1. Approval of the Minutes from June 15th, 2005

The Task Force received a copy of the minutes from the June 15th, 2005 meeting. The minutes were approved.

(Moved by Brooke Ryan, seconded by Dana Woods)

2. Administrative Items

The agenda was amended to include a presentation by Peter Hutton on the Roundtable on Poverty Reduction and Elimination and an overview of the Liberty Energy/McCarthy Farms gasification plant initiative by staff.

Beth Goodger informed the Task Force that a request has been made by Councillor Art Samson and the Dundas Community Committee for a presentation on waste initiatives by the City. Beth Goodger asked if the Task Force would be willing to change the venue of the October 19th meeting to the former Dundas Town Hall at 60 Main Street in Dundas. The group was asked to meet at 6:30 p.m. that night instead of 7:00 p.m. The Task Force agreed to this request.

3. Solid Waste Management Master Plan Initiatives

a) Green Cart Roll-Out Monthly Update

An RFP has been issued to acquire 168,000 carts. The RFP closes on August 3rd and the City hopes to award in September. The carts will be in the range of 110-150 litres with 150,000 large carts requested and 18,000 small carts requested for residences with on street parking issues.

Dennis Guy updated the Task Force with respect to the Collection Vehicle RFP (A-zone collection) in which the City requested 10 side-load and 18 rear-load collection vehicles. Waste Management staff are in contract negotiations with National Waste Services for collection services in the B-zone areas of the City. The Communication Plan for the Green Cart roll-out is in the planning stages. Timelines have been set and the goal is to have the plan in place early next year for the roll-out.
b) **Central Composting Facility**

Dennis Guy reported that construction is well under way at the Central Composting Facility and is on schedule. Digging has taken place for sewer, water and gas mains. The construction is being video taped and photographed throughout the process.

c) **Materials Recycling Facility**

An RFP will be issued next Friday to hire a design consultant for the MRF retrofit. Green building designs have been requested. Staff reported that Canadian Fibres has agreed to extend its contract with the City, this will go before Council on August 10th.

d) **Community Recycling Centers**

The Mountain CRC is nearing completion. A Grand Opening is tentatively scheduled for September 14th @ 11:30 a.m. The building is completed and the contractor is currently working on the container line. Community Living Hamilton has been awarded the contract to run the retail portion of the Mountain CRC. Community Living is very excited about this opportunity. Community Outreach staff are currently working on outfitting the education room at the Mountain CRC.

Construction of the Dundas CRC has been awarded to HIRA and they will begin construction next week.

The construction of the Kenora CRC is in the working stage.

The haulage tender for the CRC’s is currently being evaluated.

Michael Caruso asked staff for a list of materials that will be diverted at the CRC’s. Peter Hutton informed the group of an article in the Dundas newspaper with regard to trees being cut down on the site. Staff advised that a landscaping plan was included in the CRC design. Brooke Ryan asked when all the CRC’s will be up and running. Dennis Guy informed the Task Force that all three CRC’s will be open by March/April of 2006.

e) **Communication Update**

Dennis Guy updated the Task Force on the upcoming Waste Audit and Public Opinion Survey that will be used to measure the effectiveness of the Blue Box communications. The Task Force asked if the green cart will be picked up on the same day as other wastes and staff informed them that this will be the case. Dave Hart Dyke felt that staff should communicate the fact the truck might be picking up two streams of waste from residents.

4. **Staff Updates on Other Waste Issues**

a) **WastePlan**

Staff presented information on the Niagara-Hamilton WastePlan. The delegation has been meeting since early June to look at alternative systems and evaluation criteria. The joint working group will look at the comparative advantages and disadvantages of 8 different systems. Once this process is completed there will be a report to the joint working group and a public consultation will take place. The public consultation is scheduled to take place on October 4th and 5th. Out of this process a preferred disposal method will be chosen. Delegations are invited to attend any meetings to discuss. Background reports are being prepared and will be included in the process. These reports are provide a background on air, water and socio/economic conditions, etc. The reports are available on the WastePlan website @ [www.wasteplan.ca](http://www.wasteplan.ca).

Michael Caruso advised that a Plasma trial is taking place in Ottawa. Staff remarked that the City will keep watching this development. Dave Hart Dyke stated that the Task Force should be kept informed of new technologies.

b) **FCM Trip to Sweden**

Beth Goodger reported on the trip to Sweden with other members of the Federation of Canadian Municipalities. The group looked at energy and environment initiatives such as thermo treatment plants...
in Sweden. Energy from waste is a key component in Swedish heating systems. There are 26 EFW plants operating in Sweden and these plants are the base load for urban district heating systems. Municipalities in Sweden pool together to share resources.

c) Enforcement Strategy for Waste By-law

Staff reported on the proposed enforcement strategy and how it was approved. Set fines are not part of the by-law and staff asked for feedback from the Task Force so they can report back to the Steering Committee and Council on the issue of set fines and enforcement. Staff were asked what issues By-law encountered that could not be enforced. Staff advised that under the old by-law the following items could not be enforced:

1) Setting out garbage on a vacant property
2) Animals disturbing waste
3) Setting out garbage on an abutting property
4) Setting out garbage on another person’s property without their approval

The set fines would address these issues. There was discussion among the Task Force that additional by-law enforcement officers would be required and that there would be an increase in illegal dumping. Staff informed the Task Force that they’re not expecting radical changes in illegal dumping. The Task Force felt some fines are unenforceable, there is a lack of equity in the enforcement policy and that there are too many fines. Staff pointed out that the City will have discretion with the By-law and fines and that they would provide By-law staff with training. The timeframe for feedback on the report is the end of July. The report will go before the Steering Committee in August and to Council in September or October. The Province requires 3-6 months to set the fines. Peter Hutton suggested it was time for the Task Force to request a meeting with the editorial board of the Spectator to discuss their coverage of the by-law and present views from the Task Force.

The Task Force put forth a resolution that states:

“As presented, the proposed enforcement strategy is rational and reasonable, and is supported by the Task Force. Staffing should be at a level to allow adequate enforcement. Further attention should be given to scavenging. Set fines should be the preferred enforcement method.”

Motion was moved by Dorienne Cushman and seconded by Ron Joice.

5. Other Business

a) Roundtable on Poverty Reduction & Elimination

Peter Hutton presented the Roundtable on Poverty Reduction and Elimination. He asked the Task Force if they could meet as a group or as individuals to discuss what they could do to reduce poverty and added that this would be in the form of a general discussion and/or a questionnaire. It was decided to defer this issue to the next meeting.

b) Liberty Energy

Staff reported on the re-zoning of lands on Strathearne to accommodate an EFW plant for biosolids. Beth Goodger reported this would have no effect on the SWMMP and added that based on information to date we do not see any effects. She noted that the plant might actually be a benefit to the community as it will accept wood for burning. Council approved the re-zoning application but the project will still need to go through a Category B Environmental Assessment for Energy plants. Colleen Brakewell and Dorienne Cushman explained to the Task Force what is involved in the EA process and how there would be an opportunity for public consultation.
6. Standing Agenda Items

a) Sub-Committee updates

The Education Sub-Committee has not met since May. Mary Lou Dickson advised that she would like to see an emphasis on the reuse of shopping bags for Waste Reduction week in October.

b) Business/Government Liaison

Dorienne Cushman and Dana Woods were asked to undertake the start up of this committee.

7. Public Discussion

a) Community Waste Audits

A public member asked about waste audits taking place in the community. Staff responded that we do conduct waste audits to determine capture rates and that they are completed periodically on a random basis. The public member asked if staff could leave a note advising residents that their waste is being audited. Dennis Guy explained that telling residents beforehand would skew the results.

Dennis Guy informed the Task Force that staff is considering an Award and Recognition Program for residents who are getting it right but added that it’s not in place yet.

b) Corporate Facilities Recycling

A public member asked about corporate facilities recycling. Staff advised the group that containers are being moved into the facilities with a target date set for August to have all the containers in place. A three stream container was selected. Containers for Parks are being phased in.

c) Festivals

Mary Lou Dickson asked what was happening with regard to community outreach at festivals. Dennis Guy advised that the festival schedule for Public Works is in place. Mary Lou wanted to suggest a game for people to play that would require them to sort various household items to get the message across about recycling. Mary Lou advised she would be willing to wear a t-shirt to promote waste management. She feels that “reduce” needs to be emphasized.

d) Wood Waste

Dana Woods requested a report on wood waste. Beth Goodger informed the group that they could probably find information on the OWMA website.

e) Electronic Waste

Mike Caruso asked what kinds of electronics will be accepted at the CRC’s. Dennis Guy is to report back to the Task Force on this issue.

Joel Begin inquired if the electronics contractor chosen for the CRC’s will be ISO 14001 registered and if we will be notified as to where the waste goes. Staff confirmed that the chosen company will be required to inform us of end markets.

f) Rewards System

Mary Lou Dickson stated she would like to see a rewards system for Waste’s collection staff to let them know they are doing a great job. She wants to ensure that staff working on the trucks know what is acceptable in the blue box. Beth Goodger responded that on-going training of staff is a commitment in the division.

g) Row for Heart and Stroke

Dennis Guy invited the Task Force to come out to Bayfront Park this weekend (July 23/05) to watch the waste team row for the Heart and Stroke Foundation.

8. Adjournment

There being no further business, the meeting adjourned at 9:00 p.m.
The next meeting is scheduled for August 17th, 2005 at 7:00 p.m.

Moved by Mike Caruso and seconded by Angela Pastorius.

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Scott Stewart, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Waste Management Division
City Clerks Division, c/o Ida Bediou, Lisa Barroso