Present: Sandi Bell, Fran Chesney, Sharon Derkach, Brian Lane, Aznive Mallett, Dr. Tomas Manzuk, Kim Nolan, Tim Nolan, Robert Semkow, Mary Smithson, Marlene Thomas, Terri Wallis

Regrets: Darlene Burkett, Pat Cameron, Roger-Wayne Cameron, Deborah Eker, Bob Helwig, Elizabeth Wagner

Also Present: Jane Lee, Maxine Carter, Customer Service, Access & Equity Division, Corporate Services
Ron Gallo, Public Works
Irene Sturgeon, City Clerk’s Office

The meeting was called to order at 4:00 p.m. at the Ancaster Roundabout on Wilson Street.

1. Tour of the Ancaster Roundabout

Ron Gallo, Supervisor of Signals and Systems, Public Works, met with members of Committee at the Ancaster Roundabout on Wilson Street. The Committee viewed the layout of the roundabout and had the opportunity to make use of the pedestrian walkways.

Members of Committee were requested to put their comments in writing and to email them to Maxine Carter for discussion at the next meeting.

2. Tour of the Ancaster Library & Municipal Service Centre

Members of Committee toured the Ancaster Municipal Service Centre and staff from the MSC were on hand to respond to questions and comments by the Committee. The Committee completed their tour with a walk through of the Ancaster Library located on the second level.
Members of Committee were requested to put their comments in writing and to email them to Maxine Carter for discussion at the next meeting.

3. **Appointment of Committee Chair**

The Committee Clerk called the meeting to order and confirmed that the three members of Committee who were nominated at the last meeting were still accepting the nomination.

The Committee Clerk held a vote and Tim Nolan was appointed and assumed the Chair.

4. **Appointment of Vice-Chair**

The Committee Clerk asked for nominations for Vice-Chair and Marlene Thomas was appointed as the Vice-Chair.

5. **DECLARATIONS OF INTEREST**

None declared.

6. **MINUTES OF MEETING:**

(Lane/Thomas)

That the minutes of the October 9, 2007 meeting of the Advisory Committee for Persons with Disabilities be approved as presented.  

**CARRIED**

7. **DISCUSSION ITEMS**

7.1 **Waste Container Policy**

Maxine Carter distributed a copy of the draft policy to members of Committee for their review. She explained that the policy was being developed by staff to address the many complaints that have been received regarding the empty waste containers being left on sidewalks and roadways.

A brief discussion ensued and the following comments and/or concerns were raised;

- Concern for employees having to lift the containers over snow
- The public need to be better educated
- Buildings with 6 units or more should have to use dumpsters
- A wording error was noted with the last word on the second line of sub-section 5.4. *(the word should be "or")*
• Workers should replace the bins where they were originally set out
• Enforcement might be a concern
• The policy should state that “where you pick up the waste containers is where it should be returned to” If this became an operating procedure then the service should be uniform throughout the City
• Could be a performance issue if this was included in the policy
• A wording error was noted on the second line of sub-section 5.5 (a) *(the word should read “without” Blocking the sidewalks)*

Members of Committee asked that their comments be forwarded to Public Works staff along with their appreciation for addressing this issue.

### 7.2 2008 Budget

Jane Lee advised that she was preparing the 2008 budget for submission to the Audit and Administration Committee and would provide an overview at the next meeting.

### 8. NEW BUSINESS

#### 8.1 Advance Bookings for D.A.R.T.S.

Tim Nolan advised that he has recently spoken with Charles Fitzsimmons at D.A.R.T.S. and has been advised that D.A.R.T.S. now have the capacity to take bookings up to six months in advance for people attending specialist appointments. It was suggested that a system trigger, such as a one-week reminder, would probably be very helpful to both the users and D.A.R.T.S.

Committee agreed to defer this item to the next meeting for further discussion.

#### 8.2 Hamilton Conservation Authority

This matter was deferred to the next meeting.

#### 8.3 City of Hamilton Confidentiality Policy

This matter was deferred to the next meeting.

#### 8.4 Curb Cuts

This matter was deferred to the next meeting.
9. ADJOURNMENT

On motion, the meeting adjourned at 6:00 p.m.

Tim Nolan, Chair
Advisory Committee for Persons with Disabilities

Irene Sturgeon
Legislative Assistant
November 13, 2007