May 1, 2007

Kevin C. Christenson, City Clerk
71 Main Street West
City Hall, 2nd Floor
Hamilton, Ontario
L8P 4Y5

Dear Kevin Christenson:

Re: Consultation Committee Representative Required

The Ministry of Education has released new Pupil Accommodation Review Guidelines. These guidelines are to serve as the basis for new accommodation review policies for school boards in Ontario.

School valuation is to be the focus of the new pupil accommodation review process. To support the school valuation process, school boards are required to develop a generic School Valuation Framework that assesses each of the following four considerations about the school(s) being reviewed:

- Value to the student
- Value to the community
- Value to the school board
- Value to the local economy

According to the Ministry Guidelines the generic School Valuation Framework is to be developed with the assistance of a public committee and recommends that the committee include parents, educators, board officials, and business and municipal leaders. Attached is a copy of the Terms of Reference for the Consultation Committee – Generic School Valuation Framework.

The purpose of this letter is to invite the City of Hamilton to designate a Municipal Leader to join the committee. It is anticipated that the committee will likely meet 5 times, 2-3 hours each meeting. The end date for the committee is June 18, 2007 and the first meeting will occur within the next week or two.

I look forward to hearing from you.

Yours very truly,

[Signature]

Don Grant,
Superintendent of Business and Treasurer

/gm
attach
Introduction:

The Ministry has released new Pupil Accommodation Review Guidelines. These guidelines are to serve as the basis for new accommodation review policies for school boards in Ontario.

School valuation is to be the focus of the new pupil accommodation review process. To support the school valuation process, school boards are required to develop a generic School Valuation Framework that assesses each of the following four considerations about the school(s) being reviewed:

. Value to the student
. Value to the community
. Value to the school board
. Value to the local economy

The assessment is to weigh the value of the school(s) to the student above the other considerations.

According to the Ministry Guidelines the generic School Valuation Framework is to be developed with the assistance of a public committee. The guidelines recommend that the public committee include parents, educators, board officials, and business and municipal leaders.

Mandate:

- The mandate of this committee is to formulate a recommended generic School Valuation Framework for inclusion in the Board’s revised policy.

The committee will need to ensure that its recommendation is in compliance with the Ministry Pupil Accommodation Review Guidelines. The recommendation of the committee is to be submitted to the Policy Working Sub-committee for consideration.

Composition:

The Consultation Committee -- Generic School Valuation Framework will consist of the following persons:

- One Trustee: the Chair of the Policy Working Sub-committee who shall serve as the Chairperson of the Committee.
- Two Parents: as determined by the School Council Support Group.
- Two Educators: as determined by the Director of Education.
- One Student Leader: as determined by the Vice-Chair of the Board.
- One Business Leader: as determined by the Office of the Director.
- One Community Leader: as determined by the Office of the Director.

In addition the City of Hamilton will be invited to designate a Municipal Leader to join the committee.

The committee will be deemed to be properly constituted whether or not all the listed members are willing and able to participate. The presence of at least 5 members of the committee shall be necessary to form a quorum. The Superintendent of Business or delegate shall function in a resource capacity.

**Time Line:**

The report of the committee will need to be finalized including its recommendation no later than June 18, 2007.