MINUTES: Waste Reduction Task Force
Wednesday, March 16, 2011, 7:00 p.m.
Hamilton City Hall, Room 264

Present: Peter Hutton  Paula Hamilton  Tom Thompson
Greg Kraatz  Jim Sweetman  Elizabeth Wren
Deborah Wilson  Jack Freiburger

Regrets: Allan Freeman  Michelle Morris  Rose Killey
Ron Speranzini  Grant Ranalli  Dan Rodrigues

Also Present: Pat Parker, Director, Support Services
Christina Gallimore, Supervisor of Operations Support
Adrienne Kupchanko, Policy/Program Analyst
Six public members

Peter Hutton called the meeting to order. He indicated that the three (3) new members have been ratified by Council and are now voting members of the Waste Reduction Task Force.

1. Approval of the Agenda
The agenda was approved as presented.
(Moved by Jim Sweetman, seconded by Greg Kraatz)
CARRIED

2. Approval of the Minutes from the previous meeting on February 16, 2011
The approval of the minutes from February 16, 2011 have been deferred until the next meeting of April 20, 2011.

3. Business Arising from the Minutes
There was no business arising from the minutes.

4. Administrative Items
The Chair mentioned that the summer schedule should be addressed in the near future. Staff will look at meeting schedules and will discuss at the next meeting.
Elizabeth Wren, Deborah Wilson and Jack Freiburger were welcomed as new members and introduced by the Chair.

5. Solid Waste Management Master Plan (SWMMP)Review
Trow and staff are finalizing the results of the January 24 workshop and the summary report. Any information pertaining to the workshop will be posted on the website www.hamiltonwastereview.ca. The next workshop is tentatively scheduled for April 28.

6. Projects
a) Glenbrook Landfill Coordinating Committee (GLCC)
No update.
b) SWMMP Steering Committee
Task Force members were provided with an update of SWMMP Steering Committee meeting of March 9 discussions via email prior to this meeting.

c) Clean City Liaison Committee (CCLC)
Staff indicated there is a number of community cleanup events scheduled throughout April. If anyone is interested in participating or has a group, they can let staff know.

d) Ad-hoc Festival and Special Event Recycling Committee
No update.

7. Operations

a) Activity Based Costing and Collection System Review
Activity Based Costing (ABC) is an internal exercise used to calculate the cost of the public sector services for comparison to private sector costs. A report is scheduled for the April 18 Public Works Committee meeting.

Staff is currently undertaking a Collection System Review and will issue an RFP in late May 2011. An Information Report to Public Works Committee regarding this process will be presented at the April 18 meeting.

8. Sector Reports

a) Business
No update.

b) Education
No update.

c.) Environment
No update.

9. Public Discussion
A member of the public suggested that leachate be treated by using it as biodiesel to create energy.

An inquiry was made as to the success of the one container limit. Staff indicated that in 2010 overall diversion increased in from 47 to 49%.

10. Other Business
A member noted the new Waste Collection booklet/calendar that was received in the mail and friends and neighbours like it very much.

11. Adjournment
There being no further business the meeting was adjourned.

The next meeting is scheduled for Wednesday April 20, 2011 in room 264 at Hamilton City Hall.
(Moved by Jack Freiburger, seconded by Greg Kraatz)

CARRIED

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Gerry Davis, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Operations & Waste Management Division
City Clerks Division, c/o Andy Grozelle, Lisa Barroso