton International Airport – Federal Zoning Regulations, be received.

17. **Governance Review Sub-Committee Report 12-002 (Item 8.9)**

(a) **Council Meeting Start Times**

That the 5:00 p.m. start time of Council meetings pilot project be continued to the end of December, 2012.

(b) **Development of Recognition Protocol for Ceremonial Activities**

That the Ceremonial Protocol attached hereto as Appendix “B”, be approved.
18. **21 Weirs Lane, Dundas – Connection to Municipal Water System (Item 9.2)**

That the property owners of 21 Weirs Lane, Dundas, be permitted to connect their single-family residence to the municipal water system, located approximately 132 metres away, in a manner acceptable to the City of Hamilton.

19. **Heads and Beds Tax Policy**

That further to the recent Supreme Court of Canada's unanimous ruling on the payments in Lieu of Taxes Act (PILT Act) confirming the responsibility of the Federal Government to compensate municipalities fairly;

(a) That Council utilize this opportunity to engage in discussions with AMO and the Provincial Government by directing the Mayor to meet with the appropriate Provincial officials to address a fair compensation for Municipalities with respect to the Heads and Beds tax policy as this inequity has not been addressed since 1987;

(b) That failing any fruitful discussions with the Provincial Government that staff be directed to investigate and report back on the merits of pursuing a similar lawsuit in light of this recent ruling by the Supreme Court.

The following was added as Item 20:

20. **709 Wilson Street East, Ancaster – Connection to City Watermain**

That the owner of 709 Wilson Street East be permitted to connect to the City water main at Montgomery and Wilson.

FOR THE INFORMATION OF COUNCIL:

(a) **CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

CORRESPONDENCE

(i) Correspondence from Janice Brown on behalf of the Durand Neighbourhood Association expressing support for the Downtown Supermarket Incentive Program (Item 7.5)
ADDED DISCUSSION ITEM

(ii) Report 12-002 of the Governance Review Sub-Committee – June 14, 2012 (Added as Item 8.9)

ADDED NOTICES OF MOTION

(iii) Notice of Motion respecting 709 Wilson Street East, Ancaster – Connection to City Watermain (Added as Item 10.1)
(iv) Notice of Motion respecting Hamilton Health Sciences Urgent Care Facility in West Hamilton – Reduction to Hours of Operation (Added as Item 10.2)
(v) Notice of Motion respecting Heads and Beds Tax Policy (Added as Item 10.3)

MOTION WITHDRAWN

(vi) One-time Funding for Hamilton Art Market – June 30 to August 25, 2012 (Item 9.1)

On a motion, the agenda was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

None

(c) APPROVAL OF PREVIOUS MINUTES

On a motion, the June 6, 2012 Minutes of the General Issues Committee meeting were approved, as presented.

(d) CONSENT ITEMS

(i) Minutes of Sub-Committees:

On a motion, the April 25, 2012 Minutes of the Open for Business Sub-Committee were received.

(ii) Hamilton Downtown/West Harbour Remediation Loan Program Application (RLP-12-01) and Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application (ERG 12-01) – 275 James Street North (PED12122) (Ward 2) (Item 5.4)

On a motion, it was proposed that sub-section (b) be amended by deleting $416,900 and replacing it with $75,000, and by adding that staff report back to the General Issues Committee should the amount exceed $75,000.
The Amendment was **DEFEATED** on the following Standing Recorded Vote:

**Yeas:** Clark, Ferguson, Powers, Pasuta  
**Total Yeas:** 4  
**Nays:** Bratina, Farr, Pearson, Johnson, Partridge, Whitehead, Collins, Merulla, Morelli, McHattie  
**Total Nays:** 10  
**Absent:** Duvall, Jackson  
**Total Absent:** 2

The Main Motion, as presented, **CARRIED** on the following recorded vote:

**Yeas:** Bratina, McHattie, Farr, Morelli, Merulla, Collins, Whitehead, Partridge, Johnson, Pearson  
**Total Yeas:** 10  
**Nays:** Clark, Ferguson, Powers, Pasuta  
**Total Nays:** 4  
**Absent:** Duvall, Jackson  
**Total Absent:** 2

(e) **PRESENTATIONS**

(i) Judy Travis, Workforce Planning Hamilton, to present findings from report respecting Immigrant Entrepreneurship and recommendations from the report (Item 6.1)

Judy Travis and Sarah Wayland of Workforce Planning Hamilton appeared before the Committee to share the findings of the report entitled, “Winning Strategies for Immigrant Entrepreneurship in Five Communities”, and to report on how Hamilton is performing, and make suggestions on how Hamilton can better capitalize in this area.

The Committee was presented with a power point presentation respecting “Immigrant Entrepreneurship: Next Steps for Hamilton”, in which the following issues were addressed:

- Why is this important?
- Self-employed Immigrant Profile
- Successful Entrepreneurs: Commonalities
- What Entrepreneurs Need
- What can the City do?

A copy of the presentation was submitted to the Clerk for the public record and can be viewed on the City’s website.

The Committee was distributed with the Final Project Report.
On a motion, the presentation by Judy Travis and Sarah Wayland of Workforce Planning Hamilton respecting Immigrant Entrepreneurship, was received.

(f) STAFF PRESENTATIONS

(i) Human Services Plan Award (Item 7.1)

Chair Farr called on Jane Soldera, Acting General Manager of Community Services, to speak to the Ontario Municipal Social Services Association (OMSSA) Local Municipal Champions Award received by the City’s Community Services Department in 2011 for their work in Human Services Planning.

The Committee was shown a video developed by the OMSSA which illustrates what can be achieved when a City collaborates with its community and which captures the vision of the human services planning team. The Committee was also distributed with Fact Sheet outlining the Human Services Planning Initiative.

Chair Farr called upon Councillor J. Partridge, Chair of the Emergency & Community Services Committee, to provide some remarks. Councillor Partridge commented that the OMSSA annually selects a Local Municipal Champion and celebrates their outstanding contributions made toward extraordinary leadership, community engagement, investing in people and innovation in Human Services Planning in Ontario. Councillor Partridge presented the award to Jane Soldera and acknowledged Joe-Anne Priel, Jane Soldera and her staff for receiving the award, and for their innovative and leading-edge work in this complex initiative, and extended congratulations to the entire Human Services Planning team.

On a motion, the presentation respecting the Human Services Plan Award, was received.

(ii) Stoney Creek Urban Boundary Expansion (SCUBE) Subwatershed Study (PW12049) (Ward 11) (Item 7.2)

Nahed Ghban provided a presentation on the SCUBE East & West Subwatershed Study which outlined the following:

- Study Area and Goals
- Uniqueness of Stoney Creek
- Municipal Master Plan Process
- Consultation Process
- Study findings/recommendations
- General Developer works
- General Municipal works
- Recommended stormwater strategy
- Recommended Natural Heritage (NHS) and Environmental Restoration Strategy
- Short and long term requirements
- Committee report recommendations

A copy of the presentation was distributed to the Committee and is available for viewing on the City’s website.

On a motion, the presentation respecting the Stoney Creek Urban Boundary Expansion (SCUBE) Subwatershed Study was received.

On a motion, Report PW12049 respecting the Stoney Creek Urban Boundary Expansion (SCUBE) Subwatershed Study was tabled to December, 2012, pending completion of all reports and studies, and that such reports and studies be properly vetted by staff prior to their presentation to the General Issues Committee.

(iii) Attractions Ontario Culture and Heritage Passport (Item 7.3)

Tim McCabe spoke to the Cultural & Heritage Passport which was distributed to the Committee. The Passport is a Provincial initiative, the first of its kind in terms of celebrating heritage and culture together.

Mr. McCabe introduced Brenda Branch, Marketing Promotions Officer, and recognized her for her leadership in this initiative, including overseeing the process to complete the extensive research, industry consultation, obtaining a key sponsor and obtaining funding.

In response to an inquiry from Councillor Collins with respect to the feasibility of developing a “super pass” to allow individuals/families to access museums and cultural facilities in the City, Mr. McCabe responded that staff are currently exploring this option and will provide an Information Update to the Committee.

On a motion, the presentation by Tim McCabe, General Manager of Planning and Economic Development, respecting the Culture and Heritage Passport, was received.

(iv) Cultural Policy Report (PED12117) (City Wide) (Item 7.4)

Anna Bradford, Acting Director of Tourism and Culture, appeared before the Committee to introduce the speakers who will be addressing the draft Cultural Policy, including Gord Hume, who is recognized as one of Canada’s leading authorities on municipal government, cultural planning and creative cities, and Alice Sabourin, Senior Project Manager, who will be providing the presentation to the Committee.

Council – June 27, 2012
Mr. Hume spoke in support of the Cultural Policy. His comments included, but were not limited to, the following:

- The fact that the City has combined Economic Development, Culture and Tourism into one department delivers a powerful message and focuses on the close connections between these three important civic activities.
- Municipalities are in a highly-competitive environment to attract jobs, investment dollars, improve the downtown and create a liveable, attractive and appealing community.
- Hamilton is positioning itself to assume a leadership role and the Policy will help the City to fulfill the potential that the citizens want to achieve.

Alice Sabourin, Senior Project Manager and Cultural Plan lead, provided a power point presentation, outlining Hamilton’s journey to the Cultural Plan. Her comments included, but were not limited to, the following:

- Have received support from all levels of government.
- Sharing key outcome from Phase 2.
- Proposed Policy is steeped in community engagement, using a variety of methods, which included 2100 citizens through festivals/events; cultural leaders’ roundtable; uncommon voices; on-line survey; public roundtable; citizens’ reference panel.

Eric Ames, a member of the Citizens’ Reference Panel, spoke to the Committee and thanked the City for giving him the opportunity to give something back to the community in which he resides with his family. He commented that this experience has given him the opportunity to get more plugged in to where he lives and to not take so much for granted. He reflected on the first meeting of the Citizen’s Reference Panel which took place in Ancaster and over the duration of meetings since that time, although each person on the Panel shared their living experiences living in the same patch of geography, each one experienced something different.

On a motion, the presentations with respect to the Cultural Policy Report, were received.

(v) **Supermarket Development Incentives (PED12120) (Ward 2) (Item 7.5)**

Glen Norton, Manager of Urban Renewal, provided a power point presentation starting with a timeline of where we were and where we are going. The presentation also included the following:

- Supporting Policies/Documents
- Why a Supermarket Development Initiative

_Council – June 27, 2012_
• Rationale for a Downtown Supermarket
• Population density around supermarket locations
• Walkability
• Draft Pedestrian Mobility Master Plan
• Walkable destinations
• Supermarket Incentive Program Terms and Conditions
• Downtown urban growth centre
• Supermarket Incentive Program Evaluation Criteria
• Evaluation Criteria: The Development; The Business; The Proponent

Alan Waterfield and Hazel Milsome from the Urban Renewal Office were in attendance to respond to questions of the Committee.

On a motion, the presentation with respect to Supermarket Development Incentives, was received.

On a motion, Report PED12120 respecting Supermarket Development Incentives was referred back to staff for further review and report back with a revised program description and terms with options and alternatives including, but not limited to, grants, loans, parking incentives, etc. for the Committee’s consideration.

(g) DISCUSSION ITEMS

(i) Residential Protective Plumbing Subsidy Program (PW11056(a)) (City Wide) (Outstanding Business List Item) (Item 8.2)

On a motion, the following were added as sub-sections (b) and (c):

(b) That staff be directed to report back to the General Issues Committee on a community improvement plan to expand eligibility of the Residential Protective Plumbing Subsidy Program to owners of residential rental properties;

(c) That given funding for this program will be fully allocated by July 2012, staff report back on options to refund the program.

The Amendment and the Main Motion, as amended, CARRIED.

(ii) Public Art Procurement Process (AAC12-002) (City Wide) (Item 8.3)

On a motion, the Report submitted by the Arts Advisory Commission (AAC 12-002) respecting the Public Art Procurement Process was referred to the General Manager of Planning for further review and report back to the General Issues Committee.
(iii) Study of a Community Improvement Plan for the Creative Industries and a Review of City Policies and by-laws (PED12114) (City Wide) (Outstanding Business List Item) (Item 8.5)

On a motion, Report PED12114 respecting Study of a Community Improvement Plan for the Creative Industries and a Review of City Policies and By-laws was tabled to allow the opportunity for the Ward Councillor to meet with staff and the neighbourhood stakeholders.

(iv) Governance Review Sub-Committee Report12-002

(a) Council Meeting Start Times

The Motion CARRIED on the following recorded vote:

Yeas: Pearson, Johnson, Farr, Duvall, Merulla, Morelli, McHattie
Total Yeas: 7
Nays: Pasuta, Whitehead, Collins
Total Nays: 3
Absent: Bratina, Clark, Ferguson, Partridge, Powers, Jackson
Total Absent: 6

(h) NOTICES OF MOTION

Councillor M. Pearson introduced the following Notice of Motion:

(i) 709 Wilson Street East, Ancaster – Connection to City Watermain

Whereas the single detached dwelling located at No. 709 Wilson Street East in the rural area fronts on a rural/urban boundary road;

And Whereas the extension of the water service will be sized only for a single detached dwelling and there is no potential for new development in the rural area nor should the lands be included in the urban area;

And Whereas the water service is based on full cost recovery to the landowner at 709 Wilson Street East;

Therefore be it resolved:

That the owner of 709 Wilson Street East be permitted to connect to the City water main at Montgomery and Wilson.

On a motion, the Rules of Order were waived to allow for the introduction of a Motion respecting 709 Wilson Street East, Ancaster – Connection to City Watermain.

Council – June 27, 2012
See Item 20 for the disposition of this item.

Councillor B. McHattie introduced the following Notice of Motion:

(ii) **Hamilton Health Sciences Urgent Care Centre in West Hamilton – Reduction to Hours of Operation**

Whereas, Hamilton Health Sciences (HHS) closed the McMaster University Medical Centre (MUMC) adult emergency department in favour of a pediatric emergency department in spring 2011,

And Whereas, Hamilton Health Sciences opened an Urgent Care Centre in April 2011, to assist patients in west Hamilton by providing low acuity patient care from 8:00 a.m. to 10:00 p.m.,

And Whereas, using data for less than a year’s operations of the Urgent Care Centre, Hamilton Health Sciences will be reducing the hours of the facility July 1 2012 by 14 hours per week, to 9:00 a.m. to 9:00 p.m.’

And Whereas, the reasons for the cutbacks are unclear and may relate to the new facility not being adequately advertised, or other issues,

And Whereas, Hamilton Health Sciences made their decision to cut the hours of the Urgent Care Centre with no consultation with the public, nor the City of Hamilton, namely the Emergency Medical Care group (ambulance service);

And Whereas, City of Hamilton data demonstrates a negative impact on ambulance response times following the reduction in service experience following the closure of the MUMC adult emergency department, and that a reduction in service hours in the Urgent Care Centre may similarly result in negative impacts to City of Hamilton EMS services.

Therefore Be It Resolved:

(a) That HHS be requested to provide Hamilton City Council with data relating to the operation of the Urgent Care Centre as reported to the Ministry of Health via Provincial “Pay for Performance” indicators including but, not limited to, numbers and ages of patients registered, including visitation times; and data outlining patients who left without being seen for all months that the Urgent Care Centre has been open; and
(b) That HHS be requested to provide Hamilton City Council with the Urgent Care Centre marketing and attraction plan, including number of patients expected and planned for, understanding that patients from west Hamilton, Dundas, and Flamborough can no longer use the McMaster University Medical Centre adult emergency department.

(iii) Councillor S. Merulla introduced the following Notice of Motion:

**Heads and Beds Tax Policy**

That further to the recent Supreme Court of Canada’s unanimous ruling on the payments in Lieu of Taxes Act (PILT Act) confirming the responsibility of the Federal Government to compensate municipalities fairly;

(a) That Council utilize this opportunity to engage in discussions with AMO and the Provincial Government by directing the Mayor to meet with the appropriate Provincial officials to address a fair compensation for Municipalities with respect to the Heads and Beds tax policy as this inequity has not been addressed since 1987;

(b) That failing any fruitful discussions with the Provincial Government that staff be directed to investigate and report back on the merits of pursuing a similar law suit in light of this recent ruling by the Supreme Court.

On a motion, the Rules of Order were waived in order to allow for the introduction of a motion respecting the Heads and Beds Tax Policy.

See Item 19 for the disposition of this item.

(i) **OTHER BUSINESS**

(i) **Outstanding Business List (Item 11.1)**

(i) Revised Due Dates:

On a motion, the revised due dates for the following items were approved:

**City Manager**

(aa) Item C: Open Data

Due Date: June 20, 2012
Revised Due Date: October
Corporate Services

(bb) Item D: Licence Renewal Agreements
Due Date: June 20, 2012
Revised Due Date: September 19, 2012

Planning

(cc) Item A: Canadian Ballet Youth Ensemble
Due Date: June 20, 2012
Revised Due Date: September 19, 2012

(dd) Item F: HABIA Terms of Reference and Strategic Plan
Due Date: June 20, 2012
Revised Due Date: September 19, 2012

Public Works

(ee) Item G: Randle Reef
Due Date: June 20, 2012
Revised Due Date: September 19, 2012

(ii) Removal of Items from the Outstanding Business List

On a motion, the following items were removed from the respective Outstanding Business Items Lists:

City Manager

(aa) Item D: POA and MLE Workload Challenges

Planning

(bb) Item B: ORC Surplus Land – 560 Grays Road
(cc) Item E: Five-Year Review – Hamilton Realty Corp.

Public Works

(dd) Residential Protective Plumbing Subsidy Program (P3)

2013 Budget Deliberations

(ee) Incentive Program to Mitigate Absenteeism
12.1 Minutes of Closed Session Meetings – May 16, 2012

On a motion, the Minutes of the Closed Session Meeting of the General Issues Committee held on May 16, 2012 were approved. These Minutes will remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

12.2 Relationship between the City of Hamilton and TMR Construction Inc. (FCS12051/LS12015) (City Wide)

On a motion, Item 12.2 respecting Relationship between the City of Hamilton and TMR Construction Inc. was deferred to the June 25, 2012 special meeting of the General Issues Committee.

12.3 Collective Bargaining Update – International Alliance of Theatrical and Stage Employees

On a motion, Item 12.3 respecting Collective Bargaining Update – International Alliance of Theatrical and Stage Employees was deferred to the June 25, 2012 special meeting of the General Issues Committee.

There being no further business, the Committee adjourned at 4:30 p.m.

Respectfully submitted

Councillor J. Farr
Deputy Mayor

Carolyn Biggs
Legislative Co-ordinator
June 20, 2012
City of Hamilton’s Cultural Policy

Vision

Our Hamilton is a unique destination of culture and natural beauty. Our proud history is visible, our neighbourhoods are colourful, our services accessible. Hamilton welcomes you for a day, a weekend, or a lifetime of discovery.

Definition of Culture

Culture is a broad concept which encompasses the people, places and things that reflect our community identity and channel creative expression including:

- Cultural Heritage
- Creative Cultural Workers
- Creative Cultural Industries
- Cultural Organizations
- Festivals and Events
- Natural Heritage
- Cultural Spaces and Facilities
- Stories, Values and Traditions

The definition is based on the Province of Ontario’s Cultural Resource Framework which is derived from Statistics Canada data.

Guiding Principles

Culture is instrumental to city building; we value culture because it is:

- how people define Hamilton’s identity and shapes how people experience our City
- a source of economic growth, employment and wealth creation
- vital to human development
- a source of community pride
- reflective of our diversity
- an essential source of new ideas and innovation
- key to neighbourhood development
- critical to downtown renewal
- a magnet for tourism
- a tool to honour inclusivity, build connections and strengthen social capital

New Cultural Policy

The City of Hamilton embraces the international consensus that culture is the fourth pillar of sustainable development, joining economic prosperity, environmental responsibility and social equity. Consideration of integrating cultural vitality into all City decisions and City initiatives shall be given as the City adopts a holistic approach to culture.

The City of Hamilton is committed to being a reliable and trusted partner, working with community stakeholders to create conditions which support and cultivate creative people, creative capacity, and a shared responsibility for culture.
Ceremonial Protocol for the City of Hamilton

Meetings of City Council

Purpose:

Ceremonial presentations at meetings of City Council honour and recognize, at a high-level, citizens and organizations for outstanding significant achievements, including National and International Championships, within the City of Hamilton.

Application:

Requests for ceremonial presentations will be directed to the City Clerk who has delegated the responsibility to the Deputy Clerk for co-ordination. All presentations will be subject to the Mayor’s approval.

Format:

Presentations will be listed under the Ceremonial Activity Section of the Council Agenda.

No more than 2 ceremonial activities will be scheduled for any one meeting of City Council.

Each presentation will be limited to 5 minutes in length.

Standing Committee Meetings

Recognition of significant staff achievements, will be directed to the appropriate Standing Committee for scheduling.
General Issues Committee  
REPORT 12-017  
(as approved by City Council on June 27, 2012)  
9:30 a.m.  
Monday, June 25, 2012  
Council Chambers  
Hamilton City Hall  
71 Main Street West  

Present:  
Deputy Mayor J. Farr (Chair)  
Mayor R. Bratina  
Councillors C. Collins, S. Duvall, L. Ferguson, S. Merulla,  
B. Morelli, T. Jackson, B. Johnson, J. Partridge, R. Pasuta,  
M. Pearson, R. Powers, T. Whitehead  

Absent with Regrets:  
Councillor B. Clark – Personal Business  
Councillor B. McHattie – Personal Business  

Also Present:  
C. Murray, City Manager  
R. Rossini, General Manager, Finance and Corporate  
Services  
G. Davis, General Manager, Public Works  
B. Jansenn, A/General Manager, Planning and Economic  
Development  
D. Fisher, Acting City Solicitor  
R. Caterini, City Clerk  
T. Fallis, Manager of Elections  
L. Pasternak, Senior Solicitor  
C. Biggs, Legislative Co-ordinator  

THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 12-017 AND  
RESPECTFULLY RECOMMENDS:  

1. Petition to Redistribute Wards in Hamilton under the Ontario Municipal Act  
(Item 5.1)  

That the petition to redistribute Wards in Hamilton under the Ontario Municipal Act,  
be received.  

Council – June 27, 2012
2. **Ward Boundary Review (CL11004(b)) (City Wide)**

   (a) That Report CL11004(b) respecting Ward Boundary Review, be received;

   (b) That the City Clerk be directed to prepare, for the consideration of the General Issues Committee, in the first quarter of 2015, terms of reference and a timeline for a comprehensive ward boundary review, to commence in 2015 and be completed by June 30, 2017 for the 2018 municipal election;

   The following was added as sub-section (c) and the balance renumbered accordingly:

   (c) That in order to address OMB expectations for full public participation in municipal ward boundary reviews, the City Clerk be directed to include a public consultation process in developing the terms of reference for this comprehensive ward boundary review.

   (d) That the comprehensive ward boundary review be undertaken with the assistance of a consultant, and to begin the ward boundary review prior to June 30, 2015;

   (e) That the cost of the review, with an upset limit of $260,000, be funded from the Tax Stabilization Reserve (Account No. 110046).

3. **Commercial Relations between the City and TMR Construction Inc. (FCS12051/LS12015) (City Wide) (Item 7.1)**

   (a) That Report FCS12051/LS12015 respecting Commercial Relations between the City and TMR Construction Inc., be received;

   (b) That the contents of Report FCS12051/LS12015 remain confidential, as it contains information pertaining to potential litigation and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

4. **Collective Bargaining Update – International Alliance of Theatrical and Stage Employees (IATSE), Local B-173**

   That the Memorandum of Settlement between the City of Hamilton and the International Alliance of Theatrical and Stage Employees (IATSE), Local B-173, for the period from January 1, 2012 to December 31, 2015, be approved.
FOR THE INFORMATION OF COUNCIL:

(a) **CHANGES TO THE AGENDA (Item 1)**

The Clerk advised of the following changes:

**ADDED DELEGATION**

(i) Delegation Request from Peter Hutton respecting Ward Boundary Review (Added as Item 3.1)

**DELEGATION WITHDRAWN**

(ii) Flamborough Community Council – advised that a representative would not be in attendance to address the Committee; written submission distributed

**ADDED PRIVATE & CONFIDENTIAL (Deferred from June 20 General Issues Committee Meeting)**

(iii) Commercial Relationship between the City of Hamilton and TMR Construction Inc (FCS12051/LS12015) (Added as Item 7.1)

(iv) Collective Bargaining Update – International Alliance of Theatrical and Stage Employees (No copy) (Added as Item 7.2)

On a motion, the agenda was approved, as amended.

(b) **DECLARATIONS OF INTEREST (Item 2)**

None

(c) **DELEGATION REQUESTS**

(i) Delegation Request from Peter Hutton respecting Ward Boundary Review (Added as Item 3.1)

On a motion, the delegation request from Peter Hutton respecting Ward Boundary Review was approved, and that the Rules of Order were waived to allow Mr. Hutton to address the Committee at today’s meeting.

(d) **PUBLIC DELEGATIONS/PRESENTATIONS**

(i) Ray Fullerton (Item 4.1)

Ray Fullerton appeared before the Committee respecting the Ward boundary review. His comments included, but were not limited to, the following:

Council – June 27, 2012
• Mr. Fullerton is a lifetime Hamiltonian, born and raised
• Have three recommendations:
  • To organize a citizens’ committee, similar to area rating
  • Less Wards – distributed a chart showing the ten largest cities in Canada, their population according to the 2011 census, number of Wards and average population per Ward per Councillor
  • Hold a public referendum to allow all citizens of Hamilton to decide on this matter
• Each Councillor should have an urban, rural and agricultural component to their portfolio.

The chart referenced above can be viewed on the City’s website.

On a motion, the presentation from Ray Fullerton respecting the Ward Boundary Review, was received.

(ii) Peter Hutton (Added Item 3.1)

Mr. Hutton appeared before the Committee respecting the Ward Boundary Review. His comments included, but were not limited to, the following:

• Highly recommend that there needs to be a process of citizen engagement
• Send out message that there are many more people beyond those who signed the petition who are interested in seeing some type of Council action in moving forward; if this is to be done, now is the time to act
• Two primary comments that he has been hearing from people:
  • Can make up for the differences by adding additional support i.e., serving constituents; suggest that part of the deal also is opportunity and access to the political process; adding Council seats has to be on the table; some sort of new paradigm and what that will look like cannot be predicted, but Council should not be afraid of moving forward with that kind of process
  • Also hearing that this has been done in other cities; it is time for Hamilton to not be afraid of the idea of some kind of regular review of political boundaries; this happens at the provincial and federal level all of the time; citizens still identify themselves with their respective communities

On a motion, the presentation from Peter Hutton respecting the Ward Boundary Review, was received.
(iii) Christopher Cutler (Item 4.3)

Chris Cutler appeared before the Committee to speak the Ward Boundary Review issue. His comments included, but were not limited to, the following:

- It was difficult to capture the public opinion during collection of the signatures for the petition
- Revealed this morning that the Committee has thought about this issue in the intervening time, which is important and significant; lots of research done by members of the Committee; means that there is a great deal of interest and recognition around the table
- Anytime the issue of how government is governed is important – processes and procedures; representation is not just a matter of numbers
- Intent is to bring the issue to the floor and have it discussed and debated because it is never wrong in a democracy to discuss an issue; it is always wrong to sweep it under the carpet and not talk about the issue if presented to the Committee; grateful that this has been acknowledged
- Need to review Ward boundary reform because members of Council have a lot of questions; citizens have a lot to say about this; requires a process for voices to be heard; need to have a process by which Ward reform can be implemented
- No decision should be made without the consent of both the government and the governing; important that we engage in a process that is agreed upon
- Need to have a process in place which involves two aspects – technical aspect which respond to questions and political engagement process; engage community and public and need to be parallel that meet at the point of decision here in Council Chambers
- Do not know what the solutions are, but believe there is enough collective wisdom among Council and the City that there is a solution that can serve all

On a motion, the presentation from Chris Cutler respecting the Ward Boundary Review, was received.

(iv) Laura Cattari, Advocacy Hamilton (Item 4.4)

Laura Cattari spoke before the Committee on behalf of Advocacy Hamilton with respect to Ward Boundary Reform, and provided a power point presentation which included the following:

- Supreme Court of Canada Decision in the case of Attorney General for Saskatchewan vs Roger Carter, Q.C. with respect to voting power and the purpose of the right to vote
General Issues Committee 6 Report 12-017

- Wards as a percentage of total population 2006
- Comparison of Wards by Voter Parity 2006
- What is being asked of Council:
  - Direct staff to allocate funds for the Ward boundary review process
  - Direct staff to prepare and compile thorough terms of reference for a Ward boundary reform consultant to guide the review process
  - Direct staff to prepare a Request for Proposal for a Ward boundary review consultant
  - Direct staff to initiate the call for the RFP so that the consultant will be prepared to commence work in January, 2015.

A copy of the power point presentation can be viewed on the City’s website.

On a motion, the presentation from Laura Cattari on behalf of Advocacy Hamilton respecting Ward Boundary Reform, was received.

(v) Flamborough Community Council (Item 4.2)

On a motion, the correspondence from Vaughan Martin, Chair, on behalf of the Flamborough Community Council, indicating their official position (attached hereto as Appendix “A”), was received.

(e) DISCUSSION ITEM

(i) Ward Boundary Review (CL11004(b)) (City Wide)

The Motion CARRIED on the following Standing Recorded Vote:

Yeas: Farr, Pearson, Pasuta, Whitehead, Duvall, Jackson, Powers, Collins, Merulla, Morelli
Total Yeas: 10
Nays: Bratina, Johnson, Ferguson, Partridge
Total Nays: 4
Absent: Clark, McHattie
Total Absent: 2

(f) PRIVATE & CONFIDENTIAL

On a motion, the Committee moved into closed session pursuant to subsections 8.1(d), (e) and (f) of the City’s Procedural By-law and Sections 239.2(d), (e) and (f) of the Municipal Act as the subject matters pertain to:

(d) Labour relations or employee negotiations respecting Collective Bargaining Update – International Alliance of Theatrical and Stage Employees (IATSE) Local B-173; and
(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and
(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, respecting Commercial Relationship between the City of Hamilton and TMR Construction Inc.

On a motion, the Committee reconvened in Open Session.

(i) Commercial Relationship between the City of Hamilton and TMR Construction Inc. (FCS12051/LS12015) (City Wide) (Item 7.1)

See Item 3 for the disposition of this item.

The Motion CARRIED on the following Standing Recorded Vote:

Yeas: Farr, Johnson, Ferguson, Powers, Pasuta, Partridge, Jackson
Total Yeas: 7
Nays: Whitehead, Duvall, Merulla, Morelli
Total Nays: 4
Absent: Bratina, Clark, McHattie, Pearson, Collins,
Total Absent: 5

(ii) Collective Bargaining Update – International Alliance of Theatrical and Stage Employees (IATSE) Local B-173 (Item 7.2)

See Item 4 for the disposition of this item.

(g) OTHER BUSINESS

(i) Councillor B. Johnson introduced the following Notice of Motion:

Request for All-Way Stop Control at the Intersection of Creanona Blvd. and Baseline Rd., Winona

(a) That all-way stop sign control be implemented at the intersection of Creanona Boulevard and Baseline Road, Winona;

(b) That the appropriate amendment to the City’s Traffic By-law No. 01-215 be passed.

(ii) Elliot Lake Mall Roof Collapse – June 23, 2012

Councillor T. Whitehead expressed his sadness at the incident of the roof collapse at a mall in Elliot Lake and conveyed that the City’s thoughts and prayers go out to the community at this difficult time.
There being no further business, the Committee adjourned at 1:30 p.m.

Respectfully submitted

Councillor J. Farr
Deputy Mayor

Carolyn Biggs
Legislative Co-ordinator
June 25, 2012