MINUTES: Arts Advisory Commission  
Tuesday, March 24, 2009 – 5:15 p.m.  
Suite 305, 77 James Street North

CHAIR: Patti Randazzo-Beckett  
MINUTE TAKER: Linda Goessinger

PRESENT: Karen Logan, Anne Cibola, Gary DePodesta, Sky Gilbert, Brian Lane, Nancy McKibbin-Gray, Josefa Radman, Ken Coit

Also Present: Al Fletcher and Shannon Hamilton from the City of Hamilton Planning and Economic Development Department

REGrets: Ingrid Mayrhofer, Renee Wetselarr, Dr. Eli Tshibwabwa, Anne McLean

ABSENT: Jahan Zeb

1. ACCEPTANCE OF AGENDA

Approved: Anne Cibola  Seconded: Gary DePodesta

2. DECLARATION OF CONFLICT OF INTEREST

Carried

None

3. APPROVAL OF MINUTES – 02/24/2009 (attached)

Amendments:
- Patti Randazzo-Beckett was Chair not Renee Wetselaar
- Anne Cibola was in attendance
- Anne McLean to be noted under regrets

Motion: To approve the minutes of February 24, 2009 meeting as amended.

Approved: Josepha Radman  Seconded: Anne Cibola
Action: Ken Coit to e-mail a copy of Jeremy Freiburger’s presentation to those not in attendance at the February meeting.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Artistic/Cultural Zoning

Al Fletcher and Shannon Hamilton of the City of Hamilton Planning and Economic Development Department made a presentation outlining a draft of the new Commercial and Mixed Use Zones for the city and how it may affect the arts community.

The City presently has official plans and zoning by-laws from each of the former municipalities. The new Official Plan and Zoning By-Law will consolidate all of these into updated documents that apply across the city. To date new zoning has been implemented for downtown Hamilton (Queen, Wellington, Hunter, and Cannon) and for institutional uses across the city as well as Open Space and Parks.

The new by-law does not propose a specific arts community zone, but rather allows arts uses in a wide rage of commercial zones across the city.

The new by-law allows for mixed use within buildings, a use that typically accommodates the diverse needs of the arts community.

The following use is proposed to accommodate many of the arts community’s facilities:

“Studio

Shall mean an establishment used for the study or instruction of a performing or visual art, such as but not limited to, dancing, singing, acting or modeling, or the workplace with accessory retail, of a painter, sculptor or photographer, or an establishment used for the making or transmission of motion pictures, radio or television programs.”

Studio is a use that will be allowed in all commercial designations except C6 Arterial Commercial. Arterial commercial applies mainly to those areas along major car oriented streets such as Upper James Street in the area of Stone Church Road.

Parts of the commercial zoning by-law are to be going forward for City Council approval in the Fall of 2009. More opportunities for public consultation will be provided before that time.
Al and Shannon noted that more information can be found online [www.hamilton.ca/zoningbylawreform](http://www.hamilton.ca/zoningbylawreform). The maps currently posted on the site may not be up to date. They also provided a summary sheet outlining the proposed commercial zones and permitted uses for each.

### 4.2 2009 Budget Submission & Workplan

Waiting for Council approval of the budget.

### 4.3 Theatre Waterdown & Memorial Hall

The building has been declared surplus by the City. The Real Estate department indicated that they are waiting for someone involved with the building to come forward with plans to purchase. There has been no real estate activity since 2006. The status quo remains in place for the foreseeable future.

**Motion:** To review this item again in 6 months

**Approved:** Brian Lane  
**Seconded:** Karen Logan

**CARRIED**

### 4.4 Curatorial Centre

Therese Charbonneau is seeking a site and building that meets their needs in terms of use, conservation site for sensitive artefacts, and limited budget.

A possible site on the mountain is presently being reviewed.

### 5. BUSINESS ITEMS

#### 5.1 Workplan Review

**Action:** Work plan to be reviewed at the next meeting in terms of the new roles of the committees, the Arts Awards and Arts Forum as approved at the February meeting.

#### 5.2 Hamilton Arts Alliance

No report at the present time.
**5.3 Community Partnership Program**

Report from Beth Wakeford:

The staff representative from each funding stream met with the Finance Department on March 13\textsuperscript{th} to review and determine the final funding recommendations that will be presented to the Grants Sub-Committee for approval. Staff was asked to prepare both (a) their 2009 funding recommendations at a 0% increase over 2008 and (b) a ‘wish list’ of funding recommendations if Council were to approve a funding increase of 2%. The scores submitted by the AAC were used to determine appropriate funding in 2009.

Final approval by the Grants Sub-Committee is scheduled to take place on April 29\textsuperscript{th}. This will be followed by approval by the Audit & Administration Committee and then, finally, by Council. The 2009 process should be complete by the middle of May.

Once the process is complete, the Arts Advisory Commission will be provided with a final list of scores and funding amounts for all applicants.

In preparation for the next CPP process, we will be looking for the Arts Advisory Commission to provide the City with some recommended changes to the adjudication process. The goal of these recommendations would be to maintain transparency and accountability while streamlining the process for AAC members in order to meet established deadlines from the City. The Commission will want to consider the entire adjudication process including timelines, training, application review, completion of evaluation tools, arriving at consensus scores, and affirming final recommendations.

Debriefing meeting:

As the scores have already been submitted to the Grants Sub-Committee and therefore cannot be changed Beth Wakeford suggested that a debriefing meeting be held after council has approved the grants. At this time a general discussion can also be held to ask commissionaires about their recommended changes to the adjudication process.

**Action:** Ken Coit to add to June 2009 Agenda.
5.4 **Arts Awards**

Commission members to work with staff to develop a draft Request for Proposal to hire a consultant to review the City Arts Awards program. Meetings should be held every 2 weeks to have a draft as soon as possible.

Volunteer members:
Ingrid Mayrhofer, Karen Logan, Sky Gilbert and possibly Ann McLean and Renee Wetselaar

**Action:** Ken Coit to contact members to organize meetings

5.5 **Communications Sub-Committee Report**

**Communications Sub-Committee – Volunteers**
Anne Cibola, Renée Wetselaar, Nancy McKibbin Gray, Gary DePodesta, Josefa Radman.

Karen Logan volunteered for this committee as she was involved in the previous committee

The committee is to work on the planning, structure and possible location for the Arts Forum

Anne Cibola was nominated for the role of Chairperson and accepted.

**Action:** Anne Cibola to contact members to arrange meeting dates and location for the Sub-Committee. City meeting rooms may be used if during business hours and are available.

5.6 **Education Sub-Committee Report**

**Education Sub-Committee – Volunteers**
Sky Gilbert, Anne McLean, Brian Lane, Josefa Radman, Patti Randazzo-Beckett

The committee is to work on the content for the Arts Forum

Sky Gilbert was nominated for the role of Chairperson and accepted.

**Action:** Sky Gilbert to contact members to arrange meeting dates and location for the Sub-Committee. City meeting rooms may be used if during business hours and are available.
5.7 Policies & Plans -

5.7.1 Our Community Culture Project

Report from Beth Wakeford

This first phase of the OCC project (cultural mapping) is on target to be completed in the spring of 2009. The Project Steering Team and the Cultural Mapping Working Group will meet on April 22\textsuperscript{nd} to review and confirm the work completed to date, as well as determine the final steps necessary to compile the draft report.

In preparation for the April 22\textsuperscript{nd} meeting, the Cultural Mapping Working Group (reporting to Project Steering Team) is in the process of verifying the information contained in the cultural mapping database. This data will also form the basis for the production of a number of maps.

5.7.2 Art in Public Places Policy

No policy changes proposed in the near future

\textbf{Action:} Ken Coit to delete from next agenda

5.7.3 Public Art Master Plan

Approved by council and moving forward

Public art projects currently underway include Locke Street, James Street North, Battlefield Park and Dundas Driving Park

Arts Advisory Commission members are needed to be part of upcoming focus groups for Battlefield Park, April 1\textsuperscript{st} and Dundas Driving Park in late April or early May.

\textbf{Action:} Ken Coit to confirm with Karen Logan to attend Battlefield and add Dundas Driving Park to the April agenda to confirm attendance of one of the following for Dundas Driving Park Focus group: Brian Lane, Nancy McKibbin-Gray or Anne Cibola

7. NEW BUSINESS

7.1 New business
Action: Josefa Radman to provide information about invitations to ACC members for the Art Bus and reception to Ken Coit for distribution.

7.2 Location of next meeting
Suite 305, Hamilton City Centre
Tuesday April 28, 2009
5:15 pm

8. ADJOURNMENT

Approved: Seconded:

Karen Logan Nancy McKibbin Gray

9. NEXT MEETING

Tuesday, April 28, 2009 at 5:15 p.m.