1. ACCEPTANCE OF AGENDA
   Approved: Anne Cibola   Seconded: Karen Logan

2. DECLARATION OF CONFLICT OF INTEREST
   None

3. APPROVAL OF MINUTES – 03/24/2009 (attached)
   Approved: Anne Cibola   Seconded: Gary DePodesta
   Carried: All

4. BUSINESS ARISING FROM THE MINUTES

   4.1 Work plan review

   Members reviewed the Work Plan and Performance Targets for 2009 and noted that it was generally still reflective of the work plan and goals of the AAC at the end of Q1.
   It was specifically noted that a meeting with the Mayor was to be arranged and it was agreed that this would be discussed by the
communication sub-committee to report back at the next meeting. Given that sub committee structure was changed in QI to reflect that the arts awards committee had changed the follow motion was presented.

*That the Communication Sub-Committee will prepare and make a presentation to the Emergency and Community Services Committee in Q3*

**Approved:** Karen Logan  
**Second:** Josefa Radman  
**Motion carried**

**Action:** Communications Sub-Committee to report on discussion items for meeting with Mayor at the next meeting

**5. BUSINESS ITEMS**

**5.1 Budget**

The 2009 Arts Advisory Commission budget submission of $39,000 was approved by council. This includes $30,000 for “new medallions for the arts awards to last until 2020”

It was noted that all expenditures must be processed through Ken and must follow the City’s Purchasing Policies.

**Action:** Ken to report back on the $3,000 reduction in the Special Events/Projects Costs from original submission to the Council approved report

**5.2 Hamilton Arts Alliance**

Patti Becket had no new information to report in addition to the e-mail forwarded to everyone on April 2, 2009.

**5.3 Community Partnership Program**

Final approval by the Grants Sub-Committee is scheduled to take place on April 29th. This will be followed by approval by the Audit & Administration Committee and then, finally, by Council. The 2009 process should be complete by the middle of May. Once the process is complete, the Arts Advisory Commission will be
providing with a final list of scores and funding amounts for all applicants.

Elizabeth Wakeford would be available to attend the June AAC meeting and provide a summary of the 2009 process (including score and funding), outline 2010 deadlines and discuss AAC involvement for changes to the adjudication process.

**Action:** Ken Coit to schedule a presentation Beth Wakeford and general discussion about the grants process for the June AAC meeting.

### 5.3 Arts Awards

A report to council will be required to obtain permission to use the current monies allocated to the Art Awards for the proposed consultant study. This report is to be finished by May 24, 2009 in order to obtain council approval in July.

During the May to July period the draft Request for Proposal may be prepared and approved by the AAC in order that it is ready to be issued as soon as council provides its approval.

It was also noted that several members of the commission have the skills necessary to do the work required for the arts awards review study. If any member wishes to submit a proposal for the work they should declare a conflict of interest now and will be required to resign from the commission if they should be successful in bidding for the work. They would have to reapply to the commission when the next call and selection process is undertaken.

Members expressed an interest that RFP go to a local artist. Ken indicated that we must follow the City’s purchasing policies in the selection of the consultant.

**Action:** Ken Coit to prepare a draft report to council to be circulated to AAC members for comment and approval.

### 5.4 Communications Sub-Committee Report

**Communications Sub-Committee – Volunteers**

Anne Cibola, Renée Wetselaar, Nancy McKibbin Gray, Gary DePodesta, Josefa Radman, Karen Logan
5.5 Education Sub-Committee Report

**Education Sub-Committee – Volunteers**
Sky Gilbert, Anne McLean, Brian Lane, Josefa Radman, Patti Randazzo-Beckett, Anne Cibola.

Sky Gilbert presented the education committee report of their meeting on April 20, 2009. He provided an overview of the proposed topics and organization of the artist’s forum to be held in November. Three discussion points were proposed as follows:

- How do we support Individual Artists? Creating a way to fund artists either through an ‘arts council’ or a City of Hamilton Arts Endowment Fund.
- How can we engage City Hall to be truly responsive to the arts community?
- Organizations Review: Past, Present and Future. What do arts organizations need? How do we get it?

5.6 Policies & Plans

5.6.1 Our Community Culture Project

The Project Steering Team and the Cultural Mapping Working Group met on April 22nd to review and confirm the work completed to date, as well as determine the final steps necessary to compile the draft report. The cultural mapping data is currently being reviewed and verified by members of the Project Team, Cultural Mapping Working Group and stakeholders. A final report is expected to be completed by the end of June and Council approval is anticipated in fall 2009.

5.6.2 Public Art Master Plan

The Request for Proposal for the Locke Street Public Art Competition will be issued next week. Commissionaires are asked to encourage any artists to pick up a copy of the RFP and submit and proposal. The award to the artist is $40,000. More information is available at [www.hamilton.ca/arts/lockestreet](http://www.hamilton.ca/arts/lockestreet).
The next public art RFP to be issued will be for the Central Police Station as part of ARTWalk. It should be issued in late June or early July.

A public meeting for the Battlefield Park Master Plan will take place next Tuesday May 5 at the Nash Jackson House on the site. There is a significant public art component to the plan. Public consultation is beginning for the Dundas Driving Park public art project. A focus group will be held on May 12, 2009. The ward councillor has requested the Nancy McKibbin Gray attend the focus group on behalf of the AAC. All members are invited to attend the public meeting scheduled for May 28th.

7. NEW BUSINESS

7.1 Budget Review – Subcommittee funding

The budget does include $500 for refreshments for Training Sessions and Sub-Committee meetings. If you wish to use these funds please consult with Ken as we must follow city purchasing polices and document transactions properly.

7.2 Gritlit

Nancy McKibbin-Gray reported on the success of the Gritlit literary festival. A great support to local authors and has a great potential. The Attendance could have been better.

7.3 City Housing Report

Patti Randazzo-Beckett provided a report for information only from the CityHousing Hamilton Corporation endorsing the concept of pursuing new residential opportunities through construction and/or acquisitions in the James Street North area with the objective of enhancing and supporting the emerging arts, cultural and creative industries sector.

7.4 Arts Strategy Meeting

Patti Randazzo-Beckett and Nancy McKibbin-Gray provided a report for information only on the Arts Strategy meeting organized by Bill Powell that took place Sunday April 19 at the Sky-Dragon Centre on King William Street.
Bill Powell proposed that a committee be created to define concerns to take back to the Planning and Economic Development Department. He also spoke of the need for an arts ombudsman.

Patti was asked to speak to the group and provided an overview of the AAC role and current projects.

Ingrid Mayrhofer was also in attendance for part of the meeting.

Several Commissionaires expressed a concern as to whether Mr. Powell was speaking on behalf of the whole arts community.

### 7.5 Review the Relevance of the AAC

Brian Lane moved the following:

That the AAC take 30 minutes at its next meeting to discuss “How can the Arts Advisory Commission be more relevant?”

**Approved:** Brian Lane  **Second:** Ingrid Mayrhofer

**Carried**

### 7.6 Location of meetings

The Communication Committee is to review possible locations for the June meeting.

### 8 ADJOURNMENT

Motion to adjourn

**Approved:** Karen Logan  **Seconded:** Ingrid Mayrhofer

### 9 NEXT MEETING

**Tuesday, May 26, 2009 at 5:15 p.m.**

Hamilton City Centre, 77 James Street North, Suite 305
Cultural Division