MINUTES: Arts Advisory Commission  
Tuesday, July 22, 2008 – 5:15 p.m.  
The Stable at Whitehern Historic House & Garden

CHAIR: Renee Wetselaar       MINUTE TAKER: Elizabeth Wakeford

PRESENT: Renee Wetselaar, Patti Randazzo-Beckett, Brian Lane, Jahan Zeb, Eli Tshibwabwa, Gary Depodesta, Nancy McKibbin Gray, Josefa Radman

Also Present:

REGRETS: Karen Logan, Anne McLean

ABSENT:

1.  ACCEPTANCE OF AGENDA

Approved: Patti Randazzo-Beckett       Seconded: Brian Lane

That the 07/22/2008 agenda of the Arts Advisory Commission be approved with the addition of 4. Business Arising.

CARRIED.

2.  DECLARATION OF INTEREST – That item 6.2 (Hamilton Youth Arts Network (HYAN) Mural Project) does not represent a conflict of interest for either The Workers Arts & Heritage Centre (WAHC) or The Factory: Hamilton Media Arts Centre.

3.  APPROVAL OF MINUTES – 06/24/2008 (attached)

Approved: Brian Lane       Seconded: Gary Depodesta

That the 06/24/2008 minutes of the Arts Advisory Commission be approved as amended under Guest Presentation with Janet and Austin identified two primary needs for their organization: (1) a long term lease for City owned building they are using; and (2) an accessible building.
CARRIED.

4. BUSINESS ARISING

4.1 Update on AAC membership – Interviews for three vacant AAC positions have been scheduled for Monday, September 8th.

4.2 Letter to Brian Kelly re: resignation

Action: Renee to draft letter of thanks to Brian for his participation on AAC and Elizabeth to print on City & AAC letterhead for Patti to sign.

5. BUSINESS ITEMS

5.1 Workplan Review

Action: Renee reminded members to review revised workplan

5.2 Hamilton Arts Alliance – The new Arts reporter for the Hamilton Spectator, Jeff Mahoney, has completed several articles on the Hamilton arts scene.

Action: Patti Randazzo-Beckett to report after next meeting scheduled for Thursday, July 24th.

5.3 Community Partnership Program (CPP) – A number of groups who were hoping to improve on their 2008 grant application have contacted Elizabeth, and one-on-one meetings have been scheduled as follow up. There are no additional funds in the Community Partnership Program for any appeals in 2008, and unsuccessful applicants will be encouraged to provide more information and apply again in 2009. October 1, 2008 is the application deadline for 2009 applications to the CPP program. Adjudication by the AAC is tentatively scheduled for January and February 2009.

5.4 Arts Awards Sub-Committee Report – At the July Sub-Committee meeting Karen Logan was elected as Chair and Anne McLean agreed to be the recorder of the minutes. AAC members were asked to distribute information to their contacts by directing people to the City of Hamilton website at www.hamilton.ca/artsawards. Hard copies of the flyers and nomination forms will be given to members at the next meeting for distribution purposes. A summary of promotional initiatives for the Arts Awards were outlined to the AAC.
Action: Jahan to provide Elizabeth with a list of media contacts for Hamilton’s diverse communities.

Motion: To approve the recommended changes to the Youth Awards portion of the City of Hamilton Arts Awards recommended by the Youth Engagement & Action Hamilton (YEAH) and Hamilton Youth Arts Network (HYAN).

Approved: Patti Randazzo-Beckett  Seconded: Nancy McKibbin Gray

CARRIED.

Motion: To approve The Hamilton Convention Centre as the location of the 2008 City of Hamilton Arts Awards

Approved: Patti Randazzo-Beckett  Seconded: Nancy McKibbin Gray

CARRIED.

Arts Awards Sub-Committee - Volunteers
Chair - Karen Logan, Recorder - Anne McLean, Nancy McKibbin Gray, Renee Wetselaar, Gary Depodesta, Eli Tshibwabwa, Elizabeth Wakeford

5.5 Communications Sub-Committee Report –

Action: Elizabeth to circulate an electronic copy of the AAC presentation to Council in addition to the hard copy provided at the meeting.

Action: Elizabeth to provide follow up information on logo and website to the Sub-Committee.

Action: Elizabeth to investigate City protocol for AAC representation at local Arts events.

Action: Elizabeth to confirm AAC funds can be used for name tags.

Action: Jahan Zeb added as new member of Communications Sub-Committee.

Action: Set up meeting for Chair(s) to meet with the Mayor (workplan scheduled for March 2008)

Communications Sub-Committee – Volunteers
Josefa Radman, Nancy McKibbin Gray, Renee Wetselaar, Karen Logan, Patti Randazzo-Becket, Jahan Zeb
5.6  Education Sub-Committee Report –

**Action:** Future presentations from Arts groups will be reminded to keep within established time limits (30 minutes) and provide the AAC with an opportunity to ask questions.

**Motion:** That the September meeting for the AAC take place at The Pearl Company.

**Approved:** Patti Randazzo-Beckett  **Seconded:** Brian Lane  
**CARRIED.**

**Action:** Patti to contact The Pearl Company and make arrangement for them to host the September 23rd meeting and make a presentation to the AAC.

**Action:** Patti to provide maps and parking information for The Pearl Company to the AAC

**Motion:** That the AAC participate in the Art Bus event on October 10th.

**Approved:** Patti Randazzo-Beckett  **Seconded:** Jahan Zeb  
**CARRIED.**

**Action:** Elizabeth to confirm that AAC funds can be used to pay for members Art Bus registration fee.

**Motion:** That the Communications Sub-Committee put together a budget to host a Arts Forum in 2009.

**Approved:** Nancy McKibbin Gray  **Seconded:** Brian Lane  
**CARRIED.**

**Education Sub-Committee – Volunteers**
Patti Randazzo-Beckett, Anne McLean, Josefa Radman, Brian Lane

**Action** – Report & Action Items from Sub-Committee

5.7  Policies & Plans

5.7.1  Our Community Culture Project – Next meeting for the Steering Team is scheduled for Monday, September 8th.
5.7.2 Art in Public Places Policy – The policy and plan for Art in Public Places is on hold until the new Art in Public Places Officer is hired.

5.7.3 Public Art Master Plan – The final report is making its way through the Department and Council approval process and a final PDF copy will be posted on the website once it is approved by Council. As clarification, Elizabeth provided some clarification around the terminology for Public Art (Art in public places that has been acquired through a particular City-led process), the Public Art Master Plan (a report that outlines the priority locations for Public Art in the City of Hamilton), and Art in Public Places (Art that exists in the public realm and includes Public Art, Community Art, and Fine Art.)

6. NEW BUSINESS

6.1 Letter from Bryce Kanbara and Brian Kelly re: East Kiwanis Place – The City and AAC are not able to provide comment until the contract is awarded and the competition closes.

Action: Elizabeth to find out when the contract will be awarded and invite representatives from the City to attend the next AAC meeting to explain the process for the East Kiwanis Place Public Art project and respond to questions from the AAC.

6.2 Hamilton Youth Arts Network (HYAN) Mural Project -

Motion: The AAC supports the mural proposal (in principle) and subject to City approval of the final design.

Approved: Gary Depodesta Seconded: Patti Randazzo-Beckett

CARRIED.

6.3 2009 Budget Submission & Workplan

Action: Sub-Committees to discuss potential enhancements for 2009 AAC budget and workplan. Recommendations to be forwarded to Patti by Monday, July 28th.

Action: Renee and Patti to arrange a time in August to meet with Elizabeth and complete the 2009 Budget & Workplan.
**Action:** Elizabeth to forward Renee and Patti electronic copies of the budget and workplan from 2008.

6.4 **Presentations from Arts groups at August AAC meeting** – Presentations will begin again at the September meeting – see 5.6 Education Sub-Committee.

7. **ADJOURNMENT**

**Approved:** Brian Lane  **Seconded:** Jahan Zeb

CARRIED.

8. **NEXT MEETING**

**Tuesday, August 26, 2008 at 5:15 p.m.** – The Stable, Whitehern Historic House & Garden