Corporate Administration Committee
MINUTES
9:30 a.m.
Wednesday, April 5, 2006
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor A. Samson (Chair)
Councillor C. Collins (Vice Chair)
Councillors D. Braden, P. Bruckler, M. Pearson

Absent with Regrets: Councillor M. Ferguson – Illness
Councillor T. Whitehead – City Business

Also Present: Councillors B. Kelly, B. McHattie; D. Mitchell
J. Rinaldo – General Manager, Finance and Corporate Services
C. Graham – General Manager, Human Resources
R. Male – Director, Financial Services
C. Swenor – Director – Information Technology Services
T. Redmond – Director, Building and Licensing
C. Biggs – Legislative Assistant, City Clerk’s

THE FOLLOWING ITEMS WERE REPORTED TO CITY COUNCIL FOR CONSIDERATION:

1. Minutes of Various Citizen Committees (Item 5.1)

(Pearson/Collins)
(a) That the Minutes of the December 13, 2005 meeting of the Committee Against Racism, be received, as amended;

(b) That the Notes of the January 24, 2006 meeting of the Committee Against Racism, be received. CARRIED

2. Monthly Status Report of Tenders and Requests for Proposals for February 15, 2006 to March 14, 2006 (FCS06016(a)) (City Wide) (Item 5.2)

(Pearson/Collins)
That Report FCS06016(a) respecting Monthly Status Report of Tenders and Requests for Proposals for February 15, 2006 to March 14, 2006, be received. CARRIED
3. **Tax Applications Processed under Section 358 of the Municipal Act, 2001 (FCS06028) (City Wide) (Item 5.3)**

   (Pearson/Collins)
   That realty tax applications processed under Section 358 of the Municipal Act Chapter 45, Statues of Ontario, 2001 in the amount of $197,195.98 be approved and charged to HAMTN 52108-211025 Tax Remissions per Appendix “A” attached hereto.  
   \[ CARRIED \]

4. **Apportionment of Taxes for Various Properties in Hamilton (Ward 4) and Flamborough (Ward 15) (FCS06001(a)); (Corporate Administration Committee Outstanding Business Item) (Item 5.4)**

   (Pearson/Collins)
   (a) That the land taxes levied against Roll #2518 040 334 07020 (0 Tragina Street North, Hamilton) for the 2004 and 2005 tax years, be apportioned in the amount of $4,287.03 and split amongst the two newly created parcels as set out in Appendix “B” attached hereto;

   (b) That the land taxes levied against Roll #2518 303 330 23406 (6 Redcliff Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,940.21 and split amongst the two newly created parcels as set out in Appendix “B” attached hereto;

   (c) That the land taxes levied against Roll #2518 303 330 23428 (83 Goldenview Court, Flamborough) for the 2005 tax year, be apportioned in the amount of $1,898.34 and split amongst the two newly created parcels as set out in Appendix “B” attached hereto;

   (d) That the issue of “Methods to Communicate Supplementary Taxes to Homebuyers” on the Outstanding Business List of the Corporate Administration Committee (Item O) is identified as completed and removed from the Outstanding Business List.  
   \[ CARRIED \]

5. **Contract to Award the Provision of an Electronic Document Records Management System (FCS06030/PED06102) (City Wide) (Item 7.1)**

   (Pearson/Bruckler)
   (a) That RFP C12-14-05 for Provision of Professional Services Required to Implement an Electronic Document Records Management System (EDRMS) be awarded to Eidenai Innovations Inc.;

   (b) That the General Manager of Finance and Corporate Services be authorized to enter into an agreement with Eidenai Innovations Inc. to supply the EDRMS solution as outlined in RFP C12-14-05;
(c) That the Mayor and City Clerk be authorized and directed to execute the agreement with Eidenai Innovations, in a form satisfactory to legal counsel.

CARRIED as amended

(Councillor C. Collins indicated that he wished to be recorded as opposed to this item.)

6. 2006 Property/Liability Policies Renewal (FCS06027) (City Wide) (Item 8.1)

(Collins/Pearson)
(a) That the Liability and Property Insurance coverage for the term January 1, 2006, to January 1, 2007, be renewed through the City’s Broker of Record, Dalton Timmis Insurance Group (DTG), at a cost of $2,406,557 (including broker fees and applicable taxes) subject to premium adjustments relating to reduction in coverage, in accordance with Appendix “C” attached hereto;

(b) That the General Manager, Finance and Corporate Services, be authorized and directed to execute all associated documents on behalf of the City.

CARRIED

7. Appointment of Citizens to the Advisory Committee on Immigrants and Refugees (Item 9.1)

(Braden/Pearson)
(a) That the following citizens be appointed to the Advisory Committee on Immigrants and Refugees:

<table>
<thead>
<tr>
<th>Allan Belgar</th>
<th>Alina Brotea</th>
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<tbody>
<tr>
<td>Betty Chou</td>
<td>Monique Hoeflack</td>
</tr>
<tr>
<td>David Hosten</td>
<td>Iman Rafai</td>
</tr>
<tr>
<td>Lipika Saha</td>
<td>Lisa Watt</td>
</tr>
<tr>
<td>Joe Zou</td>
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(b) That the appointments be in effect for the balance of this term of Council, or until such time as their successors are appointed;

(c) That Item 6(a) of Corporate Administration Committee Report 04-008 approved by Council on May 12, 2004, respecting the appointment of citizens to various citizen committees, be amended accordingly.

CARRIED
8. United Brotherhood of Carpenters and Joiners of America Local 18 Certification (HUR06005/FCS06039) (Item 12.1)

(Pearson/Braden)

(a) That the City Manager and the General Manager of Finance & Corporate Services continue to seek changes by the Province of Ontario to the *Labour Relations Act, 1995*, whereby municipalities would be designated as non-construction employers for the purposes of sections 126.1 to 168 thereof;

(b) That the General Manager of Human Resources instruct outside counsel to proceed with an application, including all available levels of review and appeal, under section 127.2 of the *Labour Relations Act, 1995*, for the City of Hamilton to be designated as a non-construction employer;

(c) That the General Manager of Human Resources instruct outside counsel to proceed with a further request to the Ontario Labour Relations Board for reconsideration of the certification of United Brotherhood of Carpenters and Joiners, Local 18, as a bargaining unit of the City of Hamilton;

(d) That the General Manager of Human Resources instruct outside counsel to proceed with an application for Judicial Review of the certification of United Brotherhood of Carpenters and Joiners, Local 18, as a bargaining unit of the City of Hamilton, and of all denials of the City’s requests for reconsideration thereof, including all available levels of appeal;

(e) That Report HUR06005/FCS06039 remain confidential as it contains legal advice regarding labour relations.  

CARRIED

FOR THE INFORMATION OF THE COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of the following change:

(i) Added Report – Item 12.1 – United Brotherhood of Carpenters and Joiners of America Local 18 Certification (HUR06005/FCS06039) (City Wide)

(Bruckler/Pearson)

That the agenda be approved, as amended.  

CARRIED
(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES (Item 3)

(Pearson/Collins)
That the Minutes of the March 8, 2006 meeting of the Corporate Administration Committee be received and adopted as presented. CARRIED

(d) REQUEST TO APPEAR BEFORE THE COMMITTEE FROM MICHAEL SCHURMAN OF 2000 & FORE – RECREATIONAL MANAGEMENT CONSULTING RESPECTING REQUEST FOR PROPOSAL – CIVIC GOLF COURSE AND WINTER SPORTS PARK (Item 4.1)

(Collins/Pearson)
That Mr. Michael Schurman be allowed the opportunity to address the Committee. CARRIED

Mr. Schurman appeared before the Committee to appeal the disqualification of his company’s bid in response to the Request for Proposal for the Civic Golf Courses and the Winter Sports Park. Mr. Schurman distributed a submission containing copies of correspondence submitted to the City, a copy of which has been retained in the public record.

(Collins/Braden)
(a) That the presentation from Mr. Michael Schurman of 2000 & Fore, and the material submitted, be received;

(b) That the material submitted by 2000 & Fore be referred to the Golf Sub-Committee for review and the findings of the Golf Sub-Committee be reported to a special meeting of the Corporate Administration Committee prior to the April 12, 2006 Council meeting. CARRIED

(e) Contract to Award the Provision of an Electronic Document Records Management System (FCS06030/PED06102) (City Wide) (Item 7.1)

(Bruckler/Pearson)
That the following be added as sub-section (c):

(c) That the Mayor and City Clerk be authorized and directed to execute the agreement with Eidenai Innovations, in a form satisfactory to legal counsel. Amendment CARRIED.
Councillor Collins requested staff to provide figures in terms of financial and/or staff savings which would result from the implementation of the EDRMS, and that this information be provided to the Committee prior to the April 12, 2006 meeting of Council.

(f) PRIVATE AND CONFIDENTIAL (Item 12)

On motion (Braden/Pearson) the Committee moved In Camera to discuss a matter related to employee negotiations. CARRIED

On motion (Braden/Pearson) the Committee reconvened in Open Session CARRIED

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Councillor Braden advised that he will be bringing forward an issue to a future meeting of the Committee relating to fees for agricultural business activities in the agricultural and rural areas e.g., building permit fees.

(ii) Joe Rinaldo advised the Committee that Finance staff is taking the appropriate steps to appeal assessments on buildings where the assessment has been unduly reduced e.g., new Federal Building, and also, a peer review is being conducted on major downtown developments where there has been a substantial reduction in assessment.

(iii) The Committee was also advised that the Dominion Bond Rating Service has re-affirmed the City’s financial position, and that a report will be presented to the Corporate Administration Committee at the next meeting.

There being no further business, the Committee adjourned at 12:35 p.m.

Respectfully submitted

Councillor A. Samson
Chairman
Corporate Administration Committee

Carolyn Biggs
Legislative Assistant
April 5, 2006