SUBJECT: Appointment of Administrator of the Ontario Works Act 1997 (CS10003) (City Wide)

RECOMMENDATION:

(a) That the appointment of Kerry Lubrick, as the Administrator of the Ontario Works Act, 1997, be approved.

(b) That the appointment of Kerry Lubrick, as the Administrator of the Ontario Works Act, 1997, be submitted to the Minister of Community and Social Services for approval.

Joe-Anne Priel
General Manager,
Community Services Department

EXECUTIVE SUMMARY:

The Ontario Works Act, 1997 (the “Act”) requires that an Administrator be appointed by each delivery agent to oversee the administration of the Act and the provision of assistance. Report CS10003 requests that Kerry Lubrick be appointed as the Administrator of the Ontario Works Act, 1997 for the City of Hamilton.
BACKGROUND:

The duties of the Administrator are as follows:

1. Receive applications for basic financial assistance from persons residing in his or her geographical area.
2. Determine the eligibility of each applicant for basic financial assistance.
3. If an applicant is found eligible for basic financial assistance, determine the amount of the assistance and direct its provision.
4. Determine the eligibility for employment assistance and direct its provision.
5. Carry out the prescribed duties.

To position the Community Services Department to achieve its mission and strategic goals, and to ensure that the Ontario Works Programs are delivered effectively, it is recommended that Council approve the appointment of Kerry Lubrick as the Administrator of the Ontario Works Act, 1997.

ANALYSIS/RATIONALE:

The appointment of an Administrator of the Ontario Works Act, 1997 ensures that provisions are in place to effectively deliver programs under the Ontario Works Programs to address the social needs of the citizens of the City of Hamilton.

ALTERNATIVES FOR CONSIDERATION:

There are no alternatives for consideration associated with Report CS10003.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Financial:
There are no financial implications associated with Report CS10003.

Staffing:
There are no staffing implications associated with Report CS10003.

Legal:
Section 43 of the Ontario Works Act, 1997 states that “each delivery agent shall appoint an administrator to oversee the administration of the Act and the provision of assistance in the delivery agents’ geographical area.” This appointment is subject to the approval of the Ministry of Community and Social Services.
POLICIES AFFECTING PROPOSAL:

There are no policies affecting the proposal of Report CS10003.

RELEVANT CONSULTATION:

The administration of the Ontario Works Act, 1997 was reviewed by the City of Hamilton’s representative from the Legal Department in 1997, when the Act was first enacted.

CITY STRATEGIC COMMITMENT:

By evaluating the “Triple Bottom Line”, (community, environment, and economic implications) we can make choices that create value across all three bottom lines, moving us closer to our vision for a sustainable community, and Provincial interests.

Community Well-Being is enhanced. ☐ Yes ☑ No

Environmental Well-Being is enhanced. ☐ Yes ☑ No

Economic Well-Being is enhanced. ☐ Yes ☑ No

Does the option you are recommending create value across all three bottom lines? ☐ Yes ☑ No

Do the options you are recommending make Hamilton a City of choice for high performance public servants? ☐ Yes ☑ No