TO: Chair and Members
Public Works Committee

WARD(S) AFFECTED: CITY WIDE

COMMITTEE DATE: September 20, 2010

SUBJECT/REPORT NO:
Re-establishment of Sub-Committees Reporting to the Public Works Committee
(CL10007(d)) (City Wide)

SUBMITTED BY:
Rose Caterini
City Clerk
Corporate Services, City Clerk’s Division

PREPARED BY:
Carolyn Biggs Ext. 2604

SIGNATURE:

RECOMMENDATION

(a) That the Sub-Committees, as outlined in Appendix “A” attached to Report CL10007(d), be re-established to report to the Public Works Committee, for the 2010-2014 term of Council;

(b) That the Sub-Committees, as outlined in Appendix “B” attached to Report CL10007(d), not be re-established;

(c) That the required Council appointments for each Sub-Committee, in accordance with the composition as shown, be determined at the Nominating Committee meeting of the new Council;

(d) That the citizen composition of the following Sub-Committees be re-affirmed:

   (i) Glanbrook Landfill Co-ordinating Committee:
       5 citizen representatives

   (ii) Hess Village Pedestrian Mall
        2 citizen representatives

Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities.
Values: Honesty, Accountability, Innovation, Leadership, Respect, Excellence, Teamwork
(iii) Storm Event Response Group (SERG)  
5 citizen members (including experts from the community in storm management, insurance, climatology, wastewater management and other relate fields, as required)

(iv) Waste Reduction Task Force (WRTF)  
14 members of the public representing a cross-section of the community

(e) That the terms for the citizen members be for the term of the 2010-2014 Council, or until such time as their respective mandates have been completed or successors appointed.

**EXECUTIVE SUMMARY**

With each new term of City Council, a review of the current status of Sub-Committees of Council reporting to their respective Standing Committees is required.

Appendices “A” and “B” outline the Council authority by which each of the Sub-Committees was either established or re-established during the 2007-2010 term of Council.

**Alternatives for Consideration – See Page 3.**

**FINANCIAL / STAFFING / LEGAL IMPLICATIONS** (for Recommendation(s) only)

Financial: Sub-Committees that involve citizen participation will incur expenditures for advertising for interested citizens wishing to apply.

Staffing: Sub-Committees often require the support of a Staff Technical Advisory and in many cases, require legislative support.

Legal: None

**HISTORICAL BACKGROUND** (Chronology of events)

Prior to an election, City Council reviews and endorses the Sub-Committees for the next term of Council. This process helps determine what Sub-Committees have completed their mandates and are therefore no longer necessary. The process also signifies Council’s commitment to work toward the goals outlined in the mandates of the Sub-Committees they endorse for the next term of Council.
**POLICY IMPLICATIONS**

None.

**RELEVANT CONSULTATION**

None.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

(include Performance Measurement/Benchmarking Data, if applicable)

Conducting this review of the Sub-Committees with the outgoing Council provides the opportunity to commence the selection process to solicit citizen participation for the various sub-committees in the New Year with the incoming Council.

**ALTERNATIVES FOR CONSIDERATION**

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

The recommendation can be deferred to the incoming Council. However, this will delay the selection process of citizen members appointed to committees.

**CORPORATE STRATEGIC PLAN** (Linkage to Desired End Results)


**Social Development**
- People participate in all aspects of community life without barriers or stigma.

**Healthy Community**
- An engaged Citizenry - Appointment of citizens to Sub-Committees enhances community participation and provides valuable input into the decision making processes of Council.
### APPENDICES / SCHEDULES

<table>
<thead>
<tr>
<th>Appendix</th>
<th>Description</th>
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<tbody>
<tr>
<td>“A”</td>
<td>Sub-Committees to be re-established, reporting to the Public Works Committee</td>
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<tr>
<td>“B”</td>
<td>Sub-Committees not to be re-established</td>
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## SUB-COMMITTEES TO BE RE-ESTABLISHED REPORTING TO THE PUBLIC WORKS COMMITTEE

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<tr>
<th>Sub-Committee</th>
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| Accessible Transit Services (ATS) Operational Review | • Council Authority: Item 20 of Committee of the Whole Report 06-016, CM: July 12, 2006  
• To identify opportunities for improvements in efficiency and effectiveness within the ATS program  
• To explore options for providing accessible transportation to people with disabilities through new partnerships with private sector transportation companies | 5 members of Council                             |
| City Hall Renovations Steering Committee           | • Established by motion 7.6 at the November 23, 2005 Council meeting.  
• Re-established: Item 18, Public Works Committee Report 06-015, CM: October 15, 2006  
• To provide strategic direction to the City Hall Project Team, to receive information from the Project Team through CMT, to consider swing space, accommodation strategy, budget changes and make recommendations to the Public Works Committee and to receive quarterly project status reports. | 4 members of Council                             |
| Municipal Drain Court of Revision                  | • Council Authority: Item 17, Public Works Committee Report 07-010, CM: June 27, 2007  
• To hear appeals on assessment of costs on assessments of costs for Municipal Drainage Works under the Drainage Act | Minimum of 3 and maximum of 5 Councillors from Wards 11, 12, 13, 14 and 15 |
| Glanbrook Landfill Co-ordinating Committee         | • Council Authority: Item 4, Public Works, Infrastructure and Environment Committee Report 04-001 CM: January 14, 2004  
• Re-established: Item 18, Public Works Committee Report 06-015, CM: October 15, 2006  
• To monitor the operation of the Glanbrook Landfill Site; to act as a liaison to deal with citizens’ questions regarding the Site and as a communication link with the City of Hamilton and the Ministry of the Environment to enable this Committee to examine test data and other statistics relevant to the operation of the Landfill Site; to visit the Site as necessary. | 1 Councillor; 5 citizen representatives to be selected |
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| Hamilton Utilities Corporation Joint Advisory Committee                      | • Council Authority: Item 9, Public Works Committee Report 09-002, CM: January 28, 2009  
• To review and make recommendations on the future business mandate of HUC, including other potential areas of service delivery that could be of benefit to the City by the governance structure of HUC | Mayor and 3 Councillors  
From HUC Board of Directors: Chair and 3 other Board members selected by HUC |
| Hess Village Pedestrian Mall                                                 | • Council Authority: Established by By-law Nos. 80-179 and 80-183 (authority given under Chapter 124 – An Act respecting the City of Hamilton.  
• Re-established: Item 18, Public Works Committee Report 06-015, CM: October, 15, 2006  
• To maintain, control and operate and manage the Hess Street Village Mall (George Street between Queen Street South and Hess Street South) within a budget as may be approved by the Council of the City of Hamilton | 1 Councillor:  
2 citizen representatives (minimum) to be selected |
| Parkway Implementation Committee (formerly the Expressway Implementation Committee) | • Established by resolution of Council – Item 4 of Public Works Infrastructure and Environment Committee Report 04-001. CM: January 14, 2004  
To provide a forum for the neighbouring residents affected by the building of the Expressway. | 5 Councillors |
| SERG (Storm Event Response Group) – spearheading work to be done by Independent Community Panel | • Established by resolution of Council Item 2 of Committee of the Whole Report 05-014, CM: September 2005  
• Re-established: Item 18, Public Works Committee Report 08-015, CM: October 15, 2006  
• To address cause and effect of inclement weather on the storm management/drainage systems in the City of Hamilton  
• To establish a communication strategy to assist in educating the general public on issues concerning risk management, compensation, etc  
• To review the City of Hamilton stormwater master plan  
• To review and consult with the insurance industry | 5 citizen members:  
• Experts from the community in storm management  
• Experts from the insurance industry  
• Experts from climatology  
• Experts from wastewater management  
• Experts from other related fields as required |
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| **Solid Waste Management Master Plan Steering Committee**                   | • Established by resolution of Council Item 2 of Committee of the Whole Report 03-003, CM: February 6, 2001  
• Re-established: Item 18, Public Works Committee Report 08-015, CM: October 15, 2006  
• To advise and assist the City of Hamilton with the implementation and monitoring of the Solid Waste Management Master Plan (SWMMP) | 4 members of Council; Meetings are attended by City staff, Waste Reduction Task Force members and the local community |
| **Waste Reduction Task Force (WRTF)**                                        | • Established in response to Recommendation #17 of the Solid Waste Management Master Plan (SWMMP).  
• Re-established: Item 18, Public Works Committee Report 08-015, CM: October 15, 2006  
• To provide a community-based forum to present a wide range of input to the Solid Waste Management Master Plan, assist in identifying and resolving community concerns related to the waste management system, and participate in public consultation and community events in co-ordination with the Waste Management Division Community Outreach efforts | 14 members of the public representing a cross-section of the community |
| **Woodward Avenue Wastewater Treatment Plant Phases 3 and 4 Class EA Sub-Committee** | • Council Authority: Item 4, Public Works Committee Report 07-004, CM: March 28, 2007  
• To provide comments, direction and support pertaining to decisions to be made by the City of Hamilton with regard to capital works and operations at the Woodward Avenue Wastewater Treatment Plant and within its Combined Sewer System | 4 Councillors |
PUBLIC WORKS SUB-COMMITTEES NOT TO BE RE-ESTABLISHED

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| Pedestrian Sub-Committee                     | • Established by Motion 7.1 at the April 26, 2006 Council meeting  
• To address issues related to pedestrian safety and better pedestrian access; pedestrian-oriented input to use of public space; provision of comments and recommendations on City policy; provision of a forum for public consultation on pedestrian health and safety; promotion of walking; assistance in provision of education materials; consideration of a Hamilton Pedestrian Charter   | 3 Councillors  
3 citizens appointed by Neighbourhood Associations or Community Councils  
1 representative from each of the Hamilton Police Service, Public Health Department, Traffic Department, Public Works Capital Planning and Planning and Economic Development  
1 representative from each of the Seniors’ Advisory Committee, Advisory Committee for Persons with Disabilities, Hamilton Cycling Committee, Hamilton Wentworth District School Board and Hamilton Wentworth Catholic District School Board  
1 representative from “Transportation for Liveable Communities”, “Green Venture” or other pedestrian advocacy group  
Up to 3 citizens selected at large                                                                 |
| Provincial Gas Tax Transit Master Plan Steering Committee | • Established by Motion 7.5 at the November 23, 2006 Council meeting  
• To prepare for Council’s approval ridership growth and asset management plans, a transit master plan and to provide on-going advice and recommendations to the Public Works Committee and Council respecting future gas tax allocations | 4 Councillors  
8 citizen members  
7 community representatives                                                                 |